

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
MONDAY, JUNE 20, 2016**

INTRODUCTORY ITEMS:

The Regular Meeting of the City of Washington, Missouri, City Council was held on Monday, June 20, 2016, at 7:00 p.m. in the Council Chamber. Mayor Sandy Lucy opened the meeting with roll call and Pledge of Allegiance.

Mayor:	Sandy Lucy	Present
Council Members: Ward I	Steve Sullentrup	Present
	Walter Meyer	Present
Ward II	Jeff Mohesky	Present
	Mark Hidritch	Absent
Ward III	Jeff Patke	Present
	Greg Skornia	Present
Ward IV	Josh Brinker	Present
	Joe Holtmeier	Present
Also Present:	City Attorney	Mark Piontek
	City Administrator	James Briggs
	City Clerk	Mary Trentmann
	Police Captain	Jim Armstrong
	City Engineer	John Nilges
	Economic Development Director	Darren Lamb
	City Planner	Sal Maniaci
	Finance Manager	Mary Sprung

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the City Clerk. Each ordinance is read a minimum of twice by title, unless otherwise noted.

Approval of Minutes:

* Approval of the Minutes from the June 6, 2016 Council Meeting

A motion to accept the minutes as presented was made by Councilmember Sullentrup, seconded by Councilmember Patke, passed without dissent.

Approval and Adjustment of Agenda including Consent Agenda:

- * Payments greater than \$40,000: Missouri Employers Mutual \$116,173.00 July 1, 2016-June 30, 2017 Annual Premium; R.V. Wagner \$181,824.00 Jefferson Street Bridge payment #2
- * Fireworks Display Request – American Legion Post 218
- * Liquor License Renewals: The Twisted Fish; Miller’s Grill; Augusta Brewing Venture LLC; I B Nuts & Fruits Too; N-Sports Inc; Aldi Inc #05; Murphy USA #7416; Colton’s Steak House & Grill; Schnucks; Droege’s Catering; The Blue Duck; Slamburger; John G’s; Woozers.

- * Liquor License Renewal with Contingency: Cecil Whittaker's Pizzeria
- * Pawn License Renewal with Contingency: Stone Ledge Pawn & Gun
- * Postpone Item 3e, 3f and 5a
- * Blotter Item 6e

A motion to accept and approve the agenda including the consent agenda accordingly was made by Councilmember Sullentrup, seconded by Councilmember Holtmeier, passed without dissent.

PRIORITY ITEMS:

- * Renewal of City's Property/Casualty Insurance:

June 7, 2016

Mayor and City Council

City of Washington

405 Jefferson Street

Washington, Missouri 63090

RE: Renewal of City's Property/Casualty Insurance

Honorable Mayor and Council Members:

Administration met with Jim Vernon and Amy Diblasi from the Daniel and Henry Company to discuss the renewal of the City's property/casualty insurance on Monday, June 6, 2016. Mr. Vernon and Ms. Diblasi have worked diligently to keep our rates low.

Attached you will find a premium summary showing the premium grand total of \$409,467 for June 30, 2016 through June 30, 2017. This is an increase of \$1,736 or less than 1/2 percent over last year's premium. Staff's recommendation is to accept the renewal proposal from the Daniel and Henry Company.

Mr. Vernon will be present to answer any questions at the City Council meeting on June 20, 2016.

Respectfully submitted,

James A. Briggs

City Administrator

MKT:

Amy Diblasi: talks about the workers' compensation part of the insurance. Went out for quotes this year. Quotes from Travelers and Missouri Employers Mutual were very close to each other; recommends staying with MEM. With MEM you are eligible to receive refunds on your premium for good performance. Received a refund check of a little over \$4,000.

Jim Vernon: explains the proposal and the changes compared to last year. There is a slight increase this year.

A motion to accept and approve the Renewal of the City's Property/Casualty Insurance and Authorize Payment of the premium was made by Councilmember Patke, seconded by Councilmember Holtmeier, passed without dissent.

