

**ADMINISTRATION/OPERATIONS COMMITTEE MEETING  
MONDAY MARCH 28, 2016  
7:00 P.M.  
COUNCIL CHAMBER**

**INTRODUCTORY ITEMS:**

Roll Call /Pledge of Allegiance

**ACTION:**

**1. APPROVAL OF MINUTES:**

a. February 22, 2016 Adm/Field Operations Meeting Motion To Approve

**2. REVIEW OF INVOICES:**

a. Lewis, Rice LLC Invoice – February 2016 Services Discuss – Send to Council

**3. PRESENTATIONS:**

a. Urban Forestry Council Plant an Oak Tree – Mike Smith

**4. REPORT OF DEPARTMENT HEADS:**

a. Communications – Lisa Moffitt

b. Police/Municipal Court/Traffic Committee – Chief Menefee

c. Finance – Mary Sprung

d. Economic Development – Darren Lamb

e. Planning – Sal Maniaci

f. Engineering – John Nilges

g. Building Inspections/Codes – John McCreery

h. Streets & Solid Waste – Jack Brinker

i. Airport/Building & Maintenance – Brian Boehmer

j. Information Technology – Robert Douglas

k. Parks & Recreation/Urban Forestry Council – Darren Dunkle

l. Fire & Emergency Service – Bill Halmich

m. Water & Wastewater – Kevin Quaethem

n. Library – Jackie Hawes

1. 2015 Annual Report

o. H.R. & Loss Control – Mary Trentmann

p. Administration (Tourism/Front Street/Property/Senior Center) – Jim Briggs

1. Grace's Place Fire Escape Request

Discuss – Send to Council

**5. PUBLIC DISCUSSION:**

**6. UNFINISHED BUSINESS:**

**7. NEW BUSINESS:**

**8. EXECUTIVE SESSION:**

a. Public vote on whether or not to hold a closed meeting to discuss personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000). ROLL CALL VOTE

**9. ADJOURNMENT:**