

**MINUTES OF THE MEETING OF THE
PARKS AND RECREATION COMMISSION
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
THURSDAY, JUNE 2, 2016**

A meeting of the Parks and Recreation Commission took place on Thursday, June 2, 2016. Those in attendance included Committee Chair Debbie Toedebusch, Committee Members Sparky Stuckenschneider, Bob Kloeppel, Dan Cassette, Bill Kackley and Karen Maniaci; Council Liaison Jeff Patke; Mayor Sandy Lucy; City Administrator Jim Briggs; Director of Parks and Recreation Darren Dunkle; Wade Schwartz from the Dog Park Group; and Kurt Poepsel from the Fair Board. Those not in attendance included Committee members Tessie Steffens, Dave Wehmeyer, Mike Huber and Chantell Unnerstall; and Council Liaisons Mark Hidritch and Josh Brinker.

Agenda Item #1: Call Meeting To Order – Committee Chair Toedebusch called the meeting to order at 5:15 pm.

Agenda Item #2: Roll Call

Agenda Item #3: Pledge of Allegiance

Agenda Item #4: Approval of Minutes – Committee Member Cassette motioned and Committee Member Kloeppel seconded to approve the minutes of May 5, 2016. The motion was approved with a 6-0 vote.

Agenda Item #5: Communications - None

Agenda Item #6: Parks Report – The Committee reviewed the Parks Report that was included in the packet. Mr. Dunkle highlighted the following items:

- a) Riverfront Trail Expansion Progress – Mr. Dunkle reported that the grant application had been submitted and the City should hear something in either late August or early September.
- b) Riverfront Trail Mowing – Mr. Dunkle reported that once everything dries up enough, staff will mow along the trail. It looks like it is supposed to be dry next week, so hopefully it can be taken care of then.
- c) Pool Opening – Mr. Dunkle reported that the pool opened last Saturday and it experienced large crowds throughout the weekend. This was in part due to Union's Pool being shut down on Saturday and Sunday.
- d) Day Camp – Mr. Dunkle reported that day camp will begin on Monday and that there are approximately 118 participants enrolled, which is down from the approximately 135 participants enrolled last year.

Agenda Item #7: Old Business

- a) Dog Park Fencing Bid – Mr. Dunkle reported that the City had been contacted by the bidder and he has been able to reduce the bid price by approximately \$4,000 through savings realized from his supplier. As such, the City has accepted his bid and the fence materials have been ordered.

Agenda Item #8: New Business

- a) American Legion Request – Mr. Dunkle reported that the American Legion has requested approval to have the dugouts at Ronsick Field professionally painted at no cost to the City. Mr. Dunkle stated that the Parks Department didn't have any issues, and recommends the acceptance of Legion's request. **Committee Member Cassette motioned and Committee Member Kloeppel seconded to support the department's recommendation. The motion was approved with a 6-0 vote.**
- b) WYSA Request – Mr. Dunkle reported that the Washington Youth Sports Association has requested approval to place sportsmanship signs on the baseball field fences during their season. Mr. Dunkle stated that the Parks Department didn't have any issues, and recommends the acceptance of WYSA's request. **Committee Member Kackley motioned and Committee Member Maniaci seconded to support the department's recommendation. The motion was approved with a 6-0 vote.**
- c) Fair Board Request – Mr. Kurt Poepsel from the Fair Board made a presentation requesting approval to 1) Expand the concrete on the south side of the Motor Sports Building, as well as adding awnings to the building at no costs to the City; and 2) The erection and placement of a temporary entrance sign structure into the Midway at no cost to the City. Mr. Dunkle stated that the Parks Department didn't have any issues, and recommends the acceptance of the Fair Board's request. **Committee Member Stuckenschneider motioned and Committee Member Maniaci seconded to support the department's recommendation. The motion was approved with a 6-0 vote.**
- d) Main Park Pavilion Roof – Committee discussed the possible replacement of the roof on the pavilion at Main Park. Mr. Dunkle reported that the replacement of the current roof with a metal roof would be approximately \$48,000; however, after further investigation, staff has been told that due to the barrel roof, a standard metal roof would not work and that a standing seam roof would be necessary at an estimated cost of \$125,000. He further stated that it would be possible to replace the roof this year with an asphalt/rubber roof with the allotted \$48,000 budgeted.

Discussion followed in regards to the Committee's desire to have a metal roof vs. an asphalt roof and that depending on the warranty, it could be more cost effective in the long-run. **Committee Member Kloeppel motioned and Committee Member Cassette seconded to support moving forward in exploring cost, warranty and making a recommendation to Administration/Council for additional funds for the placement of a standing seam metal roof. The motion was approved with a 6-0 vote.**

- e) Rennick Riverfront Roof – Discussion took place in regards to the replacement of the pavilion roof with a metal roof. Mr. Dunkle reported that staff has been band aiding the pavilion, and that the replacement of the roof has been identified within the ten year budget in an amount of \$25,000. Further discussion followed in regard to contacting the Carpenters Union about donating time to place the metal roof, since they were the ones who originally built the pavilion.

Agenda Item #9: Executive Session –

Committee Member Kackley motioned and Committee Member Cassette seconded to move to a closed meeting. The following roll call vote was taken: Toedebusch – Yes, Cassette – Yes, Kackley – Yes, Kloeppe – Yes, Maniaci – Yes, Stuckenschneider – Yes. The motion was approved with a 6-0 vote.

Committee Member Stuckenschneider motioned and Committee Member Maniaci seconded to close the closed meeting and return to the regular meeting. The following roll call vote was taken: Toedebusch – Yes, Cassette – Yes, Kackley – Yes, Kloeppe – Yes, Maniaci – Yes, Stuckenschneider – Yes. The motion was approved with a 6-0 vote.

Agenda Item #10: Next Meeting. Thursday, July 7, 2016, 6:00 pm at City Hall.

Agenda Item #11: Adjournment – A motion was made by Commission Member Stuckenschneider at 6:13 pm, seconded by Commission Member Maniaci to adjourn. The motion was approved with a 6-0 vote.

MINUTES SUBJECT TO PARKS AND RECREATION COMMISSION APPROVAL.