

ADMINISTRATION/OPERATIONS COMMITTEE MEETING
MONDAY JANUARY 25, 2016
7:00 P.M.
COUNCIL CHAMBER

INTRODUCTORY ITEMS:

Roll Call /Pledge of Allegiance

ACTION:

1. APPROVAL OF MINUTES:

a. November 23, 2015 Adm/Field Operations Meeting Motion To Approve

2. REVIEW OF INVOICES:

a. Lewis, Rice LLC Invoice – Discuss – Send to Council

3. REPORT OF DEPARTMENT HEADS:

a. Communications – Lisa Moffitt

1. Purchase & Installation of UPS System & Budget Amendment Discuss – Send to Council

b. Police/Municipal Court/Traffic Committee – Acting Chief Menefee

1. 2015 Traffic Safety Report (entire report on file in City Clerk's office) Information Only

2. Technology Upgrade and Mobile Data Terminal Purchase Discuss – Send to Council

c. Finance – Mary Sprung

d. Economic Development – Darren Lamb

e. Engineering – Dan Boyce & John Nilges

f. Building Inspections/Codes – John McCreery

g. Streets & Solid Waste – Jack Brinker

h. Airport/Building & Maintenance – Brian Boehmer

i. Information Technology – Donna Tune

j. Parks & Recreation/Urban Forestry Council – Darren Dunkle

k. Fire & Emergency Service – Bill Halmich

l. Water & Wastewater – Kevin Quaethem

m. Library – Jackie Hawes

n. H.R. & Loss Control – Mary Trentmann

o. Administration (Tourism/Front Street/Property/Senior Center) – Jim Briggs

4. PUBLIC DISCUSSION:

5. UNFINISHED BUSINESS:

6. NEW BUSINESS:

7. EXECUTIVE SESSION:

a. Public vote on whether or not to hold a closed meeting to discuss personnel,
legal and real estate matters pursuant to Section 610.021 RSMo (2000). ROLL CALL VOTE

8. ADJOURNMENT:

POSTED BY MARY TRENTMANN, CITY CLERK JANUARY 21, 2016

**MINUTES OF THE
CITY OF WASHINGTON, MISSOURI
ADMINISTRATION/OPERATIONS COMMITTEE
November 23, 2015**

Mayor Lucy opened the meeting with roll call and Pledge of Allegiance at 7:00 p.m.

Present: Sandy Lucy, Steve Sullentrup, Walt Meyer (7:10 p.m.), Jeff Mohesky, Mark Hidritch (7:04 p.m.), Jeff Patke, Greg Skornia, Joe Holtmeier, Josh Brinker

Absent: None

Also present: Jim Briggs, Brian Boehmer, Mary Trentmann, Lisa Moffitt, Ed Menefee, Mary Sprung, Darren Lamb, Dan Boyce, John McCreery, Jack Brinker, Donna Tune, Darren Dunkle, Bill Halmich, Kevin Quaethem,

Approval of Minutes

- * October 26, 2015 Administration/Field Operations Meeting

A motion to approve the minutes as presented was made by Patke seconded by Brinker, passed without dissent.

Review of Invoices

- * Lewis, Rice L.L.C. – October 2015 Invoice

A motion to forward to full Council for Approval was made by Holtmeier, seconded by Brinker, passed without dissent.

Review of Department Heads

Communications:

- * UPS-Uninterrupted Power Supply needs to be replaced and seeking bids.

Police/Municipal Court/Traffic Committee:

- * Reviewing applications to replace an officer.
- * ITI data conversion – upgrading stations and downloading software.

Finance:

- * 2016 budget on the website
- * Annual audit scheduled for December.

Economic Development:

- * No report

Engineering:

- * Committee meeting for code review from PGVA. Then will be forwarded to P&Z for public hearings and then back to full council for approval.
- * Will not pursue traffic study for future grants on three intersections because grant funding was not received.
- * Jefferson Street Bridge- bids potentially in December.

Building Inspections/Codes:

- * 839 Occupancy inspections to date.

Streets & Solid Waste:

- * Starting second round of leaf pick up.
- * Starting moving and demolition at trailer park.
- * Last August a tractor turned over; insurance company declared the tractor as totaled out. Decided to repair the tractor and use it as a spare. Estimate for repair in house is between \$2,500 and \$3,500. Insurance payment is \$11,095.23. Would like to get a replacement for this tractor.

A motion to accept the insurance payment for tractor, repair old tractor and look at options for purchasing a new tractor was made by Patke seconded by Holtmeier, passed without dissent.

- * Asphalt improvements will happen when the weather allows it.

Airport/Building & Maintenance:

- * Roof should be repaired next Tuesday; parking lot will be closed to accommodate the crane.
- * Cell phone amplifier in license bureau to be installed Tuesday.
- * Airport sign is in progress.

Information Technology:

- * ITI upgrades at the Public Safety Building.

Parks & Recreation:

- * Continue with MoDOT on the bridge.
- * West End Trail does not need permit from Army Corp of Engineers; waiting on MO DNR for discussion about their permit.
- * Preventative maintenance on vehicles and buildings.

Fire & Emergency Service:

- * City Emergency Operations Plan update was distributed to all EOC participants and will be forwarded to SEMA.
- * Applying for a grant for radios to help receive better coverage during Mutual-Aid events.
- * Holiday Safety.

Water & Wastewater:

- * 800 Locust disconnects.
- * Proceeding with the upgrades at the wastewater treatment plant.
- * Engineering study for the installation of permanent disinfection system at the well houses.

Library:

- * No report

H.R. & Loss Control:

- * Health Insurance quotes are forthcoming.

Administration (Tourism/Front Street/Property/Senior Center):

- * Water meters replacements presentation at board of public works meeting.
- * Water shutoffs are on-going and the delinquency rates are down considerably.

Public Discussion

- * None

Unfinished Business

- * None

Executive Session

Public vote on whether or not to hold a closed meeting to discuss personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000) passed at 7:38 p.m. on the following roll call vote; Brinker-aye, Hidritch-aye, Holtmeier-aye, Meyer-aye, Moheskey-aye, Patke-aye, Skornia-aye, Sullentrup-aye.

Adjournment

With no further business to discuss, a motion to adjourn was made at 8:22 p.m. by Holtmeier, seconded by Meyer, passed without dissent.

LEWIS RICE LLC

636.239.7747 (direct)
636.239.8450 (fax)
www.lewisrice.com

Attorneys at Law

1200 Jefferson
P.O. Box 1040
Washington, Missouri 63090

MEMORANDUM

TO: Mary Trentmann
Administrative Secretary

FROM: Janice Meyer
Secretary for Mark C. Piontek

DATE: January 7, 2016

SUBJECT: Legal Services Rendered through December 31, 2015 for the City of Washington

Total Bill.....\$4,080.00

Breakdown of Matters:

| | | |
|--------------|-----------------------------------------|-------------------|
| 700014.13025 | General Counsel | 3,375.00 |
| 700014.53902 | Valent Aerostructures Chapter 100 Bonds | 375.00 |
| 700014.63509 | Johnny Ray Edwards | 45.00 |
| 700014.64970 | Deanna Ball | 75.00 |
| 700014.64971 | Ann Owens | 210.00 |
| | TOTAL | \$4,080.00 |

CITY OF
WASHINGTON
 MISSOURI

MONTHLY ACTIVITIES REPORT

November 2015

POLICE

| | |
|------------------------|-------------|
| INCIDENT REPORTS | 249 |
| CITATIONS ISSUED | 52 |
| NO-REPORT | 605 |
| UNFOUNDED | 19 |
| WRITTEN/VERBAL WARNING | 264 |
| GONE ON ARRIVAL | 32 |
| END CALL | 1423 |
| TOTAL | 2644 |

AMBULANCE DISTRICT

| | |
|------------------------------------|------------|
| EMERGENCY CALLS: | 127 |
| ROUTINE TRANSFERS: | 71 |
| EMERGENCY TRANSFERS: | 3 |
| STAND BY DISTRICT LINE | 1 |
| MOVE UP | 9 |
| TOTAL # OF AMBULANCE CALLS: | 211 |

FIRE

| | |
|---------------------------|-----------|
| FIRES, EXPLOSIONS: | 8 |
| RESCUE: | 13 |
| HAZARDOUS CONDITIONS: | 7 |
| SERVICE CALLS: | 1 |
| GOOD INTENT CALLS: | 7 |
| FALSE CALLS: | 8 |
| OTHER: | 0 |
| TOTAL # FIRE CALLS | 44 |

| | |
|-----------------------------------|------------|
| 911 TRANSFERS | 18 |
| OPEN LINE 911 CALLS | 65 |
| 911 HANG UPS | 41 |
| 911 CALLS RECEIVED | 403 |
| TOTAL 9*1*1 CALLS HANDLED: | 527 |

CITY OF
WASHINGTON
MISSOURI

MONTHLY ACTIVITIES REPORT

December 2015

POLICE

| | |
|------------------------|------|
| INCIDENT REPORTS | 268 |
| CITATIONS ISSUED | 42 |
| NO-REPORT | 643 |
| UNFOUNDED | 20 |
| WRITTEN/VERBAL WARNING | 318 |
| GONE ON ARRIVAL | 30 |
| END CALL | 1520 |
| TOTAL | 2841 |

AMBULANCE DISTRICT

| | |
|-----------------------------|-----|
| EMERGENCY CALLS: | 163 |
| ROUTINE TRANSFERS: | 83 |
| EMERGENCY TRANSFERS: | 1 |
| STAND BY DISTRICT LINE | 1 |
| MOVE UP | 11 |
| TOTAL # OF AMBULANCE CALLS: | 259 |

FIRE

| | |
|-----------------------|----|
| FIRES, EXPLOSIONS: | 8 |
| RESCUE: | 17 |
| HAZARDOUS CONDITIONS: | 10 |
| SERVICE CALLS: | 9 |
| GOOD INTENT CALLS: | 6 |
| FALSE CALLS: | 11 |
| OTHER: | 0 |
| TOTAL # FIRE CALLS | 61 |

| | |
|----------------------------|-----|
| 911 TRANSFERS | 28 |
| OPEN LINE 911 CALLS | 75 |
| 911 HANG UPS | 34 |
| 911 CALLS RECEIVED | 515 |
| TOTAL 9*1*1 CALLS HANDLED: | 652 |

CITY OF
WASHINGTON
MISSOURI

January 19, 2016

Honorable Mayor/City Council
City of Washington
405 Jefferson St
Washington, MO 63090

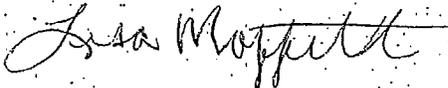
Re: UPS Purchase

Dear Honorable Mayor/City Council

Please find attached the bid sheet for the replacement of our current UPS (Uninterruptable Power Supply). I am recommending the bid received from Strictly Technology at a purchase price of \$21,596.00, which includes an extended warranty, assembly, startup, and removal of the existing units, as this bid best meets our needs. An additional amount of \$500.00 will be necessary for the electrical work that will need to be completed by Washington Electric.

Although this item was not a budgeted item, it is necessary to maintain the integrity of our Communications center.

Sincerely,



Lisa Moffitt,
Director of Communications

CITY OF WASHINGTON
ORAL BID SHEET

| ITEM SPECIFICATIONS ATTACHED | VENDOR ---- Provantage | | VENDOR ---- APC | | VENDOR ---- <u>Strictly Tech</u> | | ACCOUNT NO. |
|--------------------------------------|------------------------------------------------------------|--------------|------------------------------------|--------------|----------------------------------|--------------|------------------------------|
| | ADDRESS --- | | ADDRESS --- | | ADDRESS --- | | |
| | BID GIVEN BY- Internet | | BID GIVEN BY- Internet | | BID GIVEN B' Andrew | | |
| | PHONE ----- 800-336-1166 | | PHONE ----- | | PHONE ----- 954-606-5440 | | |
| ITEMS | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | | |
| APC SYBT5 Symmetra 4kVA Power Module | \$ 17,417.24 | \$ 17,417.24 | \$ 22,025.00 | \$ 22,025.00 | \$ 21,596.00 | \$ 21,596.00 | 010-13-000-542200 010-341000 |
| | Does not include extended warranty or assembly and startup | | Does not include Extended Warranty | | | | |
| | ITEMS OUT OF STOCK | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| TOTAL BID | | \$ 17,417.24 | | \$ 22,025.00 | | \$ 21,596.00 | |
| DISCOUNT (if any) | | | | | | | |
| TOTAL NET BID | | \$ 17,417.24 | | \$ 22,025.00 | | \$ 21,596.00 | |

Bid Awarded to (circle appropriate column) SPECIFICATIONS OF BIDDED ITEM/ITEMS MUST BE ATTACHED.

Date 1/19/16 Department Head Signature Lisa Mayfield

BILL NO. _____ INTROUDECED BY: _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY OF WASHINGTON, MISSOURI TO ACCEPT THE BID QUOTE FROM STRICTLY TECHNOLOGY FOR THE PURCHASE AND INSTALLATION OF AN UNINTERRUPTABLE POWER SUPPLY (UPS) SYSTEM, AND APPROVE A 2016 BUDGET AMENDMENT

BE IT ORDAINED by the Council of the City of Washington, Missouri, as Follows:

SECTION 1: The Mayor is hereby authorized and directed to accept the bid quote received from Strictly Technology, a copy of which is marked Attachment A and is attached hereto and incorporated herein by reference and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance, for and on behalf of and as the act and deed of the City. The City Clerk is hereby authorized and directed to attest to and affix the seal of the City to the said bid quote and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

SECTION 2: The City shall, and the officials, agents and employees of the City are hereby authorized and directed to, take such further action, and execute and deliver such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: Approve amending the 2016 budget for the purchase of the UPS system for \$21,596.00 and specifically the following Line Items:

Vehicle Equipment & Replacement Fund 010-13-000-542200
Machinery & Equipment \$21,596.00 010-341000 Fund Balance (\$21,596.00)

SECTION 4: This ordinance shall be in full force and effect from and after its passage and approval.

Passed: _____

ATTEST: _____

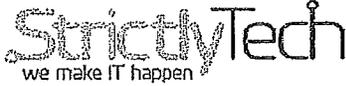
President of City Council

Approved: _____

ATTEST: _____

Mayor of Washington, Missouri

ATTACHMENT A



Strictly Technology
 5381 NW 33rd Avenue
 Suite 101
 Fort Lauderdale, Florida 33309
 United States
 (P) (954) 606-5440
 (F) (954) 606-5441

| | |
|-------------------------|---------------------------------------------------------------------|
| Quotation (Open) | |
| Date | Nov 23, 2015 11:23 AM EST |
| Doc # | 14064 - rev 1 of 1 |
| Description | APC Symmetra |
| SalesRep | Kleinmann, Andrew (P) 954.606.5440 ext. 221 |
| Customer Contact | Moffitt, Lisa (P) (636) 390-1058 lmoffitt@ci.washington.mo.us |

Customer
 City of Washington Public
 Safety (CO1307)
 Moffitt, Lisa
 301 Jefferson St,
 Washington, MO 63090
 United States

Bill To
 City of Washington Public Safety
 301 Jefferson St,
 Washington, MO 63090
 United States

Ship To
 City of Washington Public Safety
 301 Jefferson St,
 Washington, MO 63090
 United States

Ship Via:
 FedEx Ground

Special Instructions:

Carrier Account #:

| Item | Description | Part | Qty | Unit Price | Total Price |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------|-------------|-------------|
| 1 |  APC Symmetra LX 16kVA Scalable to 16kVA N+1 Power array - AC 208/240 V - 16000 VA - Ethernet 10/100 - 1 output connector(s) - black, silver | SYA16K16P | Yes 1 | \$12,080.00 | \$12,080.00 |
| 2 |  APC Extended Run Power array cabinet - AC 208 V - black | SYAXR9B9 | Yes 1 | \$5,095.00 | \$5,095.00 |
| 3 |  APC Extended Warranty Service Pack Technical support - phone consulting - 3 years - 24x7 - for P/N: SURT20KRMXLT, SURT20KRMXLT-1TF10K, SURT20KRMXLT-TF5, SYAF16KBXRMT, SYP12K12RMT-2TF2 | WBEXTWAR3YR- SP-08 | Yes 1 | \$2,826.00 | \$2,826.00 |
| 4 |  APC Scheduled Assembly Service and Start-Up Service Installation - on-site - for P/N: SYAF16KBXRMT, SYARMXR3B3, SYARMXR9B9, SYAXR9B9, SYBFXR9RM, SYH6K6T, SYP12K12RMT- 2TF2 | WASSEMUPS- 3R-SY-00 | Yes 1 | \$997.00 | \$997.00 |

Quoted price may reflect manufacture incentives, special discounts, rebates and quantities. Changes to this quote may affect pricing. Contact your sales representative for more information.

Prices exclude applicable taxes, insurance, shipping and special handling charges unless stated. All prices are subject to change without notice. Supply subject to availability.

| | |
|---------------|--------------------|
| Subtotal: | \$20,998.00 |
| Tax (0.000%): | \$0.00 |
| Shipping: | \$598.00 |
| Total: | \$21,596.00 |

QUOTE ACCEPTANCE:

RE: Quotation #14064 – rev 1 of 1

By signing below, and making payment for services as outlined in above referenced quote, I accept this proposal and enter into this Agreement with Strictly Technology. I acknowledge that I have the legal right to enter into this agreement on behalf of this Agency.

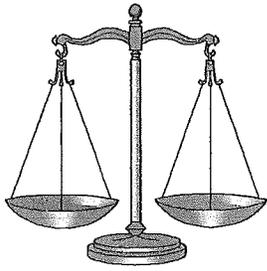
Agency Name: _____

Signature: _____

Name (printed): _____

Title: _____

Date: _____



WASHINGTON MUNICIPAL COURT

TO: Mayor Sandy Lucy
and City Council

FROM: Craig E. Hellmann; Municipal Judge

DATE: November 23, 2015

SUBJECT: Municipal Judge's Report for Month of November, 2015

November 3, 2015

TOTAL \$6,198.85

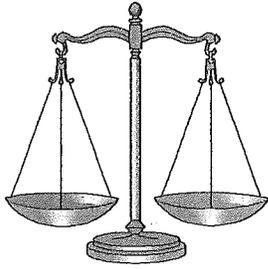
November 17, 2015

TOTAL \$6,420.70

Respectfully,

A handwritten signature in black ink that reads "Craig E. Hellmann". The signature is written in a cursive style with a prominent initial "C".

Craig E. Hellmann
Municipal Judge



WASHINGTON MUNICIPAL COURT

TO: Mayor Sandy Lucy
and City Council

FROM: Craig E. Hellmann; Municipal Judge

DATE: December 22, 2015

SUBJECT: Municipal Judge's Report for Month of December, 2015

December 1, 2015

TOTAL \$6,563.90

December 15, 2015

TOTAL \$11,694.50

Respectfully,

A handwritten signature in black ink that reads "Craig E. Hellmann". The signature is written in a cursive style with a long, sweeping underline.

Craig E. Hellmann
Municipal Judge



CITY OF
WASHINGTON
MISSOURI

FROM Interim Chief Menefee
TO: Traffic Commission Members
SUBJECT: December 4 Traffic Committee Meeting
DATE: December 4, 2015

The December 4, 2015 Meeting Minutes were approved as written.

MEMBERS PRESENT: Mike Grissom Police Department
Jack Brinker Street Department
Steve Sullentrup City Council
Dan Boyce Engineering
Walt Meyer City Council
Ed Menefee Police Department
Bill Halmich Emergency Management

MEMBERS ABSENT: Jeff Mohesky City Council
Joe Holtmeier City Council

VISITORS: Terry Buddemeyer Washington Ambulance

OLD BUSINESS:

NONE

NEW BUSINESS:

5A 15-12-0042 Request for a crosswalk on 5th Street in front of St. Peters Church: This request came from Phil Butler, who is a representative of the church. The request came in light of a pedestrian being fatally struck by a vehicle in that location after a church function. The committee discussed this matter, and agreed that a crosswalk was warranted. The committee noted that there is a parking lot on the north side of 5th Street, which pedestrians often travel to

POLICE DEPARTMENT
301 JEFFERSON STREET
WASHINGTON, MO 63090

TRAFFIC DIVISION/CODE ENFORCEMENT (636)390-1088

and from before and after church functions. The committee agreed to place the crosswalk on 5th Street at its west intersection with Market Street. Dan Boyce will prepare an ordinance for council approval. (CLOSED)

5B 15-12-0043 Request for a crosswalk on 4th Street between city hall and the police department: Upon checking the current ordinances, Mike Grissom noted that there is already an ordinance for a crosswalk at this location. It appears as if it wasn't repainted when streets were resurfaced. Street department will take care of painting the crosswalk. (CLOSED)

5C 15-12-0044 Complaint about lack of speed limit signage on West Front Street: This complaint came from Mike Shye via Mayor's Action Center. The committee reviewed current signage locations and approved the following speed and signage changes for Front Street:

- Front Street between Market and Stafford is to be designated as a 20 mph zone. Dan Boyce will take care of drafting the ordinance for council approval.
- The remainder of Front Street shall be the city default speed limit of 25 mph. Dan Boyce will take care of having the old 30 mph ordinance deleted for Front Street.
- Two 20 mph speed limit signs are to be added to Front Street. One at Front and Market for westbound traffic, and one at Front and Stafford for eastbound traffic. All other speed limit signs that are currently in place are to be removed. (CLOSED)

5D 15-12-0045 Street lights in the area of Front and Olive: While discussing the above, it was mentioned that street lighting may not be ideal in the area of Front and Olive considering the large increase in pedestrian traffic that the new businesses have brought to the area. This item will be left on the agenda for next month in order to give Mike Grissom a chance to evaluate the current lighting conditions. (OPEN)

The meeting was adjourned at 10:00 am

The next scheduled meeting will be held on January 8, 2016 at 09:00 a.m. in the Police Department Conference Room.

Respectfully,

Interim Chief Menefee
Washington Police Department

CC:
Each Member
Mary Trentmann

POLICE DEPARTMENT
301 JEFFERSON STREET
WASHINGTON, MO 63090



CITY OF
WASHINGTON
MISSOURI

FROM Interim Chief Armstrong
TO: Traffic Commission Members
SUBJECT: January 8, 2016 Committee Meeting
DATE: January 8, 2016

The January 8, 2016 Meeting Minutes were approved as written.

MEMBERS PRESENT: Mike Grissom Police Department
Jack Brinker Street Department
Steve Sullentrup City Council
Dan Boyce Engineering
Jim Armstrong Police Department
Bill Halmich Emergency Management
Joe Holtmeier City Council

MEMBERS ABSENT: Jeff Mohesky City Council
Dan Boyce Engineering

VISITORS: Terry Buddemeyer Washington Ambulance

OLD BUSINESS:

4A 15-12-0045 Review the need for additional street lighting at the intersection of Front and Olive: This item was brought up due to the large increase in pedestrian traffic in the area as a result of several new businesses. Mike Grissom along with several other committee members had checked on the lighting in evening hours and agreed that the current amount of street lighting in the area was sufficient. (CLOSED)

NEW BUSINESS:

POLICE DEPARTMENT
301 JEFFERSON STREET
WASHINGTON, MO 63090

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5A 16-01-0001 Request for additional speed limit signage on 9th Street in front of Sir Williams: This request came from a resident of Sir Williams, who mentioned that there is no speed limit signage for Eastbound 9th Street when turning from International. Mike Grissom checked the area and confirmed that there is no signage for Eastbound 9th. Street department will add one 30mph sign on Eastbound 9th Street near International. (CLOSED)

5B 16-01-0002 Request for a four way stop at the intersection of Stone Crest Drive and Rock Crest Drive: This request came from Ryan Voss, who resides at the southeast corner of the intersection. He mentioned that the intersection of Deutsch Crest and Rock Crest, which is a similar intersection, has a four way stop. Mr. Voss mentioned that making the intersection a four way stop may add to safety in the area. The committee discussed the matter and noted that the current four way intersection that Mr. Voss mentioned contains sight distance issues that are not present at Stone Crest and Rock Crest. The committee agreed that a four way stop was not warranted at this intersection. (CLOSED)

5C 16-01-0003 A complaint was received about damage to curb and gutter causing vehicle tires to blow out in the area of 3rd and MO 47: Mike Grissom checked the area and noticed that a section of curb and gutter had been damaged near the storm drain at the southwest corner of the intersection. Street department will repair the issue. (CLOSED)

5D 16-01-0004 Request for added room in the right turn lane on Heritage Hills Drive to turn south on MO 47: It was mentioned that there is often congestion on Heritage Hills Drive due to the right and left turn lanes, which are used to merge on to MO 47, being too small. When a vehicle in the left turn lane does not move over as far left as possible, it makes it impossible for another vehicle to fit beside it in the right turn lane. The committee noted that it appeared as if there was enough room on the right side of the intersection to add a couple of feet to the right turn lane without having to alter any utilities. It was requested that engineering take a look at the possibility of adding to the right turn lane, and brief the committee on the matter. (OPEN)

5E 16-01-0005 Request for ONE WAY TRAFFIC ONLY on Phoenix Center Drive: A request was made for eastbound only traffic on Phoenix Center Drive as a possible solution to the congestion issues at Phoenix Center and Rabbit Trail. The committee looked at the possibility, and agreed that since the street was originally built as a two way, there was no good option to properly designate the street as one way at this time. (CLOSED)

The meeting was adjourned at 10:00 am

The next scheduled meeting will be held on February 5, 2016 at 09:00 a.m. in the Police Department Conference Room.

