

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL  
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI  
MONDAY, FEBRUARY 16, 2016**

**INTRODUCTORY ITEMS:**

The Regular Meeting of the City of Washington, Missouri, City Council was held on Monday, February 16, 2016, at 7:00 p.m. in the Council Chamber. Mayor Sandy Lucy opened the meeting with roll call and Pledge of Allegiance.

<b>Mayor:</b>	Sandy Lucy	Present
<b>Council Members: Ward I</b>	Steve Sullentrup	Present
	Walter Meyer	Present
<b>Ward II</b>	Jeff Mohesky	Present
	Mark Hidritch	Present
<b>Ward III</b>	Jeff Patke	Present
	Greg Skornia	Absent
<b>Ward IV</b>	Josh Brinker	Present
	Joe Holtmeier	Present
<b>Also Present:</b>	City Attorney	Mark Piontek
	City Administrator	James Briggs
	Assistant City Administrator/ Public Works Director	Brian Boehmer
	Police Chief	Ed Menefee
	City Engineer	John Nilges
	Economic Development Director	Darren Lamb
	City Planner	Sal Maniaci
	Executive Secretary	Katrien Vanderheyden

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the City Clerk. Each ordinance is read a minimum of twice by title, unless otherwise noted.

**Approval of Minutes:**

\* Approval of the Minutes from the February 1, 2016 Council Meeting

A motion to accept the minutes as presented was made by Councilmember Patke, seconded by Councilmember Brinker, passed without dissent.

**Approval and Adjustment of Agenda including Consent Agenda:**

\* Payments of over \$40,000 (+): Bank of New York Trust Co. \$162,953.75 Debt Service/interest for COP Series 2010, due April 1, 2016; Bank of Washington \$103,819.59 Downtown TIF – RPA #1 2015 PILOT payment (88.14%); Rhine River Development LLC \$43,524.02 Rhine River TIF RPA #2 2015 PILOT (80%); Rhine River Development LLC \$4,406.97 2014 EAT – Franklin County & WAAD (80%); Rhine River Development LLC \$10,167.36 2015 EAT – City (80%)

\* Change Order & Final Pay Request – N.B. West Contracting – 2015 Asphalt Overlay Program

A motion to accept and approve the agenda including the consent agenda accordingly was made by Councilmember Holtmeier, seconded by Councilmember Hidritch, passed without dissent.

**PRIORITY ITEMS:**

**Mayor’s Presentations, Appointments & Re-Appointments**

\* Police Department Reappointments:

February 3, 2016

To The City Council

City of Washington

Washington, Missouri

Dear Council Members:

I herewith submit for your approval the following for reappointment:

NAME	APPOINTED	TERM EXPIRES
Betsey Schulze Patrol Officer	March 1, 2016	March 1, 2017
Andrew Melton Patrol Officer	March 3, 2016	March 3, 2017
Rene Patrick Morin Patrol Officer	March 19, 2016	March 19, 2017

Respectfully submitted,

Sandy Lucy

Mayor

MT:

A motion to accept and approve the Reappointments was made by Councilmember Hidritch, seconded by Councilmember Patke, passed without dissent.

\* Police Department Appointment:

February 3, 2016

To The City Council

City of Washington

Washington, Missouri

Dear Council Members:

I herewith submit for your approval the following for appointment to the Police Department for a six month probationary term:

NAME	APPOINTED	TERM EXPIRES
Sandra L. Sherbno Patrol Officer	February 17, 2016	August 17, 2016

Respectfully submitted,

Sandy Lucy

Mayor

MT:

A motion to accept and approve the Appointment was made by Councilmember Sullentrup, seconded by Councilmember Hidritch, passed without dissent.

\* Police Department Promotion:

February 9, 2016

City Council Members  
City of Washington  
Washington, Missouri  
Dear Council Members:

I herewith submit for your approval the promotion of Lt. James Armstrong to Captain/Assistant Chief of Police of the Washington Police Department effective immediately.

