

**ADMINISTRATION/OPERATIONS COMMITTEE MEETING
MONDAY NOVEMBER 23, 2015
7:00 P.M.
COUNCIL CHAMBER**

INTRODUCTORY ITEMS:

Roll Call /Pledge of Allegiance

ACTION:

1. APPROVAL OF MINUTES:

a. October 26, 2015 Adm/Field Operations Meeting Motion To Approve

2. REVIEW OF INVOICES:

a. Lewis, Rice LLC Invoice – October 2015 Services Discuss – Send to Council

3. REPORT OF DEPARTMENT HEADS:

- a. Communications – Lisa Moffitt
- b. Police/Municipal Court/Traffic Committee – Acting Chief Menefee
- c. Finance – Mary Sprung
- d. Economic Development – Darren Lamb
- e. Engineering – Dan Boyce
- f. Building Inspections/Codes – Don Peters
- g. Streets & Solid Waste – Jack Brinker
- h. Airport/Building & Maintenance – Brian Boehmer
- i. Information Technology – Donna Tune
- j. Parks & Recreation/Urban Forestry Council – Darren Dunkle
- k. Fire & Emergency Service – Bill Halmich
- l. Water & Wastewater – Kevin Quaethem
- m. Library – Jackie Hawes
- n. H.R. & Loss Control – Mary Trentmann
- o. Administration (Tourism/Front Street/Property/Senior Center) – Jim Briggs

4. PUBLIC DISCUSSION:

5. UNFINISHED BUSINESS:

6. NEW BUSINESS:

7. EXECUTIVE SESSION:

a. Public vote on whether or not to hold a closed meeting to discuss personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000). ROLL CALL VOTE

8. ADJOURNMENT:

POSTED BY MARY K. TRENTMANN, CITY CLERK NOVEMBER 19, 2015

**MINUTES OF THE
CITY OF WASHINGTON, MISSOURI
ADMINISTRATION/OPERATIONS COMMITTEE
OCTOBER 26, 2015**

Mayor Lucy opened the meeting with roll call and Pledge of Allegiance at 7:00 p.m.

Present: Sandy Lucy, Steve Sullentrup, Jeff Mohesky, Mark Hidritch (7:16 p.m.),
Jeff Patke, Greg Skornia, Joe Holtmeier, Josh Brinker

Absent: Walt Meyer

Also present: Jim Briggs, Mary Trentmann, Lisa Moffitt, Ed Menefee, Mary Sprung,
Darren Lamb, Dan Boyce, Don Peters, Donna Tune, Darren Dunkle, Bill Halmich, Kevin
Quaethem

Approval of Minutes

* August 24, 2015 Administration/Field Operations Meeting

A motion to approve the minutes as presented was made by Sullentrup, seconded by
Mohesky, passed without dissent.

Review of Invoices

* Lewis, Rice L.L.C. – September 2015 Services

A motion to forward to full Council for Approval was made by Holtmeier, seconded by
Patke, passed without dissent.

Review of Department Heads

Communications:

- * No issues with new recorder.
- * Reviewing new training material. Goal is to do more training in-house.
- * Interviewing for two openings for dispatcher.
- * Microwave System: if contract is signed before the end of the year, there would be a
significant savings. There would also be savings if the existing console equipment is changed
out.

Police/Municipal Court/Traffic Committee:

- * Hiring two new reserve officers.

Finance:

- * Sales tax is maintaining steady at 6%.
- * Reviewing big budget document; should be available in a few weeks.
- * Preparing audit schedules.

Economic Development:

- * No report

Engineering:

- * Update on traffic engineering assistance program grant. This was for a consultant to look at three intersections and what could be approved on them: Fifth & Jefferson, Fifth & Old 100 and International & 100. City was not selected by MoDOT. Talking to consultant; will have some recommendations at next Council meeting on how to proceed.

Councilman Patke wants to know why they are putting a sidewalk and curbs on 5th and Cedar and not on the south side of 5th Street. Dan Boyce explains that it will lead to a ramp there.

Building Inspections/Codes:

- * Sugarfire Smokehouse is open.
- * Kluba Machine is moving into 10 Chamber Drive.
- * Crosspoint Christian School has shown interest in moving to Washington.
- * Washington West elementary will be reinspected after they made the necessary changes to the fire alarm.
- * Parker-Haffinin has added a compressor room and a Hazmat storage room.
- * Universal Medical made some changes to the interior of their building.
- * Don's retirement lunch is this Friday.

Streets & Solid Waste:

- * Leaf pickup will begin the 2nd or 3rd week of November. Will verify with Jack on the exact date and notify the newspaper.
- * Gearing up for snow season.
- * Started to repair patches and trench patches throughout town.

Airport/Building & Maintenance:

- * No report

Information Technology:

- * Working out last few issues with phone switch over.
- * Councilman Patke inquires about the City website. Most departments maintain their own. IT helps where needed. Councilman Patke would to discuss the Library website.

Parks & Recreation:

- * Aerator / Seeder Bid:

October 26, 2015

Honorable Mayor and City Council

City of Washington

405 Jefferson Street

Washington, MO 63090

*RE: Bid Recommendation – Aerator/Seeder
Honorable Mayor and City Council,*

As you may be aware, before making a determination that a particular piece of equipment needs to be replaced, staff will annually review and analyze the equipment to determine the current condition and the need for replacement. In doing so, it was determined that the 1983 Aerator was past its estimated life/replacement cycle, as such the Parks and Recreation Department identified the need to replace the aerator in the 2015-2016 budget.

In analyzing our replacement needs, it was determined that the Department needed an aerator that could perform similar functions, but would also be able to better handle other tasks such as seeding at the same time. As such, the aerator would need to be a First Products Aera-Vator/Seeds-Vator or equivalent. Accordingly, the Department solicited bids and had two (2) companies respond by or on the deadline and agreed to provide the aerator/seeders as specified in the Bid Documents.

<i>Vendor</i>	<i>Base Bid</i>	<i>Total Bid</i>
<i>Redexim Turf Products</i>	<i>\$22,937.00</i>	<i>\$22,934.00</i>
<i>Commercial Turf & Tractor</i>	<i>\$24,868.76</i>	<i>\$24,868.75</i>

After reviewing and evaluating the bids, Staff recommends that Council consider the bid submitted by Redexim Turf Products in the amount of \$22,934.00, which is \$766.00 under the budgeted amount of \$23,700.00 from what was approved in the 2015-2016 Parks and Recreation Budget.

As always, if you have any questions, concerns or would like additional information, please feel free to contact me prior to the City Council Meeting.

Respectfully,

Darren Dunkle, CPRP

Director of Parks and Recreation

Concurrence: Mary Sprung, Finance Manager

A motion to forward to full Council for approval was made by Patke, seconded by Hidritch, passed without dissent.

* 1 Ton Truck Bid:

October 26, 2015

Honorable Mayor and City Council

City of Washington

405 Jefferson Street

Washington, MO 63090

*RE: Bid Recommendation – 1 Ton Pickup Truck
Honorable Mayor and City Council,*

As you may be aware, before making a determination that a particular truck needs to be replaced, staff will annually review and analyze the truck to determine the current condition and the need for replacement. In doing, it was determined that the 2001 ¾ Ton Truck was past its

estimated life/replacement cycle and was beginning to have maintenance issues, and as such the Parks and Recreation Department identified the need to replace the truck in the 2015-2016 budget.

In analyzing our replacement needs, it was determined that the Department needed a truck that could perform similar functions, but would also be able to better handle other tasks such as snow and ice removal. As such, the truck would need to be a 4x4 3500 HD one ton truck equipped to handle a snow plow and spreader attachments. However, instead of a standard bed, we identified that a flatbed would be more conducive to our operations. Accordingly, the Department solicited bids and had one (1) company respond by or on the deadline and agreed to provide the truck as specified in the Bid Documents.

Accordingly, Staff recommends that Council consider Modern Auto's Bid in the amount of \$43,423.00, which includes the bas bid of \$40,402.00 and alternate bids (Air Bag Suspension and Topside Tool Boxes) in the amount of \$3,021.00. Modern's bid came in \$1,577.00 under the budgeted amount of \$45,000.00 from what was approved in the 2015-2016 Parks and Recreation Budget.

As always, if you have any questions, concerns or would like additional information, please feel free to contact me prior to the City Council Meeting.

Respectfully,

Darren Dunkle, CPRP

Director of Parks and Recreation

Concurrence: Mary Sprung, Finance Manager

A motion to forward to full Council for approval was made by Holtmeier, seconded by Hidritch, passed without dissent.

Riverfront Trail Expansion & Grant:

- * SCI Engineering did a survey of wetlands and the trail will not disturb the wetlands
- * Waiting on a letter from the Army Corp of Engineers
- * Funding grants RTP from DNR and TAP Grant from East-West Gateway

Fire & Emergency Service:

- * MoDOT franklin county safety plan was updated.
- * Safe School workshops are being conducted for public & parochial schools.
- * Earthquake Exercise was conducted and went well.
- * Mutual-aid live burn exercise was held at the fire training grounds.
- * SEMA audit was held and we passed.
- * Updated emergency operations plan was accepted.

Water & Wastewater:

- * Delivered MO DNR emergency abatement order engineering report waiting for a response.
- * MoDOT force main & gravity main near the bridge before construction.
- * Electrical upgrades at treatment plant are underway.

Library:

- * No report.