Respectfully,

Interim Chief Armstrong
Washington Police Department

CC:
Each Member
Mary Trentmann

POLICE DEPARTMENT
301 JEFFERSON STREET
WASHINGTON, MO 63090



CITY OF
WASHINGTON
MISSOURI

January 11, 2016

Chief of Police

Sir,

Enclosed you will find the 2015 edition of the annual Traffic Safety Report. As always, I hope that you will find the report useful as we strive to improve our enforcement efforts, and in turn reduce the number of crashes within the city.

The department investigated 523 total crashes in 2015. This is much higher than the 473 crashes we investigated in 2014, however that year saw record low crash numbers dating back to 1992. Our number of crashes was still down when compared to 2012, in which we investigated 553 total crashes, and 2013, in which we investigated 554 total crashes. Although our total crash numbers were up in 2015 from a year ago, we still saw a reduction of injury crashes from 78 in 2014 to 71 in 2015.

We did see a decrease in total citations issued in 2015 with 1,688 citations issued in comparison to 2,084 citations in 2014. We did however see an increase in DWI arrests in 2015 with a total of 103 arrests/citations. This number was the highest since 2008 in which we totaled 116 arrests/citations. Our DWI numbers have increased every year since 2012.

Last year the department received a total of \$20,579 in overtime benefits from traffic related grants. These grants resulted in 246 citations/arrests and 599 warnings.

Again I hope that this information will be useful to you and the department. If you have any questions or need any additional information, please contact me.

Respectfully,

Officer Mike Grissom #299

POLICE DEPARTMENT
301 JEFFERSON STREET
WASHINGTON, MO 63090

TRAFFIC DIVISION/CODE ENFORCEMENT (636)390-1088

3b.1



WASHINGTON POLICE DEPARTMENT
301 JEFFERSON STREET
WASHINGTON, MO. 63090



Assistant Chief of Police, Captain Edward Menefee, DSN 221
636-390-1062 office 636-390-2455 fax emenefee@ci.washington.mo.us

DATE: January 19, 2016

TO: Mayor Sandy Lucy and City Council Members

SUBJECT: Technology Upgrade and Mobile Data Terminal (In-Car Computer) Purchase

Honorable Council Members:

This budget year 2016/2017 approval was granted and budgeted to commence the technology upgrade and mobile data terminal (in-car computer) purchase for the police department using capital sales tax funding.

In October, 2015, ordinances were approved and contracts signed with Information Technologies, Inc. (I.T.I.) to start the upgrade program. Currently all archived police department data in the old AS400 system is being converted by I.T.I. to the I.T.I. system and software.

The next step is to install I.T.I software on all the work stations (computers) in the Public Safety Building; some 33 workstations. Donna Tune of our I.T. Department evaluated each work station (computer). It was found eight (8) work stations did not have the compatibility to download and run the I.T.I. software. This due to age of the work station or type of operating system it had. To continue with the upgrade program, correctly implement the program and upon recommendation of I.T. Specialist Donna Tune, I am requesting permission to purchase eight (8) new workstations (computers).

The 33 workstations listed for I.T.I. software to be downloaded on include twelve (12) rugged mobile data terminals (in-car computers) and three (3) lap top computers already included in the upgrade plan. The 12 MDTs are for patrol cars. These computers need to be rugged due to the amount of handling and field use they will go through; and so they are costlier. The three laptop computers are for the Chief, Captain and Office Administrator/Court Clerk. These will be fully portable units. It is not necessary to have these three units be rugged versions, because use will not be as hard as in patrol cars.

Also, included in the system upgrade with I.T.I. is an upgrade to the Evidence Room Tracking and Inventory System. That upgrade incorporates a bar coding system for labeling and recording evidence. This makes evidence tracking and inventory much easier and efficient. Needed for the upgrade is a wireless scanner and label printer.

I.T. Specialist Donna Tune sent out bid specifications for the eight (8) workstations (computers), the three (3) laptop computers, 12 MDTs, needed hardware for the MDTs, MDT mounting hardware and installation for the patrol cars and the wireless scanner and label printer for upgrade of the Evidence Room Tracking and Inventory System. Bids were received from CDS Office Technologies, Insight Public Sector, Direct Technology Group and Wash-PC.

Attached are copies of all the equipment bids. I.T. Specialist Donna Tune made a spread sheet to better display the bids for comparison. The spread sheet indicates the item specifications to the left, the quantity needed and then the bids from each of the vendors to the right. The Item Specifications are broken down for each vendor, because vendors provided variations in specifications. I.T. Specialist Donna Tune, Office Administrator Cindy Buescher and I reviewed the submitted bids.

The total bids from each company for all of the equipment are as follows:

Direct Technology Group (DTG): \$78,102.52

Some of the product brands, specs and operating systems provided by DTG were not as good as those provided by others. In I.T.'s experience they have found the Lenovo brand of products to be less reliable than others. A core i3 system was listed in the specs other vendors listed an i5 system, which is much better. The installation and mounting charges for the MDTs were exorbitant. Also, the vehicle mounting hardware listed for the MDTs is a generic unit and not specific to each model of vehicle; which could present problems.

Insight Public Sector: \$40,587.12

Some of the product brands, specs and operating systems provided by Insight Public Sector were not as good as those provided by others. In I.T.'s experience they have found the Lenovo brand of products to be less reliable than others. An additional 4GB Ram in some units was not listed, as per bid specs. There was no bid provided for mounting and installation of the MDTs.

Wash-PC: \$42,081 (Adjusted bid \$43,361)

It was found Wash-PC had not received the correct number of MDT vehicle mounts needed. So two more MDT mounts and installation were added to the bid using the prices they had quoted. This brought the overall total shown by the bid sheet from \$42,081 to \$43,361.

Wash-PC provided equipment bids per specs requested and more. Included was the 4GB Ram addition to systems. A larger monitor was listed for the workstations and the MDTs; this makes viewing easier, especially in cars. The operating systems on the computers are better than other vendors. A Care Pack with hardware support and accidental damage protection for 3 years was provided for the 12 MDTs and the three (3) laptops. DTG and Insight did not provide such a package. Wash-PC also listed an additional battery and aircard for each MDT; not listed by all vendors. Wash-PC provided the cheapest installation and mounting charge for the MDTs in the vehicles. Wash-PC is a local business operating in the City of Washington.

CDS Officer Technologies: \$65,924

Some of the computers listed were Lenovo brand. In I.T.'s experience they have found the Lenovo brand of products to be less reliable than others. CDS failed to list a complete bid for the items needed for the Evidence Room Tracking and Inventory System. The bid listed for the MDTs was for Panasonic Toughbooks. Toughbooks are the most rugged laptops on the market, and you pay accordingly, they are the most expensive. The service package for the Toughbook

is included in the price. If there is any damage to or problem with a Toughbook, Panasonic ships the owner a new one.

The recommendation is we accept the bid received from Wash-PD for \$43,361.

In reviewing the bids, we took into consideration specifications, product reliability, pricing, service reliability, products and services provided, speed and ease of access to service and maintenance and local business or not.

A discussion was had over the more expensive Panasonic Toughbooks listed by CDS versus the rugged MDTs listed by the other vendors. In discussion with I.T. Specialist Donna Tune, we concluded the cost saving in getting the less rugged versions of the MDTs would be substantial; a less rugged version is half the cost of a Toughbook. The less rugged versions still meet military specifications concerning spills, drops, etc., but just are not as tough as a Toughbook. Also, with the Care Pack listed by Wash-PC the units are covered for three (3) years for hardware support and accidental damage. The thought is to use the less rugged version and see how it holds up and if it is cost effective in the long run versus the Toughbook. If in the future we find it does not work out, transition can be made to the Toughbooks as replacement is needed.

In reviewing all the bids consideration was also made in making the complete equipment purchase from one vendor. This makes dealing with delivery issues, service issues, maintenance, installation and general communication easier.

Final consideration was given as to whether the vendor was a local vendor or not. CDS, DTG and Insight are all out-of-state vendors. Wash-PC is a local vendor; a business that operates in the City of Washington. Money paid to Wash-PC goes back into the community through the company. Being a local vendor repair, service, maintenance and installation for equipment would not be an issue. Same day service for most all issues would be available. The I.T. Department and the police department have had several dealings with Wash-PC and find them to be a very reliable and trustworthy company. They have quickly handled any of our service needs.

Though Insight provided the lowest bid for all equipment, \$40,578.12, I.T. Specialist Donna Tune, Office Administrator Cindy Buescher and I feel when taking all factors into consideration that Wash-PC provides the better bid at \$43,361; better equipment, a better service package, is a reliable company in dealings with the City and is a local business.

I respectfully request the bid from Wash-PC of \$43,361 be approved.

Respectfully submitted,

Capt. E. Menefee #221
Capt. E. Menefee, #221

Interim Chief of Police

PURCHASE ORDER REQUISITION

BILL TO: City Of Washington
 405 Jefferson Street
 Washington MO 63090
 (636) 390-1042 Accounts Payable

DATE: 1/19/16

FISCAL YEAR: 2016/2017

VENDOR: Wash-PC
 2 Wainwright St.
 Washington, MO 63090
 636-432-1330

SHIP TO: Washington Police Department
 301 Jefferson St.
 Washington, MO 63090
 636-390-1050

| Item | Qty | Description | Acct. Code | Unit Cost | Total |
|------|-----|----------------------------------------------------------------------------------------------------------|------------|-------------|--------------|
| A | 8 | HP Prodesk 400 G3 MT, Intel Core i5-6500, 3.2G 6M, 500G HDD 7200 SATA, DVD+/- RW, 4GB DDR3L-W106P\ | | \$ 639.00 | \$ 5,112.00 |
| | | W7Pro 64 Bit, 3-3-3 Year Warranty | | | \$ 0.00 |
| B | 8 | Memory upgrade to 8GB total for above | | \$ 45.00 | \$ 360.00 |
| C | 8 | HP Business P232 23" LED LCD Monitor | | \$ 159.00 | \$ 1,272.00 |
| D | 12 | HP Elitebook 850 G2 15.6" Touchscreen Notebook- Intel Core i5-5200U Dual Core 2.20GHz and attachments | | \$ 1,449.00 | \$ 17,388.00 |
| E | 12 | HP Care Pack Hardware Suport with Accidental Damage Pro | | \$ 189.00 | \$ 2,268.00 |
| F | 12 | HP CM03XL Long Life Notebook Battery | | \$ 130.00 | \$ 1,560.00 |
| G | 12 | Mobil Hotspot Sim card - AT&T Beam Aircard 340U | | \$ 89.00 | \$ 1,068.00 |
| H | 10 | Laptop Vehicle Mounting System Chevrolet Impala Police | | \$ 390.00 | \$ 3,900.00 |
| I | 3 | Laptop Vehicle Mounting System Ford Police Intercep. Utility | | \$ 343.00 | \$ 1,029.00 |
| J | 1 | Laptop Vehicle Mounting System Dodge Charger Police | | \$ 323.00 | \$ 323.00 |
| K | 12 | GlobalSat BU-353-S4 USB GPS Receiver | | \$ 59.00 | \$ 708.00 |
| L | 14 | Installation of MDTs and mounting systems in vehicles | | \$ 250.00 | \$ 3,500.00 |
| M | 3 | HP EliteBook 850 G2 15.6" Notebook- Intel Core i5-5200U Dual Core 2.20 GHz- 8 GB and attachments | | \$ 1,269.00 | \$ 3,807.00 |
| N | 3 | HP Care Pack Hardware Support with Accidental Damage Pr | | \$ 189.00 | \$ 567.00 |
| O | 1 | Brother P-Touch QL-500 Thermal Transfer Printer- Label Prn | | \$ 59.00 | \$ 59.00 |
| P | 1 | Wasp WWS800 Freedom Bar Code Reader, Wireless | | \$ 440.00 | \$ 440.00 |
| | | | | | \$ 0.00 |

BUDGETED ITEM: YES NO AMOUNT \$ \$ 245,000.00 TOTAL: \$ 43,361.00

JOB NAME/DESCRIPTION: Technology Upgrade and MDT Purchase through Capital Sales Tax funding

- only available supplier
 emergency purchase or needed quickly
 approved by administration Who? _____
 no bids (explain)
 Council approval (attach document or ordinance)
 Bids Attached

PROJECT # SUB-PROJECT # DATE NEEDED BY:

DEPARTMENT HEAD SIGNATURE *Capt. E. M. ... #221* DATE: 1/19/16

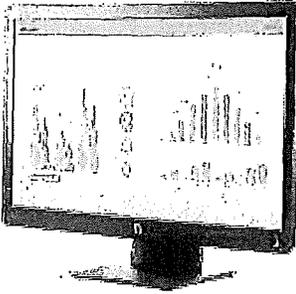
Quoted To:

City Of Washington
Donna Tune
405 Jefferson St.
Washington, MO 63090

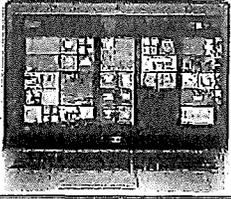
Phone

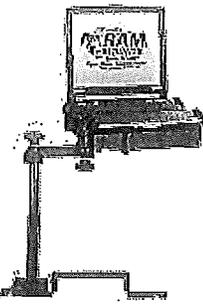
Prepared By:

Greg Johnston
Senior Network Engineer
greg@washpc.com
1-877-380-0002

| Description | Unit Price | Qty | Ext. Price |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----|-------------------|
| Police Desktop Computers | | | |
| <input type="checkbox"/> HP PRODESK 400 G3 MT, INTEL CORE I5-6500 3.2G 6M, 500GB HDD 7200 SATA, DVD+/-RW, 4GB DDR3L- W10P6 \ W7Pro 64-BIT, 3-3-3 Year Warranty | \$639.00 | 8 | \$5,112.00 |
| <input type="checkbox"/> Memory Upgrade to 8gb total | \$45.00 | 8 | \$360.00 |
| <input type="checkbox"/> HP Business P232 23" LED LCD Monitor - 16:9 - 5 ms - 1920 x 1080 - 16.7 Million Colors - 250 Nit - 5,000,000:1 - Full HD - VGA - DisplayPort - 30 W - Black - China Energy Label (CEL), CECP, TCO Certified Displays, WEEE, TIV, MEPS, ENERGY STAR, EPEAT Gold, REACH (Optional - SELECTED) | \$159.00 | 8 | \$1,272.00 |
|  <i>Project your HP Pro PC content to a 23-Inch diagonal display with the HP ProDisplay P232 Monitor, which has a sleek design, essential presentation features, and advanced connectivity for your everyday business productivity, all at a highly affordable price point.</i> | | | |
| SubTotal | | | \$6,744.00 |

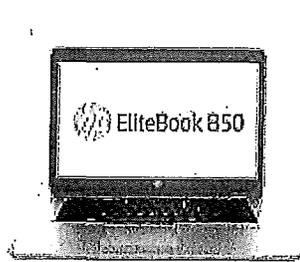
Police Vehicle Laptop Computers

| Description | Unit Price | Qty | Ext. Price |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------|
| <input type="checkbox"/> HP EliteBook 850 G2 15.6" Touchscreen Notebook - Intel Core i5 i5-5200U Dual-core (2 Core) 2.20 GHz - 8 GB DDR3L SDRAM RAM - 180 GB SSD - Intel HD Graphics 5500 DDR3L SDRAM - Windows 10 Pro 64-bit - 1920 x 1080 16:9 Display - Bluetooth - English (US) Keyboard - IEEE 802.11a/b/g/n/ac Wireless LAN - Gigabit Ethernet - Near Field Communication - Webcam - 4 x Total USB Ports - 4 x USB 3.0 Ports - Network (RJ-45) - Headphone/Microphone Combo Port - 3-cell - Lithium Polymer (Li-Polymer) - 15.50 | \$1,449.00 | 12 | \$17,388.00 |
|  | <p><i>The HP EliteBook 850 thin and light notebook Equipped for productivity Qualcomm® 4G LTE.</i></p> <p><i>Never fear bumps and minor drops. The thin, light, and stylish HP EliteBook 850 G2 endures HP's Total Test Process and is designed to undergo MIL-STD 810G testing.</i></p> <p><i>FHD touchscreen featuring tough Corning® Gorilla® Glass 3</i></p> | | |
| <input type="checkbox"/> HP Care Pack Hardware Support with Accidental Damage Protection - 3 Year - Service - 9 x 5 Next Business Day - On-site - Maintenance - Parts & Labor - Electronic and Physical Service | \$189.00 | 12 | \$2,268.00 |
| <input type="checkbox"/> HP CM03XL Long Life Notebook Battery | \$130.00 | 12 | \$1,560.00 |
|  | <p><i>Make a smart choice with the HP CM03XL Long Life Notebook Battery, which has up to a three-year life span[1] to help lower your total cost of ownership. Help reduce your overall battery waste by using fewer batteries over the life of the notebook.</i></p> | | |
| <input type="checkbox"/> Mobile Hotspot compatible by default, if SIM card LTE adapter is required - AT&T Beam - AirCard 340U | \$89.00 | 12 | \$1,068.00 |
| <input type="checkbox"/> LAPTOP VEHICLE SYSTEM Chevrolet Impala Police Package (2006-2015) - Made In America | \$390.00 | 10 | \$3,900.00 |

| Description | Unit Price | Qty | Ext. Price |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----|--------------------|
| <input type="checkbox"/> LAPTOP VEHICLE SYSTEM Ford Police Interceptor Utility (2013-2016) - Made in America | \$343.00 | 3 | \$1,029.00 |
|  <p data-bbox="389 231 1023 640"><i>This No-Drill™ Laptop Stand System installs quickly and easily into the specified vehicles using the existing hardware of the passenger side seat rails. This configuration provides a telescoping feature that ranges from 12 to 18 inches. Dual swing arms provide articulation and 12 inches of reach for passenger and driver access to the mounted device. Patented rubber ball and socket joint provides additional adjustment as well as shock and vibration isolation. The RAM Tough Tray™ is spring loaded to accommodate 10" to 16" wide laptops & (17" wide screens). The tray features four adjustable retaining arms with rubber grip feature. These arms can be moved both vertically and horizontally. This allows for a custom fit for varying thicknesses of laptops and the freedom of not blocking ports or drives. A screen support and USB light are also available to accessorize the tray. Hole patterns on perimeter of tray facilitate the mounting of additional RAM systems to support GPS or other electronics.</i></p> | \$323.00 | 1 | \$323.00 |
| <input type="checkbox"/> LAPTOP VEHICLE SYSTEM Dodge Charger Police Car (2006-2010) - Made in America | \$59.00 | 12 | \$708.00 |
| <input type="checkbox"/> GlobalSat BU-353-S4 USB GPS Receiver (Black) | \$250.00 | 14 | \$3,500.00 |
| <input type="checkbox"/> Installation into designated vehicle | SubTotal | | \$31,744.00 |

Standard Police Laptop Computers

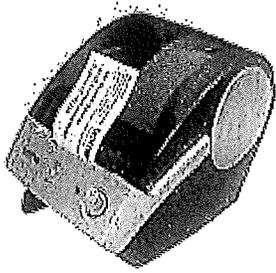
| | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---|------------|
| <input type="checkbox"/> HP EliteBook 850 G2 15.6" Notebook - Intel Core i5 i5-5200U Dual-core (2 Core) 2.20 GHz - 8 GB DDR3L SDRAM RAM - 256 GB SSD - Windows 7 Professional(English) - 1920 x 1080 16:9 Display - English (US) Keyboard - Gigabit Ethernet - Webcam - 4 x Total USB Ports - 4 x USB 3.0 Ports - Network (RJ-45) - Headphone/Microphone Combo Port - 3-cell - Lithium Polymer (Li-Polymer) | \$1,269.00 | 3 | \$3,807.00 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---|------------|



The HP EliteBook 850 thin and light notebook allows users to be ultra-productive around the office. Portable powerhouse Equipped for productivity Never fear bumps and minor spills. The thin, light, and stylish HP EliteBook 850 endures HP's Total Test Process and is designed to undergo MIL-STD 810G testing.

| | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---|----------|
| <input type="checkbox"/> HP Care Pack Hardware Support with Accidental Damage Protection - 3 Year - Service - 9 x 5 Next Business Day - On-site - Maintenance - Parts & Labor - Electronic and Physical Service | \$189.00 | 3 | \$567.00 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---|----------|

3b-2

| Description | Unit Price | Qty | Ext. Price |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----|------------|
| <input type="checkbox"/> Brother P-touch QL-500 Thermal Transfer Printer - Monochrome - Label Print - 3 in/s Mono - 300 x 300 dpi - USB - Continuous Form, Label | \$59.00 | 1 | \$59.00 |
|  <p><i>Easy-to-use label maker prints address and shipping labels, up to 2-2/5 wide, on easy-to-peel, die-cut paper and continuous length film labels. Prints labels for file folders, CDs/DVDs and visitor badges. Plus, no wasted sheets to worry about because you can print one label, a few or hundreds at a time. Label maker prints up to 50 standard address labels per minute (3" per second speed). Prints on rolls of continuous film, up to 3' long, which makes it perfect for custom signage or banners. Delivers excellent quality with crisp, 300 dpi razor sharp printing. Thermal print technology eliminates toner, ink and ribbon costs. Sharp manual cutter for clean label cuts Highlight your text, click and print directly from Microsoft Word, Excel, or Outlook applications. Or use the included Brother label creation software to customize your labels to include logos, graphics or print from lists and databases. Connect easily to PC via a USB port, version 1.1.</i></p> | | | |

| | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---|----------|
| <input type="checkbox"/> Wasp WWS800 Freedom Bar Code Reader - Wireless - CCD | \$440.00 | 1 | \$440.00 |
|  <p><i>Wasp WWS800 Bluetooth Wireless Bar Code Reader gives you the freedom to roam. With the WWS800 Scanner, you can take your scanner to your inventory instead of your inventory to your scanner. The WWS800 Scanner uses Bluetooth technology, which allows you to scan barcodes and transmit the data upwards of 160 feet depending on the environment. Scan barcodes from 1 to 10 inches with our aggressive CCD scan engine. Ideal for warehouse, factory floor, field service and retail environments. The Wasp WWS800 Wireless Scanner supports Microsoft Windows, Microsoft NT, DOS and Macintosh applications.</i></p> | | | |

SubTotal **\$4,873.00**

| | |
|--------------------|--------------------|
| Subtotal | \$43,361.00 |
| Tax | \$0.00 |
| Shipping | \$0.00 |
| Grand Total | \$43,361.00 |

3b-2

| ITEM SPECIFICATIONS ATTACHED | VENDOR --- DTG | | VENDOR --- DTG | | VENDOR --- Insight | | VENDOR --- Insight | | VENDOR --- Insight | | VENDOR --- WashPC | | VENDOR --- CDS | | VENDOR --- CDS | |
|----------------------------------------------------------------------------------------------|-------------------------|------------|-------------------------|------------|-------------------------|------------|-------------------------|------------|-------------------------|------------|-------------------------|------------|-------------------------|------------|-------------------------|-------------|
| | ADDRESS --- | | ADDRESS --- | | ADDRESS --- | | ADDRESS --- | | ADDRESS --- | | ADDRESS --- | | ADDRESS --- | | ADDRESS --- | |
| | BID GIVEN BY- PHONE --- | | BID GIVEN BY- PHONE --- | | BID GIVEN BY- PHONE --- | | BID GIVEN BY- PHONE --- | | BID GIVEN BY- PHONE --- | | BID GIVEN BY- PHONE --- | | BID GIVEN BY- PHONE --- | | BID GIVEN BY- PHONE --- | |
| ITEMS | QTY | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | | UNIT PRICE |
| HP 280 G1 Micro Tower 1core i3 4170, 4 GB RAM, 500 GB HD, win 10 w/downgrade to win7 64 bit. | 8 | \$ 374.38 | \$ 2,995.04 | | | | | | | | | | | | | |
| HP DDR4 4 GB DIMM 288 pin | 8 | \$ 32.26 | \$ 258.08 | | | | | | | | | | | | | |
| HP Elite Display E2211 | 8 | \$ 164.21 | \$ 1,313.68 | | | | | | | | | | | | | |
| Lenovo ThinkCentre M73 10ay Core i3 3 GHZ win 7 Pro 64bit 4 GB Ram, 500 GB | 8 | | | \$ 445.18 | \$ 3,561.44 | | | | | | | | | | | |
| Lenovo DDR3 4 GB SO DIMM 204 pin | 8 | | | \$ 63.92 | \$ 511.36 | | | | | | | | | | | |
| Lenovo Thinkvision E2323 23" Monitor | 8 | | | \$ 150.00 | \$ 1,200.00 | | | | | | | | | | | |
| Lenovo Thinkcentre M93p 10AB Core i5 4570T 2.9 GHZ, 4 GB Ram, 500 GB HD. | 8 | | | \$ 585.13 | \$ 4,681.04 | | | | | | | | | | | |
| Lenovo DDR3 4 GB SO DIMM 204 pin | 8 | | | \$ 52.00 | \$ 416.00 | | | | | | | | | | | |
| Lenovo Thinkvision E2223 21.5" Monitor | 8 | | | \$ 116.26 | \$ 930.08 | | | | | | | | | | | |
| HP DDR3L 4 GB DIMM 240Pin | 8 | | | | | \$ 33.58 | \$ 268.64 | | | | | | | | | |
| HP ProDesk 400 G2.5 Core i3 4170 3.7 GHz 4 GB RAM, 500 GB HD | 8 | | | | | \$ 481.01 | \$ 3,688.08 | | | | | | | | | |
| Dell Optiplex 3020 SmallForm | 8 | | | | | | | \$ 771.43 | \$ 6,171.44 | | | | | | | |
| HP Desktop 400 G3 Intel Core i5-6500 3.2 GHz 500 GB HD 4 GB RAM Win 7 64 Bit | 8 | | | | | | | | | \$ 639.00 | \$ 5,112.00 | | | | | |
| 4 GB Ram | 8 | | | | | | | | | \$ 45.00 | \$ 360.00 | | | | | |
| HP P232 23" Monitor | 8 | | | | | | | | | \$ 159.00 | \$ 1,272.00 | | | | | |
| ThinkCenter M81 i3 win 64 | 8 | | | | | | | | | | | \$ 609.00 | \$ 4,872.00 | | | |
| 4 GB DDR3 RAM | 8 | | | | | | | | | | | \$ 25.00 | \$ 200.00 | | | |
| V7 Slim 22" Monitor | 8 | | | | | | | | | | | \$ 86.00 | \$ 688.00 | | | |
| ThinkCenter M81 i3 win 64 | 8 | | | | | | | | | | | \$ 609.00 | \$ 4,872.00 | | | |
| 4 GB DDR3 RAM | 8 | | | | | | | | | | | \$ 25.00 | \$ 200.00 | | | |
| V7 Slim 22" Monitor | 8 | | | | | | | | | | | \$ 86.00 | \$ 688.00 | | | |
| TOTAL BID | | | | | | | | | | | | | | | | |
| DISCOUNT (if any) | | | | | | | | | | | | | | | | |
| TOTAL NET BID | | | \$ 4,568.80 | | \$ 5,272.80 | | \$ 6,027.12 | | \$ 3,956.72 | | \$ 6,171.44 | | \$ 6,744.00 | | \$ 5,760.00 | \$ 5,760.00 |