* Washington School District Zero Tax Increase Bond Issue Presentation:

Brad Mitchell (Citizens with Great Schools): Zero Tax Increase bond issue will be on the August 2 ballot. Would like the Council to endorse this bond issue. Urges everyone to vote in favor of it.

Dr. Lori VanLeer (Washington School District): Shows PowerPoint presentation with what the bond issue is about and what changes and improvements they want to make if it gets approved. This is a \$15 million zero tax increase. Debt restructuring is the bulk (\$13.66 million) of this amount.

Councilman Sullentrup wants to know what the plans are with South Point elementary. Dr. VanLeer explains that they would be included on the next bond issue, not this one.

Stephen Trentmann (Washington School Board): applauds the school board for their creativity and finding the best way to get this bond issue passed. Encourages everyone to vote yes on this and to help understand people what the bond issue is about.

A motion to support the Zero Tax Increase Bond Issue was made by Councilmember Sullentrup, seconded by Councilmember Patke, passed without dissent.

* Public Facilities Authority Reappointment:

City of Washington, Missouri

Public Facilities Authority

405 Jefferson Street

Washington, MO 63090

Honorable Mayor & City Council:

The Board of Directors of the Washington, Missouri Public Facilities Authority hereby submits for your approval the re-appointment of Robert Dobsch – term expires June 2019.

Respectfully submitted,

James A. Briggs

Secretary

:mt

A motion to accept the Reappointment into the minutes was made by Councilmember Patke, seconded by Councilmember Brinker, passed without dissent.

Mayor's Presentations, Appointments & Re-Appointments

* Police Department Appointment:

June 13, 2016

To The City Council

City of Washington

Washington, Missouri

Dear Council Members:

I herewith submit for your approval the following for appointment:

<u>NAME</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
<i>Paul Pfeiffer</i>	<i>July 1, 2016</i>	<i>July 1, 2017</i>
<i>Reserve Officer</i>		

*Respectfully submitted,
Sandy Lucy
Mayor
MT:*

A motion to accept and approve the Appointment was made by Councilmember Patke, seconded by Councilmember Holtmeier, passed without dissent.

* Police Department Reappointments:

June 15, 2016

To The City Council

City of Washington

Washington, Missouri

Dear Council Members:

I herewith submit for your approval the following for reappointment:

<u>NAME</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
<i>Nathan Pinter Patrol Officer</i>	<i>July 8, 2016</i>	<i>July 8, 2017</i>
<i>Chad Sloan Patrol Officer</i>	<i>July 15, 2016</i>	<i>July 15, 2017</i>

*Respectfully submitted,
Sandy Lucy
Mayor
MT:*

A motion to accept and approve the Reappointments was made by Councilmember Holtmeier, seconded by Councilmember Patke, passed without dissent.

* City Physician Reappointment:

June 13, 2016

To The City Council

City of Washington

Washington, Missouri

Dear Council Members:

I herewith submit for your approval the following for re-appointment as the City Physician:

Michael E. Rau, M.D. – term ending June 2017

Respectfully submitted,

Sandy Lucy

Mayor

MKT:

A motion to accept and approve the Reappointment was made by Councilmember Patke, seconded by Councilmember Meyer, passed without dissent.

PUBLIC HEARINGS

- * Special Use Permit – 309 Market Street – Single-Family Residence on a property Zoned R-3, Multi-Family Residential:

June 13, 2016

Mayor & City Council

City of Washington

Washington, MO 63090

File No. 16-0501 Special Use Permit – 309 Market Street

Mayor & City Council,

At the regular meeting of the Planning & Zoning Commission held on June 13, 2016 the above mentioned Special Use Permit was approved.

Sincerely,

Thomas R. Holdmeier

Chairman

Mayor: Ok, Sal?

Sal Maniaci: This is fairly simple, it is at 309 Market Street, here downtown. The property here, highlighted, is R-3 Multi-Family Residential. It's historically been used as a two family residence, one on the top, one on the bottom. The owners are just wanting to convert it to a single family but per the zoning code, they do need a special use permit to that. So, we are recommending approval for that, there should not be any issues, so. I'll take any questions you may have.