H.R. & Loss Control:

- * No report

Administration (Tourism/Front Street/Property/Senior Center):

- * Renewal of health insurance will be coming up. Mirma- now has a health insurance program.
- * Seeking property for a transfer station.
- * Trailer park update.
- * East Sixth Street paving project was discussed.
- * Copper vs. plex piping.

Public Discussion

- * None

Unfinished Business

- * None

Executive Session

Public vote on whether or not to hold a closed meeting to discuss personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000) passed at 7:40 p.m. on the following roll call vote; Brinker-aye, Hidritch-aye, Holdmeier-aye, Mohesky-aye, Patke-aye, Skornia-aye, Sullentrup-aye, Lucy-aye, Meyer-absent.

The regular session reconvened at 8:07 p.m.

Adjournment

With no further business to discuss, a motion to adjourn was made at 8:07 p.m. by Patke, seconded by Holtmeier, passed without dissent.

CITY OF
WASHINGTON
MISSOURI

MONTHLY ACTIVITIES REPORT

October 2015

POLICE

INCIDENT REPORTS	282
CITATIONS ISSUED	69
NO-REPORT	720
UNFOUNDED	26
WRITTEN/VERBAL WARNING	474
GONE ON ARRIVAL	48
END CALL	1632
TOTAL	3251

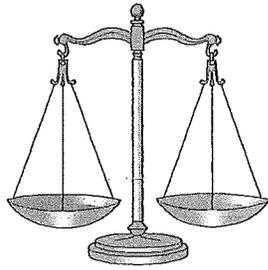
AMBULANCE DISTRICT

EMERGENCY CALLS:	153
ROUTINE TRANSFERS:	88
EMERGENCY TRANSFERS:	3
STAND BY DISTRICT LINE	0
MOVE UP	3
TOTAL # OF AMBULANCE CALLS:	247

FIRE

FIRES, EXPLOSIONS:	4
RESCUE:	12
HAZARDOUS CONDITIONS:	7
SERVICE CALLS:	9
GOOD INTENT CALLS:	7
FALSE CALLS:	10
OTHER:	49
TOTAL # FIRE CALLS	

911 TRANSFERS	27
OPEN LINE 911 CALLS	85
911 HANG UPS	66
911 CALLS RECEIVED	530
TOTAL 9*1*1 CALLS HANDLED:	708



WASHINGTON MUNICIPAL COURT

TO: Mayor Sandy Lucy
and City Council

FROM: Craig E. Hellmann; Municipal Judge

DATE: October 23, 2015

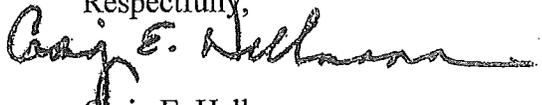
SUBJECT: Municipal Judge's Report for Month of October, 2015

October 6, 2015

TOTAL \$4,579.50

October 20, 2015

TOTAL \$12,941.25

Respectfully,

Craig E. Hellmann
Municipal Judge



CITY OF
WASHINGTON
MISSOURI

FROM Chief Ken Hahn
TO: Traffic Commission Members
SUBJECT: November 6 Traffic Committee Meeting
DATE: November 13, 2015

The November 6, 2015 Meeting Minutes were approved as written.

MEMBERS PRESENT:	Mike Grissom	Police Department
	Jack Brinker	Street Department
	Steve Sullentrup	City Council
	Joe Holtmeier	City Council
	Dan Boyce	Engineering
	Walt Meyer	City Council
MEMBERS ABSENT:	Jeff Mohesky	City Council
	Chief Halmich	Emergency Management
	Chief Hahn	Police Department
VISITORS:	Cy Albers	Stonecrest Subdivision

OLD BUSINESS:

4A 15-09-0026 Review of Strategic Highway Safety Plan for Franklin County: The final draft of this plan was presented by the LEIDOS team on October 1, 2015. The committee discussed the reports recommendations and reviewed some initial crash numbers, as well as specific data for the segment of 5th Street between High and Stafford. The committee looked at this segment specifically because it appeared at the top of almost every list of recommended countermeasures. Mike Grissom obtained crash data from REJIS which indicated that a total of five run off roadway crashes occurred on that roadway segment from 2009-2013. This information contradicted the LEIDOS report which indicated that a total of nine crashes of that type had occurred. Mike Grissom looked at the five reports that were provided by REJIS and learned the following:

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301 JEFFERSON STREET
WASHINGTON, MO 63090

-09-000007- V1 ran off road and struck a utility pole. In this crash the driver was distracted by eating/drinking. No injuries were reported.

-09-002139- V1 left the roadway right and struck a utility pole. This was a leaving the scene accident where the driver fled on foot. It is believed that alcohol was involved. No injuries.

-10-000292- This was a leave the scene crash in which V1 ran off the roadway left and struck a bush before leaving the scene. No injuries reported.

-10-000949- V1 ran off the roadway left and struck a fire hydrant. This crash was caused by texting and driving. Minor injuries were reported.

-12-001025- V1 ran off the roadway left attempting to make a left turn. V1 struck a utility pole in doing so. No injuries reported.

After reviewing the above data, the committee agreed that it could not recommend the countermeasures proposed by the LEIDOS team. The committee noted that the LEIDOS Team used overall crash numbers when collecting their data and did not look at crash severity when compiling their report. The committee noted that while Washington does lead other municipalities in crashed on city streets, it is also the largest municipality in the county. The committee also noted that due to low speeds on city streets, the majority of crashes that occur are minor with no injuries. The committee did take note that some of the recommended countermeasures in the Strategic Highway Safety Plan include extra enforcement in areas where aggressive driving occurs. Washington Police Department already implements this countermeasure and will receive a total of \$19,250 in grant funds for the period of October 2015 to September 2016. This funding is used for overtime manpower specifically focused on aggressive and impaired driving. (CLOSED)

NEW BUSINESS:

5A 15-11-0033 Request for a crosswalk on Hancock at 5th Street: The committee discussed this request and agreed that a crosswalk would be beneficial at this location due to the large amount of pedestrian traffic that travels parallel to 5th Street in that area. Dan Boyce will draft an ordinance for council approval. (CLOSED)

5B 15-11-0034 Review of the following intersections for possible improvements using potential grant funding:

- Hwy 100 at International
- 5th and Jefferson
- 5th and Old 100

Dan Boyce said that there may be grant funding available to make improvements to the above intersections. In order to apply for the funding, the city would first have to hire an engineering consultant to evaluate the need for any improvements. Dan Boyce applied for grant funding to

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cover the \$10,000 needed to hire a consultant, but was denied. Dan said that if the city was interested in pursuing improvements further, we would have to provide the funding to hire the consultant. The committee noted that even if a consultant were hired, there would still be a chance that the city would not receive any funding to make improvements. The committee noted that we have reviewed the above intersection in past meetings and did not see a need to spend the funds to hire a consultant without a guarantee that any grant funds could be obtained for potential projects. (CLOSED)

5C 15-11-0035 Review crosswalk and sidewalk access at Front and Olive: The committee had previously approved a proposal for the installation of painted parking spaces as well as a crosswalk with ADA approved handicapped ramps on Front Street in front of the new businesses west of Olive. Dan Boyce wanted to review the proposed location of the crosswalk from past discussions. Dan noted that the proposed crosswalk location would require the city to tear up newly installed sidewalk and gutter to install the ADA ramps, which would be quite costly. Instead of this, Dan proposed moving the crosswalk further to the East so that pedestrians could use the entrance/exit of the parking lot on the north side of Front Street as a ramp; then continue south using the crosswalk where it would intersect with the current crosswalk that is on Olive Street at Front. Pedestrians could then use the Olive Street ramp to access the sidewalk. The committee agreed with Dan's proposal. See attached diagram for further. (CLOSED)

5D 15-11-0036 Review of the crosswalk on W 6th Street between Elm and Jefferson: This crosswalk was previously used for 5th Street School which is now closed. Andrea Lueken wanted to know whether or not to repaint the crosswalk since the city is currently re-surfacing the pavement in that area. The committee agreed that there was no longer a need for that crosswalk. Dan Boyce will take care of deleting the ordinance. (CLOSED)

5E 15-11-0037 Request for a stop sign at E 1st and Hancock: This request came as a result of a speed complaint in the area. The committee noted that per the *Manuel on Uniform Traffic Control Devices*, "stop signs are not to be used as a speed control device". The committee denied this request. (CLOSED)

5F 15-11-0038 Request for additional speed limit signage on Deutsch Crest Drive traveling towards South Point Road: The committee was briefed by Cy Albers, who resides in the area. The committee agreed that since the current speed limit in the area is 25mph (the city default) and there were already signs at each entrance to the subdivision, no additional signage would be needed. The police department will deploy the radar trailer for about a week in an attempt to slow vehicles down. (CLOSED)

5G 15-11-0039 Request for signage at the intersection of Front and Lafayette indicating that Southbound Lafayette Traffic does not stop: The committee reviewed this request and noted that there is already signage there indication that it is only a three way stop. The committee agreed that adding additional signage may only confuse motorists more. (CLOSED)

5H 15-11-0040 Request for safety improvements to the intersection of Phoenix Center Drive and Southpoint Road: A complaint was received about traffic on Phoenix Center Drive not stopping and yielding to Southpoint Road Traffic. Mike Grissom did note that there have been several crashes at that intersection as a result of this type of issue. The committee reviewed the

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intersection and agreed to make two changes: Add signage on Phoenix Center Drive indicating that cross traffic does not stop, and increase the size of the stop bar on Phoenix Center Drive at Southpoint in an attempt to better attract motorists attention. Street department will take care of implementing the changes. (CLOSED)

SI 15-11-0041 Request from Schroeder's Drug for improvements to handicapped parking on 2nd Street at Elm: This request came from Carol at Schroeder's, who mentioned that they currently have handicapped parking in front of their business. She mentioned that there is signage designating the parking as handicapped, but no pavement markings. The committee agreed to paint handicapped parking symbols on the pavement. Street department will take care of the issue. (CLOSED)

The meeting was adjourned at 10:00 am

The next scheduled meeting will be held on December 4, 2015 at 09:00 a.m. in the Police Department Conference Room.