36-2

| ITEM SPECIFICATIONS ATTACHED | VENDOR — DTG | | VENDOR — DTG | | VENDOR — Insight | | VENDOR — Insight | | VENDOR — Insight | | VENDOR — WashPC | | VENDOR — CDS | | VENDOR — CDS | |
|-----------------------------------------------------------------------------------------------------------------|--------------------------|-------------|--------------------------|-------------|--------------------------|------------|--------------------------|-------------|--------------------------|-------------|--------------------------|-------------|--------------------------|-------------|--------------------------|-------------|
| | ADDRESS — | | ADDRESS — | | ADDRESS — | | ADDRESS — | | ADDRESS — | | ADDRESS — | | ADDRESS — | | ADDRESS — | |
| | BID GIVEN BY- PHONE — | | BID GIVEN BY- PHONE — | | BID GIVEN BY- PHONE — | | BID GIVEN BY- PHONE — | | BID GIVEN BY- PHONE — | | BID GIVEN BY- PHONE — | | BID GIVEN BY- PHONE — | | BID GIVEN BY- PHONE — | |
| ITEMS | QTY | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE |
| HP Elite Book 840 G2 Core i5 5200U, win 8.1 Pro 64 bit 8 GB Ram, 180 GB SSD 14" screen, 802.11ac | 3 | \$ 1,418.22 | \$ 4,254.66 | | | | | | | | | | | | | |
| Lenovo Thinkpad T450s 20BX Core i5 5300U/2.3 GHz Win 10 Pro 64 Bit, 8 GB RAM, 256 GB SSD, 14" Screen, 802.11ac | 3 | | | \$ 1,627.00 | \$ 4,881.00 | | | | | | | | | | | |
| Lenovo DDR3L 8 GB SODIMM 204 pin | 3 | | | \$ 116.00 | \$ 348.00 | | | | | | | | | | | |
| Lenovo ThinkPad Yoga 15 20DZ 15.6" Core i5 5200U Win 8, 8 GB Ram, 180 GB SSD | 3 | | | | | \$ 865.30 | \$ 2,595.90 | | | | | | | | | |
| HP Elite Book 840 G2- 14" Core i5 5200U Win 8.1 Pro 64 bit 8 GB RAM, 180 GB SSD | 3 | | | | | | | \$ 1,467.19 | \$ 4,401.57 | | | | | | | |
| Dell Latitude E5450/S450 | 3 | | | | | | | | | \$ 1,112.35 | \$ 3,337.05 | | | | | |
| HP EliteBook 850 G2 15.6" Notebook, Intel Core i5 5200U Win 7 Pro 8 GB DDR3 RAM, 256 GB SSD | 3 | | | | | | | | | | | \$ 1,269.00 | \$ 3,807.00 | | | |
| HP Care Pack HW Support w/acct Damage Protection 3 year | 3 | | | | | | | | | | | \$ 189.00 | \$ 567.00 | | | |
| Lenovo Thinkpad T450s 20BY Core i7 5600U/2.6 GHz Win 8.1 Pro 64 Bit, 8 GB RAM, 256 GB SSD, 14" Screen, 802.11ac | 3 | | | | | | | | | | | | | \$ 1,550.00 | \$ 4,650.00 | |
| Lenovo Thinkpad T450s 20BV Core i7 5600U/2.6 GHz Win 8.1 Pro 64 Bit, 8 GB RAM, 256 GB SSD, 14" Screen, 802.11ac | 3 | | | | | | | | | | | | | | \$ 1,550.00 | \$ 4,650.00 |
| TOTAL BID | | | | | | | | | | | | | | | | |
| DISCOUNT (if any) | | | | | | | | | | | | | | | | |
| TOTAL NET BID | | | \$ 4,254.66 | | \$ 5,229.00 | | \$ 2,595.90 | | \$ 4,401.57 | | \$ 3,337.05 | | \$ 4,374.00 | | \$ 4,650.00 | \$ 4,650.00 |

36-2

**CITY OF WASHINGTON
ORAL BID SHEET**

| ITEM SPECIFICATIONS ATTACHED | QTY | VENDOR — DTG | | VENDOR — Insight | | VENDOR — Insight | | VENDOR — Insight | | VENDOR — WashPC | | VENDOR — CDS | | VENDOR — CDS | | |
|-----------------------------------------------|-----|---------------|---------------|------------------|---------------|------------------|---------------|------------------|---------------|-----------------|---------------|---------------|---------------|---------------|---------------|--|
| | | ADDRESS — | ADDRESS — | ADDRESS — | ADDRESS — | ADDRESS — | ADDRESS — | ADDRESS — | ADDRESS — | ADDRESS — | ADDRESS — | ADDRESS — | ADDRESS — | ADDRESS — | ADDRESS — | |
| | | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | BID GIVEN BY- | |
| | | PHONE — | PHONE — | PHONE — | PHONE — | PHONE — | PHONE — | PHONE — | PHONE — | PHONE — | PHONE — | PHONE — | PHONE — | PHONE — | PHONE — | |
| ITEMS | | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | | UNIT PRICE | | UNIT PRICE | | UNIT PRICE | | UNIT PRICE | | |
| WASP WWS800 Wireless Scanner Kit | 1 | \$ 416.00 | \$ 416.00 | | | | | | | | | | | | | |
| Brother QL 500 label Printer thermal transfer | 1 | \$ 60.00 | \$ 60.00 | | | | | | | | | | | | | |
| Brother Rugged Jet RJ4040 Label Printer | 1 | | | \$ 559.85 | \$ 559.85 | | | | | | | | | | | |
| Brother Printer mounting bracket | 1 | | | \$ 59.65 | \$ 59.65 | | | | | | | | | | | |
| Brother Pwer Adapter | 1 | | | \$ 24.46 | \$ 24.46 | | | | | | | | | | | |
| Brother Rugged Jet R.J4040 Label Printer | 1 | | | | | \$ 548.54 | \$ 548.54 | | | | | | | | | |
| Brother Printer mounting bracket | 1 | | | | | \$ 58.44 | \$ 58.44 | | | | | | | | | |
| COPWA Dell Havis Zebra printer Mount | 1 | | | | | | | \$ 65.45 | \$ 65.45 | | | | | | | |
| Brother QL-500 Printer | 1 | | | | | | | | | \$ 59.00 | \$ 59.00 | | | | | |
| Wasp WWS800 Freedom Bar Code Reader | 1 | | | | | | | | | \$ 440.00 | \$ 440.00 | | | | | |
| Brother QL-500 Printer | 1 | | | | | | | | | | | \$ 63.00 | \$? 63.00 | | | |
| Brother QL-500 Printer | 1 | | | | | | | | | | | | | \$ 63.00 | \$ 63.00 | |
| TOTAL BID | | | | | | | | | | | | | | | | |
| TOTAL NET BID | | | \$ 476.00 | | \$ 643.96 | | \$ 606.98 | | \$ 65.45 | | \$ 499.00 | | \$ 63.00 | | \$ 63.00 | |

36-2

| ITEM SPECIFICATIONS ATTACHED | QTY | VENDOR --- DTG | | VENDOR --- Insight | | VENDOR --- WashPC | | VENDOR --- CDS | | VENDOR --- CDS | | | |
|-----------------------------------------------------------------------------------------------------------------------|-----|----------------|-----------------|--------------------|-----------------|--------------------|-----------------|--------------------|-----------------|--------------------|-----------------|-------------------|-----------------|----------------|-----------------|----------------|-----------------|-------------|-----------------|
| | | ADDRESS --- | BID GIVEN BY--- | ADDRESS --- | BID GIVEN BY--- | ADDRESS --- | BID GIVEN BY--- | ADDRESS --- | BID GIVEN BY--- | ADDRESS --- | BID GIVEN BY--- | ADDRESS --- | BID GIVEN BY--- | ADDRESS --- | BID GIVEN BY--- | ADDRESS --- | BID GIVEN BY--- | ADDRESS --- | BID GIVEN BY--- |
| | | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- | PHONE --- |
| ITEMS | | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | | |
| Installation & Mounting | 1 | \$ 25,766.00 | \$ 25,766.00 | | | | | | | | | | | | | | | | |
| DELL S400 G3 Intel i5, 14" Win7 64bit, 8 GB Ram, 120 GB SSD, 3 year | 12 | \$ 2,672.06 | \$ 32,064.72 | | | | | | | | | | | | | | | | |
| DELL Johnson vehicle Dock with port replicator | 12 | \$ 589.32 | \$ 7,071.84 | | | | | | | | | | | | | | | | |
| Kind 12-16 v DC vehicle charger/adaptor | 12 | \$ 100.18 | \$ 1,202.16 | | | | | | | | | | | | | | | | |
| Lenovo Thinkpad W550s 20E2, 15.5" Core i7 5600U Win 7 Pro 34 bit, 16 GB Ram, 512 GB SSD | 12 | | | \$ 2,007.21 | \$ 24,086.52 | | | | | | | | | | | | | | |
| Lenovo Thinkpad Wireless cellular modem | 12 | | | \$ 142.66 | \$ 1,711.92 | | | | | | | | | | | | | | |
| Ram No Drill laptop stand | 3 | | | \$ 157.31 | \$ 471.93 | | | | | | | | | | | | | | |
| Ram Mount vehicle system 2005 Magnum charger | 1 | | | \$ 117.29 | \$ 117.29 | | | | | | | | | | | | | | |
| Vehicle System 2006 - Chevy Impala | 10 | | | \$ 179.72 | \$ 1,797.20 | | | | | | | | | | | | | | |
| Panasonic Toughbook S4 14" Core i5 5300U Win 7 Pro 4 GB Ram 120 GB SSD | 12 | | | \$ 3,000.87 | \$ 36,010.44 | | | | | | | | | | | | | | |
| Ram No Drill laptop stand | 3 | | | \$ 157.31 | \$ 471.93 | | | | | | | | | | | | | | |
| Ram Mount vehicle system 2005 Magnum charger | 1 | | | \$ 117.29 | \$ 117.29 | | | | | | | | | | | | | | |
| Vehicle System 2006 - Chevy Impala | 10 | | | \$ 181.55 | \$ 1,815.50 | | | | | | | | | | | | | | |
| COFWA Dell Latitude 14 Rugged S405 | 12 | | | | | | | \$ 1,847.35 | \$ 22,168.20 | | | | | | | | | | |
| Dell 65 WHR 6 Cell Battery | 12 | | | | | | | \$ 111.59 | \$ 1,339.08 | | | | | | | | | | |
| COFWA Dell Havis Mounting Base Chevy Impala | 10 | | | | | | | | | \$ 430.22 | \$ 4,302.20 | | | | | | | | |
| COFWA Dell Havis PSM268 Mounting Kit | 1 | | | | | | | | | \$ 420.87 | \$ 420.87 | | | | | | | | |
| COFWA Dell Pole Only Telescoping Device | 1 | | | | | | | | | \$ 21.51 | \$ 21.51 | | | | | | | | |
| COFWA Dell Havis Mounting Base Chevy Tahoe | 3 | | | | | | | | | \$ 420.87 | \$ 1,262.61 | | | | | | | | |
| HP Elitebook 850 G2 15.6" Screen, Intel Core i5 5200U Dual Core 2.20 GHZ 8 GB DDR4 RAM, 180 GB SSD, Win 10 Pro 64 Bit | 12 | | | | | | | | | | | \$ 1,449.00 | \$ 17,388.00 | | | | | | |
| HP Care Pack HW Support w/acct Damage Protection 3 year | 12 | | | | | | | | | | | \$ 189.00 | \$ 2,268.00 | | | | | | |

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| ITEM SPECIFICATIONS ATTACHED | QTY | VENDOR --- DTG | | VENDOR --- Insight | | VENDOR --- WashPC | | VENDOR --- CDS | | VENDOR --- CDS | |
|------------------------------------------------------------------------|-----|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|-------------|
| | | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL |
| | | ADDRESS --- | ADDRESS --- |
| | | BID GIVEN BY- PHONE --- | |
| HP Notebook Battery | 12 | | | | | | | | | | | | \$ 130.00 | \$ 1,560.00 | | | |
| Mobile Holspot Aircard | 12 | | | | | | | | | | | | \$ 89.00 | \$ 1,068.00 | | | |
| Vehicle System Chevy Impala | 8 | | | | | | | | | | | | \$ 390.00 | \$ 3,120.00 | | | |
| Vehicle System Ford Police Interceptor | 3 | | | | | | | | | | | | \$ 343.00 | \$ 1,029.00 | | | |
| Vehicle System Dodge Charger | 1 | | | | | | | | | | | | \$ 323.00 | \$ 323.00 | | | |
| USB GPS Receiver | 12 | | | | | | | | | | | | \$ 59.00 | \$ 708.00 | | | |
| Installation into vehicle | 12 | | | | | | | | | | | | \$ 250.00 | \$ 3,000.00 | | | |
| Panasonic Toughbook 54 14" Core i5 5300U Win 7 Pro 4 GB Ram 128 GB SSD | 12 | | | | | | | | | | | | | \$ 2,910.05 | \$ 34,920.60 | | |
| Axiom AX DDR3L 4 GB So DIMM 204 pin | 12 | | | | | | | | | | | | | \$ 32.00 | \$ 384.00 | | |
| Havis DS-PAN 422-2 Docking Station | 14 | | | | | | | | | | | | | \$ 700.00 | \$ 9,800.00 | | |
| Havis 2006-14 Chevy Impala Vehicle Mount | 10 | | | | | | | | | | | | | \$ 67.00 | \$ 670.00 | | |
| Havis 8.5" Telescoping Pole | 10 | | | | | | | | | | | | | \$ 97.00 | \$ 970.00 | | |
| Havis Swing Arm w/Motion Adapter | 10 | | | | | | | | | | | | | \$ 191.00 | \$ 1,910.00 | | |
| Havis C-HDM 204 | 3 | | | | | | | | | | | | | \$ 113.00 | \$ 339.00 | | |
| Havis Swing Arm w/Motion Adapter | 3 | | | | | | | | | | | | | \$ 191.00 | \$ 573.00 | | |
| Havis 2006-14 Charger Heavy Duty Vehicle Mount | 1 | | | | | | | | | | | | | \$ 67.00 | \$ 67.00 | | |
| Havis 8.5" Telescoping Pole | 1 | | | | | | | | | | | | | \$ 97.00 | \$ 97.00 | | |
| Havis Swing Arm w/Motion Adapter | 1 | | | | | | | | | | | | | \$ 191.00 | \$ 191.00 | | |
| Antenna Plus AP-Cell/LTE/GPS Antenna | 14 | | | | | | | | | | | | | \$ 95.00 | \$ 1,330.00 | | |
| Panasonic Toughbook 54 14" Core i5 5300U Win 7 Pro 4 GB Ram 128 GB SSD | 12 | | | | | | | | | | | | | | \$ 2,910.00 | \$ 34,920.00 | |
| Axiom AX DDR3L 4 GB So DIMM 204 pin | 12 | | | | | | | | | | | | | | \$ 32.00 | \$ 384.00 | |
| Havis DS-PAN 422-2 Docking Station | 14 | | | | | | | | | | | | | | \$ 700.00 | \$ 9,800.00 | |
| Havis 2006-14 Chevy Impala Vehicle Mount | 10 | | | | | | | | | | | | | | \$ 67.00 | \$ 670.00 | |

| ITEM SPECIFICATIONS ATTACHED | QTY | VENDOR — DTG | | VENDOR — Insight | | VENDOR — WashPC | | VENDOR — CDS | | VENDOR — CDS | |
|------------------------------------------------|------------|---------------|--------------|------------------|--------------|------------------|--------------|------------------|--------------|------------------|-------------|-----------------|--------------|---------------|--------------|---------------|--|
| | | ADDRESS — | | ADDRESS — | | ADDRESS — | | ADDRESS — | | ADDRESS — | | ADDRESS — | | ADDRESS — | | ADDRESS — | |
| | | BID GIVEN BY- | | BID GIVEN BY- | | BID GIVEN BY- | | BID GIVEN BY- | | BID GIVEN BY- | | BID GIVEN BY- | | BID GIVEN BY- | | BID GIVEN BY- | |
| | | PHONE — | | PHONE — | | PHONE — | | PHONE — | | PHONE — | | PHONE — | | PHONE — | | PHONE — | |
| ITEMS | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | |
| Havis 8.5" Telescoping Pole | 10 | | | | | | | | | | | | | | \$ 97.00 | \$ 970.00 | |
| Havis Swing Arm w/Motion Adapter | 10 | | | | | | | | | | | | | | \$ 191.00 | \$ 1,910.00 | |
| Havis C-HDM 204 | 3 | | | | | | | | | | | | | | \$ 113.00 | \$ 339.00 | |
| Havis Swing Arm w/Motion Adapter | 3 | | | | | | | | | | | | | | \$ 191.00 | \$ 573.00 | |
| Havis 2006-14 Charger Heavy Duty Vehicle Mount | 1 | | | | | | | | | | | | | | \$ 67.00 | \$ 67.00 | |
| Havis 8.5" Telescoping Pole | 1 | | | | | | | | | | | | | | \$ 97.00 | \$ 97.00 | |
| Havis Swing Arm w/Motion Adapter | 1 | | | | | | | | | | | | | | \$ 191.00 | \$ 191.00 | |
| Certified Mounting Installation | 14 | | | | | | | | | | | | | | \$ 300.00 | \$ 4,200.00 | |
| Antenna Plus AP-Cell/LTE/GPS Antenna | 14 | | | | | | | | | | | | | | \$ 95.00 | \$ 1,330.00 | |
| TOTAL BID | | | | | | | | | | | | | | | | | |
| TOTAL NET BID | | | \$ 67,124.72 | | \$ 28,194.86 | | \$ 38,415.16 | | \$ 23,507.28 | | \$ 6,007.19 | | \$ 30,464.00 | | \$ 51,251.60 | \$ 55,451.00 | |

→ These two should be added together
Total \$29,514.47

36-2



Direct Technology Group
 5101 NW 21st Ave
 Ste 140
 Fort Lauderdale, Florida 33309
 United States
<http://www.directtechnologygroup.com>
 (P) 954-739-4700
 (F) 954-739-4900

| Quotation - (Open) | |
|--------------------|-----------------------------------------------------------------------------------------|
| Date | Dec 11, 2015 03:01 PM EST |
| Doc # | 54402 - rev 1 of 1 |
| Description | Hardware and Service Request for Police Department |
| SalesRep | Liberto, Scott (P) 954-739-4700 ext. 224 (F) 954-739-4900 |
| Customer Contact | Douglas, Robert (P) 636-390-1043 (F) 636-390-1068 rdouglas@cl.washington.mo.us |

Customer
 City of Washington, MO (116-50136)
 Douglas, Robert
 405 Jefferson Street
 Washington, MO 63090
 United States
 (P) 636-390-1043

Bill To
 City of Washington, MO
 Payable, Account
 405 Jefferson Street
 Washington, MO 63090
 United States
 (P) 636-390-1043

Shlp To
 City of Washington, MO
 Douglas, Robert
 405 Jefferson Street
 Washington, MO 63090
 United States
 (P) 636-390-1043

| | |
|-------------------------|--------------------|
| Ship Via: UPS Ground | Carrier Account #: |
| Special Instructions: | |

| Description | Part # | Unit Price | Qty | Net Price | Trade |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------|-----|------------|------------|
| 1 HP 280 G1 Micro tower - 1 x Core i3 4170 / 3.7 GHz - RAM 4 GB - HDD 500 GB - DVD SuperMulti - HD Graphics 4400 - GIG-E - Windows 7 Professional 64-bit Edition / Windows 10 Pro 64-bit Edition downgrade - pre-installed: Windows 7 - Monitor : none - Smart Buy | P0C87UT#ABA | \$489.00 | 8 | \$374.38 | \$2,995.04 |
| 2 HP DDR4 - 4 GB - DIMM 288-pin - 2133 MHz / PC4-17000 - 1.2 V - unbuffered - non-ECC - for EliteDesk 800 G2; ProDesk 400 G3, 490 G3, 600 G2 | P1N51AT | \$40.00 | 8 | \$32.26 | \$258.08 |
| 3 HP EliteDisplay E2211 LED monitor - 21.5" - 1920 x 1080 - AH-IPS - 250 cd/m2 - 1000:1 - 8 ms - DVI-D, VGA, DisplayPort - black - Smart Buy | F9Z09A8#ABA | \$189.00 | 8 | \$164.21 | \$1,313.68 |
| 4 HP EliteBook 840 G2 Core i5 5200U / 2.2 GHz - Windows 8.1 Pro 64-bit - 8 GB RAM - 180 GB SSD - no optical drive - 14" touchscreen 1920 x 1080 (Full HD) - Intel HD Graphics 5500 - NFC, 802.11ac - Smart Buy | M5G94UT#ABA | \$1,499.00 | 3 | \$1,418.22 | \$4,254.66 |
| 5 Wasp WWS800 Freedom Wireless Scanner Kit Barcode scanner - handheld - decoded - Bluetooth | 633808920128 | \$595.00 | 1 | \$416.00 | \$416.00 |
| 6 Brother QL 500 Label printer - monochrome - thermal transfer - Roll (2.3 in) - 300 dpi - up to 212.6 inch/min - capacity: 1 roll - USB | QL-500 | \$119.95 | 1 | \$60.00 | \$60.00 |
| 7 Lenovo ThinkPad T450s 20BX Ultrabook - Core i5 5300U / 2.3 GHz - Windows 10 Pro 64-bit - 8 GB RAM - 256 GB SSD TCG Opal Encryption - no optical drive - 14" touchscreen 1920 x 1080 (Full HD) - Intel HD Graphics 5500 - 802.11ac - WWAN upgradable - graphite black - TopSeller | 20BX005DUS | \$1,699.00 | 3 | \$1,627.00 | \$4,881.00 |
| 8 Lenovo DDR3L - 8 GB - SO-DIMM 204-pin - 1600 MHz / PC3-12800 - 1.35 V - unbuffered - non-ECC - for ThinkCentre M93; ThinkPad L540; T440; T450; T540; T550; W54X; W550; X250; ThinkPad Yoga 15 | 0B47381 | \$129.99 | 3 | \$116.00 | \$348.00 |
| 9 Lenovo ThinkCentre M73 10AY Tiny desktop - 1 x Core i3 4150T / 3 GHz - RAM 4 GB - HDD 500 GB - HD Graphics 4400 - GIG-E - WLAN : 802.11b/g/n, Bluetooth 4.0 - Windows 7 Pro 64-bit / Windows 8.1 Pro 64-bit downgrade - pre-installed: Windows 7 - Monitor : none - TopSeller | 10AY0082US | \$579.00 | 8 | \$445.18 | \$3,561.44 |

| Description | Qty | Unit Price | Quantity | Unit Price | Total Price |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------|----------|-------------|-------------|
| 10 Lenovo DDR3 - 4 GB - SO-DIMM 204-pin - 1600 MHz / PC3-12800 - unbuffered - non-ECC - for ThinkCentre Edge 72z; ThinkCentre M72z; M92z; ThinkPad Edge E130; E135; E330; E430; E430c; E431; E530; E530c; E531; S430; ThinkPad L430; L530; T430; T430i; T430s; T430sl; T4 | 0A65723 | \$62.99 | 8 | \$63.92 | \$511.36 |
| 11 Lenovo ThinkVision E2323 LED monitor - 23" - 1920 x 1080 FullHD - TN - 250 cd/m2 - 1000:1 - 5 ms - DVI-D, VGA - business black | 60BOHAR1US | \$179.99 | 8 | \$150.00 | \$1,200.00 |
| 12 Installation Services & All Mounting Hardware and equipment | MOUNTNPARTS | \$0.00 | 1 | \$26,786.00 | \$26,786.00 |

Note: Installation and all hardware for installing as requested;

*With these laptops we also need vehicle mounts and installation of the vehicle mounts and laptops into the vehicles.

**Vehicles for laptops to be installed are; 10x Impalas, 3x SUVs, 1x Charger

*** vehicles will have Brother Ticket Printers which must be able to be mounted with laptop

Included:

Gamber Johnson Vehicle Mounts

9" lower pole assembly

Heavy duty pole support brace for mounts w/ u-bolt
and hardware

Mongoose 9" locking slide arm with 360 degree
clevis

Locking slide arm - 8 inches. Smooth glide on
extruded aluminum rails with multiple stop points
along the slide. Arm will rotate 360 degrees and
locks in place once positioned. Mounts to Gamber
center upper or similar.