Respectfully submitted,  
Sandy Lucy

Mayor

MT:

A motion to accept and approve the Promotion was made by Councilmember Patke, seconded by Councilmember Hidritch, passed without dissent.

### **PUBLIC HEARINGS**

\* None

### **CITIZENS DISCUSSIONS**

\* None

### **UNFINISHED BUSINESS**

\* None

### **REPORT OF DEPARTMENT HEADS**

\* Delinquent Tax Lists for Real Estate and Personal Property as of December 31, 2015:

February 16, 2016

Honorable Mayor and City Council

City of Washington

405 Jefferson Street

Washington, MO 63090

Honorable Mayor and City Council:

I hereby submit the Delinquent Tax Lists for Real Estate and Personal Property Taxes, per Section 170.210 of the City Code. This report is provided by Franklin County and shows the Delinquent Taxes owed to the City of Washington and Washington Public Library as of December 31, 2015.

Respectfully submitted,

Mary J. Sprung, CPA

Finance Manager/City Collector

This report came from the County about delinquent taxes from previous years.

Most delinquent taxes get collected when driver's licenses are renewed.

Councilman Patke wants to know if there can be something done to collect those taxes, like not issuing a business license or building permit.

Mark Piontek explains that there is currently nothing in the code to withhold a business license for this.

Jim Briggs explains that he thinks that liquor licenses have the requirement of paid taxes. Unsure if this is for real estate and personal property taxes or just for sales taxes.

Mark Piontek will look into this and tying it onto applications for business licenses.

A motion to accept and approve the Delinquent Tax Lists for Real Estate and Personal Property and to have Mark Piontek look into how to collect back taxes into the minutes was made by Councilmember Patke, seconded by Councilmember Brinker, passed without dissent.

\* Jefferson Street Bridge Closure Update:

Message signs were put up and will stay there for the duration of the project. Preferred detour routes are on the website. Those could change during the project. Bridge will close February 22, 2016.

**ORDINANCES/RESOLUTIONS**

**Bill No. 16-11480, Ordinance No. 16-11490, an ordinance authorizing and directing the execution of a contract by and between the City of Washington, Missouri and Downtown Washington, Inc.**

The ordinance was introduced by Councilmember Holtmeier.

Initial payment to Downtown Washington was \$5,000; payment was gradually increased to \$15,000 per year. An ordinance is needed to do this.

They send reports to Jim Briggs on a regular basis.

Councilman Sullentrup would like to see the budget.

Bridgette Kelch talks about previous and upcoming grant work that they do for the City. Writing grants for the Historical Preservation Commission. The survey for the International Shoe District, residential area was just approved. Waiting for City staff to decide to use either a consultant or in-house staff.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Hidritch-aye, Holtmeier-aye, Meyer-aye, Patke-aye, Brinker-aye, Mothesky-aye, Sullentrup-aye, Skornia-absent.

Washington will be hosting the 2016 Main Street Conference. It will be held July 26-28, 2016.

This will be first time that the conference is held in a smaller community.

**TABLED, a resolution authorizing the City to apply for funding through the East-West Gateway Council of Governments to provide for a Front Street Pedestrian/ADA Improvements Project, in the City of Washington, Franklin County, Missouri.**

A motion to table the Resolution was made by Councilmember Patke, seconded by Councilmember Holtmeier, passed without dissent.

Looking into doing improvements on the crosswalks and intersections that are in bad shape on Front Street. Also looking at putting power lines underground on Front Street, staff would like for that to be part of the project. This would not be covered by the grant.

Full cost estimates were not ready, so a special meeting will need to be held in order to getting the paperwork done prior to the deadline of March 3, 2016. Special meeting will be right before the Admin/Operations meeting on February 29, 2016.

Councilman Sullentrup would also like for staff to consider putting a parking lot by the Riverfront Trail.