Respectfully,

Chief Ken Hahn
Washington Police Department

CC:
Each Member
Mary Trentmann

POLICE DEPARTMENT
301 JEFFERSON STREET
WASHINGTON, MO 63090

Administration/Operations Committee Report
FINANCE DEPARTMENT – End of Month Report

October 2015

Monthly operations for the Finance Department include:

COLLECTOR'S OFFICE:

- * In this month; **6,961** collection transactions totaling **\$1,764,570.73** were processed through accounting system.
- * **761** customers paid using Credit Cards (170 utility-in person, 548 utility-online, 26 court- online & 17 court-in person) totaling **\$57,408.03**.
- * **841** utility customers paid via Check Free (ACH), totaling **\$49,554.12**.
- * Big Driver receipts totaling **\$451.45**. 0 Pool receipts totaling **\$0.00**.
- ***50** utility customers have paid deposits for new or transferred accounts totaling **\$5,050.00**.
- * **12** business licenses were issued/renewed totaling **\$731.00**. 0 liquor licenses was issued/renewed totaling **\$0.00**.
- * Construction escrow deposits collected **\$1,750.00** *Street excavation deposits collected **\$2,341.17** *Landlord Security deposits collected **\$0.00**. *Cigarette tax collected totaled **\$5,733.25**.
- * Franklin County tax collections totaled **\$3,738.93**. *Delinquent Taxes City - RE: **\$1,531,599.26** PP: **\$325,031.19**
- *Delinquent Taxes Library - RE: **\$25,111.51** PP: **\$108,544.25**. * Motor fuel tax revenues totaled **\$50,240.72**.
- *Federal Grants (5) totaling; **\$10,006.97**. *State Grants (1) totaling; **\$575.80**. *FEMA Grants (2) totaling; **\$8,263.88**.

Franchise Fees:

- * Ameren **\$164,412.59**. * AT&T (SWB) franchise fee **\$11,065.92**. *New Cingular Wireless **\$12,423.99** *Laclede Gas **\$8,827.09** *Charter Communications (quarterly) **\$30,087.73**. * 1% City Sales Tax totaled **\$340,999.80**. *Local Use tax totaled **\$41,107.57**. * Transportation Sales tax totaled **\$170,499.34**. *Capital Improvement Sales Tax totaled **\$170,499.84**.

TREASURER RESPONSIBILITIES:

FINANCIAL OPERATIONS:

* ACCOUNTS PAYABLE –

- Invoice items processed: **579**.
- Checks issued –**310** (this includes **(8)** check runs) for the amount of **\$1,148,382.59**.
- Credit Card Fees (ETS) paid totaled **\$989.30** (**\$110.15** for court and **\$879.15** for Utilities).
- Postage used this month totaled **\$995.595**.

* GENERAL DUTIES –

- Postings of journals to the General Ledger which were created during transaction processing of utility billing, cash receipts/revenue transactions, accounts receivable, accounts payable and payroll.
- Distribution of approved purchase orders.
- Adjusting entries to correct transaction errors and record monthly allocations.

* PAYROLL-

- Payrolls **(2)** totaling **\$444,426.18**. This includes **(26)** checks and **(309)** direct deposits and related benefit costs. **\$44,646.22** Federal Taxes paid. **\$15,085.00** State Taxes paid. **\$25,967.77** FICA Taxes paid.

* ACCOUNTS RECEIVABLE -

Utilities (Water - Sewer -Trash):

- Billing totals: **\$403,077.20**; Number of invoices **(6,409)** number of gallons billed: **55,218,127**.
- Final billings sent **(70)** totaling **\$2,377.67**. (**128** on the shutoff list, (this involves amounts over \$50) with **(80)** actual shutoffs done. Of those, **80** paid and were turned back on with reconnection fees totaling **\$4,000.00**.
- Refunds **(12)** totaling **\$497.13**. **(0)** Returned checks (NSF), fee collected: **\$0.00**.
- Bank auto draft collections **(737)** totaled **\$42,155.06**. Credit Card draft collections **(62)** totaled **\$2,882.27**. **(2)** Returned Bank auto draft, fees collected: **\$25.00**.

Landfill and Miscellaneous:

- Landfill invoices **(112)** sent totaling **\$79,047.46** including **(0)** leachate invoices totaling **\$0.00**. Miscellaneous invoices **(45)** (rent/lease, dispatch services, etc.) totaling **\$39,885.45**. Public Works invoices **(4)** totaling **\$60.00**; Return Checks **(2)** totaling **\$270.00**, fee collected: **\$50.00**.

MANAGEMENT:

- Supervise and assist staff in resolution of problems.
- Monitor cash flow and investments.
- Monitor budget appropriations and authorizations for processing expenditures.
- Make appropriate wire transfers for debt service, payroll and Phoenix Center II CID.
- Monitor all financial accounting processes.
- Monitor utility billing process to insure utility bills are accurate and mailed timely.

MISCELLANEOUS:

- Process cash receipts for utilities, landfill, permits, various departments and miscellaneous receipts.
- Calculate interest and mail monthly statements for account receivable.
- Prepare various reports on sales tax, franchise fees, and major revenue sources.
- Prepare P.O.'s, process invoices for payment and timely mail checks to vendors.
- Calculate payroll and prepare payroll checks/direct deposits and applicable benefits and deduction reports.
- Working on annual budget process and compiling budget data.
- Begin annual audit planning and schedule preparations.

WASHINGTON 1% SALES TAX

Previous Years 1970 -1990 Total:		\$ 15,522,628.91				
1990-1991	1,548,211.84	2000-2001	2,614,947.25	2010-2011	3,613,372.27	
1991-1992	1,672,769.14	2001-2002	2,665,810.02	2011-2012	3,698,652.72	
1992-1993	1,784,767.71	2002-2003	2,875,714.84	2012-2013	3,760,065.80	
1993-1994	1,963,897.71	2003-2004	3,155,590.86	2013-2014	3,912,118.45	
1994-1995	2,099,507.07	2004-2005	3,187,693.12	2014-2015	4,204,694.99	
1995-1996	2,109,380.53	2005-2006	3,345,292.87	2015-Present	340,999.80	
1996-1997	2,169,892.95	2006-2007	3,445,234.45			
1997-1998	2,267,995.17	2007-2008	3,773,268.98			
1998-1999	2,412,223.65	2008-2009	3,556,222.39			
1999-2000	2,570,088.01	2009-2010	3,497,829.39			
COLLECTION TO DATE:			\$ 87,768,870.89			

MONTH	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Monthly % Increase/ Decrease
OCTOBER	\$ 292,032.88	\$ 289,981.69	\$ 299,811.29	\$ 258,132.97	\$ 322,215.68	\$ 340,999.80	5.83%
NOVEMBER	178,913.24	221,470.74	245,399.60	267,546.13	285,712.19		
DECEMBER	355,374.13	397,861.68	351,227.53	330,994.19	362,186.60		
JANUARY	291,252.48	335,676.69	300,296.02	316,472.49	397,583.68		
FEBRUARY	314,343.36	232,947.48	316,239.76	339,049.11	315,611.21		
MARCH	272,083.55	388,615.40	368,351.05	305,321.16	368,572.00		
APRIL	336,871.23	342,585.73	297,520.96	304,712.85	350,563.22		
MAY	228,551.10	192,428.66	205,586.29	357,248.60	277,962.54		
JUNE	353,408.74	381,146.39	387,501.72	310,068.05	406,902.66		
JULY	368,038.19	327,575.87	346,906.10	464,401.53	396,330.13		
AUGUST	206,758.22	202,883.60	239,933.34	269,841.78	254,968.15		
SEPTEMBER	415,745.15	385,478.79	401,292.14	388,329.59	466,086.93		
TOTALS	\$ 3,613,372.27	\$ 3,698,652.72	\$ 3,760,065.80	\$ 3,912,118.45	\$ 4,204,694.99	\$ 340,999.80	

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO
PRESENT:

5.83%

FISCAL YEAR END PERCENTAGE (POS-
OCTOBER TO SEPTEMBER) Shown Once A Year
on November Report.