Clevis for fastening to MM-2001

Rack-to-Post 9.38" platform attachment

Printer mount for Brother Ticket Printer

Fully assembled install plate - Includes:

MM-VPDU-1011 power distribution unit/timer,

Lind GE1950-3964 power supply, mounting

brackets, U-bolts and quick disconnect Weather

Pack connectors

Basic Wiring Kit - Include dual conductor 12 GA

wire, fuse holder, fuse, crimp connectors and

pre-crimped Weather Pack termination

Getac S400 Docking Station - Dual RF

Installation Labor - Includes Travel and Lodging

Project Management

| | | | | | |
|-----------------------|--|------------|----|------------|-------------|
| 13 GETAC : Getac S400 | | \$3,317.00 | 12 | \$2,672.06 | \$32,064.72 |
|-----------------------|--|------------|----|------------|-------------|

Note: GETAC : Getac S400 G3 - Intel Core i5 - 4210M, 14 in, Win7 Pro x64 with 8GB RAM, 128GB SSD,(LCD + Touchscreen), KBD with Fingerpr
int, Wifi + BT + GPS + Gobi + Passthrough, Express Card 54, Smart Card Reader, SD Card Reader, 3 Year

| | | | | | |
|-------------------------------------------------------------|--------|----------|----|----------|------------|
| 14 GETAC : Gamber Johnson Vehicle Dock with Port Replicator | GDVPG3 | \$875.00 | 12 | \$589.32 | \$7,071.84 |
|-------------------------------------------------------------|--------|----------|----|----------|------------|

Note: GETAC : Gamber Johnson Vehicle Dock with Port Replicator

| | | | | | |
|---------------------------------------------------|--------|----------|----|----------|------------|
| 15 GETAC : LIND 12-16V DC vehicle adapter/charger | GAD3L1 | \$109.99 | 12 | \$100.18 | \$1,202.16 |
|---------------------------------------------------|--------|----------|----|----------|------------|

Due to the volatile nature of prices within the IT industry, this quote is
valid for 15 days from the date that it was emailed you. If you require
further clarification please contact your sales rep.

Subtotal: \$86,923.98
Shipping: \$0.00
Total: \$86,923.98

These prices do NOT include applicable taxes, insurance, shipping,
delivery, setup fees, or any cables or cabling services or material unless
specifically listed above. All prices are subject to change without notice.
Supply subject to availability.



INSIGHT PUBLIC SECTOR SLED
 6820 S HARL AVE
 TEMPE AZ 85283-4318
 Tel: 800-467-4448

SOLD-TO PARTY 10929767

CITY OF WASHINGTON
 405 JEFFERSON ST
 WASHINGTON MO 63090-2607

SHIP-TO PARTY

CITY OF WASHINGTON
 405 JEFFERSON ST
 WASHINGTON MO 63090-2607

| Quotation | |
|------------------|---------------------|
| Quotation Number | : 217389341 |
| Document Date | : 03-DEC-2015 |
| PO Number | : |
| PO Release | : |
| Sales Rep | : Xavier Lee |
| Email | : XLEE1@INSIGHT.COM |
| Telephone | : 4804098524 |

We deliver according to the following terms:

Payment Terms : Net 30 days
 Ship Via : Insight Assigned Carrier/Ground
 Terms of Delivery : FOB DESTINATION
 Currency : USD

| Material | Material Description | Quantity | Unit Price | Extended Price |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|----------------|
| <u>10AB000KUS</u> | Lenovo ThinkCentre M93p 10AB - Core I5 4570T 2.9 GHz - 4 GB - 500 GB - with External Optical Box OPEN MARKET | 8 | 585.13 | 4,681.04 |
| <u>0A65723</u> | Lenovo - DDR3 - 4 GB - SO-DIMM 204-pin OPEN MARKET | 8 | 52.42 | 419.36 |
| <u>60AFHAR1US</u> | Lenovo ThinkVision E2223s - LED monitor - 21.5" OPEN MARKET | 8 | 116.26 | 930.08 |
| <u>20DQ001KUS</u> | Lenovo ThinkPad Yoga 15 20DQ - 15.6" - Core I5 5200U - Windows 8.1 Pro 64-bit - 8 GB RAM - 180 GB SSD OPEN MARKET | 3 | 865.30 | 2,595.90 |
| <u>20E2000RUS</u> | Lenovo ThinkPad W550s 20E2 - 15.5" - Core I7 5600U - Windows 7 Pro 64-bit / Windows 8.1 Pro 64-bit downgrade - 16 GB RAM - 512 GB S SD OPEN MARKET | 12 | 2,007.71 | 24,092.52 |
| <u>4XC0F46957</u> | Lenovo ThinkPad EM7345 - wireless cellular modem OPEN MARKET | 12 | 142.66 | 1,711.92 |
| <u>RAM-VB-159-SW1</u> | RAM No-Drill Laptop Stand System RAM-VB-159-SW1 - mounting kit OPEN MARKET | 3 | 157.31 | 471.93 |
| <u>RAM-VB-129-SW1</u> | RAM MOUNT, VEHICLE SYSTEM 2005, MAGNUM CHARGER OPEN MARKET | 1 | 117.29 | 117.29 |
| <u>RJ4040-K</u> | Brother RuggedJet RJ-4040 - label printer - monochrome - direct thermal OPEN MARKET | 1 | 559.85 | 559.85 |
| <u>PA-CM-4000</u> | Brother printer vehicle mounting bracket OPEN MARKET | 1 | 59.65 | 59.65 |

| Material | Material Description | Quantity | Unit Price | Extended Price |
|-----------------------|--------------------------------------------------|----------|------------------|------------------|
| <u>LB3691</u> | Brother - power adapter - car OPEN MARKET | 1 | 24.46 | 24.46 |
| <u>RAM-VB-182-SW1</u> | VEHICLE SYSTEM 2006- CHEVY IMPALA OPEN MARKET | 10 | 179.72 | 1,797.20 |
| | | | Product Subtotal | 37,461.20 |
| | | | Freight | 80.00 |
| | | | TAX | 0.00 |
| | | | Total | 37,541.20 |

To complete your IT solution, Insight recommends the following:

Recommended add-ons for material 10AB000KUS Lenovo ThinkCentre M93p 10AB - Core i5 4570T 2.9 GHz - 4 GB - 500 GB - with External Optical Box

| Material | Material Description | Unit Price |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------|------------|
| <u>AMT3037106505</u> | 3 Yr On-Site/Depot Repair Warranty (\$700-\$999.99) for Desktops and up to 3 attached peripherals | 133.00 |
| <u>AMT2037106505</u> | 2 Yr On-Site/Depot Repair Warranty (\$700-\$999.99) for Desktops and up to 3 attached peripherals | 77.88 |
| <u>5WS0D81142</u> | Lenovo TopSeller ePac Priority Support - technical support - 3 years | 26.86 |
| <u>5PS0D81100</u> | Lenovo On-Site Repair with Keep Your Drive Service with Tech Install of CRUs - extended service agreement - 4 years - on-site | 92.26 |
| Recommended add-ons for material | 60AFHAR1US Lenovo ThinkVision E2223s - LED monitor - 21.5" | |

| Material | Material Description | Unit Price |
|----------------------------------|------------------------------------------------------------------------------------------------------------------|------------|
| <u>AMT2021106501</u> | 2 Yr Mail-In Replacement Warranty (\$100-\$149.99) for Peripherals | 20.57 |
| <u>5WS0G14985</u> | Lenovo TopSeller Advanced Exchange - extended service agreement - 3 years | 50.96 |
| <u>4L40A24371</u> | LANDesk Data Analytics DTS, ERP and Asset Control Bundle - license | 18.72 |
| Recommended add-ons for material | 20DQ001KUS Lenovo ThinkPad Yoga 15 20DQ - 15.6" - Core i5 5200U - Windows 8.1 Pro 64-bit - 8 GB RAM - 180 GB SSD | |

| Material | Material Description | Unit Price |
|----------------------|------------------------------------------------------------------------------------------------------|------------|
| <u>5WS0H30249</u> | Lenovo Expedited Depot Repair - extended service agreement - 1 year - pick-up and return | 10.48 |
| <u>5WS0H30408</u> | Lenovo TopSeller Expedited Depot Warranty - extended service agreement - 1 year - pick-up and return | 10.37 |
| <u>4L40G07581</u> | LanSchool - competitive upgrade license | 17.93 |
| <u>AMT3042106506</u> | 3 Yr Accidental Damage Protection Mail-In/Depot Repair Warranty (\$1000-\$1499.99) for Notebooks | 270.15 |
| <u>AMT3042106507</u> | 3 Yr Mail-In/Depot Repair Warranty (\$1000-\$1499.99) for Notebooks and up to 3 attached peripherals | 156.04 |

Recommended add-ons for material 20E2000RUS Lenovo ThinkPad W550s 20E2 - 15.5" - Core i7 5600U -
Windows 7 Pro 64-bit /
Windows 8.1 Pro 64-bit downgrade - 16 GB RAM - 512 GB S
SD

| Material | Material Description | Unit Price |
|----------------------|-------------------------------------------------------------------------------------------------------|------------|
| <u>4L40G07581</u> | LanSchool - competitive upgrade license | 17.93 |
| <u>5PS0A22812</u> | Lenovo Keep Your Drive Service - extended service agreement - 4 years | 19.90 |
| <u>5WSOH30409</u> | Lenovo TopSeller Expedited Depot Warranty - extended service agreement - 3 years - pick-up and return | 31.10 |
| <u>AMT3062106506</u> | 3 Yr Accidental Damage Protection Mail-In/Depot Repair Warranty (\$2000-\$2499.99) for Notebooks | 294.99 |
| <u>AMT3062106507</u> | 3 Yr Mail-In/Depot Repair Warranty (\$2000-\$2499.99) for Notebooks and up to 3 attached peripherals | 185.94 |

Recommended add-ons for material RJ4040-K Brother RuggedJet RJ-4040 - label printer - monochrome -
direct thermal

| Material | Material Description | Unit Price |
|----------------------|--------------------------------------------------------------------------------------|------------|
| <u>AMT2012106502</u> | 2 Yr On-Site/Depot Repair Warranty (\$500-\$699.99) for Consumer Electronic Products | 58.48 |
| <u>AMT3012106502</u> | 3 Yr On-Site/Depot Repair Warranty (\$500-\$699.99) for Consumer Electronic Products | 85.13 |

PURCHASE ORDER REQUIREMENTS:

Quote Number:217389341

Purchase Order Number: _____

Authorized by/Title: _____ (please print)

Authorized Signature: _____ Date: _____

Thank you for considering Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Xavier Lee
4804096524
XLEE1@INSIGHT.COM

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by both your company and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at: https://www.ips.insight.com/en_US/help/product-returns-terms-and-conditions.html



INSIGHT PUBLIC SECTOR SLED
 6820 S HARL AVE
 TEMPE AZ 85283-4318
 Tel: 800-467-4448

SOLD-TO PARTY 10929767

CITY OF WASHINGTON
 405 JEFFERSON ST
 WASHINGTON MO 63090-2607

SHIP-TO PARTY

CITY OF WASHINGTON
 405 JEFFERSON ST
 WASHINGTON MO 63090-2607

| Quotation | |
|--------------------|-------------------|
| Quotation Number : | 217389320 |
| Document Date : | 03-DEC-2015 |
| PO Number : | |
| PO Release : | |
| Sales Rep : | Xavier Lee |
| Email : | XLEE1@INSIGHT.COM |
| Telephone : | 4804096524 |

We deliver according to the following terms:

Payment Terms : Net 30 days
 Ship Via : Insight Assigned Carrier/Ground
 Terms of Delivery : FOB DESTINATION
 Currency : USD

| Material | Material Description | Quantity | Unit Price | Extended Price |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|----------------|
| <u>N1M46AT</u> | HP - DDR3L - 4 GB - DIMM 240-pin OPEN MARKET | 8 | 33.58 | 268.64 |
| <u>M5G94UT#ABA</u> | HP EliteBook 840 G2 - 14" - Core i5 5200U - Windows 8.1 Pro 64-bit - 8 GB RAM - 180 GB SSD OPEN MARKET | 3 | 1,467.19 | 4,401.57 |
| <u>P0C97UT#ABA</u> | HP ProDesk 400 G2.5 - Core i3 4170 3.7 GHz - 4 GB - 500 GB OPEN MARKET | 8 | 461.01 | 3,688.08 |
| <u>CF-54C3656CM</u> | Panasonic Toughbook 54 Gloved Multi Touch - 14" - Core i5 5300U - Windows 7 Pro / 8.1 Pro downgrade - 4 GB RAM - 128 GB SSD OPEN MARKET | 12 | 3,000.87 | 36,010.44 |
| <u>RAM-VB-159-SW1</u> | RAM No-Drill Laptop Stand System RAM-VB-159-SW1 - mounting kit OPEN MARKET | 3 | 157.31 | 471.93 |
| <u>RAM-VB-129-SW1</u> | RAM MOUNT, VEHICLE SYSTEM 2005, MAGNUM CHARGER OPEN MARKET | 1 | 117.29 | 117.29 |
| <u>RAM-VB-182-SW1</u> | VEHICLE SYSTEM 2006- CHEVY IMPALA OPEN MARKET | 10 | 181.55 | 1,815.50 |
| <u>RJ4040-K</u> | Brother RuggedJet RJ-4040 - label printer - monochrome - direct thermal OPEN MARKET | 1 | 548.54 | 548.54 |
| <u>PA-CM-4000</u> | Brother printer vehicle mounting bracket OPEN MARKET | 1 | 58.44 | 58.44 |

| | |
|------------------|------------------|
| Product Subtotal | 47,380.43 |
| Freight | 85.89 |
| TAX | 0.00 |
| Total | 47,466.32 |

36-2

To complete your IT solution, Insight recommends the following:
Recommended add-ons for material M5G94UT#ABAHP EliteBook 840 G2 - 14" - Core i5 5200U - Windows 8.1
Pro 64-bit - 8 GB
RAM - 180 GB SSD

| Material | Material Description | Unit Price |
|----------------------|-------------------------------------------------------------------------------------------------------------|------------|
| <u>U7863E</u> | Electronic HP Care Pack Next Business Day Hardware Support - extended service agreement - 4 years - on-site | 246.89 |
| <u>UJ867E</u> | Electronic HP Care Pack Installation Service - installation | 89.41 |
| <u>UQ932E</u> | Electronic HP Care Pack Computrace Data Protection - extended service agreement - 4 years | 93.81 |
| <u>AMT3052106506</u> | 3 Yr Accidental Damage Protection Mail-In/Depot Repair Warranty (\$1500-\$1999.99) for Notebooks | 293.70 |
| <u>AMT3052106507</u> | 3 Yr Mail-In/Depot Repair Warranty (\$1500-\$1999.99) for Notebooks and up to 3 attached peripherals | 178.97 |

Recommended add-ons for material P0C97UT#ABA HP ProDesk 400 G2.5 - Core i3 4170 3.7 GHz - 4 GB - 500 GB

| Material | Material Description | Unit Price |
|---------------|----------------------------------------------------------------------------------------------------------------|------------|
| <u>U7906E</u> | Electronic HP Care Pack 4-Hour 24x7 Same Day Hardware Support - extended service agreement - 4 years - on-site | 268.46 |
| <u>UQ932E</u> | Electronic HP Care Pack Computrace Data Protection - extended service agreement - 4 years | 93.81 |

Recommended add-ons for material CF-54C3656CMPanasonic Toughbook 54 Gloved Multi Touch - 14" - Core i5 5300U - Windows 7 Pro / 8.1 Pro downgrade - 4 GB RAM - 128 GB SSD

| Material | Material Description | Unit Price |
|----------------------|--------------------------------------------------------------------------------------------------|------------|
| <u>AMT3082108506</u> | 3 Yr Accidental Damage Protection Mail-In/Depot Repair Warranty (\$3000-\$3499.99) for Notebooks | 333.77 |

Recommended add-ons for material RJ4040-K Brother RuggedJet RJ-4040 - label printer - monochrome - direct thermal

| Material | Material Description | Unit Price |
|----------------------|--------------------------------------------------------------------------------------|------------|
| <u>AMT2012106502</u> | 2 Yr On-Site/Depot Repair Warranty (\$500-\$699.99) for Consumer Electronic Products | 58.48 |
| <u>AMT3012106502</u> | 3 Yr On-Site/Depot Repair Warranty (\$500-\$699.99) for Consumer Electronic Products | 85.13 |

PURCHASE ORDER REQUIREMENTS:

Quote Number:217389320

Purchase Order Number: _____

Authorized by/Title: _____ (please print)

Authorized Signature: _____ Date: _____

Thank you for considering Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Xavier Lee
4804096524
XLEE1@INSIGHT.COM

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INSIGHT PUBLIC SECTOR SLED
 6820 S HARL AVE
 TEMPE AZ 85283-4318
 Tel: 800-467-4448

SOLD-TO PARTY 10929767

CITY OF WASHINGTON
 405 JEFFERSON ST
 WASHINGTON MO 63090-2607

SHIP-TO PARTY

CITY OF WASHINGTON
 405 JEFFERSON ST
 WASHINGTON MO 63090-2607

| Quotation | |
|--------------------|-------------------|
| Quotation Number : | 217398097 |
| Document Date : | 07-DEC-2015 |
| PO Number : | |
| PO Release : | |
| Sales Rep : | Xavler Lee |
| Email : | XLEE1@INSIGHT.COM |
| Telephone : | 4804096524 |

We deliver according to the following terms:

Payment Terms : Net 30 days
 Ship Via : Insight Assigned Carrier/Ground
 Terms of Delivery : FOB DESTINATION
 Currency : USD

| Material | Material Description | Quantity | Unit Price | Extended Price |
|-----------------------|----------------------------------------------------------------------------------------------------------------|----------|------------|----------------|
| <u>720378733</u> | COFWA - DELL LATITUDE 14 RUGGED (5404), CTO OPEN MARKET | 12 | 1,847.35 | 22,168.20 |
| <u>453-BBBD</u> | DELL 65 WHR 6-CELL PRIMARY BATTERY OPEN MARKET | 12 | 111.59 | 1,339.08 |
| <u>720378743</u> | COFWA - DELL OPTIPLEX 3020 SMALL FORM FACTOR BTX BASE OPEN MARKET | 8 | 771.43 | 6,171.44 |
| <u>720378749</u> | COFWA - DELL LATITUDE E5450/5450, CTO OPEN MARKET | 3 | 1,112.35 | 3,337.05 |
| <u>A3985783-COFWA</u> | COFWA - DELL HAVIS VEHICLE MOUNTING BASE PACKAGE WITH SHORT HANDLE: CHEVROLET IMPALA OPEN MARKET | 10 | 430.22 | 4,302.20 |
| <u>A7021121-COFWA</u> | COFWA - DELL HAVIS PKG-PSM-268 - MOUNTING KIT OPEN MARKET | 1 | 420.87 | 420.87 |
| <u>A8408440-COFWA</u> | COFWA - DELL POLE ONLY, TELESCOPING DEVICE MOUNTING BASE, HEAVY DUTY MOUNT, OPTION, CLAMP OPEN MARKET | 1 | 21.51 | 21.51 |
| <u>A7970757-COFWA</u> | COFWA - DELL HAVIS ZEBRA PRINTER MOUNT OPEN MARKET | 1 | 65.45 | 65.45 |
| <u>A7204002-COFWA</u> | COFWA - DELL HAVIS VEHICLE MOUNTING BASE PACKAGE WITH SHORT HANDLE: CHEVROLET TAHOE OPEN MARKET | 3 | 420.87 | 1,262.61 |

| | |
|------------------|------------------|
| Product Subtotal | 39,088.41 |
| Freight | 50.00 |
| TAX | 0.00 |
| Total | 39,138.41 |



PURCHASE ORDER REQUIREMENTS:

Quote Number:217398097

Purchase Order Number: _____

Authorized by/Title: _____ (please print)

Authorized Signature: _____ Date: _____

Thank you for considering Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Xavier Lee
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Quotation (Open)

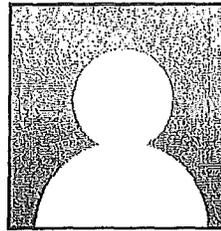
Doc #: 448400 1 rev of 1
Modified Date: Dec 07, 2015 02:59 PM CST
Description: Total Toughbook solution R2.0 with desktop

CUSTOMER CONTACT

TUNE, DONNA
DTUNE@CI.WASHINGTON.MO.US
(P) 636-390-1044



CDS Office Technologies
612 South Dirksen Parkway
Springfield, Illinois 62703
United States
<http://www.cdsofficetech.com>



SALES ASSOCIATES

Preparer: Andell, Michael
Email: mandell@cdsot.com
Phone: 314-739-4093
Account Manager: Whitfield, Gene
Email: gwhitfield@cdsot.com

PAYMENT & SHIPPING

Delivery Method: UPS Ground
Carrier Account:
Shipping Instructions:

BILLING

CITY OF WASHINGTON
TUNE, DONNA
405 JEFFERSON ST.
WASHINGTON, MO 63090
United States
(P) 636-390-1044

SHIPPING

CITY OF WASHINGTON
TUNE, DONNA
405 JEFFERSON ST.
WASHINGTON, MO 63090
United States
(P) 636-390-1044

We thank you for your business.

All goods and services will be packaged or started on day of submission. You will typically receive order within 7 business days. We process all orders in accordance with your instructions and we hope that you will be satisfied with the quality of our products. Contact us immediately if you have any questions or concerns.

Products



Rugged Computers

| | | | | | |
|---|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------------|-------------|
| 1 |  | Panasonic Toughbook 54 Gloved Multi Touch Core i5 5300U / 2.3 GHz - Windows 7 Pro / 8.1 Pro downgrade - pre-installed: Windows 7 - 4 GB RAM - 128 GB SSD - DVD SuperMulti - 14" touchscreen 1920 x 1080 (Full HD) - Intel HD Graphics 5500 - 802.11ac - 4G - rugged - with Toughbook Preferred | 12 | \$2,910.05 | \$34,920.60 |
| 2 |  | Axlom AX DDR3L - 4 GB - SO-DIMM 204-pin - 1333 MHz / PC3L-10600 - 1.35 V - unbuffered - non-ECC - for Panasonic Toughbook 19, 31, 52, 53, H2 | 12 | \$32.00 | \$384.00 |

Powered docking station

| | | | | | |
|---|-------------------------------------------------------------------------------------|---------------------------------------|----|----------|------------|
| 3 |  | Havis DS-PAN-422-2 Docking station | 14 | \$700.00 | \$9,800.00 |
|---|-------------------------------------------------------------------------------------|---------------------------------------|----|----------|------------|

Impala mounting equipment

| | | | | | |
|---|-------------------------------------------------------------------------------------|-------------------------------------------------------------|----|---------|----------|
| 4 |  | Havis - 2006-2014 Chevrolet Impala Heavy Duty Vehicle Mount | 10 | \$67.00 | \$670.00 |
| 5 |  | Havis - 8.5" Heavy Duty Telescoping Pole, short handle | 10 | \$97.00 | \$970.00 |

| | | | | | |
|---|-----------------------------------------------------------------------------------|---------------------------------------|----|----------|------------|
| 6 |  | Havis - Swing arm with motion adapter | 10 | \$191.00 | \$1,910.00 |
|---|-----------------------------------------------------------------------------------|---------------------------------------|----|----------|------------|

Interceptor SUV Mounting equipment

| | | | | | |
|---|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|----------|
| 7 |  | Havis C-HDM 204 Mounting component (mounting pole, collar clamp) for notebook / keyboard / docking station (- telescopic) - aluminum, steel | 3 | \$113.00 | \$339.00 |
|---|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|---|----------|----------|

| | | | | | |
|---|-----------------------------------------------------------------------------------|---------------------------------------|---|----------|----------|
| 8 |  | Havis - Swing arm with motion adapter | 3 | \$191.00 | \$573.00 |
|---|-----------------------------------------------------------------------------------|---------------------------------------|---|----------|----------|

Charger Mounting equipment

| | | | | | |
|---|-----------------------------------------------------------------------------------|----------------------------------------------------------|---|---------|---------|
| 9 |  | Havis - 2006-2010 Dodge Charger Heavy Duty Vehicle Mount | 1 | \$67.00 | \$67.00 |
|---|-----------------------------------------------------------------------------------|----------------------------------------------------------|---|---------|---------|

| | | | | | |
|----|-----------------------------------------------------------------------------------|--------------------------------------------------------|---|---------|---------|
| 10 |  | Havis - 8.5" Heavy Duty Telescoping Pole, short handle | 1 | \$97.00 | \$97.00 |
|----|-----------------------------------------------------------------------------------|--------------------------------------------------------|---|---------|---------|

| | | | | | |
|----|-----------------------------------------------------------------------------------|---------------------------------------|---|----------|----------|
| 11 |  | Havis - Swing arm with motion adapter | 1 | \$191.00 | \$191.00 |
|----|-----------------------------------------------------------------------------------|---------------------------------------|---|----------|----------|

Certified Installation & Mounting

| | | | | | |
|----|-------------------------------------------------------------------------------------|---------------------------------|----|----------|------------|
| 12 |  | Certified Mounting Installation | 14 | \$300.00 | \$4,200.00 |
|----|-------------------------------------------------------------------------------------|---------------------------------|----|----------|------------|

Optional Antennas for LTE & GPS signal

| | | | | | |
|----|-------------------------------------------------------------------------------------|-------------------------------------------------------|----|---------|------------|
| 13 |  | ANTENNA PLUS - Antenna Plus - AP-Cell/LTE/GPS Antenna | 14 | \$95.00 | \$1,330.00 |
|----|-------------------------------------------------------------------------------------|-------------------------------------------------------|----|---------|------------|

