

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
MONDAY, OCTOBER 3, 2016**

INTRODUCTORY ITEMS:

The Regular Meeting of the City of Washington, Missouri, City Council was held on Monday, October 3, 2016 at 7:00 p.m. in the Council Chamber. Mayor Sandy Lucy opened the meeting with roll call and Pledge of Allegiance.

Mayor:	Sandy Lucy	Present
Council Members: Ward I	Steve Sullentrup	Present
	Walter Meyer	Absent
Ward II	Jeff Mohesky	Absent
	Mark Hidritch	Present
Ward III	Jeff Patke	Present – 7:03 p.m.
	Greg Skornia	Present
Ward IV	Josh Brinker	Present
	Joe Holtmeier	Present

Also Present:	City Attorney	Mark Piontek
	City Administrator	James Briggs
	City Clerk	Mary Trentmann
	Police Chief	Ed Menefee
	Police Captain	Jim Armstrong
	City Engineer	John Nilges
	Economic Development Director	Darren Lamb
	City Planner	Sal Maniaci
	Finance Manager	Mary Sprung
	Library Director	Jackie Hawes

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the City Clerk. Each ordinance is read a minimum of twice by title, unless otherwise noted.

Approval of Minutes:

* Approval of the Minutes from the September 19, 2016 Council Meeting

A motion to accept the minutes as presented was made by Councilmember Sullentrup, seconded by Councilmember Hidritch, passed without dissent.

Approval and Adjustment of Agenda including Consent Agenda:

- * Payments of over \$40,000 (+): United Health Care \$130,000.00 Estimated October Health Insurance premium; LAGERS \$60,000.00 Estimated September wage benefits; Ameren UE \$102,000.00 Estimated August energy use; UMB Bank, NA. Trust \$97,048.59 October dept service payment. Sewer Revenue Bonds---2007B; NB West Contracting \$118,334.99 Pay Request #2 – 2016 Asphalt Overlay & Concrete Replacement; Midwest Pool Management \$69,248.23 June, July, August – Pool Management Fees.
- * Treasurer’s Report – July 2016
- * Lewis, Rice L.C. invoice – August 2016 services
- * Final Pay Request – Gerstner – Electric, Inc. – Traffic Head Signal Replacement
- * Final Pay Request – Burns & McDonnell Engineering Co., Inc. – Phase IV Landfill

A motion to accept and approve the agenda including the consent agenda accordingly was made by Councilmember Brinker, seconded by Councilmember Holtmeier, passed without dissent.

PRIORITY ITEMS:

Mayor's Presentations, Appointments & Re-Appointments

* Washington Tax Increment Financing Commission Appointments

September 21, 2016

To The City Council

City of Washington

Washington, Missouri

Dear Council Members:

I herewith submit for your approval the following for appointment to the Washington Tax Increment Financing Commission:

Thomas Holdmeier – term expiring August 2019

Julie Scannell – term expiring August 2019

Respectfully submitted,

Sandy Lucy

Mayor

MKT:

A motion to accept and approve the appointment was made by Councilmember Hidritch, seconded by Councilmember Holtmeier, passed without dissent.

PUBLIC HEARINGS

* None

CITIZENS DISCUSSIONS

* None

UNFINISHED BUSINESS

* None

REPORT OF DEPARTMENT HEADS

* OPEB Requests for Proposals

September 22, 2016

Honorable Mayor & City Council

City of Washington

Washington, MO 63090

Re: OPEB Requests for Proposals

Dear Mayor & Council Members;

The City received three (3) proposals to secure services of a qualified firm to provide Actuarial Services for Other Post-Employment Benefits (OPEB) in order to comply with GASB Statement No. 45. After review by the Finance Manager, Mary Sprung, it is recommended that we contract with Milliman, Inc. (see attached)

Respectfully submitted,

Mary Trentmann

City Clerk

Attachment

A motion to accept the OPEB Request for Proposals into the minutes was made by Councilmember Sullentrup, seconded by Councilmember Holtmeier, passed without dissent.