0.00%

1/2 % CAPITAL IMPROVEMENT SALES TAX

EFFECTIVE: 07-01-89	EFFECTIVE: 07-01-89	
EXPIRED: 06-30-94	1989-1994	4,111,148.43
EXPIRED: 06-30-02	1994-2002	9,410,782.24
EXPIRED: 06-30-10	2002-2010	13,334,617.88
EXPIRES: 06-30-18	2010-2018	\$ 10,055,381.43
TOTAL COLLECTIONS TO CURRENT DATE		<u>\$ 36,911,929.98</u>

MONTH	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Monthly % Increase/ Decrease
OCTOBER	\$ 146,016.47	\$ 144,990.96	\$ 149,905.59	\$ 129,282.62	\$ 161,107.69	\$ 170,499.84	5.83%
NOVEMBER	89,456.54	110,735.31	122,665.68	133,773.33	142,855.95		
DECEMBER	177,687.13	198,930.58	175,545.43	165,263.46	181,093.25		
JANUARY	145,626.26	167,838.53	150,186.08	158,247.98	198,791.64		
FEBRUARY	157,171.78	116,473.63	158,119.77	169,520.15	157,805.66		
MARCH	136,041.63	194,307.70	184,175.14	152,653.02	184,286.03		
APRIL	168,435.36	171,293.05	148,760.62	152,356.74	175,281.51		
MAY	114,275.46	96,214.34	102,793.25	178,624.09	138,981.32		
JUNE	176,704.60	190,573.08	193,750.98	155,034.08	203,451.34		
JULY	184,019.06	163,787.92	173,453.00	232,200.60	198,165.05		
AUGUST	103,379.13	101,441.79	119,966.76	134,920.80	127,484.01		
SEPTEMBER	207,872.40	192,739.31	200,646.15	194,164.66	233,043.27		
TOTALS	\$ 1,806,685.82	\$ 1,849,326.20	\$ 1,879,968.45	\$ 1,956,041.53	\$ 2,102,346.72	\$ 170,499.84	

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO PRESENT: 5.83%

FISCAL YEAR END PERCENTAGE
(POS- OCTOBER TO SEPTEMBER)
Shown Once A Year on November
Report. 0.00%

LOCAL USE TAX

MONTH	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Monthly % Increase/ Decrease
OCTOBER	\$ 30,917.10	\$ 27,488.48	\$ 32,909.43	\$ 33,312.19	\$ 31,939.99	\$ 41,107.57	28.70%
NOVEMBER	37,911.52	35,347.95	33,530.80	57,041.89	39,689.38		
DECEMBER	38,115.09	36,708.77	39,878.28	27,444.57	19,842.68		
JANUARY	31,685.09	25,681.62	35,302.29	39,436.96	18,771.89		
FEBRUARY	42,783.37	45,250.63	49,145.13	60,108.24	56,934.67		
MARCH	29,232.08	37,589.12	34,500.54	31,924.09	52,588.73		
APRIL	35,470.32	36,410.33	21,162.71	29,274.06	39,895.13		
MAY	35,942.86	33,100.23	40,030.79	39,309.81	51,160.61		
JUNE	30,361.97	38,389.90	37,828.09	34,549.14	23,755.92		
JULY	41,160.59	38,296.32	32,573.48	42,923.16	36,718.28		
AUGUST	27,057.25	35,508.90	34,466.35	39,379.07	40,034.72		
SEPTEMBER	67,630.99	52,859.41	36,514.38	36,183.10	38,837.45		
TOTAL	\$448,268.23	\$442,631.66	\$427,842.27	\$470,886.28	\$450,169.45	\$41,107.57	

COLLECTIONS 1998 TO PRESENT: **\$ 6,247,356.72**

OVERALL PERCENTAGE
GROWTH/(REDUCTION) FOR OCTOBER
TO PRESENT: **28.70%**

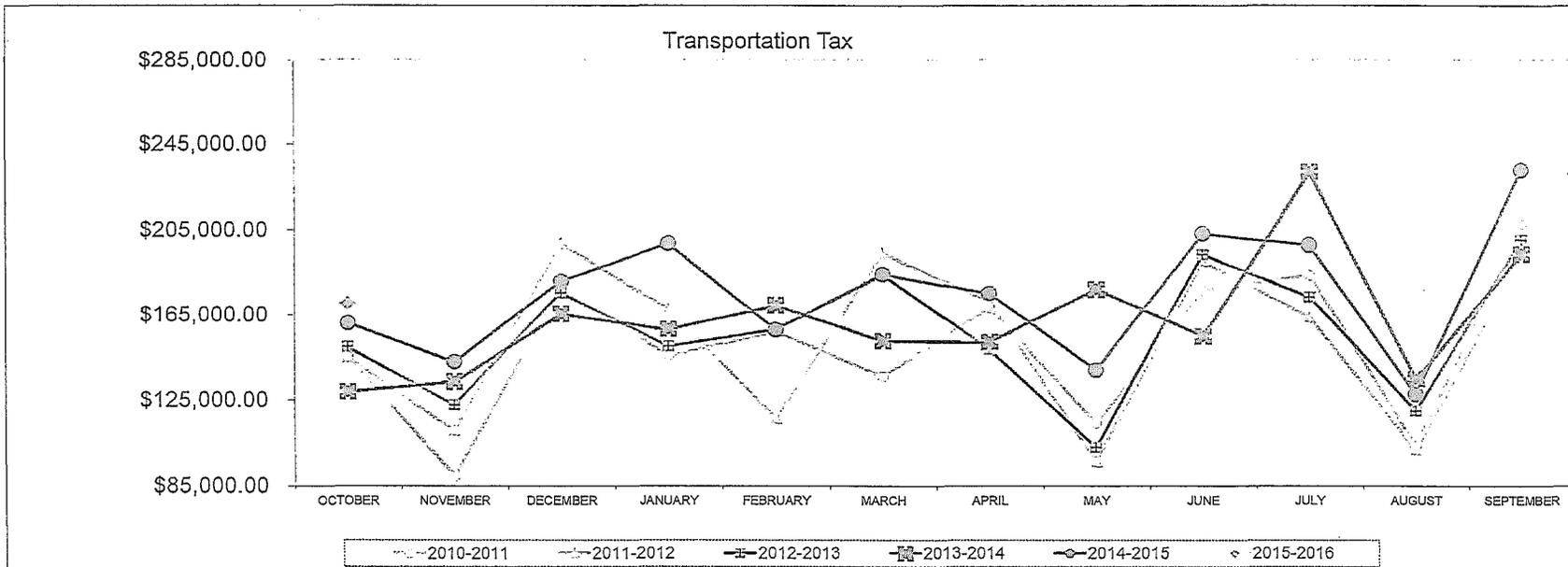
1/2 % TRANSPORTATION SALES TAX

MONTH	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Monthly % Increase/Decrease
OCTOBER	\$ 145,972.89	\$ 145,120.16	\$ 149,905.71	\$ 129,066.45	\$ 161,107.79	\$ 170,499.34	5.83%
NOVEMBER	89,437.31	110,735.46	122,694.65	133,772.74	142,855.97		
DECEMBER	177,667.55	198,930.26	175,547.03	165,496.84	181,093.25		
JANUARY	145,626.04	167,838.37	150,186.07	158,236.29	198,791.80		
FEBRUARY	157,114.39	116,473.64	158,119.78	169,500.34	157,805.36		
MARCH	136,023.70	194,287.93	184,174.85	152,660.68	184,286.08		
APRIL	168,494.40	171,293.01	148,760.60	152,351.79	175,281.35		
MAY	114,202.21	96,166.41	102,792.97	177,386.86	138,981.19		
JUNE	176,701.87	190,573.43	193,751.29	155,033.96	203,451.14		
JULY	184,019.15	163,768.67	173,452.98	232,200.78	198,165.06		
AUGUST	103,378.29	101,423.54	119,966.65	134,920.91	127,483.86		
SEPTEMBER	207,872.41	192,739.16	200,646.25	194,164.70	233,043.30		
TOTALS	\$ 1,806,510.21	\$ 1,849,350.04	\$ 1,879,998.83	\$ 1,954,792.34	\$ 2,102,346.15	\$ 170,499.34	

COLLECTIONS 2005 TO PRESENT: \$18,271,679.65

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO
PRESENT: 5.83%

FISCAL YEAR END PERCENTAGE
(POS- OCTOBER TO SEPTEMBER) Shown
Once A Year on November Report. 0.00%

