

**MINUTES OF THE MEETING OF THE
PARKS AND RECREATION COMMISSION
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
WEDNESDAY, AUGUST 31, 2016**

A meeting of the Parks and Recreation Commission took place on Wednesday, August 31, 2016. Those in attendance included Committee Chair Debbie Toedebusch, Committee Members Sparky Stuckenschneider, Dave Wehmeyer, Mike Huber, Bill Kackley and Karen Maniaci; Council Liaison Mark Hidritch; Director of Parks and Recreation Darren Dunkle; Nora Bellows, John Vietmeier, and Jeanne Miller from the Arts Council; Joe Kopp from the Fair Board; and Christine Dennler. Those not in attendance included Committee members Tessie Steffens, Bob Kloeppel, Dan Cassette and Chantell Unnerstall; and Council Liaisons Jeff Patke and Josh Brinker.

Agenda Item #1: Call Meeting To Order – Committee Vice Chair Stuckenschneider called the meeting to order at 6:24 pm.

Agenda Item #2: Roll Call

Agenda Item #3: Pledge of Allegiance

Agenda Item #4: Approval of Minutes – Committee Member Huber motioned and Committee Member Maniaci seconded to approve the minutes of June 2, 2016. The motion was approved with a 4-0-1 vote.

Agenda Item #5: Communications – Christine Dennler made a presentation to the committee and asked permission to place “Dogs Day of Summer” posters at various park locations to education dog owners on “The Signs of Overheating & Heat Stroke” of dogs. Council Liaison Hidritch suggested that she include verbiage that says something about dog owners cleaning up from their pet. **Committee Member Kackley motioned and Committee Member Huber seconded to support her efforts. The motion was approved with a 4-0-1 vote.**

Agenda Item #6: Parks Report – The Committee reviewed the Parks Report that was included in the packet. Mr. Dunkle highlighted the following items:

- a) McLaughlin Field – Work will begin in September to remove the existing asphalt, relocate dugout fences, and add new concrete.
- b) Dog Park – Work continues on the placement of dirt and grading of the site. Dog Park Group has turned in \$9,000.00 to go towards the purchase of the fence materials. This amount is \$1,500.00 more than their original pledge. It is estimated that fencing will go up towards the end of October.
- c) Phoenix Park Tennis Courts – Crack filling and the painting of Pickelball Courts have been completed.

- d) Riverfront Trail – Parks staff will start working on the trimming and transplantation of trees within the week. It is estimated that the Contractor will close down the trail and begin tree the week of September 12th.
- e) Aerating & Seeding – Parks staff will begin the process of aerating and seeding of athletic fields and select park sites in September.

Agenda Item #7: Old Business

- a) Main Park Pavilion Roof – Committee Vice Chair Stuckenschneider asked about the status of the possible replacement of the roof on the pavilion at Main Park with a metal roof as opposed to an asphalt roof. Mr. Dunkle reported that Administration was looking into the issue and was trying to determine if funds would be available.

Agenda Item #8: New Business

- a) Election of Officers – This item was tabled and to be discussed at the next meeting.
- b) Public Art Policy – Ms. Nora Bellows, President of the Washington Arts Council made a presentation on the proposed “Public Art Policy & Procedures”. Ms. Bellows stated that the Arts Council along with Mr. Dunkle from the Parks & Recreation Department has been working to put together policies and procedures for the acceptance and placement of public art. She stated that it was very important to develop guidelines on the acceptance of donated art, purchasing of art, placement of art, maintenance of art, and liability and use of art. As such, the Arts Council is asking for the support of the Parks and Recreation Commission in recommending the acceptance of the “Public Art Policy & Procedures” as submitted, to the City Council.

Mr. Dunkle stated that the document was created using “best practices” from a variety of different City and County documents from around the area. He further stated that the policies and procedures outlined within the document, state that any art work requested to be placed within a park would be brought before the Parks & Recreation Commission for review before being brought forward to City Council for approval.

A motion was made by Commission Member Huber, seconded by Commission Member Maniaci to support the Arts Council’s request to City Council to consider and accept the Public Art Policy & Procedures. The motion was approved with a 4-0-1 vote.

- c) Fair Board Request – Mr. Joe Kopp from the Fair Board made a presentation requesting approval for the following:
 - Request to keep the support poles up and take down the “Midway Sign” for this next year. After this year, the Fair would like to add an Archway sign that would match the existing Fairgrounds Archway signs.
 - Request to place a 60’ x 100 asphalt pad in the location of Agriland to help with water drainage issues. Mr. Dunkle reported that due the excessive rain this year, the Agriland area encountered some water issues. However, City staff had laser leveled and regraded the area to add a swale and it has been working well with today’s rain.

Discussion took place in regards to who would pay for the ongoing upkeep and maintenance and if it would be possible to design it for basketball use. **Committee Member Kackley motioned and Committee Member Huber seconded to support the Fair Boards request to leave the Midway posts up this year and add a Fairgrounds Archway sign next year; as well as support the Fair Boards requests to add an asphalt pad at the location of the Agriland, as long as it was designed to accommodate basketball, and that the Fair Board would provide for the ongoing maintenance. The motion was approved with a 4-0-1 vote.**

Agenda Item #9: Executive Session – None

Agenda Item #10: Next Meeting. Thursday, October 20, 2016, 6:00 pm at City Hall.

Agenda Item #11: Adjournment – A motion was made by Commission Member Maniaci at 6:50 pm, seconded by Commission Member Huber to adjourn. The motion was approved with a 4-0-1 vote.

MINUTES SUBJECT TO PARKS AND RECREATION COMMISSION APPROVAL.