Councilman Holtmeier mentions that America in Bloom is also looking at enhancing that parking lot.

John Nilges explains that this grant can be done next year if the deadline is not met this year.

## **COMMISSION, COMMITTEE AND BOARD REPORTS**

### **\* Riverbend Estates Development Plan:**

*February 9, 2016*

*Honorable Mayor and City Council*

*City of Washington*

*Washington, Missouri*

*RE: File No. 16-0202 – Riverbend Estates Development Plan*

*Dear Mayor and Council Members:*

*At the regular meeting of the Planning & Zoning Commission, held on Monday, February 8<sup>th</sup>, 2016, the Commission reviewed and recommends tabling the above item.*

*Sincerely,*

*Thomas R. Holdmeier*

*Chairman*

A motion to table the Development Plan into the minutes was made by Councilmember Brinker, seconded by Councilmember Hidritch, passed without dissent.

### **\* Rhine River Preliminary Plat Approval – Phase III:**

*February 9, 2016*

*Honorable Mayor and City Council*

*City of Washington*

*Washington, Missouri*

*RE: File No. 16-0101 – Rhine River Preliminary Plat Approval for Phase III of the Rhine River Development*

*Dear Mayor and Councilmembers:*

*At the regular meeting of the Planning & Zoning Commission, held on Monday, February 8<sup>th</sup>, 2016, the Commission reviewed and recommends approval of the above mentioned plat approval.*

*Sincerely,*

*Thomas R. Holdmeier*

*Chairman*

A motion to accept the Preliminary Plat into the minutes was made by Councilmember Sullentrup, seconded by Councilmember Hidritch, passed without dissent.

## **Bill No. 16-11481, Ordinance No. 16-11491, an ordinance approving the Final Plat of Rhine River Development, Phase III in the City of Washington, Franklin County, Missouri.**

The ordinance was introduced by Councilmember Patke.

With no further discussion, the ordinance was read a second time and approved on the following vote; Hidritch-aye, Holtmeier-aye, Meyer-aye, Patke-aye, Brinker-aye, Mohesky-aye, Sullentrup-aye, Skornia-absent.

## **MAYOR'S REPORT**

### **\* Marbach Trip – May 5-11, 2016:**

Sister City is celebrating their 25<sup>th</sup> Anniversary. Marbach is hosting a big celebration in honor of this from May 5 through May 11.

- \* List of suggested PACE Board members was handed out. Jim Briggs explains the PACE program briefly.

**CITY ADMINISTRATOR’S REPORT**

- \* No cinders have been used yet this winter. This is easier for homeowners but it is also more expensive to use just salt. The winter has been fairly mild so far.
- \* Will be going out for bids for the demolishing of the old Jim’s Heating building.
- \* Councilman Holtmeier noticed that there are no City (Police) vehicles parked on the leased parking lot. Staff will look into this and will also look into making the Library parking lot an employee only one.
- \* Met with FEMA about the recent flooding. They were impressed with how little problems Washington had with it. Talked about the buyout properties after the flooding in the 90s. Showed them around the neighborhood and what we are working on. They may do a story on Washington about this.
- \* Councilman Hidritch was made aware of the fact that the calendar on the City website does not have the Council or other meetings on it. This will be looked into.  
He also would like for staff to look into the regulations for drones. The Mayor and Chief Menefee discussed drones last week. Chief Menefee explains that he went to some training about on drone regulations. Any ordinance about drone regulations is controlled by FAA regulations because they control the airways.  
He will give a presentation on this at the Admin/Operations meeting.

**CITY ATTORNEY’S REPORT**

- \* None

**ADJOURNMENT**

With no further business to discuss, a motion to adjourn was made at 8:00 p.m. by Councilmember Mohesky, seconded by Councilmember Patke, passed without dissent.

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

\_\_\_\_\_  
President of City Council

Passed: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor of Washington, Missouri