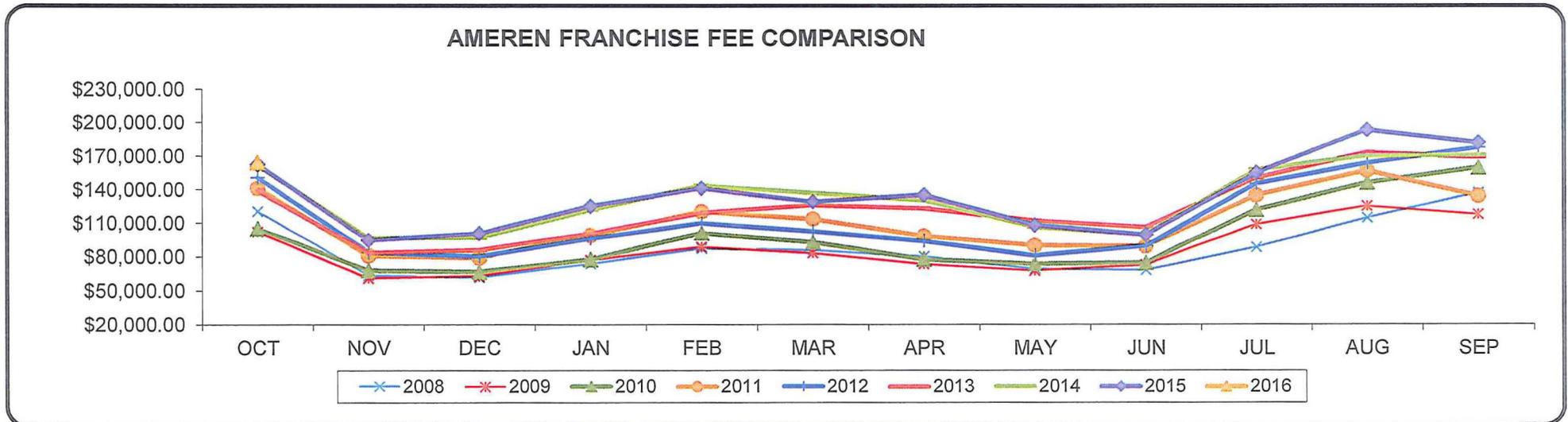


AMEREN U E FRANCHISE FEE REPORT

<u>MONTH</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>Increase/ Decrease</u>
OCT	\$120,610.00	\$102,485.59	\$105,124.18	\$141,772.88	\$150,832.45	\$139,853.11	\$161,967.65	\$162,777.06	\$164,412.59	1.00%
NOV	63,606.01	61,461.75	68,099.12	81,521.88	83,813.07	83,664.43	96,626.77	94,748.58		0
DEC	61,923.91	63,450.46	66,720.46	79,622.52	80,297.08	86,085.23	97,081.51	100,789.73		0
JAN	73,807.80	77,513.17	77,697.31	99,051.77	96,116.53	100,829.33	122,046.71	125,423.36		0
FEB	87,244.33	88,914.17	101,103.43	120,737.15	109,768.12	119,435.62	143,573.59	141,256.13		0
MAR	85,912.23	83,720.55	93,004.35	114,035.49	102,725.79	126,557.75	137,069.04	129,381.65		0
APR	80,266.50	74,092.92	77,963.05	98,742.13	93,960.78	123,507.13	130,783.22	135,281.52		0
MAY	69,419.96	68,136.59	73,810.83	90,234.96	80,909.43	112,412.77	106,620.25	108,246.36		0
JUN	68,322.83	73,246.19	74,807.15	89,594.24	89,399.83	106,609.87	99,944.03	99,528.70		0
JUL	88,380.71	109,112.06	121,965.39	135,102.51	145,252.08	150,598.14	157,653.27	155,164.70		0
AUG	114,710.39	125,584.43	146,100.14	157,273.41	163,516.90	173,075.38	170,137.38	193,194.92		0
SEP	137,110.04	118,050.37	159,661.51	134,516.80	177,192.06	168,964.30	170,627.43	181,662.41		0
TOTAL	\$1,051,314.71	\$1,045,768.25	\$1,166,056.92	\$1,342,205.74	\$1,373,784.12	\$1,491,593.06	\$1,594,130.85	\$1,627,455.12	\$164,412.59	

1995-Present **\$21,789,412.52**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: 1.00%

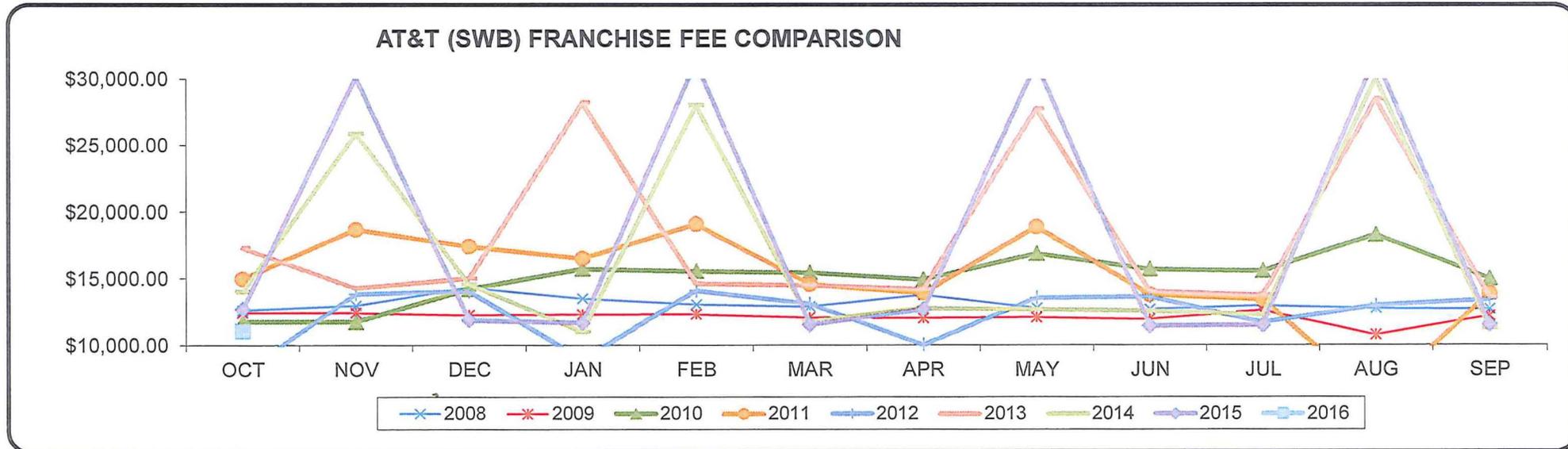


AT +T (SWB) FRANCHISE FEE REPORT

<u>MONTH</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>Increase/ Decrease</u>
OCT	\$12,610.85	\$12,444.10	\$11,755.89	\$14,992.32	\$7,945.64	\$17,317.49	\$14,031.72	\$12,688.30	\$11,065.92	-12.8%
NOV	12,966.03	12,434.07	11,749.30	18,713.04	13,844.27	14,307.02	25,878.27	30,100.56		0
DEC	14,329.74	12,283.48	14,233.63	17,444.68	14,046.08	15,033.53	14,581.17	11,873.92		0
JAN	13,497.72	12,321.03	15,729.82	16,530.57	8,936.99	28,235.50	11,018.44	11,684.09		0
FEB	13,048.16	12,328.77	15,561.00	19,120.02	14,092.11	14,627.59	28,038.99	31,292.91		0
MAR	12,889.09	12,089.23	15,450.81	14,585.83	13,093.01	14,522.40	11,795.51	11,522.69		0
APR	13,786.37	12,048.17	14,935.67	13,935.70	10,030.23	14,228.95	12,779.58	12,690.53		0
MAY	12,778.74	12,103.48	16,878.98	18,925.37	13,537.38	27,796.37	12,694.67	31,239.15		0
JUN	12,680.34	11,958.89	15,714.77	13,800.22	13,624.66	14,055.41	12,583.04	11,443.33		0
JUL	12,963.86	12,634.01	15,585.10	13,441.52	11,693.95	13,764.01	12,308.03	11,499.93		0
AUG	12,764.59	10,795.61	18,325.68	5,992.93	12,955.62	28,529.60	30,099.57	31,710.18		0
SEP	12,697.16	12,200.64	15,009.66	13,899.07	13,404.09	13,585.78	11,264.73	11,532.25		0
TOTAL	\$157,012.65	\$145,641.48	\$180,930.31	\$181,381.27	\$147,204.03	\$216,003.65	\$197,073.72	\$219,277.84	\$11,065.92	

1995-Present **\$3,354,430.97**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -12.79%



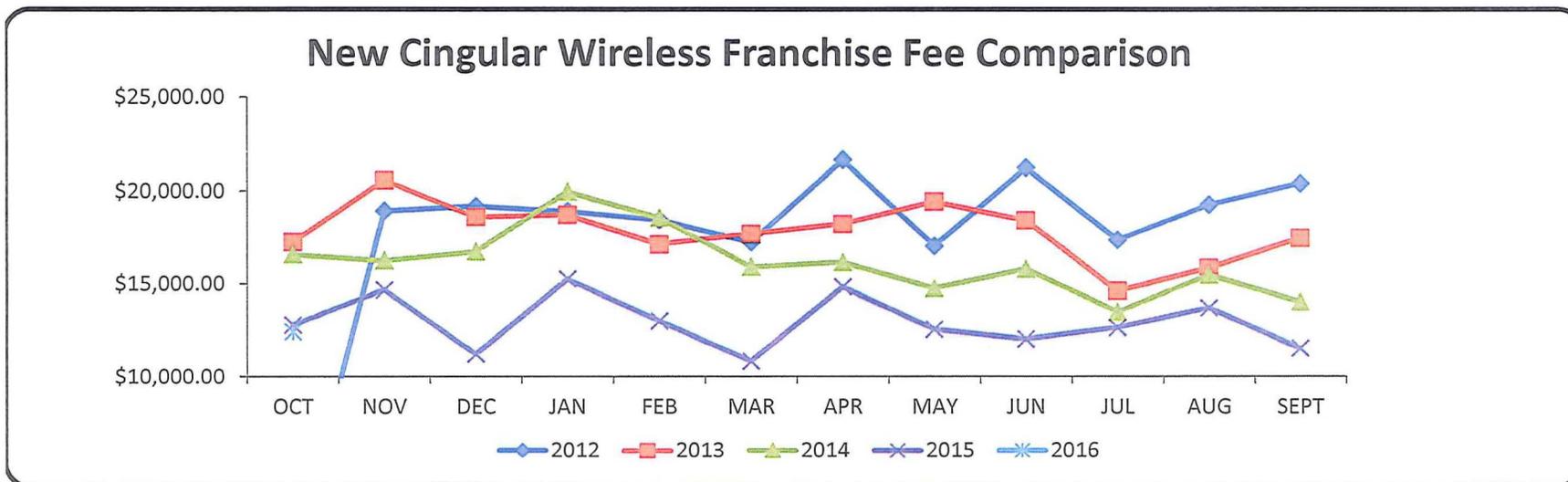
**started keeping track of Southwestern Bell Telephone Company Video Service Franchise Fees for Fiscal Year 2012/2013

