

**MINUTES OF THE MEETING OF THE  
PARKS COMMISSON  
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI  
THURSDAY, FEBRUARY 6, 2014**

A meeting of the Parks Commission took place on Thursday, February 6, 2014. Those in attendance included President Debbie Toedebusch, Vice President Sparky Stuckenschneider, Commission Members Dan Cassette, Bob Kloeppel, Tessie Steffens, Chantell Unnerstall, Council Liaisons Josh Brinker, Mark Hidritch and Jeff Patke. Also in attendance were Director of Parks and Recreation Darren Dunkle, Washmo Dog Park Organization Representative Julia West, Boy Scouts Will Schriewer, Matthew Sinnott, Max Meyer and Joe Schmidt.

**Agenda Item #1: Call Meeting To Order** – President Toedebusch called the meeting to order at 6:00 p.m.

**Agenda Item #2: Roll Call** – Mr. Dunkle took roll.

**Agenda Item #3: Pledge of Allegiance**

**Agenda Item #4: Approval of Minutes** – A motion was made by Commissioner Stuckenschneider and seconded by Commissioner Kloeppel to approve the November 7, 2013 minutes. The motion was approved by a vote of 6-0.

**Agenda Item #5: Communications**

- A) Julia West - Ms. West reported the Washmo Dog Park group supporting the construction of a Dog Park has raised \$1,000.00 with the sale of the calendars. They have also created a monthly newsletter and setup a bank account at the Bank of Washington.

**Agenda Item #6: Department Report**

Mr. Dunkle addressed the January Parks & Recreation Update that was included in the packet, and wanted to highlight the following items:

- A) Contractual Maintenance Bid – Mr. Dunkle explained to the committee that in lieu of adding additional full-time personnel to assist in maintenance operations, the department is soliciting grounds maintenance service bids to provide mowing/trimming services to various parks, fire stations, and public grounds. Bid results and recommendation will brought to the next meeting for discussion.
- B) 1 Ton Pickup Truck Bid – Mr. Dunkle explained that it was originally determined that the 1990 Chevy 1Ton Dump Truck was past its estimated life/replacement cycle and was beginning to have maintenance issues, and as such the Parks and Recreation Department identified the need to replace the truck in the 2013-2014 budget. However, during the course of the year, we have been experiencing issues with a 1999 Dodge Pickup Truck, and thus would like to delay the replacement of the 1 Ton Dump Truck until the 2014-2015 Budget. Bid results and recommendation will brought to the next meeting for discussion.

## **Agenda Item #7: Old Business**

Mr. Dunkle reported that the lease agreement between the City of Washington and Washington Youth Sports Association for the land on Simmonds Avenue has been dissolved and the land has been turned back over to the City as of February 4, 2014. As time and weather permits, staff will begin to trim up trees, remove brush piles, and clean up the area. He also stated that as soon as funds become available, the City will move forward with development of the dog park.

## **Agenda Item #8: New Business –**

### A). Eagle Scout Presentations

**Will Schriewer** - Mr. Schriewer presented his Eagle Scout Project which is to landscape around the Owens monument at Krog Park.

**Matthew Sinnott** – Mr. Sinnott presented his Eagle Scout Project which is to construct a sign near the bridge at the entrance to Phoenix Park on Rabbit Trail. The sign will be of Phoenix Park and indicate three different trail routes and the mileage of each route.

**Max Meyer** – Mr. Meyer presented his Eagle Project which is to landscape the mulch beds east of the Main Stage.

**Joe Schmidt** – Mr. Schmidt presented his Eagle Project which is to provide at least three dog drinking stations along the Riverfront trail.

**A motion was made by Commissioner Stuckenschneider seconded by Commissioner Cassette to support all proposed Eagle Scout Projects. The motion was approved with a 6-0 vote.**

B). Big Driver Lease – Mr. Dunkle reported that as part of the terms of the lease, the City needs to officially notify Mr. Eckelkamp of the City's interest in renewing the lease for another year. Accordingly, unless there any objections, he would contact Mr. Eckelkamp as to the City's interest.

C). Park Ordinances – Mr. Dunkle stated that due to the fact that the current park ordinances were out of date and were in conflict, he had been reviewing all ordinances related to the parks and recreation system and has put together a "draft" of updated park ordinances. Mr. Dunkle handed out the proposed "draft" ordinances and asked the committee to review the document and that it would be placed on the next Ad-Op Committee agenda for discussion.

D). Auditorium Doors/Hardware – Mr. Dunkle reported that the City Council had tabled the discussion of the purchase of the Auditorium Doors/Hardware, and has directed the Parks Commission to review and discuss the need, costs, etc. He further stated that staff was directed to look at options to reduce the costs, and had come up with the following possibilities: 1) Wait to replace the west doors which could result in a savings of approximately \$11,000.00; 2) Go with a lessor quality of hardware, which could result in a savings approximately \$10,000.00; 3) Change from a continuous hinge to a three hinge system, which could result in a savings of \$3,500.00; 4) Switch from a multi-glass door to a single glass door, which could result in a savings of \$2,600.00.

A considerable amount of discussion by the committee followed with various views of what should be done. The matter was tabled and will be discussed further at the Parks Ad-Op Meeting scheduled for February 20, 2014.

- E). Washington Youth Sports Association – Mr. Dunkle stated Mike Stapp, President of the Washington Youth Sports Association, submitted a letter indicating that they would like to donate up to \$20,000.00 for improvements to Lakeview Diamonds 1 and 2.

**A motion was made by Commissioner Unnerstall seconded by Commissioner Steffens to accept the donation of \$20,000.00 from Washington Youth Sports to be used for improvements to Lakeview Diamonds 1 and 2.**

**Agenda Item #9: Next Meeting**

The Ad-Op Committee meeting will be held on Thursday, February 20, 2014.

**Agenda Item #10: Adjournment** – A motion was made by Commissioner Cassette seconded by Commissioner Stuckenschneider to adjourn. The motion was approved with a 6-0 vote. The meeting adjourned at 6:56 p.m.

**MINUTES SUBJECT TO PARK COMMISSION APPROVAL.**