* Stormwater Management Fund – Lifestream Church Parking Lot Expansion

September 16, 2016

Honorable Mayor and City Council

405 Jefferson Street

Washington, MO 63090

RE: Storm Water Management Fund – Lifestream Church Parking Lot Expansion

Honorable Mayor and City Council:

The Planning and Engineering Services Department has received a request from Paul Sheperly for a cash payment to be made in lieu of construction for on-site storm water detention basin. According to section 490.035 of the City of Washington’s Subdivision Regulations, the City Council will render all decisions concerning participation in the Storm Water Management Fund.

The in-lieu payment will serve the Lifestream Church located on Lewis & Clark Drive. The estimated amount to detain the differential runoff is \$1,100.00

The location of this development is located in the watershed of the Southwest branch of Busch Creek. There are no known stormwater issues downstream, and I recommend approval of this payment in lieu of construction.

Sincerely,

John Nilges, PE, CPESC, CFM

City Engineer

After a brief explanation, a motion to accept the Lifestream Church Parking Lot Expansion into the minutes was made by Councilmember Holtmeier, seconded by Councilmember Skornia, passed without dissent.

* Request for Addition of AVL Software and Hardware to Public Safety Computer Project

The AVL and mapping module will give the Police Department the ability to track patrol vehicles via GPS.

September 26, 2016

To: Council Members, City of Washington

Mayor Sandy Lucy

Mr. James Briggs, City Administrator

From: Chief Edward Menefee

RE: Request for Addition of Automated Vehicle Locator (AVL) Software and Hardware to Public Safety Computer Project (Mobile Data Terminals, ITI Software Changeover and Electronic Equipment Upgrade)

Council Members, Mayor and Mr. Briggs,

I would like to request to use additional funds from the Public Safety Computer Project to add what I believe to be an essential module to the ITI software. This request is for Automated Vehicle Locator (AVL) and mapping software.

The AVL and mapping module will give the police department the ability to track patrol vehicles via GPS. A monitor would be in Communications Division that has a City of Washington map, with all road ways, on it. It will show the location of all patrol vehicles on active duty.

This is a great tool to improve officer safety and more efficiently allocate resources. An example of officer safety would be if Communications radios a patrol vehicle and gets no response from the officer the AVL would have the location of the patrol vehicle displayed on the monitor. Other officers could then respond the patrol unit’s location and check on the officer. Also, if Communications receives a call for service they can look on the monitor and see what patrol vehicle is closest to the call and dispatch that unit, rather than assigning a sector unit that may be further away from the call.

In addition to the AVL, the mapping software will allow the police department to combine geographic data with police report data and then display the information on a map. This is an effective way to analyze where, how and when crime occurs. It creates computerized pin point maps of whatever crime occurrences specified. It then provides a “Hot Spot Policing” zone for concentrating patrol and enforcement to combat and reduce crime in the “Hot Spot”.

The Mobile Mapping software also allows for several administrative functions. It provides the total mileage a patrol car was driven from start to finish in a shift. It can provide a replay of the entire route a patrol car was driven during a shift; including speeds driven and length of times the unit was stationary. This could be useful in dealing with citizen complaints, reviewing officer performance or helping in fleet use and patrol studies.

The total cost to implement the AVL and mapping software is \$5,218; as list in the included quote document from ITI. The budgeted amount for the Public Safety Computer Project as approved by City Council is \$245,000. (The funding for the project comes from the ½ cent Capital Sales Tax.) Currently \$192,692.00 has been expensed for the project. Adding the \$5,218 requested for the AVL and mapping software would bring the project expense to \$197,910; leaving \$57,090 remaining in the project budget.

There will be a recurring annual maintenance cost for the AVL and mapping software of \$4,968 that goes in effect for the 2017/2018 budget. In comparison, the annual maintenance cost for the AS400 system would be \$11,344. Even with the addition \$4,698 the total annual ITI maintenance cost for the Public Safety Computer Project will be \$3,311 less.

The Department is set to go live with the new ITI system on October 3, 2016. With approval of the AVL and mapping software the Department would be able to add it to the ITI system in a couple weeks and begin using it.

I have attached the quote from ITI that itemizes the pricing for the AVL and mapping software, dispatch map connection and installation. I present this to you for your approval.

*Thank you for your consideration,
Chief Ed Menefee*

After a brief discussion, a motion to accept the request for addition of AVL Software and Hardware to the Public Safety Computer Project into the minutes was made by Councilmember Patke, seconded by Councilmember Hidritch, passed without dissent.