NEW CINGULAR WIRELESS FRANCHISE FEE REPORT

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	Increase/ Decrease
OCT	\$0.00	\$17,257.00	\$16,581.28	\$12,781.29	\$12,423.99	-2.8%
NOV	18,928.26	20,599.82	16,240.07	14,677.75		0
DEC	19,181.77	18,625.83	16,717.33	11,217.67		0
JAN	18,912.84	18,740.96	19,970.37	15,254.34		0
FEB	18,447.14	17,141.00	18,569.60	13,009.82		0
MAR	17,221.07	17,708.96	15,903.27	10,838.40		0
APR	21,663.67	18,245.17	16,154.02	14,841.57		0
MAY	17,033.61	19,454.59	14,774.95	12,562.86		0
JUN	21,252.55	18,445.10	15,804.53	12,039.27		0
JUL	17,356.37	14,644.81	13,495.54	12,657.00		0
AUG	19,263.90	15,863.44	15,495.35	13,712.15		0
SEPT	20,408.73	17,477.95	14,037.11	11,537.42		0
TOTAL	\$209,669.91	\$214,204.63	\$193,743.42	\$155,129.54	\$12,423.99	

2012-PRESENT \$785,171.49

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -2.80%

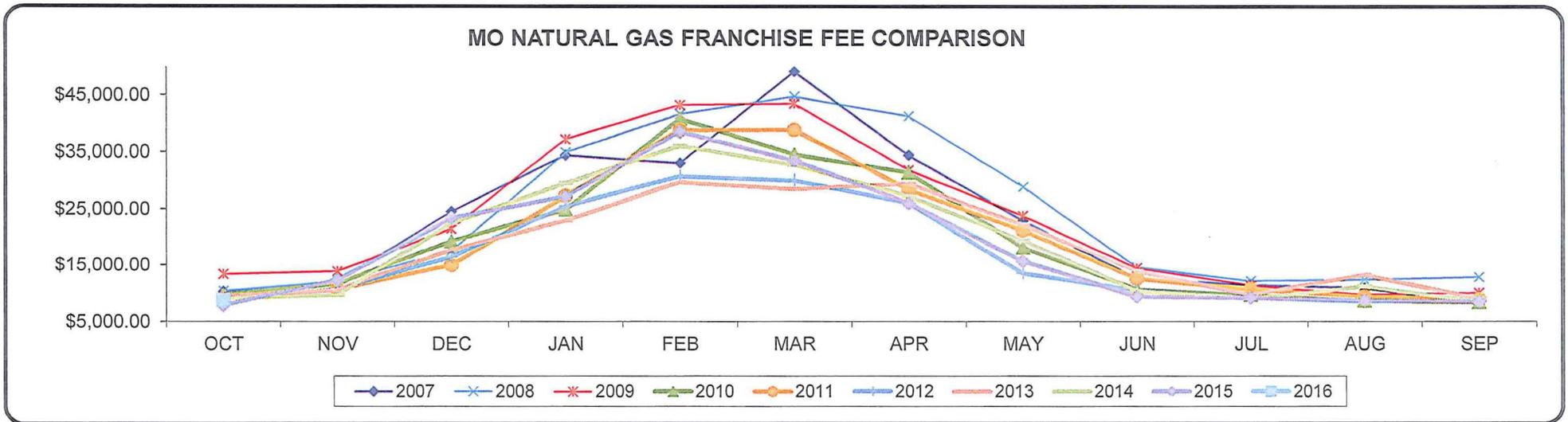


LACLEDE GAS FRANCHISE FEE REPORT

<u>MONTH</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	Increase/ Decrease
OCT	\$10,295.08	\$10,425.11	\$13,408.57	\$9,827.42	\$9,012.87	\$9,259.90	\$9,448.88	\$9,062.72	\$7,912.15	\$8,827.09	11.6%
NOV	12,045.39	12,018.04	13,882.53	11,637.29	10,780.86	10,710.02	10,569.18	9,671.87	12,271.78		0
DEC	24,526.50	17,508.94	21,528.39	19,214.08	15,018.83	16,406.66	17,697.98	22,483.85	23,357.46		0
JAN	34,439.05	34,889.07	37,321.05	24,863.26	27,290.28	25,436.86	22,953.48	29,473.09	27,155.50		0
FEB	33,041.41	41,668.83	43,376.64	40,913.41	38,896.44	30,690.36	29,713.54	36,106.37	38,594.62		0
MAR	49,233.15	44,802.90	43,588.99	34,553.25	38,984.77	29,962.03	28,525.13	32,770.66	33,524.99		0
APR	34,437.30	41,319.98	31,897.91	31,384.49	28,427.51	26,053.64	29,490.00	27,285.52	26,053.11		0
MAY	22,919.98	28,861.09	23,844.64	18,109.86	21,261.06	13,515.35	22,237.77	19,399.81	15,707.15		0
JUN	12,604.58	14,575.82	14,502.36	10,709.45	12,617.26	10,538.59	14,008.46	10,421.45	9,473.56		0
JUL	11,467.13	12,140.74	11,457.96	9,750.32	10,805.39	9,227.31	9,825.41	9,135.48	9,266.94		0
AUG	10,969.57	12,359.98	9,852.66	8,735.80	9,553.18	8,590.31	13,243.73	11,236.67	8,831.94		0
SEP	8,148.81	12,826.07	10,154.87	8,469.55	9,034.32	8,759.74	9,205.41	8,679.59	8,594.33		0
TOTAL	\$264,127.95	\$283,396.57	\$274,816.57	\$228,168.18	\$231,682.77	\$199,150.77	\$216,918.97	\$225,727.08	\$220,743.53	\$8,827.09	

1995-Present **\$3,577,024.94**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: 11.56%

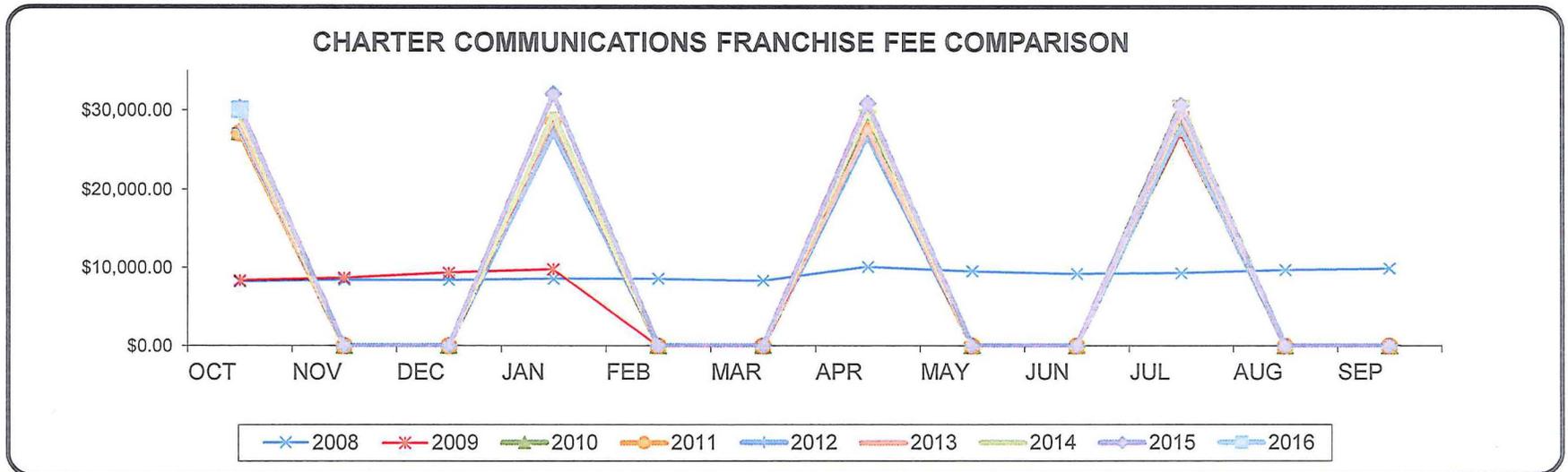


CHARTER COMMUNICATIONS FRANCHISE FEE REPORT

<u>MONTH</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>Increase/ Decrease</u>
OCT	\$8,243.50	\$8,409.73	\$27,250.59	\$27,149.48	\$27,675.15	\$28,078.83	\$29,249.86	\$30,329.27	\$30,087.73	-0.8%
NOV	8,437.70	8,743.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
DEC	8,408.77	9,397.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
JAN	8,587.63	9,838.42	28,544.73	28,748.80	27,278.56	28,994.02	29,572.65	32,117.27		0
FEB	8,590.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
MAR	8,360.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
APR	10,108.19	26,627.07	28,517.24	27,548.32	26,889.68	27,702.13	29,915.13	30,952.64		0
MAY	9,573.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
JUN	9,240.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
JUL	9,328.20	27,237.64	27,772.21	27,824.33	27,955.33	29,722.85	31,128.65	30,709.42		0
AUG	9,737.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
SEP	9,924.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL	\$108,539.33	\$90,254.22	\$112,084.77	\$111,270.93	\$109,798.72	\$114,497.83	\$119,866.29	\$124,108.60	\$30,087.73	

1995-Present **\$2,060,340.23**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -0.8%



PARKS AND RECREATION

MONTHLY REPORT

October

ADMINISTRATION

1. **Riverfront Trail Expansion** – Continue to work with SCI Engineering on the Wetland Delineation Survey and trail layout.
2. **Riverfront Bridge** – Continue to work with MoDOT on identifying access locations and on environmental conditions.
3. **Fees and Charges** – Continue to work with the Parks and Recreation Commission on the review and development of various fees and charges.
4. **Dog Park Concept Plan** – Continue to evaluate site conditions and funding for the first phase of development.
5. **Miller-Post Nature Reserve** – Continue to work on carrying out Management Plan.
6. **Trail Summit** - Attended the Missouri Parks and Recreation Associations annual Trail Summit.
7. **Emerald Ash Borer** - Attended the Missouri Parks and Recreation Associations seminar on the Emerald Ash Borer.
8. **Truck Bid** – Prepared specifications and went out to bid for a 2016 Chevy Silverado 3500 HD 4x4 Flatbed truck to replace a 2001 Dodge 4x4.
9. **Aerator/Seeder** - Prepared specifications and went out to bid for an Arera-vator/Seedavator to replace a 1983 Aerator.
10. **Forestry Cutter** - Prepared specifications and went out to bid for a new Bobcat Forestry Cutter.