Skornia: I make a motion we approve.

Holtmeier: Second.

Mayor: Ok, this is a public hearing. It's a public hearing, so hold on. So is there anyone in the crowd this evening who would like to address the Council on this item? Ok, any comments or discussion from the Council? So, we have a motion, motion by ...

A motion to accept the Public Hearing into the minutes was made by Councilmember Skornia, seconded by Councilmember Holtmeier, passed without dissent.

Bill No. 16-11520, Ordinance No. 16-11537, an ordinance granting a Special Use Permit to utilize 309 Market Street to allow a Single-Family Residence on a property zoned R-3 Multi-Family Residential in the City of Washington, Franklin County, Missouri.

The ordinance was introduced by Councilmember Holtmeier.

Holtmeier: Holtmeier.

Mayor: Introduced by Councilman Holtmeier. This is the ordinance that follows the previous item. Any questions or comments?

With no further discussion, the ordinance was read a second time and approved on the following vote; Mohesky-aye, Holtmeier-aye, Sullentrup-aye, Brinker-aye, Skornia-aye, Meyer-aye, Patke-aye, Hidritch-absent.

- * Special Use Permit – 2475 East 5th Street – Tow Lot, Trucking & Auto Repair Facility on Property zoned C-2, General Commercial:

June 13, 2016

Mayor & City Council,

At the regular meeting of the Planning & Zoning Commission held on June 13, 2016 the above mentioned Special Use Permit was approved.

Sincerely,

Thomas R. Holdmeier

Chairman

Sal Maniaci: Yes, this property is located at the intersection of Old Highway 100 and East Fifth Street, on the east side of town. This is an old aerial that actually since has been vacated, it's just, the structure is still there, which is just a gravel lot. The applicant is looking to do a tow company, store some vehicles there for a trucking company and then also with an ability in the future to do some auto repair. It's zoned C-2 so in order to do those uses you do need a special use permit. You can see to the rear, there is some residential zoning but it is buffered by Busch Creek, runs in between those two properties and that is about 30 some acres in yellow there, it's R-1A, which is residential, but it is vacant. So, we think, this use isn't really out of character for the area if you look farther east down 100; there's some industrial uses, some agricultural uses. It has easy access to two major roads and easy access to new Highway 100 as well for this type of operation. It really shouldn't detriment the community, or the neighborhood in any way, so we are recommending approval of this. You can see the site plan that was submitted. They do show some improvements to the fencing as well as separating the areas by statute for a towing facility: you have the vehicles that are towed separated in security, locked up. They have stated they will, P&Z recommended this and the applicant has agreed to at least screen that portion of the property from the public because that is Old Highway 100 right there so that will be screened. And they do show the fleet, trucking, farther south as well, so. If you have any questions, I'd be happy to answer them.

Sullentrup: Is this a daytime operation?

Sal Maniaci: Yes. And the applicant is here, he can probably go over some hours of operation, so.

Mayor: Any questions or comments?

Sal Maniaci: Ok, thank you.

Mayor: Thank you Sal. Is there anyone here who would like to address the Council on this item? Come forward, state your name.

Kevin McMullin: Good evening, I'm Kevin McMullin of Titan Transport and Recovery. I got my business partner, Matthew Pauk here as well. We're hoping to come into the facility and clean up what is basically an abandoned facility currently. We're gonna make quite a few visual improvements, no actual lasting improvement to the property though than the visual effects of it, clean it up a little bit. Kind of make it something the town can be proud to drive past and is a service to the town, compared to the eyesore that it currently is. But to your question before, Mr. Sullentrup; it's primarily a daytime operation, I'm in the evening as the county and police department things like that, cars towed in in the evening. There will be that. There's currently a, and I failed to draw that in the map, right in the center, right of the corner of that building, is a current light standard that illuminates that light currently all at night. there's quite a bit of light pollution so we won't be adding anything like that in any way and there won't be any noise other

than that. All normal business operations will be during the day. So, that's the plan. Any other questions I can answer?

