

Washington Historic Preservation Commission Meeting
Council Chambers of City Hall
405 Jefferson Street
Washington, Missouri 63090

Monday, August 15, 2016 at 6:00 PM

Minutes

Call to Order – Roll Call

Present

Carolyn Witt, Chairman
Steve Strubberg, Vice-Chairman
Rick Hopp
Jamie Holtmeier
Andrew Clary
Anthony “Sal” Maniaci, City Planner
Joe Holtmeier, City Council Liaison
Josh Brinker, City Council Liaison
Walter Meyer, City Council Liaison

Absent

Bryan Bogue
Danielle Grotewiel
Bridgette Kelch, Advisory
John McCreery, Building Official

Pledge of Allegiance

Approval of Minutes from July 18, 2016. Carolyn Witt inquired if everyone had a chance to review the minutes. Steve Strubberg made a motion to approve the minutes and Jamie Holtmeier seconded the motion. A vote was taken and unanimously approved.

New Business

1. Design Review for 214 West Fifth Street, Immanuel Lutheran Church and School, signage

Carolyn Witt said we received the sign plans via email to review.

Sal Maniaci said it is on the rear of the building and is within the allowed square footage. He added that it is not backlit but does have some lighting on it.

Jill Straatmann said that Austin Bloch with Ziglin Signs is here tonight to answer any questions.

Andrew Clary asked if this sign matches the one on the front of the building.

Austin Bloch said it is the same as the one on the front. It is for the rear parking lot.

Andrew Clary made a motion to issue a Certificate of Review for the sign and Jamie Holtmeier seconded the motion. A vote was taken and unanimously approved.

Jill Straatmann said that she just wanted to clarify that on the application that was submitted it stated that they were replacing the sign but it is actually a new sign for the rear of the building. Jill said she just wanted the correction reflected in the minutes.

Carolyn Witt said we should note that correction.

2. 211 Elm Street, Four Seasons Florist, awning

Sal Maniaci said the old awning has been removed. This is a bit retroactive. While Jill Straatmann was out we missed this and issued the awning permit without the design review. Thankfully, Julie Prenger was fine with waiting for this review before she started the project. She was unable to make it tonight but was open to suggestions. She is requesting grant funds.

Carolyn Witt said she has applied to the Design Committee for the awning matching grant program. The problem was that the grant can't go through until there is a permit and a design review. If this is approved tonight we can move forward.

Sal Maniaci said we do not have any photos of what it will look like, only the sketch of it. We noted that there needs to be more than seven feet of clearance. John McCreery looked at it and said the proposed mounting of it was fine.

Carolyn Witt said she went to talk to Julie Prenger about the Curb Appeal Award and Julie said she didn't want the Curb Appeal Award and photo until she had the new awning up. That is how this all came about. Carolyn said she told her there are a few steps that she will need to go through but the good news is there is money available.

Andrew Clary asked if we can make a motion based on the information we have tonight?

Sal Maniaci said yes. Our office can only require the minimum submittal unless you have conditions of what it needs to be.

Carolyn Witt said it does fit our design review criteria.

Steve Strubberg made a motion to issue a Certificate of Review and Andrew Clary seconded the motion. A vote was taken and unanimously approved.

3. International Shoe Factory District Survey Update

Sal Maniaci said we were approved for milestone 3 on Friday which means we will issue our first payment of \$5,000 to Landmarks Association. We will do four installments of \$5,000. Milestone 3 was getting the research design approved by the state. The invoice will be processed this week.

Danielle Grotewiel is not here tonight but she is handling the grant applications for phases II and III. Those are due September 1, 2016. Sal said the next milestone is to schedule public meetings.

Old Business

1. Education

There is no educational item this month.

2. Curb Appeal Award

Carolyn Witt said we will present the Curb Appeal Award to Four Seasons Florist once they get the awning installed.

3. Creating New History Award

There is no update this month.