RECREATION PROGRAMS AND FACILITIES

1. **Aquatic Complex**
 - a. Closed out 2015 contract and made final payment.

b. Passes and Attendance

Category	YTD
Season Passes	163
Punch Cards	203
Daily Attendance	9,235
Rentals	3
Open/Closed Days	65/12

2. Facility Rentals

Category	October	YTD
Pavilions	28	222
Facilities	12	92
Baseball Fields	32	1,100
Soccer Fields	125	259
Rugby	0	35
Football	89	215
Total	286	1,923

3. Special Events

Category	October	YTD
Walks/Runs	2	23
Street Collections	5	9
Other (Festivals/Concerts)	8	71
Total	15	103

4. Big Driver

- a. Opened at the beginning of October
- b. Last day of operation for 2015 will be November 22nd.

Category	October	YTD
Small Baskets (\$5.00/ea.)	26	\$130.00
Medium Baskets (\$10.00/ea.)	26	\$260.00
Large Baskets (\$15.00/ea.)	15	\$225.00
Sub-Total	67	\$615.00
Credit Card Processing Fee	67	(\$163.55)
Total	67	\$451.45

MAINTENANCE ACTIVITIES

1. Maintenance Hours

Category	October	YTD
Trash Pickup and Removal	156.75	1,315
Restroom Cleaning	193.5	1,128
Pavilion Cleaning	103.25	412
Playground Inspections/Repairs	73	325
Sidewalks, Pathways, Trails	51.25	423.25
Flower Beds	68.25	709.25
Athletic Fields	99.25	856.50
Irrigation	24.5	132.50
Mowing	153.75	2,370.50
Trimming	26.5	298.50
Building Maintenance	185.75	724.75
Trees and Shrubs	53.75	310.50
Turf Maintenance	27.5	154
Street Lights & Banners	55.5	527.50
Wetlands, Lakes & Ponds	2	23.75
Vehicle/Equip. Maintenance	105.75	805
Street Events and Projects	20.5	1,767.50
Snow Removal	0	0
Training	13	13
Other	57.5	297.75
Total	1471.25	11,964.25

2. Special Projects/Operations

- a. Street Lighting – Continue on the replacement and conversions of lights on Jefferson, Main, Front Street, and Public Safety Building.
- b. Riverfront –West – Continue to brush hog meadows and prairies and remove overgrown brush. Work on trail layout.
- c. Riverfront – East - Continue to brush hog meadows and prairies and remove overgrown brush.
- d. Aerate, Seed & Fertilize – Continued aerating, seeding and fertilizing athletic fields and select park areas.
- e. Baseball/Softball Fields – Continued to place dirt and laser leveling fields.
- f. Landscape Beds – Continued to remove vegetation and re-landscape select park landscaped bed.

- g. Miller-Post Property – Continue to brush hog meadows and prairies and remove overgrown brush.
- h. Winterization – Began the winterization of restrooms and irrigation systems.
- i. Preventative Maintenance – Began preventative maintenance of vehicles, equipment, and buildings.



Washington Fire Department

200 East 14th Street
P.O. Box 529
Washington, Missouri 63090

Professional Volunteer Service Since 1852

Member

COMPANY MEETING

October 28, 2015

• Firefighters
Association of
Missouri

The regular monthly meeting of the Washington Volunteer Fire Company was called to order by Deputy Chief Bill Halmich at 7:30 p.m. on this date.

• Franklin-
Bassonade
Firefighters
Association

The invocation was led by Joe Meador

The Pledge of Allegiance was led by Al Lampe.

The minutes of the September 30, 2015 meeting were approved as distributed. Motion made by Lt. Rich Eaton to approve and was seconded by Lt. Justin Fuse. Motion passed unanimously.

The Treasurer's report (Company) was approved as read. Balance of \$ 17,238.45, (City) approved as distributed. Motion made to approve by Scott Halmich and seconded by Lt. Rich Eaton. Motion passed unanimously.

REPORT OF FIRES

Attached.

SAFETY

Need to check vehicles not only for hazards, but to make sure they are off, in park, and possibly chocked. At the two MVA calls this past Sunday-on vehicle was still running, and the other vehicle was one of the newer cars with a key foab and "start" button. That vehicle was not in park, but in drive, with no parking brake set. We should do a good 360 and check for ALL hazards.

REPORT OF CAPTAINS

Section One: Held section training on 10/21- extrication. 113 did a PR at Pumpkin Palooza and Grandview Health. The portable tank on 117 has a grommet pulled through, Captain Holdmeyer is working on repairing it.

Section Two: Did Truck Company Operations with Engine House Training. Held section training on 10/21 on roof operations. Assisted with Mutual Aid Live Burn on 10/24. Incident report was filled out for damage to the rear Officer side dual. Fixed rear door on 193, replaced medical bag and fixed Volume indicator switch.

Section Three: Did PR on the 18th at 1st Christian Church. On the 12th the new radiator was installed. Section Training was held on 10/21. Commented on how the DEF fluid should be used.

Section Four: Held section training on 10/21 and engine house cleanup on 10/22.

Section Five: Held section training on 10/21. Fixing tripod light on 156. Saws are back on 156-K12 and Roof saw.

Section Seven: Held section training on low pressure air bags, note- new equipment placement. TS400 is off the truck

The company heard a brief presentation from John Dolan, with Lou Fuze Automotive about opportunities to purchase personal vehicles and emergency lighting at a substantial discount.

MINUTES OF CAPTAINS MEETING- No meeting held this month.

ROLL CALL OF MEMBERSHIP: Present- 51 Excused- 2 Absent- 15

PROPOSAL OF NEW MEMBERSHIP: 1st reading for Haralabos Tsiaklides (Bobby) motion to accept Nolan Crawford as a full member was made by Capt. Blake Marquart. Seconded by John Borgmann. Motion passed with one dissenting vote. Trainees Stephen Gubells, Brian Obermark and Zack Schmitt were all granted a six month extension to meet the training obligations of the company.

CORRESPONDENCE AND BILLS- Motion made to pay the bills this month made by Rich Westermeyer and seconded by Tim Joerling. Motion passed unanimously. Several letters and thank you cards were read.

REPORTS OF COMMITTEES

FIRE PREVENTION DIVISION- Did fire drills at all schools and pre-schools, no major issues. Washington School District converted to the radio communicators. It is believed those systems are only transmitting general alarm signals without point verification, more to follow. Had good participation in poster contest this year. Station alarm testing is complete. If you use the last of the PR supplies, please let Deputy Chief Frankenberg know. O.L.L. has a bon fir permit for this Friday. Met with Mercy about fire alarm system. Contacting Desco Realty about Washington Crossing Tenant finish without a permit. Sprinkler is no longer present in TJ Nails. Keys did not work for sprinkler room. Turning the issue over to the Building Department. Complete report is attached.

TRAINING DIVISION- Interviewed one applicant this month. Thanks to all who attended the Ladder Company Ops class. Thanks to all who attended the live burn last Saturday. I was very pleased to see Instructors sharing experience as necessary. Special thanks to Nick Risch for setting it up. We were able to perform about 10 burns, get the Explorers in the cold smoke and actually see the fire. All was done and cleaned up by 11 a.m. I will be needing help with Fire I burn on Sunday 11/8, should be done by noon. Complete report and schedule is attached.

PUBLIC RELATIONS- A big thank you to all who helped with PR events this month. As of today we have had around 400 people that we visited and/or toured stations. More to come this Friday.

COMMUNICATIONS- One dispatch position still available.

DATA PROCESSING- They're processing.

EQUIPMENT MAINTENANCE- No report.

RURAL ASSOCIATION- No report.

BUILDING MAINTENANCE- Gutter at HQ was repaired, thanks to Chad Campbell. Vent gaskets on roof at HQ were replaced thanks to Asst. Chief Skornia and Lt. Schaefer. Relay switch was replaced on exhaust fan at HQ, thanks to Larry Schmitt. Overhead door at Station 4 is having problems, we are waiting for Schaefer Door to repair. Parking lot lights at HQ were replaced.

COMPRESSOR/CASCADE- Up and running.

AIR MASK- No report.

COMPLIANCE- No report.

EXPLORER POST 2415- Held adult advisors meeting on 10/1. Did ropes and knots with Dale Straatmann on 10/5. Zip-lined at Klak's farm 10/17. 10/24 assisted with live burn at training center.