Mayor: Any questions or comments?

Kevin McMullin: Thank you.

Mayor: Ok, thank you. So we need a motion to accept this item into the minutes. Was there anyone else? I don't think so.

Holtmeier: I make a motion.

Meyer: Second.

Mayor: Ok, we have a motion by...

A motion to accept the Public Hearing into the minutes was made by Councilmember Holtmeier, seconded by Councilmember Meyer, passed without dissent.

Bill No. 16-11521, Ordinance No. 16-11538, an ordinance granting a Special Use Permit located at 2475 East Fifth Street to be utilized as a Tow Lot, Trucking and Auto Repair Facility on a property zoned C-2, General Commercial.

The ordinance was introduced by Councilmember Holtmeier.

Holtmeier: Holtmeier.

Mayor: Introduced by Councilman Holtmeier. This is the ordinance that follows the previous item. Any questions or comments?

With no further discussion, the ordinance was read a second time and approved on the following vote; Molesky-aye, Holtmeier-aye, Sullentrop-aye, Skornia-aye, Meyer-aye, Patke-aye, Hidritch-absent.

* Zoning Designation – Northeast Corner of Highway 47 and Highway 100 Intersection:

June 13, 2016

Mayor & City Council

City of Washington

Washington, MO 63090

File No. 16-0502 – Rezoning property located at the corner of the Highway 100 & 47 Intersection

Mayor & City Council,

At the regular meeting of the Planning & Zoning Commission held on June 13, 2016 the above Rezoning was approved.

Sincerely,

Thomas R. Holdmeier

Chairman

Mary Trentmann: I will need a motion to postpone the zoning designation for the northeast corner of Highway 47 and 100 intersection.

Patke: I make a motion.

Meyer: Second.

Mayor: Ok, we have a motion by ...

A motion to postpone items 3e and 3f was made by Councilmember Patke, seconded by Councilmember Meyer, passed without dissent.

POSTPONED, an ordinance designating a new zoning district for a parcel of land at the northeast intersection of Hwy 47 and Hwy 100, in the City of Washington, Franklin County, Missouri.

CITIZENS DISCUSSIONS

* None

UNFINISHED BUSINESS

* None

REPORT OF DEPARTMENT HEADS

* Sidewalk Replacement Program Policy – Calvin Lane:

June 13, 2016

*Honorable Mayor & City Council
405 Jefferson Street
Washington, MO 63090*

Re: Sidewalk Replacement Program Policy – Calvin Lane

Dear Mayor and City Council,

Approximately 2 weeks ago, Councilman Brinker requested the Engineering Department to inspect the condition of a sidewalk along Johnson Street near Calvin Lane. After completing an inspection, it was apparent the sidewalk served as a dual purpose as an entrance apron to a private drive, Calvin Lane.

The sidewalk/entrance apron is in obvious disrepair. City Code Sections 505.490 through 505.535 outlines the responsibilities of the property owners and the City.

In my professional opinion, the dual purpose use of his sidewalk as a driveway entrance to multiple homes, has caused the sidewalk to prematurely fail. While I am recommending replacement of this sidewalk/apron, I am requesting direction on the responsibilities of payment to complete the work.

Sincerely,

*John Nilges, PE, CFM, CPESC
City Engineer, City of Washington*

A motion to postpone item 5a was made by Councilmember Brinker, seconded by Councilmember Patke, passed without dissent.

* Storm Water Management Fund – Dubois Center:

June 13, 2016

*Honorable Mayor and City Council
405 Jefferson Street
Washington, MO 63090*

RE: Storm Water Management Fund – Dubois Center

Honorable Mayor and City Council:

The Planning and Engineering Services Department has received a request from Mr. Randy Kleinheider for a cash payment to be made in lieu of construction for on-site stormwater detention basin. According to section 490.035 of the City of Washington's Subdivision Regulations, the City Council will render all decision concerning participation in the Storm Water Management Fund.

The in-lieu payment will serve the Dubois development, east of Washington along Highway 100. The estimated amount to detain the differential runoff is \$16,347.00. This payment will serve the entire Dubois Center development.