Standard Laptop with touch screen

| | | | | | |
|----|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|------------|
| 14 |  | Lenovo ThinkPad T450 20BV Ultrabook - Core i7 5600U / 2.6 GHz - Windows 8.1 Pro 64-bit - 8 GB RAM - 256 GB SSD TCG Opal Encryption 2 - no optical drive - 14" touchscreen 1800 x 900 (HD+) - Intel HD Graphics 5500 - 802.11ac - WWAN upgradable - TopSeller | 3 | \$1,550.00 | \$4,650.00 |
|----|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|------------|

Label Printer

| | | | | | |
|----|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|---|---------|---------|
| 15 |  | Brother QL 500 Label printer - monochrome - thermal transfer - Roll (2.3 in) - 300 dpi - up to 212.6 Inch/min - capacity: 1 roll - USB | 1 | \$63.00 | \$63.00 |
|----|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|---|---------|---------|

Desktop PC

| | | | | | |
|----|-------------------------------------------------------------------------------------|---------------------------|---|----------|------------|
| 16 |  | ThinkCenter M81 i3 wln 64 | 8 | \$609.00 | \$4,872.00 |
|----|-------------------------------------------------------------------------------------|---------------------------|---|----------|------------|

Note: "ThinkCenter M81 On-site Warranty 3 Years Parts / 3 Years Labor Intel Core i3-2120 Processor (3.3GHz,3M Cache) Operating system: Windows 7 Professional 64
 Operating system language: Windows 7 Professional 64 - English
 Form factor: Mechanical Package TWR 4x4, Intel Q65, 280W PSU (WW except Russia)
 Memory speed : PC3-10600 1333MHz DDR3 UDIMM
 Total memory: 4GB PC3-10600 SDRAM(1DIMM)
 Video adapter: Integrated Video Intel Q65
 Display Support: Display port to DVI dongle
 Audio adapter: Integrated Audio Intel Q65
 First hard drive: SATA 250GB 7200RPM/6Gb/16M
 First optical device: DVD Recorder Rambo 8 - SATA 12XRAM WRITE - for WIN 7
 Networking: Integrated Ethernet GbGabit Intel Q65
 Keyboard: Lenovo Preferred Pro USB Full Size Keyboard - US English
 Pointing Device: Lenovo Enhanced Optical USB Mouse
 Speakers: Internal Speaker"

| | | | | | |
|----|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------|----------|
| 17 |  | AddOn 4GB DDR3-1333MHz UDIMM for Lenovo 0A36527 DDR3 - 4 GB - DIMM 240-pin - 1333 MHz / PC3-10600 - CL9 - 1.5 V - unbuffered - non-ECC - for Lenovo ThinkCentre Edge 71; ThinkCentre M71; M75; M77; M80; M81; M91; ThinkStation E30 | 8 | \$25.00 | \$200.00 |
| 18 |  | V7 Slim Line L21500WDS-9N LED monitor - 22" - 1920 x 1080 FullHD - 200 cd/m2 - 5 ms - DVI, VGA - speakers | 8 | \$86.00 | \$688.00 |

Comments

CDS Office Technologies disclaims any responsibility for product information and products described on this site. Some product information may be confusing without additional explanation. All product information, including prices, features, and availability, is subject to change without notice. Applicable taxes & shipping may be added to the final order. CREDIT CARD ORDERS WILL BE CHARGED A 2.75% CONVENIENCE FEE FOR PROCESSING THE ORDER. All returns must be accompanied by original invoice and authorized RMA number within 30 days of invoice date and are subject to a 15% restocking fee. Due to manufacturer's restrictions, Panasonic items are not eligible for return. Late fees may apply to payments past 30 days from invoice date. Please contact your sales representative if you have any questions.

| | |
|---------------|--------------------|
| Subtotal: | \$65,924.60 |
| Tax (0.000%): | \$0.00 |
| Shipping: | \$0.00 |
| Total: | \$65,924.60 |

Certifications



Quotation (Open)

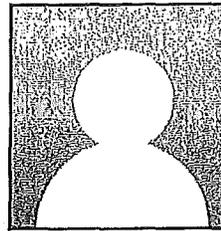
Doc #: 448405 1 rev of 1
Modified Date: Dec 07, 2015 03:41 PM CST
Description: no install Toughbook solution R2.0
with desktop

CUSTOMER CONTACT

TUNE, DONNA
DTUNE@CI.WASHINGTON.MO.US
(P) 636-390-1044



CDS Office Technologies
612 South Dirksen Parkway
Springfield, Illinois 62703
United States
<http://www.cdsofficetech.com>



SALES ASSOCIATES

Preparer: Andell, Michael
Email: mandell@cdsot.com
Phone: 314-739-4093
Account Manager: Whitfield, Gene
Email: gwhitfield@cdsot.com

PAYMENT & SHIPPING

Delivery Method: UPS Ground
Carrier Account:
Shipping Instructions:

BILLING

CITY OF WASHINGTON
TUNE, DONNA
405 JEFFERSON ST.
WASHINGTON, MO 63090
United States
(P) 636-390-1044

SHIPPING

CITY OF WASHINGTON
TUNE, DONNA
405 JEFFERSON ST.
WASHINGTON, MO 63090
United States
(P) 636-390-1044

We thank you for your business.
All goods and services will be packaged or started on day of submission. You will typically receive order within 7 business days. We process all orders in accordance with your instructions and we hope that you will be satisfied with the quality of our products. Contact us immediately if you have any questions or concerns.

Products

| QTY | DESCRIPTION | UNIT PRICE | AMOUNT | AMOUNT |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------|--------|
| Rugged Computers | | | | |
| 1 |  Panasonic Toughbook 54 Gloved Multi Touch Core i5 5300U / 2.3 GHz - Windows 7 Pro / 8.1 Pro downgrade - pre-installed: Windows 7 - 4 GB RAM - 128 GB SSD - DVD SuperMulti - 14" touchscreen 1920 x 1080 (Full HD) - Intel HD Graphics 5500 - 802.11ac - 4G - rugged - with Toughbook Preferred | 12 \$2,910.05 | \$34,920.60 | |
| 2 |  Axiom AX DDR3L - 4 GB - SO-DIMM 204-pin - 1333 MHz / PC3L-10600 - 1.35 V - unbuffered - non-ECC - for Panasonic Toughbook 19, 31, 52, 53, H2 | 12 \$32.00 | \$384.00 | |
| Powered docking station | | | | |
| 3 |  Havis DS-PAN-422-2 Docking station | 14 \$700.00 | \$9,800.00 | |
| Impala mounting equipment | | | | |
| 4 |  Havis - 2006-2014 Chevrolet Impala Heavy Duty Vehicle Mount | 10 \$67.00 | \$670.00 | |
| 5 |  Havis - 8.5" Heavy Duty Telescoping Pole, short handle | 10 \$97.00 | \$970.00 | |

6 Havis - Swing arm with motion adapter 10 \$191.00 \$1,910.00



Interceptor SUV Mounting equipment

7 Havis C-HDM 204
Mounting component (mounting pole, collar clamp) for notebook / keyboard / docking station (telescopic) - aluminum, steel 3 \$113.00 \$339.00



8 Havis - Swing arm with motion adapter 3 \$191.00 \$573.00



Charger Mounting equipment

9 Havis - 2006-2010 Dodge Charger Heavy Duty Vehicle Mount 1 \$67.00 \$67.00



10 Havis - 8.5" Heavy Duty Telescoping Pole, short handle 1 \$97.00 \$97.00



11 Havis - Swing arm with motion adapter 1 \$191.00 \$191.00



Optional Antennas for LTE & GPS signal

12 ANTENNA PLUS - Antenna Plus - AP-Cell/LTE/GPS Antenna 14 \$95.00 \$1,330.00



Standard Laptop with touch screen

13 Lenovo ThinkPad T450 20BV
Ultrabook - Core i7 5600U / 2.6 GHz - Windows 8,1 Pro 64-bit - 8 GB RAM - 256 GB SSD TCG Opal
Encryption 2 - no optical drive - 14" touchscreen 1600 x 900 (HD+) - Intel HD Graphics 5500 -
802.11ac - WWAN upgradable - TopSeller 3 \$1,550.00 \$4,650.00



Label Printer

14 Brother QL 500
Label printer - monochrome - thermal transfer - Roll (2.3 in) - 300 dpi - up to 212.6 inch/min -
capacity: 1 roll - USB 1 \$63.00 \$63.00

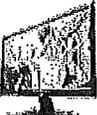


Desktop PC

15 ThinkCenter M81 i3 w/in 64 8 \$609.00 \$4,872.00



Note: "ThinkCenter M81 On-site Warranty 3 Years Parts / 3 Years Labor Intel Core i3-2120 Processor (3.3GHz,3M Cache) Operating system: Windows 7 Professional 64
 Operating system language: Windows 7 Professional 64 - English
 Form factor: Mechanical Package TWR 4x4, Intel Q65, 280W PSU (WW except Russia)
 Memory speed : PC3-10600 1333MHz DDR3 UDIMM
 Total memory: 4GB PC3-10600 SDRAM(1DIMM)
 Video adapter: Integrated Video Intel Q65
 Display Support: Display port to DVI dongle
 Audio adapter: Integrated Audio Intel Q65
 First hard drive: SATA 250GB 7200RPM/6Gb/16M
 First optical device: DVD Recorder Rambo 8 - SATA 12XRAM WRITE - for WIN 7
 Networking: Integrated Ethernet Gigabit Intel Q65
 Keyboard: Lenovo Preferred Pro USB Full Size Keyboard - US English
 Pointing Device: Lenovo Enhanced Optical USB Mouse
 Speakers: Internal Speaker"

| | | | | | |
|----|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------|----------|
| 16 |  | AddOn 4GB DDR3-1333MHz UDIMM for Lenovo 0A36527 DDR3 - 4 GB - DIMM 240-pin - 1333 MHz / PC3-10600 - CL9 - 1.5 V - unbuffered - non-ECC - for Lenovo ThinkCentre Edge 71; ThinkCentre M71; M75; M77; M80; M81; M91; ThinkStation E30 | 8 | \$25.00 | \$200.00 |
| 17 |  | V7 Slim Line L21500WDS-9N LED monitor - 22" - 1920 x 1080 FullHD - 200 cd/m2 - 5 ms - DVI, VGA - speakers | 8 | \$86.00 | \$688.00 |

Comments

CDS Office Technologies disclaims any responsibility for product information and products described on this site. Some product information may be confusing without additional explanation. All product information, including prices, features, and availability, is subject to change without notice. Applicable taxes & shipping may be added to the final order. CREDIT CARD ORDERS WILL BE CHARGED A 2.75% CONVENIENCE FEE FOR PROCESSING THE ORDER. All returns must be accompanied by original invoice and authorized RMA number within 30 days of invoice date and are subject to a 15% restocking fee. Due to manufacturer's restrictions, Panasonic items are not eligible for return. Late fees may apply to payments past 30 days from invoice date. Please contact your sales representative if you have any questions.

| | |
|---------------|--------------------|
| Subtotal: | \$61,724.60 |
| Tax (0.000%): | \$0.00 |
| Shipping: | \$0.00 |
| Total: | \$61,724.60 |

Certifications



Administration/Operations Committee Report
FINANCE DEPARTMENT – End of Month Report

November 2015

Monthly operations for the Finance Department include:

COLLECTOR'S OFFICE:

- * In this month; 5,226 collection transactions totaling \$1,442,925.31 were processed through accounting system.
- * 656 customers paid using Credit Cards (135 utility-in person, 476 utility-online, 29 court- online & 16 court-in person) totaling \$44,093.09.
- * 749 utility customers paid via Check Free (ACH), totaling \$43,694.86.
- * 30 Big Driver receipts totaling \$206.37. 0 Pool receipts totaling \$0.00.
- * 38 utility customers have paid deposits for new or transferred accounts totaling \$3,800.00.
- * 6 business licenses were issued/renewed totaling \$374.00. 1 liquor licenses was issued/renewed totaling \$50.00.
- * Construction escrow deposits collected \$700.00 *Street excavation deposits collected \$760.00 *Landlord Security deposits collected \$0.00. *Cigarette tax collected totaled \$4,815.15.
- * Franklin County tax collections totaled \$5,165.72. *Delinquent Taxes City - RE: \$19,630.74 PP: \$11,137.12
- *Delinquent Taxes Library - RE: \$2,269.72 PP: \$1,202.22. * Motor fuel tax revenues totaled \$43,663.08.
- *Federal Grants (4) totaling: \$5,451.68. *State Grants (0) totaling; \$0.00. *FEMA Grants (0) totaling; \$0.00.

Franchise Fees:

- * Ameren \$104,441.67. * AT&T (SWB) franchise fee \$31,985.29. *New Cingular Wireless \$13,136.75 *Laclede Gas \$10,132.09 *Charter Communications (quarterly) \$0.00.* 1% City Sales Tax totaled \$294,009.02. *Local Use tax totaled \$38,629.86.* Transportation Sales tax totaled \$147,004.51. *Capital Improvement Sales Tax totaled \$147,004.44.

TREASURER RESPONSIBILITIES:

FINANCIAL OPERATIONS:

* ACCOUNTS PAYABLE –

- Invoice items processed: 489.
- Checks issued –346 (this includes (12) check runs) for the amount of \$1,253,131.32.
- Credit Card Fees (ETS) paid totaled \$892.94 (\$76.73 for court and \$816.21 for Utilities).
- Postage used this month totaled \$892.27.

* GENERAL DUTIES –

- Postings of journals to the General Ledger which were created during transaction processing of utility billing, cash receipts/revenue transactions, accounts receivable, accounts payable and payroll.
- Distribution of approved purchase orders.
- Adjusting entries to correct transaction errors and record monthly allocations.

* PAYROLL-

- Payrolls (2) totaling \$437,644.14. This includes (20) checks and (317) direct deposits and related benefit costs. \$43,956.77 Federal Taxes paid. \$14,779.00 State Taxes paid. \$25,593.19 FICA Taxes paid.

* ACCOUNTS RECEIVABLE -

Utilities (Water - Sewer -Trash):

- Billing totals: \$375,306.37; Number of invoices (6,576) number of gallons billed: 42,306,071.
- Final billings sent (77) totaling \$2,227.92. (111 on the shutoff list, (this involves amounts over \$50) with (61) actual shutoffs done. Of those, 61 paid and were turned back on with reconnection fees totaling \$3,050.00.
- Refunds (82) totaling \$1,847.64. (2) Returned checks (NSF), fee collected: \$50.00.
- Bank auto draft collections (744) totaled \$38,974.54. Credit Card draft collections (70) totaled \$3,150.10. (0) Returned Bank auto draft, fees collected: \$0.00.

Landfill and Miscellaneous:

- Landfill invoices (107) sent totaling \$73,611.14 including (0) leachate invoices totaling \$0.00. Miscellaneous invoices (52) (rent/lease, dispatch services, etc.) totaling \$23,060.32. Public Works invoices (15) totaling \$15,080.13; Return Checks (1) totaling \$412.94, fee collected: \$25.00.

MANAGEMENT:

- Supervise and assist staff in resolution of problems.
- Monitor cash flow and investments.
- Monitor budget appropriations and authorizations for processing expenditures.
- Make appropriate wire transfers for debt service, payroll and Phoenix Center II CID.
- Monitor all financial accounting processes.
- Monitor utility billing process to insure utility bills are accurate and mailed timely.

MISCELLANEOUS:

- Process cash receipts for utilities, landfill, permits, various departments and miscellaneous receipts.
- Calculate interest and mail monthly statements for account receivable.
- Prepare various reports on sales tax, franchise fees, and major revenue sources.
- Prepare P.O.'s, process invoices for payment and timely mail checks to vendors.
- Calculate payroll and prepare payroll checks/direct deposits and applicable benefits and deduction reports.
- Plan for annual audit.

WASHINGTON 1% SALES TAX

| | | | | | | |
|----------------------------------|--------------|-------------------------|--------------|--------------|--------------|--|
| Previous Years 1970 -1990 Total: | | \$ 15,522,628.91 | | | | |
| 1990-1991 | 1,548,211.84 | 2000-2001 | 2,614,947.25 | 2010-2011 | 3,613,372.27 | |
| 1991-1992 | 1,672,769.14 | 2001-2002 | 2,665,810.02 | 2011-2012 | 3,698,652.72 | |
| 1992-1993 | 1,784,767.71 | 2002-2003 | 2,875,714.84 | 2012-2013 | 3,760,065.80 | |
| 1993-1994 | 1,963,897.71 | 2003-2004 | 3,155,590.86 | 2013-2014 | 3,912,118.45 | |
| 1994-1995 | 2,099,507.07 | 2004-2005 | 3,187,693.12 | 2014-2015 | 4,204,694.99 | |
| 1995-1996 | 2,109,380.53 | 2005-2006 | 3,345,292.87 | 2015-Present | 635,008.82 | |
| 1996-1997 | 2,169,892.95 | 2006-2007 | 3,445,234.45 | | | |
| 1997-1998 | 2,267,995.17 | 2007-2008 | 3,773,268.98 | | | |
| 1998-1999 | 2,412,223.65 | 2008-2009 | 3,556,222.39 | | | |
| 1999-2000 | 2,570,088.01 | 2009-2010 | 3,497,829.39 | | | |
| COLLECTION TO DATE: | | \$ 88,062,879.91 | | | | |

| MONTH | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | Monthly % Increase/ Decrease |
|---------------|------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|---------------------------------|
| OCTOBER | \$ 292,032.88 | \$ 289,981.69 | \$ 299,811.29 | \$ 258,132.97 | \$ 322,215.68 | \$ 340,999.80 | 5.83% |
| NOVEMBER | 178,913.24 | 221,470.74 | 245,399.60 | 267,546.13 | 285,712.19 | 294,009.02 | 2.90% |
| DECEMBER | 355,374.13 | 397,861.68 | 351,227.53 | 330,994.19 | 362,186.60 | | |
| JANUARY | 291,252.48 | 335,676.69 | 300,296.02 | 316,472.49 | 397,583.68 | | |
| FEBRUARY | 314,343.36 | 232,947.48 | 316,239.76 | 339,049.11 | 315,611.21 | | |
| MARCH | 272,083.55 | 388,615.40 | 368,351.05 | 305,321.16 | 368,572.00 | | |
| APRIL | 336,871.23 | 342,585.73 | 297,520.96 | 304,712.85 | 350,563.22 | | |
| MAY | 228,551.10 | 192,428.66 | 205,586.29 | 357,248.60 | 277,962.54 | | |
| JUNE | 353,408.74 | 381,146.39 | 387,501.72 | 310,068.05 | 406,902.66 | | |
| JULY | 368,038.19 | 327,575.87 | 346,906.10 | 464,401.53 | 396,330.13 | | |
| AUGUST | 206,758.22 | 202,883.60 | 239,933.34 | 269,841.78 | 254,968.15 | | |
| SEPTEMBER | 415,745.15 | 385,478.79 | 401,292.14 | 388,329.59 | 466,086.93 | | |
| TOTALS | \$ 3,613,372.27 | \$ 3,698,652.72 | \$ 3,760,065.80 | \$ 3,912,118.45 | \$ 4,204,694.99 | \$ 635,008.82 | |

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO
PRESENT:

4.45%

FISCAL YEAR END PERCENTAGE (POS-
OCTOBER TO SEPTEMBER) Shown Once A Year
on November Report.

5.94%

1/2 % CAPITAL IMPROVEMENT SALES TAX

| | | |
|-----------------------------------|---------------------|-------------------------|
| EFFECTIVE: 07-01-89 | EFFECTIVE: 07-01-89 | |
| EXPIRED: 06-30-94 | 1989-1994 | 4,111,148.43 |
| EXPIRED: 06-30-02 | 1994-2002 | 9,410,782.24 |
| EXPIRED: 06-30-10 | 2002-2010 | 13,334,617.88 |
| EXPIRES: 06-30-18 | 2010-2018 | \$ 10,202,385.87 |
| TOTAL COLLECTIONS TO CURRENT DATE | | <u>\$ 37,058,934.42</u> |

| MONTH | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | Monthly % Increase/ Decrease |
|---------------|------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|------------------------------------|
| OCTOBER | \$ 146,016.47 | \$ 144,990.96 | \$ 149,905.59 | \$ 129,282.62 | \$ 161,107.69 | \$ 170,499.84 | 5.83% |
| NOVEMBER | 89,456.54 | 110,735.31 | 122,665.68 | 133,773.33 | 142,855.95 | 147,004.44 | 2.90% |
| DECEMBER | 177,687.13 | 198,930.58 | 175,545.43 | 165,263.46 | 181,093.25 | | |
| JANUARY | 145,626.26 | 167,838.53 | 150,186.08 | 158,247.98 | 198,791.64 | | |
| FEBRUARY | 157,171.78 | 116,473.63 | 158,119.77 | 169,520.15 | 157,805.66 | | |
| MARCH | 136,041.63 | 194,307.70 | 184,175.14 | 152,653.02 | 184,286.03 | | |
| APRIL | 168,435.36 | 171,293.05 | 148,760.62 | 152,356.74 | 175,281.51 | | |
| MAY | 114,275.46 | 96,214.34 | 102,793.25 | 178,624.09 | 138,981.32 | | |
| JUNE | 176,704.60 | 190,573.08 | 193,750.98 | 155,034.08 | 203,451.34 | | |
| JULY | 184,019.06 | 163,787.92 | 173,453.00 | 232,200.60 | 198,165.05 | | |
| AUGUST | 103,379.13 | 101,441.79 | 119,966.76 | 134,920.80 | 127,484.01 | | |
| SEPTEMBER | 207,872.40 | 192,739.31 | 200,646.15 | 194,164.66 | 233,043.27 | | |
| TOTALS | \$ 1,806,685.82 | \$ 1,849,326.20 | \$ 1,879,968.45 | \$ 1,956,041.53 | \$ 2,102,346.72 | \$ 317,504.28 | |

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO PRESENT: 4.45%

FISCAL YEAR END PERCENTAGE
(POS- OCTOBER TO SEPTEMBER)
Shown Once A Year on November
Report. 5.96%

LOCAL USE TAX

| MONTH | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | Monthly % Increase/ Decrease |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|------------------------------------|
| OCTOBER | \$ 30,917.10 | \$ 27,488.48 | \$ 32,909.43 | \$ 33,312.19 | \$ 31,939.99 | \$ 41,107.57 | 28.70% |
| NOVEMBER | 37,911.52 | 35,347.95 | 33,530.80 | 57,041.89 | 39,689.38 | 38,629.86 | -2.67% |
| DECEMBER | 38,115.09 | 36,708.77 | 39,878.28 | 27,444.57 | 19,842.68 | | |
| JANUARY | 31,685.09 | 25,681.62 | 35,302.29 | 39,436.96 | 18,771.89 | | |
| FEBRUARY | 42,783.37 | 45,250.63 | 49,145.13 | 60,108.24 | 56,934.67 | | |
| MARCH | 29,232.08 | 37,589.12 | 34,500.54 | 31,924.09 | 52,588.73 | | |
| APRIL | 35,470.32 | 36,410.33 | 21,162.71 | 29,274.06 | 39,895.13 | | |
| MAY | 35,942.86 | 33,100.23 | 40,030.79 | 39,309.81 | 51,160.61 | | |
| JUNE | 30,361.97 | 38,389.90 | 37,828.09 | 34,549.14 | 23,755.92 | | |
| JULY | 41,160.59 | 38,296.32 | 32,573.48 | 42,923.16 | 36,718.28 | | |
| AUGUST | 27,057.25 | 35,508.90 | 34,466.35 | 39,379.07 | 40,034.72 | | |
| SEPTEMBER | 67,630.99 | 52,859.41 | 36,514.38 | 36,183.10 | 38,837.45 | | |
| TOTAL | \$448,268.23 | \$442,631.66 | \$427,842.27 | \$470,886.28 | \$450,169.45 | \$79,737.43 | |

