

Washington Historic Preservation Commission Meeting  
Council Chambers of City Hall  
405 Jefferson Street  
Washington, Missouri 63090

Monday, July 18, 2016 at 6:00 PM

Minutes

Call to Order – Roll Call

Present

Carolyn Witt, Chairman  
Bryan Bogue  
Danielle Grotewiel  
Jamie Holtmeier  
Bridgette Kelch, Advisory  
Joe Holtmeier, City Council Liaison  
Josh Brinker, City Council Liaison  
Walter Meyer, City Council Liaison  
Anthony “Sal” Maniaci, City Planner

Absent

Steve Strubberg, Vice-Chairman  
Rick Hopp  
Andrew Clary  
John McCreery, Building Official

Pledge of Allegiance

Approval of Minutes from June 20, 2016. Carolyn Witt inquired if everyone had a chance to review the minutes. Bryan Bogue made a motion to approve the minutes and Danielle Grotewiel seconded the motion. A vote was taken and unanimously approved.

New Business

1. **Design Review for Grace’s Place Crisis Nursery, located at 302 Lafayette Street for an exterior set of stairs**

Sal Maniaci went over the proposed set of stairs and believed that Steve Strubberg said it will match the white vinyl in front of the building.

Danielle Grotewiel confirmed that this is because they need a fire escape.

Sal Maniaci said they want to house children upstairs and for a state license you need to have egress from the second floor. They will be doing an interior remodel as well.

Bridgette Kelch said that is about all that they can do. She said she isn't a fan of vinyl but since the front of the building already has it she understands that it should match.

Danielle Grotewiel made a motion to issue the Certificate of Review and Bryan Bogue seconded the motion. A vote was taken and unanimously approved.

## **2. International Shoe Factory District Survey Update**

Sal Maniaci said we have a contract and the ordinance was approved by the City Council. That was our first milestone and it has been approved by the State Historic Preservation Office. Sal said he submitted the second milestone today which is the actual research design/narrative. Sal also went over the details of the proposed schedule changes.

Danielle Grotewiel said she has started writing the grant for FY2017, Phase II which would be for another 150 parcels. It is basically a carbon copy of this one and is south of the current one.

Sal Maniaci said he did realize that some of our borders overlap and that will need to be fixed for the next phase so the districts don't overlap.

Danielle Grotewiel said we are doing 150 parcels this year, 150 parcels next year, 150 parcels in FY2018 and then we have to take a year off and ask for something else and then we will be asking for a grant for the actual nomination of the district.

## **Old Business**

### **1. Education**

The commission watched a YouTube video titled "National Register Guide Episode 4, Why Should I List a Property" for their educational item this month.

Carolyn Witt went over the details of the promotion of "This Place Matters" and encouraged the commission members to submit photos to the State Historic Preservation Office.

Danielle Grotewiel said it is specifically for the fifty year anniversary of the Preservation Act.

Carolyn Witt said she would really like to do something to commemorate that. She said she would really like to have Jo Ann Radetic there also. She has been here from day one promoting preservation.

### **2. Curb Appeal Award**

Carolyn Witt said that Four Seasons Florist is ready to receive the award so we can get that ready.

### **3. Creating New History Award**

Carolyn Witt said she has not been able to get ahold of the Speckhals to present that award to them.

### **4. The Jasper House at 320 Lafayette Street, Property Restrictions**

There is nothing new to report.

## 5. Budget Report

There is nothing new to report.

## 6. Informational Plaques for Historic Buildings

Bryan Bogue said that the new owner of 10 West Second Street would like to have her contractor install the plaque while they are re-pointing the building. Tom Gildehaus from Cowan's Restaurant will also install his plaque himself. Bryan said he hopes to have some of them ready for photos soon.

Carolyn Witt said we need to work on the 2016 plaques.

Danielle Grotewiel said she will be at the museum on Sunday to do research and asked everyone to join her so we can get these plaques done.

### 2013 Plaques

1. 323 West Main Street, Washington Laundry Inc. (Chamber of Commerce), will install after renovations are complete
2. 401/403 West Main Street, (commercial address) Hibbeler Building  
77 Cedar Street (residential address) ready for photo

### 2014 Plaques

1. 8 West Second Street, The Theatre Verein, ready for photo
2. 10 West Second Street, Schnier Building, (formerly Dr. Radetic's Office) ready for installation, new owner will have plaque installed
3. 18 West Second Street, Huppert Building, (Unnerstall & Unnerstall CPA), ready for installation
4. 211 High Street, City Auditorium-need approval from city

### 2015 Plaques

1. 103 Elm Street, Laumann-Ernst Building, (BFA), ready to order
2. 106 Elm Street, Commercial Hotel Addition (Bah Yarns/114 Elm Street, northern section of Cowan's Restaurant (one building) ready to install
3. 111 Elm Street, Trentmann Building (was Altemueller Hallmark) need owner approval
4. 113 Elm Street, Beckmann Building, (United Mutual) ready to install
5. 114 Elm Street, Dickbrader Hardware, (Cowan's Restaurant main entrance) owner will install
6. 120 Elm Street, Washington Bakery (was Three Ladies on the Corner) ready to install

### 2016 Plaques

1. 200 Elm Street (IB Nuts)
2. 214 Elm Street (Executive Building) per Marc was Nieberg-Vitt Furniture 1927
3. 216 Elm Street (Bubba's) install plaque on this part of building  
218 Elm Street (Digital By Design) addition to 216  
220 Elm Street (Assist to Sell) addition to 216 and 218 Elm Street
4. 224 Elm Street (Waypoint Christian Counseling Services)
5. 211 Elm Street (Four Seasons Florist) per Marc was Otto and Company second location
6. 217/219 Elm Street (Office Supply & Equipment) per Marc was Washington Citizen Newspaper
7. 223/225 Elm Street (vacant) possibly a fill in, may remove from list
8. 227 Elm Street (Old Dutch)

## 7. Conferences

Carolyn Witt said next week we are hosting the Missouri Main Street Conference July 26-28, 2016. The America in Bloom judges are also in town right now judging Washington. The Missouri Preservation Conference is being held in Hannibal, Missouri in October, 2016.

### Other Business

Danielle Grotewiel said she would like to give an update on our FY2015 grant which covered the training in Atlanta we attended and the training we held here in February. From the training held here, 150 dvd's will be made. 75 will go to the State Historic Preservation Office and 75 will go to the Missouri Main Street Program to be given out as training materials.

Carolyn Witt thanked Danielle Grotewiel for all of her grant writing. We really appreciate her hard work.

Danielle Grotewiel made a motion to adjourn and Jamie Holtmeier seconded the motion. A vote was taken and unanimously approved. The meeting of the Washington Historic Preservation Commission ended at 6:30 PM.

**The next scheduled meeting of the Washington Historic Preservation Commission will be held Monday, August 15, 2016 at 6:00 PM in the Council Chambers of City Hall.**