The location of this development in the watershed of Dubois Creek is vitally important in reviewing this request. Detention basins located at the mouth of a watershed can negatively affect the runoff rate the basins are designed to mitigate. With the proximity of the Missouri River, and no known stormwater issues downstream, I recommend approval of this payment in lieu of construction.

Sincerely,

John Nilges, PE, CPESC, CFM

City Engineer

John Nilges explains the proposal and recommends approving the payment instead of building the basin. This meets the requirements of the future development of that subdivision.

A motion to accept and approve the request was made by Councilmember Patke, seconded by Councilmember Brinker, passed without dissent.

*** 2016 COPS Hiring Grant – School Resource Officer:**

DATE: June 12, 2016

TO: Mayor Sandy Lucy and City Council Members

SUBJECT: 2016 COPS Hiring Grant for a School Resource Officer

Honorable Mayor and Council Members:

I am seeking approval to apply for a federal 2016 COPS Hiring Grant that would fund 75% of the salary and benefits for a full time police officer that would be assigned as a School Resource Officer. The grant would cover a period of three years. After that the City of Washington would have to maintain the employment of the officer for an additional year covering all the expense.

I have discussed the addition of a third School Resource Officer with Superintendent Dr. Lori VanLeer of the Washington School District. After discussion with her staff, the District is in favor of seeing a third SRO added to the district.

A discussion was held over cost sharing for the additional officer. What is proposed is the City will cover the remaining 25% of the officer's salary for the three funded years of the grant. The school district would then assume 75% and the City 25% of the officer's salary for the fourth and future years.

The duties of the third School Resource Officer will be directed to all the elementary schools in the District. We currently do not have a school officer assigned to the schools in the District. Duties would be similar to those of current SROs assigned to Washington High School and Washington Middle School.

Working at all the elementary schools in the District would mean the SRO would also spend time at schools outside the city limits. This was discussed with the Franklin County Sheriff's Department. The Sheriff's Department indicated this would not be an issue for them. Obtaining a county commission for the SROs so they are at such schools is being discussed.

The additional school resource officer assigned to the elementary schools adds to the security, protection and safety of the youngest and most vulnerable member of our community. It will also promote interaction with children and a police officer in a familiar setting increasing trust and security for the children.

I need your approval so we can submit the application by the June 23, 2016 deadline. The application process is a competitive process, so we are not guaranteed to receive the grant.

Thank you for your consideration.

Respectfully,

Edward T. Menefee

Chief of Police

Captain Armstrong explains the request to apply for a grant for an extra school resource officer. Goal is to put this officer in all elementary schools, including the ones outside of the city limits.

A motion to accept and approve to apply for the 2016 COPS Hiring Grant was made by Councilmember Patke, seconded by Councilmember Holtmeier, passed without dissent.

ORDINANCES/RESOLUTIONS

Bill No. 16-11522, Ordinance No. 16-11539, an ordinance setting the Rate of Tourism Tax to be Levied, Fixed, Imposed and Ordered Collected on each Sleeping Room occupied and rented by Transient Guests of Hotels and Motels located in the City of Washington, Missouri.

The ordinance was introduced by Councilmember Holtmeier.

Tax is currently set at 5%; this is the maximum.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Molesky-aye, Holtmeier-aye, Sullentrup-aye, Brinker-aye, Skornia-aye, Meyer-aye, Patke-aye, Hidritch-absent.

Bill No. 16-11523, Ordinance No. 16-11540, an ordinance authorizing and directing the execution of an Easement by and between the City of Washington, Missouri and Laclede Gas Company.

The ordinance was introduced by Councilmember Patke.

This is a 20ft easement along south line of East Ninth Street and the east line of Camp Street.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Molesky-aye, Holtmeier-aye, Sullentrup-aye, Brinker-aye, Skornia-aye, Meyer-aye, Patke-aye, Hidritch-absent.