COLLECTIONS 1998 TO PRESENT: **\$ 6,285,986.58**

OVERALL PERCENTAGE
GROWTH/(REDUCTION) FOR OCTOBER
TO PRESENT: **11.32%**

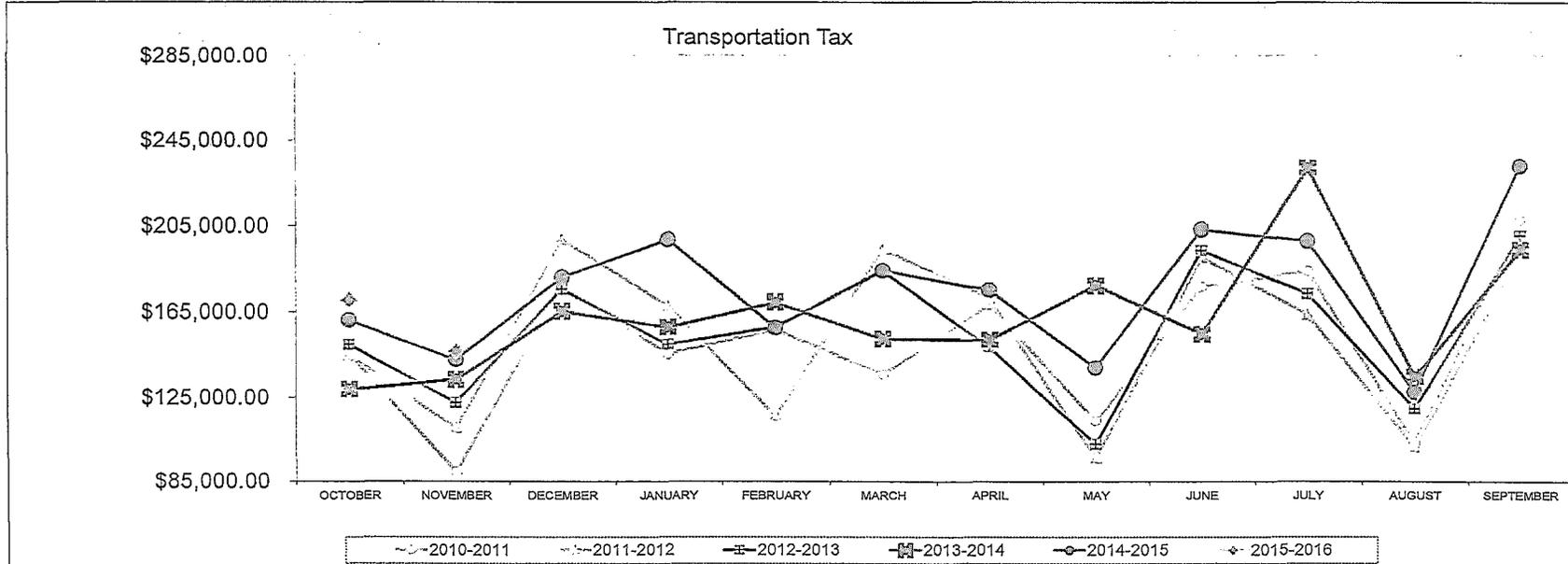
1/2 % TRANSPORTATION SALES TAX

| MONTH | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | Monthly % Increase/ Decrease |
|---------------|------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|------------------------------------|
| OCTOBER | \$ 145,972.89 | \$ 145,120.16 | \$ 149,905.71 | \$ 129,066.45 | \$ 161,107.79 | \$ 170,499.34 | 5.83% |
| NOVEMBER | 89,437.31 | 110,735.46 | 122,694.65 | 133,772.74 | 142,855.97 | 147,004.51 | 2.90% |
| DECEMBER | 177,667.55 | 198,930.26 | 175,547.03 | 165,496.84 | 181,093.25 | | |
| JANUARY | 145,626.04 | 167,838.37 | 150,186.07 | 158,236.29 | 198,791.80 | | |
| FEBRUARY | 157,114.39 | 116,473.64 | 158,119.78 | 169,500.34 | 157,805.36 | | |
| MARCH | 136,023.70 | 194,287.93 | 184,174.85 | 152,660.68 | 184,286.08 | | |
| APRIL | 168,494.40 | 171,293.01 | 148,760.60 | 152,351.79 | 175,281.35 | | |
| MAY | 114,202.21 | 96,166.41 | 102,792.97 | 177,386.86 | 138,981.19 | | |
| JUNE | 176,701.87 | 190,573.43 | 193,751.29 | 155,033.96 | 203,451.14 | | |
| JULY | 184,019.15 | 163,768.67 | 173,452.98 | 232,200.78 | 198,165.06 | | |
| AUGUST | 103,378.29 | 101,423.54 | 119,966.65 | 134,920.91 | 127,483.86 | | |
| SEPTEMBER | 207,872.41 | 192,739.16 | 200,646.25 | 194,164.70 | 233,043.30 | | |
| TOTALS | \$ 1,806,510.21 | \$ 1,849,350.04 | \$ 1,879,998.83 | \$ 1,954,792.34 | \$ 2,102,346.15 | \$ 317,503.85 | |

COLLECTIONS 2005 TO PRESENT: \$18,418,684.16

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO
PRESENT: 4.45%

FISCAL YEAR END PERCENTAGE
(POS- OCTOBER TO SEPTEMBER) Shown
Once A Year on November Report. 6.01%



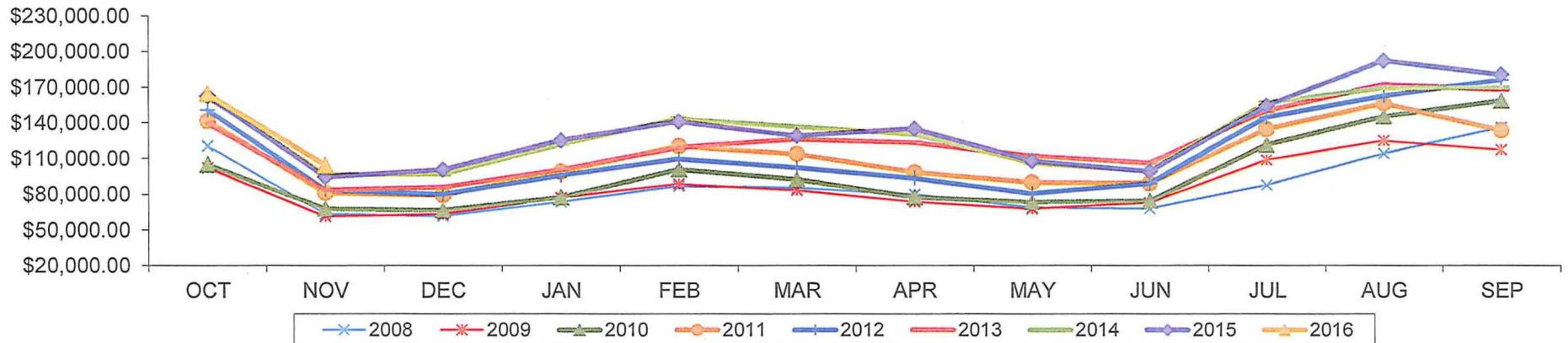
AMEREN U E FRANCHISE FEE REPORT

| <u>MONTH</u> | <u>2008</u> | <u>2009</u> | <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | Increase/ Decrease |
|--------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|
| OCT | \$120,610.00 | \$102,485.59 | \$105,124.18 | \$141,772.88 | \$150,832.45 | \$139,853.11 | \$161,967.65 | \$162,777.06 | \$164,412.59 | 1.00% |
| NOV | 63,606.01 | 61,461.75 | 68,099.12 | 81,521.88 | 83,813.07 | 83,664.43 | 96,626.77 | 94,748.58 | 104,441.67 | 10.23% |
| DEC | 61,923.91 | 63,450.46 | 66,720.46 | 79,622.52 | 80,297.08 | 86,085.23 | 97,081.51 | 100,789.73 | | 0 |
| JAN | 73,807.80 | 77,513.17 | 77,697.31 | 99,051.77 | 96,116.53 | 100,829.33 | 122,046.71 | 125,423.36 | | 0 |
| FEB | 87,244.33 | 88,914.17 | 101,103.43 | 120,737.15 | 109,768.12 | 119,435.62 | 143,573.59 | 141,256.13 | | 0 |
| MAR | 85,912.23 | 83,720.55 | 93,004.35 | 114,035.49 | 102,725.79 | 126,557.75 | 137,069.04 | 129,381.65 | | 0 |
| APR | 80,266.50 | 74,092.92 | 77,963.05 | 98,742.13 | 93,960.78 | 123,507.13 | 130,783.22 | 135,281.52 | | 0 |
| MAY | 69,419.96 | 68,136.59 | 73,810.83 | 90,234.96 | 80,909.43 | 112,412.77 | 106,620.25 | 108,246.36 | | 0 |
| JUN | 68,322.83 | 73,246.19 | 74,807.15 | 89,594.24 | 89,399.83 | 106,609.87 | 99,944.03 | 99,528.70 | | 0 |
| JUL | 88,380.71 | 109,112.06 | 121,965.39 | 135,102.51 | 145,252.08 | 150,598.14 | 157,653.27 | 155,164.70 | | 0 |
| AUG | 114,710.39 | 125,584.43 | 146,100.14 | 157,273.41 | 163,516.90 | 173,075.38 | 170,137.38 | 193,194.92 | | 0 |
| SEP | 137,110.04 | 118,050.37 | 159,661.51 | 134,516.80 | 177,192.06 | 168,964.30 | 170,627.43 | 181,662.41 | | 0 |
| TOTAL | \$1,051,314.71 | \$1,045,768.25 | \$1,166,056.92 | \$1,342,205.74 | \$1,373,784.12 | \$1,491,593.06 | \$1,594,130.85 | \$1,627,455.12 | \$268,854.26 | |

1995-Present **\$21,893,854.19**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: 4.40%

AMEREN FRANCHISE FEE COMPARISON

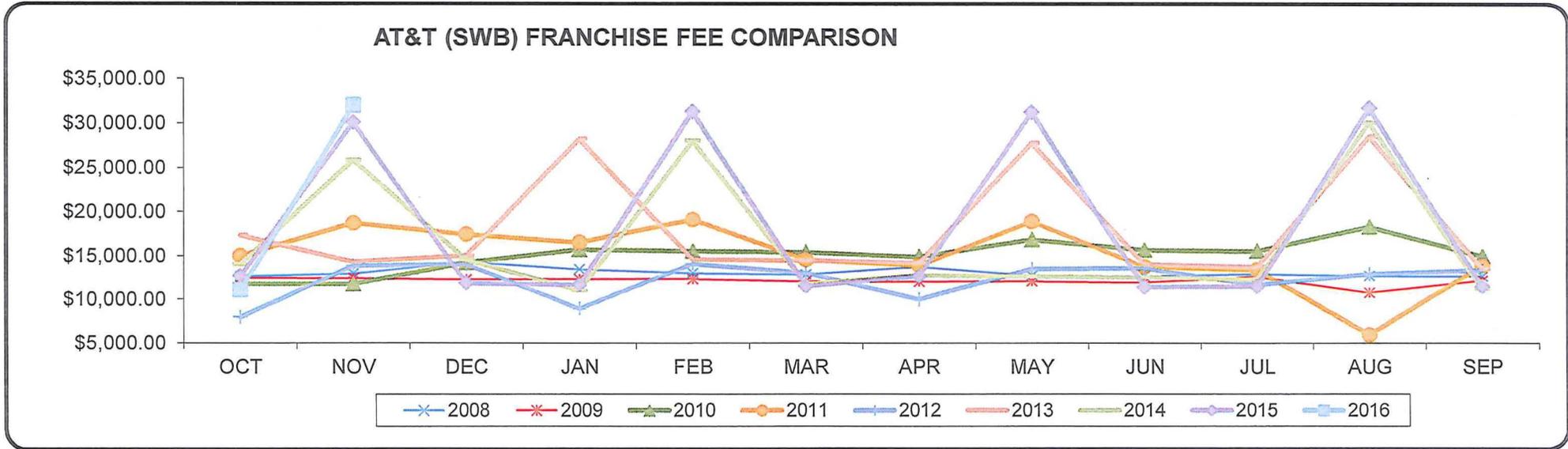


AT +T (SWB) FRANCHISE FEE REPORT

| <u>MONTH</u> | <u>2008</u> | <u>2009</u> | <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | Increase/ Decrease |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|-----------------------|
| OCT | \$12,610.85 | \$12,444.10 | \$11,755.89 | \$14,992.32 | \$7,945.64 | \$17,317.49 | \$14,031.72 | \$12,688.30 | \$11,065.92 | -12.8% |
| NOV | 12,966.03 | 12,434.07 | 11,749.30 | 18,713.04 | 13,844.27 | 14,307.02 | 25,878.27 | 30,100.56 | 31,985.29 | 6.3% |
| DEC | 14,329.74 | 12,283.48 | 14,233.63 | 17,444.68 | 14,046.08 | 15,033.53 | 14,581.17 | 11,873.92 | | 0 |
| JAN | 13,497.72 | 12,321.03 | 15,729.82 | 16,530.57 | 8,936.99 | 28,235.50 | 11,018.44 | 11,684.09 | | 0 |
| FEB | 13,048.16 | 12,328.77 | 15,561.00 | 19,120.02 | 14,092.11 | 14,627.59 | 28,038.99 | 31,292.91 | | 0 |
| MAR | 12,889.09 | 12,089.23 | 15,450.81 | 14,585.83 | 13,093.01 | 14,522.40 | 11,795.51 | 11,522.69 | | 0 |
| APR | 13,786.37 | 12,048.17 | 14,935.67 | 13,935.70 | 10,030.23 | 14,228.95 | 12,779.58 | 12,690.53 | | 0 |
| MAY | 12,778.74 | 12,103.48 | 16,878.98 | 18,925.37 | 13,537.38 | 27,796.37 | 12,694.67 | 31,239.15 | | 0 |
| JUN | 12,680.34 | 11,958.89 | 15,714.77 | 13,800.22 | 13,624.66 | 14,055.41 | 12,583.04 | 11,443.33 | | 0 |
| JUL | 12,963.86 | 12,634.01 | 15,585.10 | 13,441.52 | 11,693.95 | 13,764.01 | 12,308.03 | 11,499.93 | | 0 |
| AUG | 12,764.59 | 10,795.61 | 18,325.68 | 5,992.93 | 12,955.62 | 28,529.60 | 30,099.57 | 31,710.18 | | 0 |
| SEP | 12,697.16 | 12,200.64 | 15,009.66 | 13,899.07 | 13,404.09 | 13,585.78 | 11,264.73 | 11,532.25 | | 0 |
| TOTAL | \$157,012.65 | \$145,641.48 | \$180,930.31 | \$181,381.27 | \$147,204.03 | \$216,003.65 | \$197,073.72 | \$219,277.84 | \$43,051.21 | |

1995-Present **\$3,386,416.26**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: 0.61%



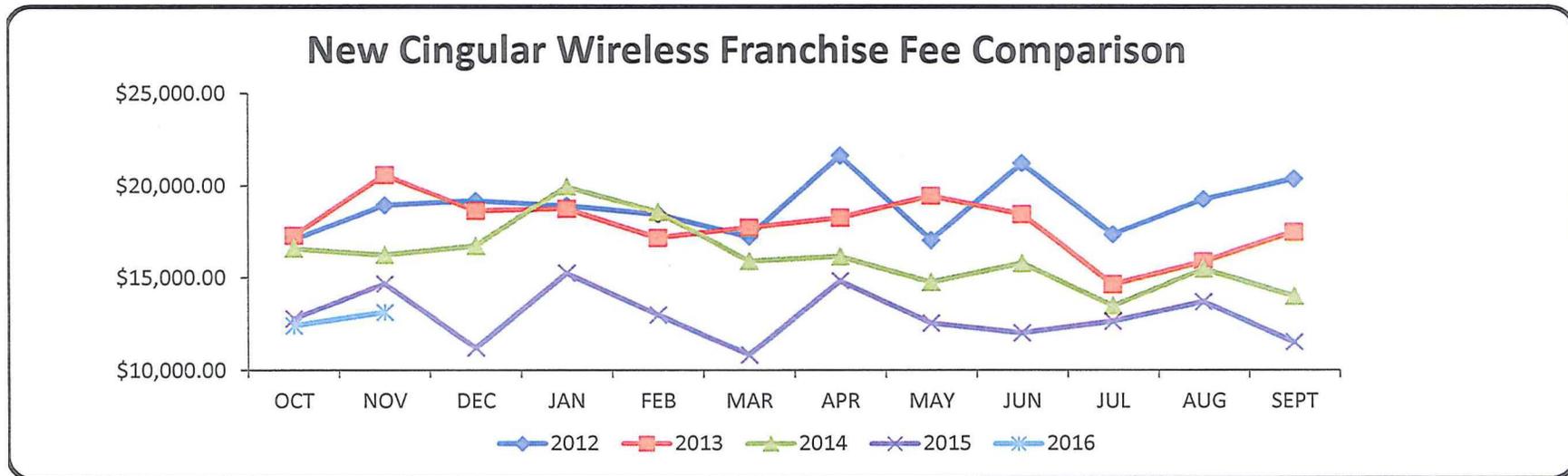
**started keeping track of Southwestern Bell Telephone Company Video Service Franchise Fees for Fiscal Year 2012/2013

NEW CINGULAR WIRELESS FRANCHISE FEE REPORT

| <u>MONTH</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>Increase/ Decrease</u> |
|--------------|---------------------|---------------------|---------------------|---------------------|--------------------|-------------------------------|
| OCT | \$17,046.41 | \$17,257.00 | \$16,581.28 | \$12,781.29 | \$12,423.99 | -2.8% |
| NOV | 18,928.26 | 20,599.82 | 16,240.07 | 14,677.75 | 13,136.75 | -10.5% |
| DEC | 19,181.77 | 18,625.83 | 16,717.33 | 11,217.67 | | 0 |
| JAN | 18,912.84 | 18,740.96 | 19,970.37 | 15,254.34 | | 0 |
| FEB | 18,447.14 | 17,141.00 | 18,569.60 | 13,009.82 | | 0 |
| MAR | 17,221.07 | 17,708.96 | 15,903.27 | 10,838.40 | | 0 |
| APR | 21,663.67 | 18,245.17 | 16,154.02 | 14,841.57 | | 0 |
| MAY | 17,033.61 | 19,454.59 | 14,774.95 | 12,562.86 | | 0 |
| JUN | 21,252.55 | 18,445.10 | 15,804.53 | 12,039.27 | | 0 |
| JUL | 17,356.37 | 14,644.81 | 13,495.54 | 12,657.00 | | 0 |
| AUG | 19,263.90 | 15,863.44 | 15,495.35 | 13,712.15 | | 0 |
| SEPT | 20,408.73 | 17,477.95 | 14,037.11 | 11,537.42 | | 0 |
| TOTAL | \$209,669.91 | \$214,204.63 | \$193,743.42 | \$155,129.54 | \$25,560.74 | |

2012-PRESENT **\$798,308.24**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: **-6.91%**

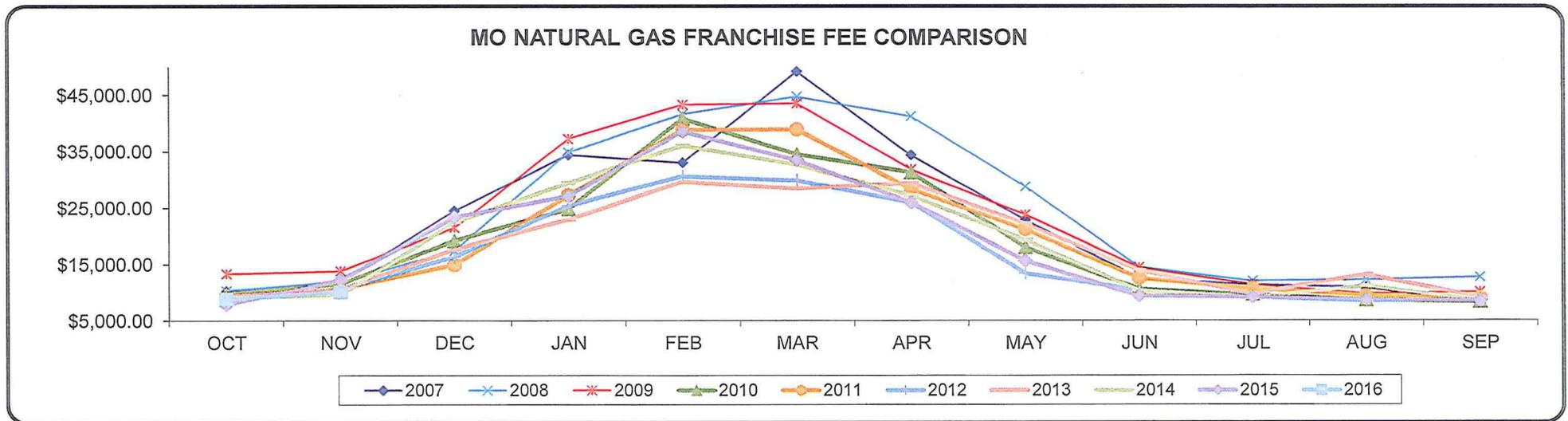


LACLEDE GAS FRANCHISE FEE REPORT

| MONTH | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | Increase/ Decrease |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|-----------------------|
| OCT | \$10,295.08 | \$10,425.11 | \$13,408.57 | \$9,827.42 | \$9,012.87 | \$9,259.90 | \$9,448.88 | \$9,062.72 | \$7,912.15 | \$8,827.09 | 11.6% |
| NOV | 12,045.39 | 12,018.04 | 13,882.53 | 11,637.29 | 10,780.86 | 10,710.02 | 10,569.18 | 9,671.87 | 12,271.78 | 10,132.09 | -17.4% |
| DEC | 24,526.50 | 17,508.94 | 21,528.39 | 19,214.08 | 15,018.83 | 16,406.66 | 17,697.98 | 22,483.85 | 23,357.46 | | 0 |
| JAN | 34,439.05 | 34,889.07 | 37,321.05 | 24,863.26 | 27,290.28 | 25,436.86 | 22,953.48 | 29,473.09 | 27,155.50 | | 0 |
| FEB | 33,041.41 | 41,668.83 | 43,376.64 | 40,913.41 | 38,896.44 | 30,690.36 | 29,713.54 | 36,106.37 | 38,594.62 | | 0 |
| MAR | 49,233.15 | 44,802.90 | 43,588.99 | 34,553.25 | 38,984.77 | 29,962.03 | 28,525.13 | 32,770.66 | 33,524.99 | | 0 |
| APR | 34,437.30 | 41,319.98 | 31,897.91 | 31,384.49 | 28,427.51 | 26,053.64 | 29,490.00 | 27,285.52 | 26,053.11 | | 0 |
| MAY | 22,919.98 | 28,861.09 | 23,844.64 | 18,109.86 | 21,261.06 | 13,515.35 | 22,237.77 | 19,399.81 | 15,707.15 | | 0 |
| JUN | 12,604.58 | 14,575.82 | 14,502.36 | 10,709.45 | 12,617.26 | 10,538.59 | 14,008.46 | 10,421.45 | 9,473.56 | | 0 |
| JUL | 11,467.13 | 12,140.74 | 11,457.96 | 9,750.32 | 10,805.39 | 9,227.31 | 9,825.41 | 9,135.48 | 9,266.94 | | 0 |
| AUG | 10,969.57 | 12,359.98 | 9,852.66 | 8,735.80 | 9,553.18 | 8,590.31 | 13,243.73 | 11,236.67 | 8,831.94 | | 0 |
| SEP | 8,148.81 | 12,826.07 | 10,154.87 | 8,469.55 | 9,034.32 | 8,759.74 | 9,205.41 | 8,679.59 | 8,594.33 | | 0 |
| TOTAL | \$264,127.95 | \$283,396.57 | \$274,816.57 | \$228,168.18 | \$231,682.77 | \$199,150.77 | \$216,918.97 | \$225,727.08 | \$220,743.53 | \$18,959.18 | |

1995-Present **\$3,587,157.03**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -6.07%

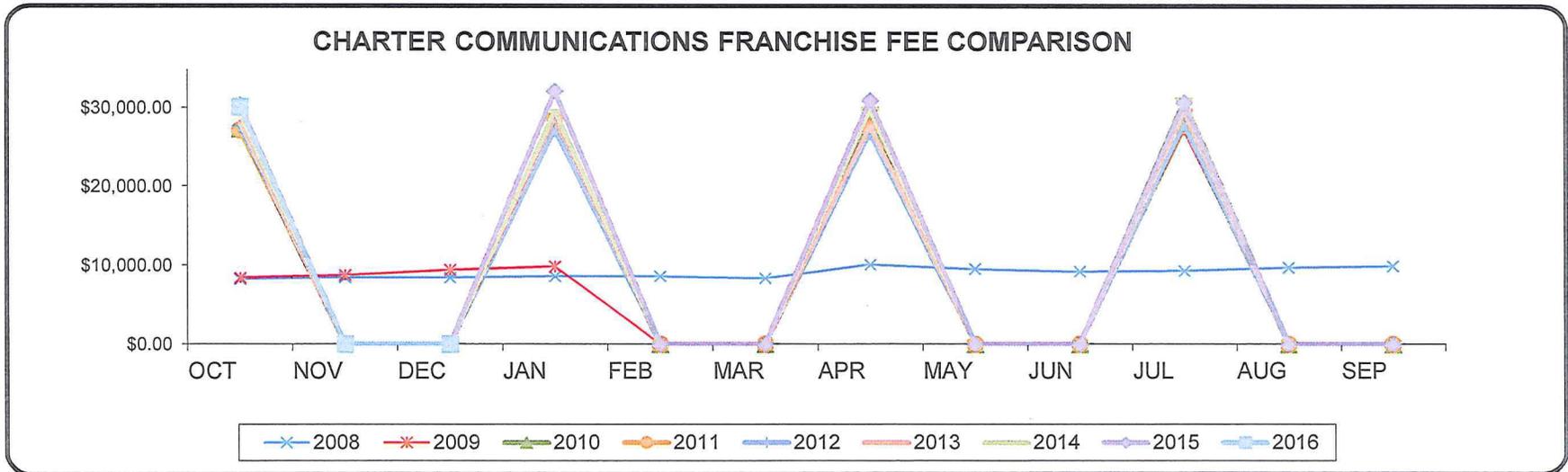


CHARTER COMMUNICATIONS FRANCHISE FEE REPORT

| <u>MONTH</u> | <u>2008</u> | <u>2009</u> | <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>Increase/ Decrease</u> |
|--------------|---------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|-------------------------------|
| OCT | \$8,243.50 | \$8,409.73 | \$27,250.59 | \$27,149.48 | \$27,675.15 | \$28,078.83 | \$29,249.86 | \$30,329.27 | \$30,087.73 | -0.8% |
| NOV | 8,437.70 | 8,743.59 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| DEC | 8,408.77 | 9,397.77 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| JAN | 8,587.63 | 9,838.42 | 28,544.73 | 28,748.80 | 27,278.56 | 28,994.02 | 29,572.65 | 32,117.27 | | 0 |
| FEB | 8,590.46 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| MAR | 8,360.33 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| APR | 10,108.19 | 26,627.07 | 28,517.24 | 27,548.32 | 26,889.68 | 27,702.13 | 29,915.13 | 30,952.64 | | 0 |
| MAY | 9,573.02 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| JUN | 9,240.23 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| JUL | 9,328.20 | 27,237.64 | 27,772.21 | 27,824.33 | 27,955.33 | 29,722.85 | 31,128.65 | 30,709.42 | | 0 |
| AUG | 9,737.18 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| SEP | 9,924.12 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| TOTAL | \$108,539.33 | \$90,254.22 | \$112,084.77 | \$111,270.93 | \$109,798.72 | \$114,497.83 | \$119,866.29 | \$124,108.60 | \$30,087.73 | |

1995-Present **\$2,060,340.23**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -0.8%



Administration/Operations Committee Report
FINANCE DEPARTMENT – End of Month Report

December 2015

Monthly operations for the Finance Department include:

COLLECTOR'S OFFICE:

- * In this month; 7,348 collection transactions totaling \$2,385,420.10 were processed through accounting system.
- * 762 customers paid using Credit Cards (146 utility-in person, 581 utility-online, 19 court- online & 16 court-in person) totaling \$50,533.84.
- * 936 utility customers paid via Check Free (ACH), totaling \$50,332.33.
- * 95 utility customers paid via iPay Solutions (ACH), totaling \$5,214.57
- * 0 Big Driver receipts totaling \$0.00. 0 Pool receipts totaling \$0.00.
- * 49 utility customers have paid deposits for new or transferred accounts totaling \$5,100.00.
- * 10 business licenses were issued/renewed totaling \$598.00. 0 liquor licenses was issued/renewed totaling \$0.00.
- * Construction escrow deposits collected \$700.00 *Street excavation deposits collected \$0.00 *Landlord Security deposits collected \$0.00. *Cigarette tax collected totaled \$5,260.25.
- * Franklin County tax collections totaled \$658,900.53. *Delinquent Taxes City - RE: \$76,580.16 PP: \$38,908.88
- *Delinquent Taxes Library - RE: \$7,722.76 PP: \$4,162.45. * Motor fuel tax revenues totaled \$4,512.07.
- *Federal Grants (4) totaling; \$4,504.40. *State Grants (0) totaling; \$0.00. *FEMA Grants (0) totaling; \$0.00.