LADIES AUXILIARY- Served beverages at the Mense fire in Hickory Creek and Pruitt fire on Sequoia Lane. Sent \$200 checks to both families. Memorial Garen is not complete, check it out if you get a chance. Auxiliary is looking for new members. It's a great way to meet other wives/significant others. Meetings are held on the 3rd Tuesday of each month at 7 p.m. Motion made to change color of logo for the auxiliary per their attached document. Motion passed unanimously.

OFFICERS MEETING- Discussed rural workshops, trying to get district issue on the April ballot. Pump chart is being updated. Chief will be sending out policies on the Power DMS system. Discussed work to be done on the Jefferson Street bridge, street will be closed for an extended period of time. City will be hiring a new building inspector to replace Don Peters who is retiring. Be ready for brush fire season. Complete minutes are attached.

SOCIAL COMMITTEE- Section 2 has the meal.

HOSE LOADERS- Balance on hand: \$2,003.11

SPECIAL COMMITTEES:

Quartermaster- Reminded everyone to pay their bills.

Historian- No report

Photographer- No report

Chaplain- No report

Auditor- Auditing

UNFINISHED BUSINESS: None

Washington Volunteer Fire Company, 1/28
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NEW BUSINESS: Deputy Chief Tim Frankenberg reported on some new requirements for the state driver/operator class. More to follow.

More award pins are needed. Total of \$970.46 to Leon Uniform. A motion to purchase was made by Assistant Chief Mark Skornia. Seconded by Blake Marquart. Motion passed unanimously.

KITTY: \$19.00 to Chief Bill Halmich which he donated to Our Lady of Lourdes.

CLEAN-UP- Section 4

ADJOURNMENT- The meeting was adjourned at 10:10 p.m.

Respectfully Submitted,

Matt Coleman
Company Secretary

Washington Fire Department

Month end Incident lists

Alarm Date Between {10/1/2015} And {10/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	3	6.12%	\$0	0.00%
132 Road freight or transport vehicle fire	1	2.04%	\$0	0.00%
	<u>4</u>	<u>8.16%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	2.04%	\$0	0.00%
321 EMS call, excluding vehicle accident with	1	2.04%	\$0	0.00%
322 Motor vehicle accident with injuries	3	6.12%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	7	14.28%	\$0	0.00%
	<u>12</u>	<u>24.48%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	4	8.16%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	2.04%	\$0	0.00%
444 Power line down	1	2.04%	\$0	0.00%
463 Vehicle accident, general cleanup	1	2.04%	\$0	0.00%
	<u>7</u>	<u>14.28%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
500 Service Call, other	1	2.04%	\$0	0.00%
551 Assist police or other governmental agency	4	8.16%	\$0	0.00%
561 Unauthorized burning	2	4.08%	\$0	0.00%
571 Cover assignment, standby, moveup	2	4.08%	\$0	0.00%
	<u>9</u>	<u>18.36%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	3	6.12%	\$0	0.00%
611 Dispatched & cancelled en route	3	6.12%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	2.04%	\$0	0.00%
	<u>7</u>	<u>14.28%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
733 Smoke detector activation due to	1	2.04%	\$0	0.00%
735 Alarm system sounded due to malfunction	3	6.12%	\$0	0.00%
741 Sprinkler activation, no fire -	1	2.04%	\$0	0.00%
745 Alarm system activation, no fire -	5	10.20%	\$0	0.00%

Washington Fire Department

Month end Incident lists

Alarm Date Between {10/1/2015} And {10/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	10	20.40%	\$0	0.00%

Total Incident Count: 49

Total Est Loss: \$0

Washington Fire Department

Month end Incident lists

Alarm Date Between {10/1/2015} And {10/31/2015}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
15-0000418-000	10/01/2015	15:11:38	2456 Hwy A	400 Hazardous condition, Other
15-0000423-000	10/02/2015	17:08:27	1400 Hwy 47 /INTERSECTN	324 Motor Vehicle Accident with
15-0000424-000	10/02/2015	18:39:06	2800 Rabbit Trail DR	733 Smoke detector activation du
15-0000425-000	10/03/2015	17:18:57	405 E Main ST /Marthasvil	571 Cover assignment, standby, m
15-0000426-000	10/04/2015	18:35:42	19 Lakeside DR	111 Building fire
15-0000427-000	10/05/2015	15:45:54	600 Bluejay DR	551 Assist police or other gover
15-0000428-000	10/05/2015	16:23:51	704 Cindy DR	400 Hazardous condition, Other
15-0000429-000	10/05/2015	20:32:24	20 E Fifth ST	321 EMS call, excluding vehicle
15-0000430-000	10/06/2015	11:03:15	206 E Third ST /APTA	551 Assist police or other gover
15-0000431-000	10/07/2015	19:50:12	5852 Hwy 100 /INTERSECTN	324 Motor Vehicle Accident with
15-0000432-000	10/07/2015	23:15:57	4700 South Point RD	324 Motor Vehicle Accident with
15-0000433-000	10/08/2015	06:51:29	5951 Hwy 100 /INTERSECTN	463 Vehicle accident, general cl
15-0000434-000	10/08/2015	09:45:28	1703 W Main ST	400 Hazardous condition, Other
15-0000435-000	10/08/2015	19:26:35	5036 Hwy 100 /INTERSECTN	600 Good intent call, Other
15-0000436-000	10/09/2015	01:49:57	10 W Tenth ST /APT7	551 Assist police or other gover
15-0000437-000	10/09/2015	20:25:15	665 Spring Dale RD	735 Alarm system sounded due to
15-0000438-000	10/12/2015	05:03:05	301 State ST	671 HazMat release investigation
15-0000439-000	10/12/2015	13:33:11	6736 Hwy Yy	322 Motor vehicle accident with
15-0000440-000	10/13/2015	08:52:38	770 Vossbrink DR	735 Alarm system sounded due to
15-0000441-000	10/13/2015	15:12:31	1053 Washington Square CT	444 Power line down
15-0000442-000	10/13/2015	16:52:58	1012 W Fifth ST	561 Unauthorized burning
15-0000443-000	10/14/2015	12:24:54	3000 Hwy 47 /INTERSECTN	132 Road freight or transport ve
15-0000444-000	10/15/2015	07:53:46	2056 Hwy A	600 Good intent call, Other
15-0000445-000	10/17/2015	11:25:15	323 W Fifth ST	745 Alarm system activation, no
15-0000446-000	10/18/2015	16:45:47	101 Elbert DR	500 Service Call, other
15-0000447-000	10/19/2015	03:40:48	1191 Hwy C /New Haven, MO	611 Dispatched & cancelled en ro
15-0000448-000	10/20/2015	07:56:09	851 E Fifth ST	745 Alarm system activation, no
15-0000449-000	10/21/2015	18:45:36	2350 Hwy A	311 Medical assist, assist EMS c
15-0000450-000	10/22/2015	15:46:14	114 Oak ST	440 Electrical wiring/equipment
15-0000451-000	10/22/2015	17:01:45	3701 Dissen RD /New Haven	111 Building fire
15-0000452-000	10/23/2015	07:39:49	7380 Hwy Yy	324 Motor Vehicle Accident with
15-0000453-000	10/23/2015	10:14:30	1 Pauwels DR	745 Alarm system activation, no
15-0000454-000	10/23/2015	13:34:58	1 W Fourteenth ST /INTERS	324 Motor Vehicle Accident with
15-0000455-000	10/23/2015	15:21:35	2370 Hwy E /New Haven, MO	611 Dispatched & cancelled en ro
15-0000456-000	10/23/2015	17:29:00	2314 Hwy A	561 Unauthorized burning
15-0000457-000	10/24/2015	10:49:55	500 W Main ST /INTERSECTN	400 Hazardous condition, Other
15-0000458-000	10/24/2015	15:25:49	821 Sequoia LN	111 Building fire
15-0000459-000	10/24/2015	15:33:32	6150 Hwy 100	324 Motor Vehicle Accident with
15-0000460-000	10/25/2015	13:13:35	2077 Washington Crossing	741 Sprinkler activation, no fir
15-0000461-000	10/25/2015	16:42:09	6181 Hwy 100 /INTERSECTN	322 Motor vehicle accident with
15-0000462-000	10/25/2015	17:47:46	5791 Hwy 100 /INTERSECTN	322 Motor vehicle accident with
15-0000463-000	10/26/2015	08:49:48	1 Hwy 100 /New Haven, MO	611 Dispatched & cancelled en ro
15-0000464-000	10/27/2015	13:19:53	3965 Kopp LN	745 Alarm system activation, no
15-0000465-000	10/28/2015	14:34:14	3052 Hwy A /FN3052	324 Motor Vehicle Accident with
15-0000466-000	10/29/2015	14:24:09	Hwy 47 /INTERSECTN	551 Assist police or other gover

Washington Fire Department

Month end Incident lists

Alarm Date Between {10/1/2015} And {10/31/2015}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
15-0000467-000	10/29/2015	15:02:58	1701 A Roy DR	745 Alarm system activation, no
15-0000468-000	10/29/2015	15:24:07	1401 W Springfield ST /Un	571 Cover assignment, standby, m
15-0000469-000	10/30/2015	07:33:13	5036 Hwy 100 /INTERSECTN	600 Good intent call, Other
15-0000470-000	10/30/2015	12:26:12	323 W Fifth ST	735 Alarm system sounded due to

Total Incident Count 49