Bill No. 16-11524, Ordinance No. 16-11541, an ordinance approving Amendment No. 18 to the Development Plan for acquisition of an industrial tract commonly known as the Elmer C. Heidmann Industrial Park providing for the sale of a lot to Clover M.R.E. Investments, LLC (Riechers Truck Body & Equipment Co. Transaction).

The ordinance was introduced by Councilmember Patke.

This is for the sale of Lot 16 in Heidmann Industrial Park. This adjoins the existing facility of Riechers Truck Body on Michaels Way.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Mohesky-abstain, Holtmeier-aye, Sullentrup-aye, Brinker-aye, Skornia-aye, Meyer-aye, Patke-aye, Hidritch-absent.

Resolution No. 16-11542, a resolution of the City of Washington, Missouri approving a Plan for the acquisition, construction and equipping of a facility for an Industrial Development Project in the City.

This is for the expansion of LMI Aerospace. This is the first step of the project. A notice was mailed to all taxing entities. No objections received.

A motion to accept and support the Resolution into the minutes was made by Councilmember Brinker, seconded by Councilmember Patke, passed without dissent.

Bill No. 16-11525, Ordinance No. 16-11543, an ordinance authorizing and directing the execution of a Partial Deed of Release by and between the City of Washington, Missouri Redevelopment Corporation.

The ordinance was introduced by Councilmember Mohesky.

Mark Piontek explains that this for the sale of the lot being sold to Riechers Truck Body. This is subject to a deed held by the City on the Redevelopment Corporation.

After the ordinance was read three times in its entirety, the ordinance approved on the following vote; Mohesky-abstain, Holtmeier-aye, Sullentrup-aye, Brinker-aye, Skornia-aye, Meyer-aye, Patke-aye, Hidritch-absent.

COMMISSION, COMMITTEE AND BOARD REPORTS

* Preliminary Plat – Heidmann Industrial, Plat 11:

June 13, 2016

Mayor & City Council

City of Washington

Washington, MO 63090

File No. 16-0503 – Preliminary Plat – Heidmann Industrial Park, Plat 11

Mayor & City Council

At the regular meeting of the Planning & Zoning Commission held on June 13, 2016 the above mentioned Preliminary Plat was approved.

Sincerely,

Thomas R. Holdmeier

Chairman

For tax abatement reasons they need to have two separate parcels. Board of appeals already approved this. Within the financing documents there will be provisions that neither lot can be sold separate. After all bonds have been paid off in 2027, the lots will be combined into one lot again.

A motion to accept and approve the preliminary plat was made by Councilmember Sullentrup, seconded by Councilmember Meyer, passed without dissent.

Perry Pecaut (LMI Aerospace): thanks the Council and staff for everything they do for the community.

Bill No. 16-11526 Ordinance No. 16-11544, an ordinance approving the Final Plat of Heidmann Industrial Park, Plat 11, in the City of Washington, Franklin County, Missouri. The ordinance was introduced by Councilmember Brinker.

With no further discussion, the ordinance approved on the following vote; Mohesky-aye, Holtmeier-aye, Sullentrup-aye, Brinker-aye, Skornia-aye, Meyer-aye, Patke-aye, Hidritch-absent.

MAYOR'S REPORT

* Bid for the new bridge was accepted. Went to the MoDOT meeting when news was announced; very exciting. Preparing for a groundbreaking ceremony in July or August.

CITY ADMINISTRATOR'S REPORT

* No report.

CITY ATTORNEY'S REPORT

Public vote on whether or not to hold a closed meeting to discuss personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000) passed at 8:06 p.m. on the following roll call vote; Mohesky-aye, Holtmeier-aye, Sullentrup-aye, Brinker-aye, Skornia-aye, Meyer-aye, Patke-aye, Hidritch-absent.

The regular session reconvened at 8:20 p.m.

ADJOURNMENT

With no further business to discuss, a motion to adjourn was made at 8:20 p.m. by Councilmember Patke, seconded by Councilmember Sullentrup, passed without dissent.

Adopted: _____

Attest: _____
City Clerk

President of City Council

Passed: _____

Attest: _____
City Clerk

Mayor of Washington, Missouri