Franchise Fees:

- * Ameren \$99,254.66. * AT&T (SWB) franchise fee \$11,318.83. *New Cingular Wireless \$11,300.89 *Laclede Gas \$15,391.95 *Charter Communications (quarterly) \$0.00.* 1% City Sales Tax totaled \$393,531.59. *Local Use tax totaled \$35,667.91.* Transportation Sales tax totaled \$196,765.76. *Capital Improvement Sales Tax totaled \$196,765.87.

TREASURER RESPONSIBILITIES:

FINANCIAL OPERATIONS:

* ACCOUNTS PAYABLE –

- Invoice items processed: 720.
- Checks issued –225 (this includes (12) check runs) for the amount of \$1,303,251.62.
- Credit Card Fees (ETS) paid totaled \$981.22 (\$71.58 for court and \$909.64 for Utilities).
- Postage used this month totaled \$1,004.30.

* GENERAL DUTIES –

- Postings of journals to the General Ledger which were created during transaction processing of utility billing, cash receipts/revenue transactions, accounts receivable, accounts payable and payroll.
- Distribution of approved purchase orders.
- Adjusting entries to correct transaction errors and record monthly allocations.

* PAYROLL-

- Payrolls (3) totaling \$689,496.43. This includes (9) checks and (512) direct deposits and related benefit costs. \$160,768.35 Federal Taxes paid. \$54,500.00 State Taxes paid. \$92,765.99 FICA Taxes paid.

* ACCOUNTS RECEIVABLE -

Utilities (Water - Sewer -Trash):

- Billing totals: \$368,023.21; Number of invoices (6,386) number of gallons billed: 39,747,077.
- Final billings sent (86) totaling \$2,683.17. (71 on the shutoff list, (this involves amounts over \$50) with (25) actual shutoffs done. Of those, 25 paid and were turned back on with reconnection fees totaling \$625.00.
- Refunds (21) totaling \$651.45. (1) Returned checks (NSF), fee collected: \$25.00.
- Bank auto draft collections (737) totaled \$37,985.35. Credit Card draft collections (67) totaled \$2,816.72. (0) Returned Bank auto draft, fees collected: \$0.00.

Landfill and Miscellaneous:

- Landfill invoices (113) sent totaling \$89,876.58 including (2) leachate invoices totaling \$7,140.00. Miscellaneous invoices (47) (rent/lease, dispatch services, etc.) totaling \$18,440.88. Public Works invoices (19) totaling \$18,385.99; Return Checks (0) totaling \$0.00, fee collected: \$0.00.

MANAGEMENT:

- Supervise and assist staff in resolution of problems.
- Monitor cash flow and investments.
- Monitor budget appropriations and authorizations for processing expenditures.
- Make appropriate wire transfers for debt service, payroll and Phoenix Center II CID.
- Monitor all financial accounting processes.
- Monitor utility billing process to insure utility bills are accurate and mailed timely.

MISCELLANEOUS:

- Process cash receipts for utilities, landfill, permits, various departments and miscellaneous receipts.
- Calculate interest and mail monthly statements for account receivable.
- Prepare various reports on sales tax, franchise fees, and major revenue sources.
- Prepare P.O.'s, process invoices for payment and timely mail checks to vendors.
- Calculate payroll and prepare payroll checks/direct deposits and applicable benefits and deduction reports.
- Plan for annual audit. Audit fieldwork began December 28th.

WASHINGTON 1% SALES TAX

| | | | | | |
|-----------------------------------------|--------------|-------------------------|--------------|--------------|--------------|
| Previous Years 1970 -1990 Total: | | \$ 15,522,628.91 | | | |
| 1990-1991 | 1,548,211.84 | 2000-2001 | 2,614,947.25 | 2010-2011 | 3,613,372.27 |
| 1991-1992 | 1,672,769.14 | 2001-2002 | 2,665,810.02 | 2011-2012 | 3,698,652.72 |
| 1992-1993 | 1,784,767.71 | 2002-2003 | 2,875,714.84 | 2012-2013 | 3,760,065.80 |
| 1993-1994 | 1,963,897.71 | 2003-2004 | 3,155,590.86 | 2013-2014 | 3,912,118.45 |
| 1994-1995 | 2,099,507.07 | 2004-2005 | 3,187,693.12 | 2014-2015 | 4,204,694.99 |
| 1995-1996 | 2,109,380.53 | 2005-2006 | 3,345,292.87 | 2015-Present | 1,028,540.41 |
| 1996-1997 | 2,169,892.95 | 2006-2007 | 3,445,234.45 | | |
| 1997-1998 | 2,267,995.17 | 2007-2008 | 3,773,268.98 | | |
| 1998-1999 | 2,412,223.65 | 2008-2009 | 3,556,222.39 | | |
| 1999-2000 | 2,570,088.01 | 2009-2010 | 3,497,829.39 | | |
| COLLECTION TO DATE: | | \$ 88,456,411.50 | | | |

| MONTH | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | Monthly % Increase/ Decrease |
|---------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|---------------------------------|
| OCTOBER | \$ 292,032.88 | \$ 289,981.69 | \$ 299,811.29 | \$ 258,132.97 | \$ 322,215.68 | \$ 340,999.80 | 5.83% |
| NOVEMBER | 178,913.24 | 221,470.74 | 245,399.60 | 267,546.13 | 285,712.19 | 294,009.02 | 2.90% |
| DECEMBER | 355,374.13 | 397,861.68 | 351,227.53 | 330,994.19 | 362,186.60 | 393,531.59 | 8.65% |
| JANUARY | 291,252.48 | 335,676.69 | 300,296.02 | 316,472.49 | 397,583.68 | | |
| FEBRUARY | 314,343.36 | 232,947.48 | 316,239.76 | 339,049.11 | 315,611.21 | | |
| MARCH | 272,083.55 | 388,615.40 | 368,351.05 | 305,321.16 | 368,572.00 | | |
| APRIL | 336,871.23 | 342,585.73 | 297,520.96 | 304,712.85 | 350,563.22 | | |
| MAY | 228,551.10 | 192,428.66 | 205,586.29 | 357,248.60 | 277,962.54 | | |
| JUNE | 353,408.74 | 381,146.39 | 387,501.72 | 310,068.05 | 406,902.66 | | |
| JULY | 368,038.19 | 327,575.87 | 346,906.10 | 464,401.53 | 396,330.13 | | |
| AUGUST | 206,758.22 | 202,883.60 | 239,933.34 | 269,841.78 | 254,968.15 | | |
| SEPTEMBER | 415,745.15 | 385,478.79 | 401,292.14 | 388,329.59 | 466,086.93 | | |
| TOTALS | \$ 3,613,372.27 | \$ 3,698,652.72 | \$ 3,760,065.80 | \$ 3,912,118.45 | \$ 4,204,694.99 | \$ 1,028,540.41 | |

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO
PRESENT:

6.02%

FISCAL YEAR END PERCENTAGE (POS-
OCTOBER TO SEPTEMBER) Shown Once A Year
on November Report.

1/2 % CAPITAL IMPROVEMENT SALES TAX

EFFECTIVE: 07-01-89

EFFECTIVE: 07-01-89

| | | |
|-------------------|-----------|------------------|
| EXPIRED: 06-30-94 | 1989-1994 | 4,111,148.43 |
| EXPIRED: 06-30-02 | 1994-2002 | 9,410,782.24 |
| EXPIRED: 06-30-10 | 2002-2010 | 13,334,617.88 |
| EXPIRES: 06-30-18 | 2010-2018 | \$ 10,399,151.74 |

TOTAL COLLECTIONS TO CURRENT DATE \$ 37,255,700.29

| MONTH | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | Monthly % Increase/ Decrease |
|---------------|------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|------------------------------------|
| OCTOBER | \$ 146,016.47 | \$ 144,990.96 | \$ 149,905.59 | \$ 129,282.62 | \$ 161,107.69 | \$ 170,499.84 | 5.83% |
| NOVEMBER | 89,456.54 | 110,735.31 | 122,665.68 | 133,773.33 | 142,855.95 | 147,004.44 | 2.90% |
| DECEMBER | 177,687.13 | 198,930.58 | 175,545.43 | 165,263.46 | 181,093.25 | 196,765.87 | 8.65% |
| JANUARY | 145,626.26 | 167,838.53 | 150,186.08 | 158,247.98 | 198,791.64 | | |
| FEBRUARY | 157,171.78 | 116,473.63 | 158,119.77 | 169,520.15 | 157,805.66 | | |
| MARCH | 136,041.63 | 194,307.70 | 184,175.14 | 152,653.02 | 184,286.03 | | |
| APRIL | 168,435.36 | 171,293.05 | 148,760.62 | 152,356.74 | 175,281.51 | | |
| MAY | 114,275.46 | 96,214.34 | 102,793.25 | 178,624.09 | 138,981.32 | | |
| JUNE | 176,704.60 | 190,573.08 | 193,750.98 | 155,034.08 | 203,451.34 | | |
| JULY | 184,019.06 | 163,787.92 | 173,453.00 | 232,200.60 | 198,165.05 | | |
| AUGUST | 103,379.13 | 101,441.79 | 119,966.76 | 134,920.80 | 127,484.01 | | |
| SEPTEMBER | 207,872.40 | 192,739.31 | 200,646.15 | 194,164.66 | 233,043.27 | | |
| TOTALS | \$ 1,806,685.82 | \$ 1,849,326.20 | \$ 1,879,968.45 | \$ 1,956,041.53 | \$ 2,102,346.72 | \$ 514,270.15 | |

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO PRESENT:

6.02%

FISCAL YEAR END PERCENTAGE
(POS- OCTOBER TO SEPTEMBER)

Shown Once A Year on November
Report.

LOCAL USE TAX

| MONTH | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | Monthly % Increase/ Decrease |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------------------|
| OCTOBER | \$ 30,917.10 | \$ 27,488.48 | \$ 32,909.43 | \$ 33,312.19 | \$ 31,939.99 | \$ 41,107.57 | 28.70% |
| NOVEMBER | 37,911.52 | 35,347.95 | 33,530.80 | 57,041.89 | 39,689.38 | 38,629.86 | -2.67% |
| DECEMBER | 38,115.09 | 36,708.77 | 39,878.28 | 27,444.57 | 19,842.68 | 35,667.91 | 79.75% |
| JANUARY | 31,685.09 | 25,681.62 | 35,302.29 | 39,436.96 | 18,771.89 | | |
| FEBRUARY | 42,783.37 | 45,250.63 | 49,145.13 | 60,108.24 | 56,934.67 | | |
| MARCH | 29,232.08 | 37,589.12 | 34,500.54 | 31,924.09 | 52,588.73 | | |
| APRIL | 35,470.32 | 36,410.33 | 21,162.71 | 29,274.06 | 39,895.13 | | |
| MAY | 35,942.86 | 33,100.23 | 40,030.79 | 39,309.81 | 51,160.61 | | |
| JUNE | 30,361.97 | 38,389.90 | 37,828.09 | 34,549.14 | 23,755.92 | | |
| JULY | 41,160.59 | 38,296.32 | 32,573.48 | 42,923.16 | 36,718.28 | | |
| AUGUST | 27,057.25 | 35,508.90 | 34,466.35 | 39,379.07 | 40,034.72 | | |
| SEPTEMBER | 67,630.99 | 52,859.41 | 36,514.38 | 36,183.10 | 38,837.45 | | |
| TOTAL | \$448,268.23 | \$442,631.66 | \$427,842.27 | \$470,886.28 | \$450,169.45 | \$115,405.34 | |

COLLECTIONS 1998 TO PRESENT: **\$ 6,321,654.49**

OVERALL PERCENTAGE
GROWTH/(REDUCTION) FOR OCTOBER
TO PRESENT: **26.16%**

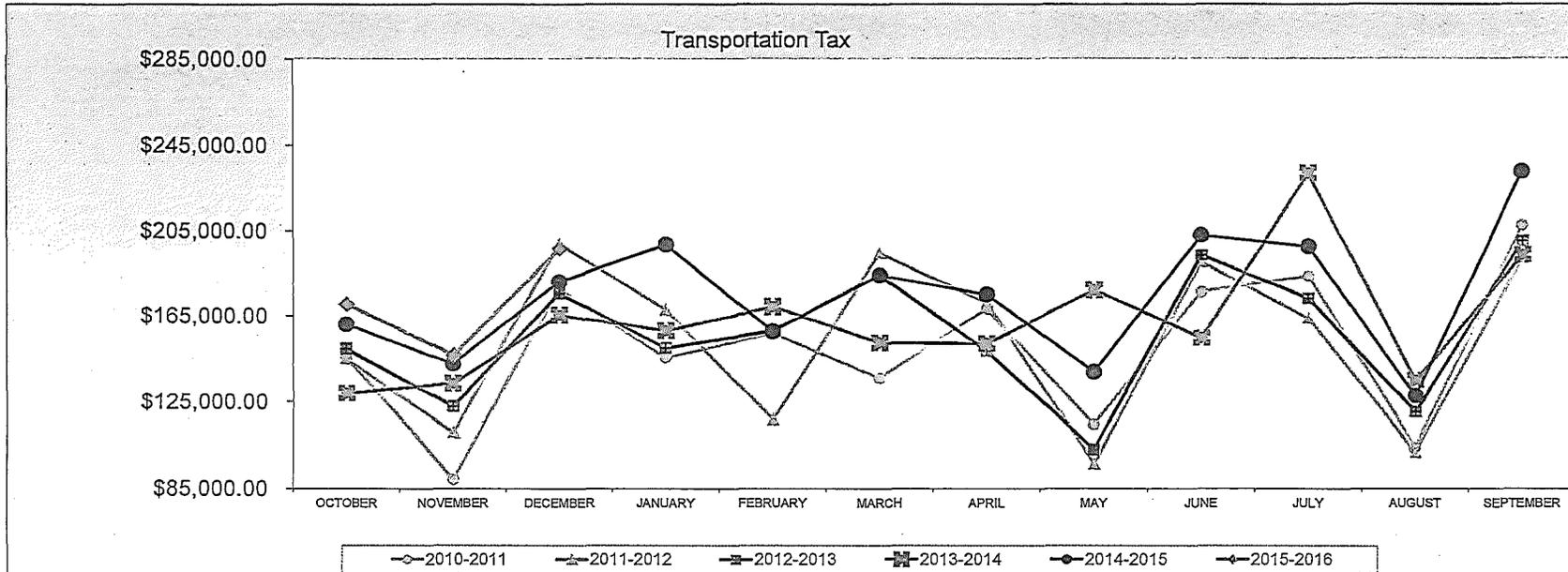
1/2 % TRANSPORTATION SALES TAX

| MONTH | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | Monthly % Increase/ Decrease |
|---------------|------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|------------------------------|
| OCTOBER | \$ 145,972.89 | \$ 145,120.16 | \$ 149,905.71 | \$ 129,066.45 | \$ 161,107.79 | \$ 170,499.34 | 5.83% |
| NOVEMBER | 89,437.31 | 110,735.46 | 122,694.65 | 133,772.74 | 142,855.97 | 147,004.51 | 2.90% |
| DECEMBER | 177,667.55 | 198,930.26 | 175,547.03 | 165,496.84 | 181,093.25 | 196,765.76 | 8.65% |
| JANUARY | 145,626.04 | 167,838.37 | 150,186.07 | 158,236.29 | 198,791.80 | | |
| FEBRUARY | 157,114.39 | 116,473.64 | 158,119.78 | 169,500.34 | 157,805.36 | | |
| MARCH | 136,023.70 | 194,287.93 | 184,174.85 | 152,660.68 | 184,286.08 | | |
| APRIL | 168,494.40 | 171,293.01 | 148,760.60 | 152,351.79 | 175,281.35 | | |
| MAY | 114,202.21 | 96,166.41 | 102,792.97 | 177,386.86 | 138,981.19 | | |
| JUNE | 176,701.87 | 190,573.43 | 193,751.29 | 155,033.96 | 203,451.14 | | |
| JULY | 184,019.15 | 163,768.67 | 173,452.98 | 232,200.78 | 198,165.06 | | |
| AUGUST | 103,378.29 | 101,423.54 | 119,966.65 | 134,920.91 | 127,483.86 | | |
| SEPTEMBER | 207,872.41 | 192,739.16 | 200,646.25 | 194,164.70 | 233,043.30 | | |
| TOTALS | \$ 1,806,510.21 | \$ 1,849,350.04 | \$ 1,879,998.83 | \$ 1,954,792.34 | \$ 2,102,346.15 | \$ 514,269.61 | |

COLLECTIONS 2005 TO PRESENT: \$18,615,449.92

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO
PRESENT: 6.02%

FISCAL YEAR END PERCENTAGE
(POS- OCTOBER TO SEPTEMBER) Shown
Once A Year on November Report.



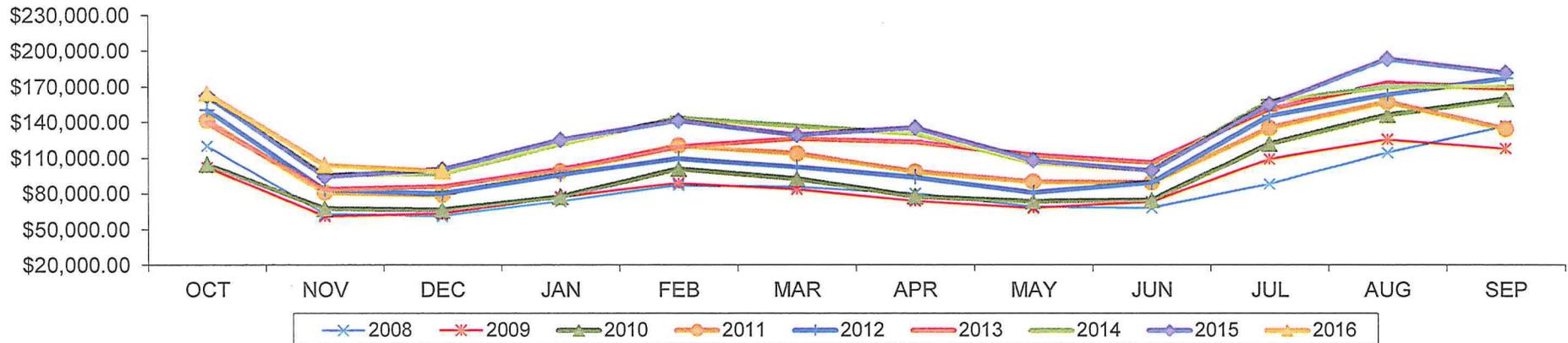
AMEREN U E FRANCHISE FEE REPORT

| <u>MONTH</u> | <u>2008</u> | <u>2009</u> | <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>Increase/ Decrease</u> |
|--------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|-------------------------------|
| OCT | \$120,610.00 | \$102,485.59 | \$105,124.18 | \$141,772.88 | \$150,832.45 | \$139,853.11 | \$161,967.65 | \$162,777.06 | \$164,412.59 | 1.00% |
| NOV | 63,606.01 | 61,461.75 | 68,099.12 | 81,521.88 | 83,813.07 | 83,664.43 | 96,626.77 | 94,748.58 | 104,441.67 | 10.23% |
| DEC | 61,923.91 | 63,450.46 | 66,720.46 | 79,622.52 | 80,297.08 | 86,085.23 | 97,081.51 | 100,789.73 | 99,254.66 | -1.52% |
| JAN | 73,807.80 | 77,513.17 | 77,697.31 | 99,051.77 | 96,116.53 | 100,829.33 | 122,046.71 | 125,423.36 | | 0 |
| FEB | 87,244.33 | 88,914.17 | 101,103.43 | 120,737.15 | 109,768.12 | 119,435.62 | 143,573.59 | 141,256.13 | | 0 |
| MAR | 85,912.23 | 83,720.55 | 93,004.35 | 114,035.49 | 102,725.79 | 126,557.75 | 137,069.04 | 129,381.65 | | 0 |
| APR | 80,266.50 | 74,092.92 | 77,963.05 | 98,742.13 | 93,960.78 | 123,507.13 | 130,783.22 | 135,281.52 | | 0 |
| MAY | 69,419.96 | 68,136.59 | 73,810.83 | 90,234.96 | 80,909.43 | 112,412.77 | 106,620.25 | 108,246.36 | | 0 |
| JUN | 68,322.83 | 73,246.19 | 74,807.15 | 89,594.24 | 89,399.83 | 106,609.87 | 99,944.03 | 99,528.70 | | 0 |
| JUL | 88,380.71 | 109,112.06 | 121,965.39 | 135,102.51 | 145,252.08 | 150,598.14 | 157,653.27 | 155,164.70 | | 0 |
| AUG | 114,710.39 | 125,584.43 | 146,100.14 | 157,273.41 | 163,516.90 | 173,075.38 | 170,137.38 | 193,194.92 | | 0 |
| SEP | 137,110.04 | 118,050.37 | 159,661.51 | 134,516.80 | 177,192.06 | 168,964.30 | 170,627.43 | 181,662.41 | | 0 |
| TOTAL | \$1,051,314.71 | \$1,045,768.25 | \$1,166,056.92 | \$1,342,205.74 | \$1,373,784.12 | \$1,491,593.06 | \$1,594,130.85 | \$1,627,455.12 | \$368,108.92 | |

1995-Present **\$21,993,108.85**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: 2.73%

AMEREN FRANCHISE FEE COMPARISON



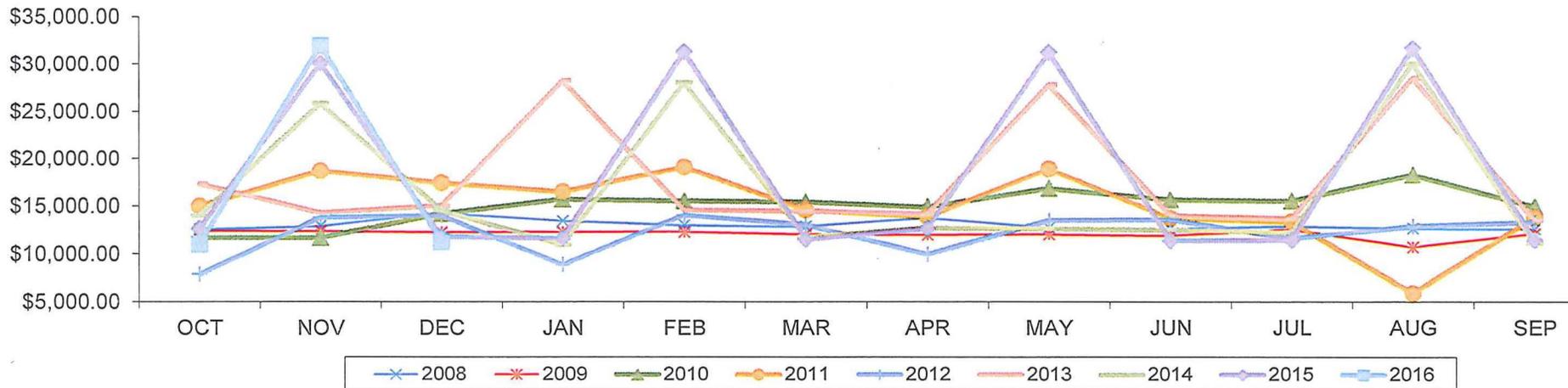
AT +T (SWB) FRANCHISE FEE REPORT

| MONTH | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | Increase/ Decrease |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|-----------------------|
| OCT | \$12,610.85 | \$12,444.10 | \$11,755.89 | \$14,992.32 | \$7,945.64 | \$17,317.49 | \$14,031.72 | \$12,688.30 | \$11,065.92 | -12.8% |
| NOV | 12,966.03 | 12,434.07 | 11,749.30 | 18,713.04 | 13,844.27 | 14,307.02 | 25,878.27 | 30,100.56 | 31,985.29 | 6.3% |
| DEC | 14,329.74 | 12,283.48 | 14,233.63 | 17,444.68 | 14,046.08 | 15,033.53 | 14,581.17 | 11,873.92 | 11,318.83 | -4.7% |
| JAN | 13,497.72 | 12,321.03 | 15,729.82 | 16,530.57 | 8,936.99 | 28,235.50 | 11,018.44 | 11,684.09 | | 0 |
| FEB | 13,048.16 | 12,328.77 | 15,561.00 | 19,120.02 | 14,092.11 | 14,627.59 | 28,038.99 | 31,292.91 | | 0 |
| MAR | 12,889.09 | 12,089.23 | 15,450.81 | 14,585.83 | 13,093.01 | 14,522.40 | 11,795.51 | 11,522.69 | | 0 |
| APR | 13,786.37 | 12,048.17 | 14,935.67 | 13,935.70 | 10,030.23 | 14,228.95 | 12,779.58 | 12,690.53 | | 0 |
| MAY | 12,778.74 | 12,103.48 | 16,878.98 | 18,925.37 | 13,537.38 | 27,796.37 | 12,694.67 | 31,239.15 | | 0 |
| JUN | 12,680.34 | 11,958.89 | 15,714.77 | 13,800.22 | 13,624.66 | 14,055.41 | 12,583.04 | 11,443.33 | | 0 |
| JUL | 12,963.86 | 12,634.01 | 15,585.10 | 13,441.52 | 11,693.95 | 13,764.01 | 12,308.03 | 11,499.93 | | 0 |
| AUG | 12,764.59 | 10,795.61 | 18,325.68 | 5,992.93 | 12,955.62 | 28,529.60 | 30,099.57 | 31,710.18 | | 0 |
| SEP | 12,697.16 | 12,200.64 | 15,009.66 | 13,899.07 | 13,404.09 | 13,585.78 | 11,264.73 | 11,532.25 | | 0 |
| TOTAL | \$157,012.65 | \$145,641.48 | \$180,930.31 | \$181,381.27 | \$147,204.03 | \$216,003.65 | \$197,073.72 | \$219,277.84 | \$54,370.04 | |