* Fair Board Requests Recommendation

September 27, 2016

Honorable Mayor and City Council

City of Washington

Washington, MO 63090

RE: Recommendation – Fair Board Requests

Honorable Mayor and City Council,

As discussed and presented at the Ad-Op Meeting of September 26, 2016, the Fair Board is requesting 1) That the “Midway Sign” located at the Fairgrounds be removed during non-fair events and replaced by a semi-permanent sign that would match the existing Fairgrounds archway entrance signs; and 2) Place a 60’ x 100’ asphalt/concrete pad in the location of Agriland to help with water drainage issues. Furthermore, the hard surface pad would be designed, built and maintained by the Fair Board to not only accommodate their needs, but to also accommodate the future use of basketball.

At the Parks and Recreation Commission meeting held on Wednesday, August 31, 2016, the Parks & Recreation Commission voted unanimously to support the request of the Fair Board and ask that the City Council consider the approval.

As always, if you have any questions, concerns or would like additional information, please feel free to contact me prior to the City Council Meeting.

Respectfully,

Darren Dunkle, CPRP

Director of Parks and Recreation

After a brief discussion, a motion was made to accept the Fair Boards recommendation and to approve the concrete pad for Agriland into the minutes was made by Councilmember Brinker, seconded by Councilmember Patke, passed without dissent.

* GFOA Award of Financial Reporting Achievement

This is the eighth consecutive year that we have received the award.

A motion to accept the GFOA Award of Financial Reporting Achievement into the minutes was made by Councilmember Patke, seconded by Councilmember Brinker, passed without dissent.

ORDINANCES/RESOLUTIONS

Bill No. 16-11549, Ordinance No. 16-11570, an ordinance authorizing and directing the execution of an agreement by and between the City of Washington, Missouri and Hochschild, Bloom & Company LLP to conduct the Annual Audit.

The ordinance was introduced by Councilmember Patke.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Hidritch-aye, Skornia-aye, Sullentrup-aye, Holtmeier-aye, Patke-aye, Brinker-aye. Mohesky-absent, Meyer-absent.

Bill No. 16-11550, Ordinance No. 11571, an ordinance authorizing and directing the execution of a contract agreement between the City of Washington, Missouri and Hogan's Painting & Sandblasting, Van Buren, Missouri.

The ordinance was introduced by Councilmember Holtmeier.

This ordinance is to assist in keeping out infiltration into our sanitary sewer system. After a brief discussion, the ordinance was read a second time and approved on the following vote; Hidritch-aye, Skornia-aye, Sullentrup-aye, Holtmeier-aye, Patke-aye, Brinker-aye. Mohesky-absent, Meyer-absent.

Bill No. 16-11551, Ordinance No. 16-11572, an ordinance authorizing and directing the execution of a contract agreement by and between the City of Washington, Missouri and Peckham Guyton Albers & Viets, Inc.

The ordinance was introduced by Councilmember Sullentrup.

This ordinance is for a contract with PGAV to conduct the qualifying study for the TIF area Downtown as well as the cost benefit analysis. With no further discussion, the ordinance was read a second time and approved on the following vote; Hidritch-aye, Skornia-aye, Sullentrup-aye, Holtmeier-aye, Patke-aye, Brinker-aye. Mohesky-absent, Meyer-absent.

Bill No. 16-11552, Ordinance No. 16-11573, an ordinance establishing the Salary of the Finance Manager.

The ordinance was introduced by Councilmember Sullentrup.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Hidritch-aye, Skornia-aye, Sullentrup-aye, Holtmeier-aye, Patke-aye, Brinker-aye. Mohesky-absent, Meyer-absent.

Bill No. 16-11553, Ordinance No. 16-11574, an ordinance establishing the Salary of the Emergency Preparedness Director.

The ordinance was introduced by Councilmember Hidritch.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Hidritch-aye, Skornia-aye, Sullentrup-aye, Holtmeier-aye, Patke-aye, Brinker-aye. Mohesky-absent, Meyer-absent.

Bill No. 16-11554, Ordinance No. 16-11575, an ordinance establishing the Salary of the City Clerk.

The ordinance was introduced by Councilmember Holtmeier.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Hidritch-aye, Skornia-aye, Sullentrup-aye, Holtmeier-aye, Patke-aye, Brinker-aye. Mohesky-absent, Meyer-absent.