4. The Jasper House at 320 Lafayette Street, Property Restrictions

There is no update this month.

5. Budget Report

There is no change to the budget.

6. Informational Plaques for Historic Buildings

Carolyn Witt said Bryan Bogue sent out an email stating the plaques have been installed on the Commercial Hotel Addition, Beckman Building, Washington Bakery, Dickbrader Hardware, Hibbeler Building and the Theatre Verein. Bryan said he had a tentative date of Wednesday, August 17, 2016 at 5:00 PM for the photos. Carolyn said she will talk to him tomorrow to verify how many we can get done. We need to get these done with or without the property owners so they will be included in this year's annual report. Carolyn said we will send out an email tomorrow with the times and dates. Carolyn added that Danielle Grotewiel will be doing plaque research at the museum on Sunday from noon to four if anyone would be willing to help.

2013 Plaques

1. 323 West Main Street, Washington Laundry Inc. (Chamber of Commerce), will install after renovations are complete
2. 401/403 West Main Street, (commercial address) Hibbeler Building
77 Cedar Street (residential address) ready for photo

2014 Plaques

1. 8 West Second Street, The Theatre Verein, ready for photo
2. 10 West Second Street, Schnier Building, (formerly Dr. Radetic's Office) ready for installation, new owner Pat Peterson will have plaque installed, plaque is at city hall

3. 18 West Second Street, Huppert Building, (Unnerstall & Unnerstall CPA), ready for installation
4. 211 High Street, City Auditorium-need approval from city

2015 Plaques

1. 103 Elm Street, Laumann-Ernst Building, (BFA), ready to order
2. 106 Elm Street, Commercial Hotel Addition (Bah Yarns/114 Elm Street, northern section of Cowan's Restaurant (one building) ready for photo
3. 111 Elm Street, Trentmann Building (was Altemueller Hallmark) need owner approval
4. 113 Elm Street, Beckmann Building, (United Mutual) ready for photo
5. 114 Elm Street, Dickbrader Hardware, (Cowan's Restaurant main entrance) ready for photo
6. 120 Elm Street, Washington Bakery (was Three Ladies on the Corner) ready for photo

2016 Plaques

1. 200 Elm Street (IB Nuts)
2. 214 Elm Street (Executive Building) per Marc was Nieberg-Vitt Furniture 1927
3. 216 Elm Street (Bubba's) install plaque on this part of building
218 Elm Street (Digital By Design) addition to 216
220 Elm Street (Assist to Sell) addition to 216 and 218 Elm Street
4. 224 Elm Street (Waypoint Christian Counseling Services)
5. 211 Elm Street (Four Seasons Florist) per Marc was Otto and Company second location
6. 217/219 Elm Street (Office Supply & Equipment) per Marc was Washington Citizen Newspaper
7. 223/225 Elm Street (vacant) possibly a fill in, may remove from list
8. 227 Elm Street (Old Dutch)

7. Conferences

Carolyn Witt said the Missouri Main Street Conference was amazing. We received a lot of positive comments by the visitors. They were very impressed by Jesuit Hall. It was nice to be able to have all of the events in one area. Between Jesuit Hall, the Chamber of Commerce basement and Notre Dame Hall, everything was in that condensed area. Everything went very smoothly. We had attendees from New Haven, Sullivan and Pacific. It was nice to have interest from throughout the county.

Carolyn said the next historic preservation commission training coming up is the Missouri Preservation Conference that will be held October 19-21, 2016 in Hannibal, Missouri. They have not set up registration yet but they have sent out the hotel information.

Other Business

Jamie Holtmeier made a motion to adjourn and Steve Strubberg seconded the motion. A vote was taken and unanimously approved. The meeting of the Washington Historic Preservation Commission ended at 6:19 PM.

The next scheduled meeting of the Washington Historic Preservation Commission will be held Monday, September 19, 2016 at 6:00 PM in the Council Chambers of City Hall.