1995-Present **\$3,397,735.09**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -0.54%

AT&T (SWB) FRANCHISE FEE COMPARISON



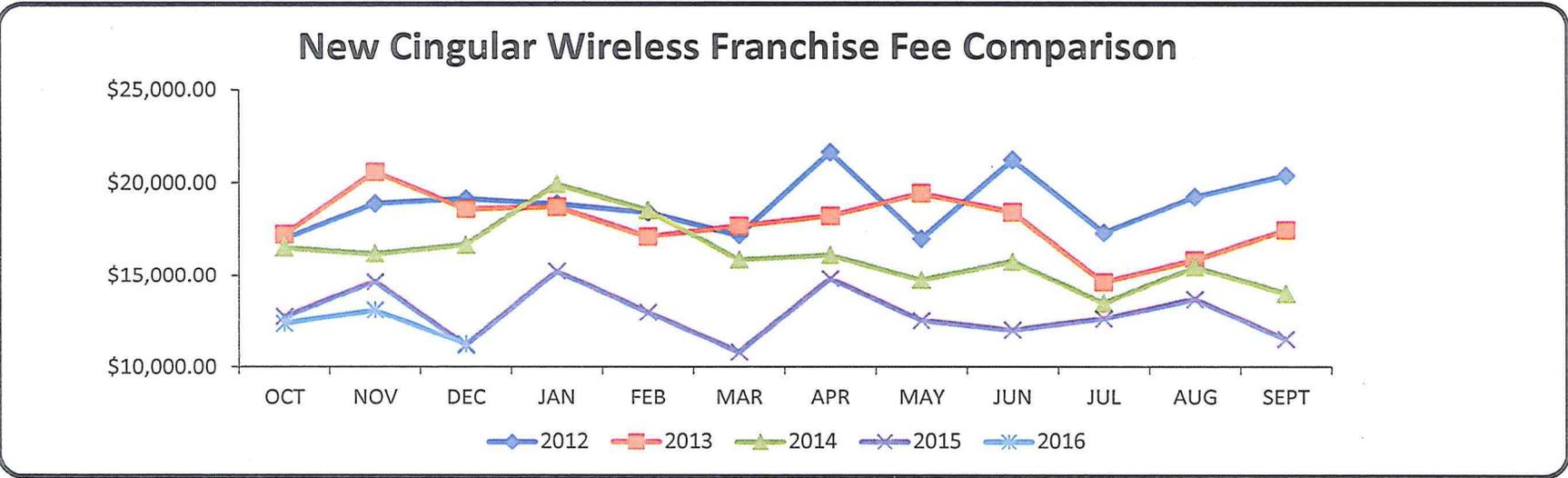
**started keeping track of Southwestern Bell Telephone Company Video Service Franchise Fees for Fiscal Year 2012/2013

NEW CINGULAR WIRELESS FRANCHISE FEE REPORT

| <u>MONTH</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>Increase/ Decrease</u> |
|--------------|---------------------|---------------------|---------------------|---------------------|--------------------|-------------------------------|
| OCT | \$17,046.41 | \$17,257.00 | \$16,581.28 | \$12,781.29 | \$12,423.99 | -2.8% |
| NOV | 18,928.26 | 20,599.82 | 16,240.07 | 14,677.75 | 13,136.75 | -10.5% |
| DEC | 19,181.77 | 18,625.83 | 16,717.33 | 11,217.67 | 11,300.89 | 0.7% |
| JAN | 18,912.84 | 18,740.96 | 19,970.37 | 15,254.34 | | 0 |
| FEB | 18,447.14 | 17,141.00 | 18,569.60 | 13,009.82 | | 0 |
| MAR | 17,221.07 | 17,708.96 | 15,903.27 | 10,838.40 | | 0 |
| APR | 21,663.67 | 18,245.17 | 16,154.02 | 14,841.57 | | 0 |
| MAY | 17,033.61 | 19,454.59 | 14,774.95 | 12,562.86 | | 0 |
| JUN | 21,252.55 | 18,445.10 | 15,804.53 | 12,039.27 | | 0 |
| JUL | 17,356.37 | 14,644.81 | 13,495.54 | 12,657.00 | | 0 |
| AUG | 19,263.90 | 15,863.44 | 15,495.35 | 13,712.15 | | 0 |
| SEPT | 20,408.73 | 17,477.95 | 14,037.11 | 11,537.42 | | 0 |
| TOTAL | \$209,669.91 | \$214,204.63 | \$193,743.42 | \$155,129.54 | \$36,861.63 | |

2012-PRESENT \$809,609.13

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -4.69%



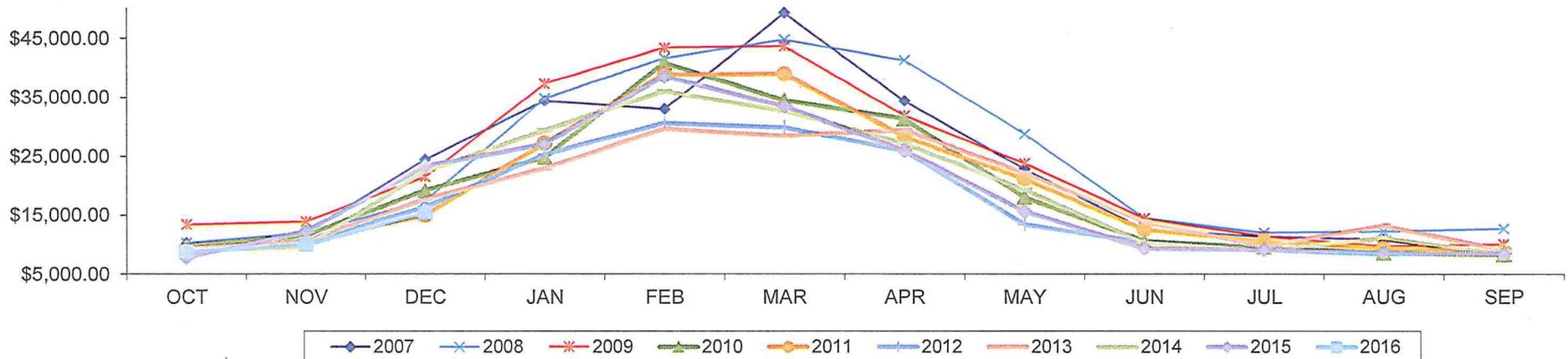
LACLEDE GAS FRANCHISE FEE REPORT

| <u>MONTH</u> | <u>2007</u> | <u>2008</u> | <u>2009</u> | <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>Increase/ Decrease</u> |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|-------------------------------|
| OCT | \$10,295.08 | \$10,425.11 | \$13,408.57 | \$9,827.42 | \$9,012.87 | \$9,259.90 | \$9,448.88 | \$9,062.72 | \$7,912.15 | \$8,827.09 | 11.6% |
| NOV | 12,045.39 | 12,018.04 | 13,882.53 | 11,637.29 | 10,780.86 | 10,710.02 | 10,569.18 | 9,671.87 | 12,271.78 | 10,132.09 | -17.4% |
| DEC | 24,526.50 | 17,508.94 | 21,528.39 | 19,214.08 | 15,018.83 | 16,406.66 | 17,697.98 | 22,483.85 | 23,357.46 | 15,391.95 | -34.1% |
| JAN | 34,439.05 | 34,889.07 | 37,321.05 | 24,863.26 | 27,290.28 | 25,436.86 | 22,953.48 | 29,473.09 | 27,155.50 | | 0 |
| FEB | 33,041.41 | 41,668.83 | 43,376.64 | 40,913.41 | 38,896.44 | 30,690.36 | 29,713.54 | 36,106.37 | 38,594.62 | | 0 |
| MAR | 49,233.15 | 44,802.90 | 43,588.99 | 34,553.25 | 38,984.77 | 29,962.03 | 28,525.13 | 32,770.66 | 33,524.99 | | 0 |
| APR | 34,437.30 | 41,319.98 | 31,897.91 | 31,384.49 | 28,427.51 | 26,053.64 | 29,490.00 | 27,285.52 | 26,053.11 | | 0 |
| MAY | 22,919.98 | 28,861.09 | 23,844.64 | 18,109.86 | 21,261.06 | 13,515.35 | 22,237.77 | 19,399.81 | 15,707.15 | | 0 |
| JUN | 12,604.58 | 14,575.82 | 14,502.36 | 10,709.45 | 12,617.26 | 10,538.59 | 14,008.46 | 10,421.45 | 9,473.56 | | 0 |
| JUL | 11,467.13 | 12,140.74 | 11,457.96 | 9,750.32 | 10,805.39 | 9,227.31 | 9,825.41 | 9,135.48 | 9,266.94 | | 0 |
| AUG | 10,969.57 | 12,359.98 | 9,852.66 | 8,735.80 | 9,553.18 | 8,590.31 | 13,243.73 | 11,236.67 | 8,831.94 | | 0 |
| SEP | 8,148.81 | 12,826.07 | 10,154.87 | 8,469.55 | 9,034.32 | 8,759.74 | 9,205.41 | 8,679.59 | 8,594.33 | | 0 |
| TOTAL | \$264,127.95 | \$283,396.57 | \$274,816.57 | \$228,168.18 | \$231,682.77 | \$199,150.77 | \$216,918.97 | \$225,727.08 | \$220,743.53 | \$34,351.13 | |

1995-Present **\$3,602,548.98**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -21.11%

MO NATURAL GAS FRANCHISE FEE COMPARISON

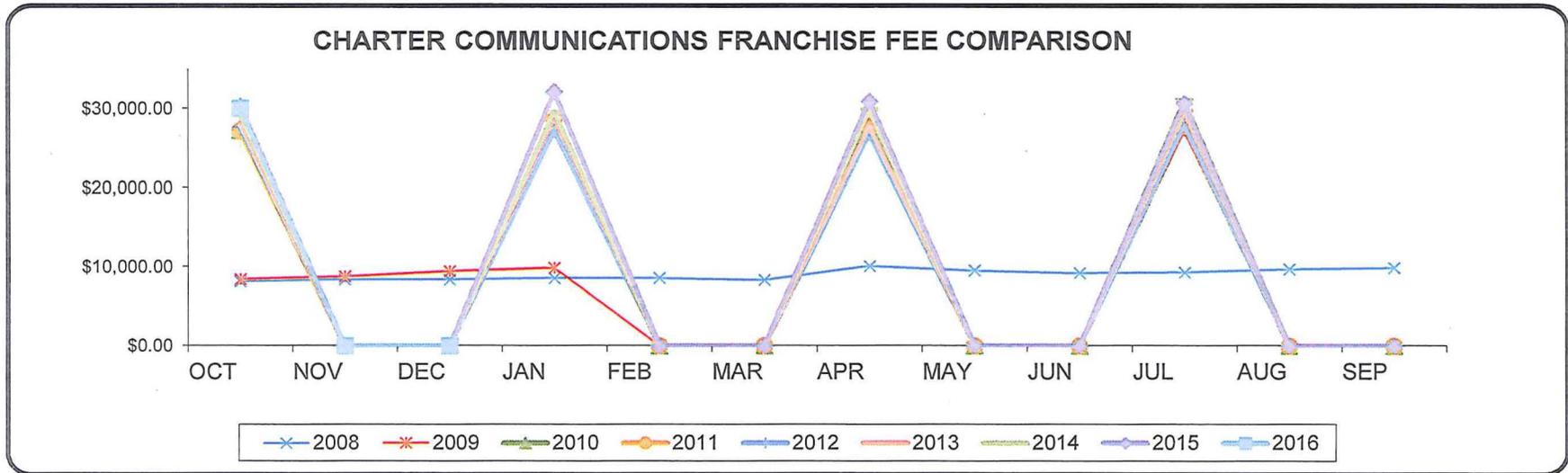


CHARTER COMMUNICATIONS FRANCHISE FEE REPORT

| MONTH | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | Increase/ Decrease |
|--------------|---------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|-----------------------|
| OCT | \$8,243.50 | \$8,409.73 | \$27,250.59 | \$27,149.48 | \$27,675.15 | \$28,078.83 | \$29,249.86 | \$30,329.27 | \$30,087.73 | -0.8% |
| NOV | 8,437.70 | 8,743.59 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| DEC | 8,408.77 | 9,397.77 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 |
| JAN | 8,587.63 | 9,838.42 | 28,544.73 | 28,748.80 | 27,278.56 | 28,994.02 | 29,572.65 | 32,117.27 | | 0 |
| FEB | 8,590.46 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0 |
| MAR | 8,360.33 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0 |
| APR | 10,108.19 | 26,627.07 | 28,517.24 | 27,548.32 | 26,889.68 | 27,702.13 | 29,915.13 | 30,952.64 | | 0 |
| MAY | 9,573.02 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0 |
| JUN | 9,240.23 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0 |
| JUL | 9,328.20 | 27,237.64 | 27,772.21 | 27,824.33 | 27,955.33 | 29,722.85 | 31,128.65 | 30,709.42 | | 0 |
| AUG | 9,737.18 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0 |
| SEP | 9,924.12 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0 |
| TOTAL | \$108,539.33 | \$90,254.22 | \$112,084.77 | \$111,270.93 | \$109,798.72 | \$114,497.83 | \$119,866.29 | \$124,108.60 | \$30,087.73 | |

1995-Present **\$2,060,340.23**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -0.8%



Washington Regional Airport (FYG)
Board Meeting Minutes
Tuesday December 8, 2015 @ 3:00 pm
at Washington Regional Airport
BFA #124

Those in attendance: Joe Holtmeier, Steve Sullentrup, Brian Boehmer, John Politte, Kevin Hellmann, Ray Frankenberg

1. Approve minutes of 9-8-15 – Were approved with a revision to 3 e rewording of the pavilion roof contract.
2. Hangar Rent Update (Kevin)
 - a. The hangars are full. We have 9 on the waiting list, 1 is a twin asking for a twin hangar.
 - b. Hangar #24, which is rented by Nick Kime, has been empty for the past several months. Brian will check with Mark Piontek on this hangar issue.
3. General Maintenance (Board)

The City Council approved the following items for next year's Airport Budget:

 1. Roof Repair
 2. Doors
 3. Unicom/Radio
 4. Monument Sign
 5. Jet Fuel - required monitoring
 - o Kevin and Brian will be pursuing the above items.
 - b. Office Doors and Roof Paint – Brian will get with Steve Sullentrup and Joe Holtmeier regarding specifications over the next few months.
 - c. Brian will contact Gary Terschluse about the detail for the posts. Ray will pursue Brian next week.
 - d. Runway- Kevin will show the City Street crew the patching that needs to be done when they are here to pour the concrete for the monument sign.
 - e. Pavilion – we will look at having a contractor shingle the roof of the pavilion when we repair the roofs on the hangars
 - f. The runway signage has deteriorated to the point that it must be replaced. Kevin and Brian will get that done.
 - g. Airport Security Signage – Brian will get these from the Public Works department. Kevin will get them mounted.
 - h. Airport Web Security – We will be watching this over the next few months as the City installs web security systems on other City buildings.
4. St. Clair Airport Update (Brian) – The City is still negotiating the payback of Federal Funds.

5. Updating the Airport Layout Plan (ALP) (Brian)
 - a. Minimum Standards – Brian is going to have a conference call with the drafters of the Minimum Standards on Thursday to discuss public comments. Brian will get a schedule on the completion of the Minimum Standards during the conference call.
 - b. Brian will get an update on the ALP on Thursday's conference call
 - c. Daily Airport Operations
 - d. Runway Activity Counter prices from CMT – Brian will discuss with CMT on Thursday's conference call
6. Public Presentations and WAI website update (Ray) – no new presentations and none pending
7. Airport Way Finding Signing (Ray II) – Joe Holtmeier said he saw signs for the Spirit of St. Louis Airport and wondered if they had a scheduled commercial flight operation. Ray will look for these on Wild Horse Creek Road and/or surrounding the Airport. We will take some pictures to give to Judy Wagner.
8. Other Business
9. Schedule Next Meeting – February 9, 2016 at 3:00 at the Airport

STATUS REPORT

Washington Regional Airport

Master Plan and ALP Update

DATE: December 10, 2015

SUBMITTED TO: Brian Boehmer, Assistant City Administrator
City of Washington
405 Jefferson Street
Washington, MO 63090

SUBMITTED BY: Brian Garkie, Project Manager
Crawford, Murphy & Tilly, Inc.
One Memorial Drive
Saint Louis, Missouri 63102

CMT PROJECT NUMBER: 13420-01-00

REPORT PERIOD COVERED: November 2015

WORK ACCOMPLISHED THIS PERIOD:

- Continued documentation of jet activity.
- Updated analysis of FBO operations log.
- Analysis of operations at similar airports.
- Completed first draft of facility requirements based on a C-II runway
- Worked on ALP sheet set.
- Worked on AGIS deliverables.
- Surveyed Foristell VOR for NAVAIDs AGIS submittal.

WORK SCHEDULED NEXT PERIOD:

- Submit draft forecast with latest analysis for City to review.
- Internal review of facility requirements
- Prepare draft of alternatives analysis
- Continued work on ALP sheet set development.
- Coordination with City on floodplain requirements.

ITEMS NEEDED FROM OTHERS:

PROJECT REMARKS:

- Draft forecast to be submitted to City by December 31, 2015. Analysis will include data from similar airports to show comparison. Upon review by City, forecast to be submitted to MoDOT.

PARKS AND RECREATION

MONTHLY REPORT

December 2015

ADMINISTRATION

1. **Riverfront Trail Expansion** – Continued to work with the Engineering Department on the Transportation Alternatives Program (TAP) Grant submittal.
2. **Riverfront Bridge** – Worked on the development of the draft of the “Non-Exclusive Temporary Construction Access and Right of Entry License” Agreement. Also, worked with MoDOT on the identification of Bat Habitat Trees along the trail for possible removal.
3. **Fees and Charges** – Continue to work with the Parks and Recreation Commission on the review and development of various fees and charges.
4. **Dog Park Concept Plan** – Continue to evaluate site conditions and funding for the first phase of development.
5. **Miller-Post Nature Reserve** – Continue to work on carrying out Management Plan. Worked with insurance company on the identification of possible liability and actions to remedy them. Walked the property with the Missouri Department of Conservation to perform the first phase of an overall site assessment for wildlife, conservation and forestry. Started the first phase of trail layout. Will begin second phase of trail layout in January.
6. **Truck Bid** – 2016 Chevy Silverado 3500 HD 4x4 Flatbed truck is in production.
7. **Aerator/Seeder** - Arera-vator/Seeda-vator is in production and should receive after the first of the year.
8. **Forestry Cutter** - Bobcat Forestry Cutter has been delivered.
9. **Grounds Maintenance Contract** – Closed out contract for 2015, and began to work on contract renewal for 2016.
10. **Pool Operations Contract** - Closed out contract for 2015, and began to work on contract renewal for 2016.
11. **Permanent Part-Time Parks Laborer** – Hired Mr. William Moore as a Part-Time Parks Laborer. Mr. Moore has an associates degree from Linn Technical School in Horticulture.
12. **MPRA Seminar** – Staff attended a seminar hosted by Missouri Park and Recreation Association on Post-tensioned concrete tennis courts.

- 13. **MGIC Conference** – Staff attended the annual Missouri Green Industry Conference in St. Charles.
- 14. **WIB Seminar** – The Washington in Bloom Committee hosted Dr. Charlie Hall, President of America In Bloom and Professor of Horticultural Economics at Texas A&M, who gave a seminar on “AIB and your Community”.
- 15. **Tree City USA** – Applied for Tree City USA designation.
- 16. **Arbor of Excellence** – Applied for the Arbor of Excellence Award through the Missouri Department of Conservation.
- 17. **Mulch Bid** – Prepared specifications and bid document for annual bid.
- 18. **Engineered Hardwood Fiber** - Prepared specifications and bid document for annual bid.
- 19. **Hanging Basket/Planter Bid** - Prepared specifications and bid document for annual bid.
- 20. **Lions Lake Playground** – Worked on costs estimates and design.

RECREATION PROGRAMS AND FACILITIES

1. Facility Rentals

| Category | December | YTD |
|-----------------|-----------|--------------|
| Pavilions | 3 | 230 |
| Facilities | 21 | 135 |
| Baseball Fields | | 1,100 |
| Soccer Fields | | 259 |
| Rugby | | 35 |
| Football | | 215 |
| Total | 24 | 1,963 |

2. Special Events

| Category | December | YTD |
|----------------------------|----------|------------|
| Walks/Runs | 2 | 28 |
| Street Collections | 0 | 10 |
| Other (Festivals/Concerts) | 1 | 74 |
| Total | 3 | 112 |

3. Programs

- a. Angel of Hope ceremony was held on December 6th.
- b. Wrote 90 Santa Letters to children throughout the community.
- c. Washington Brass Band concert was held on December 13. Had a great turn out.
- d. Flashlight Candy Cane Hunt was held on December 17. We had 25 participants. Kids had a fun time collecting candy canes in the dark, visit with Santa and made a craft.
- e. Coordinated and made schedule for Winter Volleyball league which begins Jan. 14
- f. Continue to plan and work on February programs (Daddy Daughter Valentine Dance, Cupid's Ball)
- g. Continue to plan and work on Camp Washington.
- h. Continue to adjust program fees and charges to reflect the adopted Revenue and Pricing Policy.

MAINTENANCE ACTIVITIES

1. Special Projects/Operations

In addition to normal ongoing maintenance activities as depicted above, maintenance staff conducted the following special projects/operations:

- a. Landscape Beds – Continued to remove vegetation and re-landscape select park landscaped bed.
- b. Vehicle Preventative Maintenance – Performed annual inspections; oil changes; repairs etc.
- c. Building Preventative Maintenance – Performed annual inspections; painting; repairs etc.
- d. Equipment Preventative Maintenance – Performed annual inspections; oil changes; repairs etc.
- e. Leaf Pickup – Continued to mulch and pickup leaves in park areas.
- f. Restrooms – Installed heating units in the All Abilities and Phoenix Park restrooms.
- g. Flood - Started flood clean up. The cleanup will continue January.
- h. Repairing Street light at Phoenix Center –
- i. Made landscape bed at Senior center around dump stair area

2. Maintenance Hours

| Category | December | YTD |
|--------------------------------|-----------------|------------------|
| Trash Pickup and Removal | 185.5 | 1,648.75 |
| Restroom Cleaning | 115.75 | 2,559.25 |
| Pavilion Cleaning | 95.5 | 612.25 |
| Playground Inspections/Repairs | 40.75 | 408.50 |
| Sidewalks, Pathways, Trails | 61.25 | 508.25 |
| Flower Beds | 116 | 985.25 |
| Athletic Fields | 16 | 889 |
| Irrigation | 0 | 189 |
| Mowing | 4 | 2,419.5 |
| Trimming | 0 | 298.50 |
| Building Maintenance | 366.5 | 1,293.75 |
| Trees and Shrubs | 85.75 | 398.25 |
| Turf Maintenance | 31 | 185 |
| Street Lights & Banners | 55.25 | 616.25 |
| Wetlands, Lakes & Ponds | 12.75 | 41.50 |
| Vehicle/Equip. Maintenance | 156.5 | 1,128.75 |
| Street Events and Projects | 51 | 1,925.25 |
| Snow Removal | 0 | 0 |
| Training | 11.5 | 79.5 |
| Other (Flood 45.25) | 67.25 | 421 |
| Total | 1,472.25 | 14,755.75 |

3. January Planned Projects/Operations

- a. Tree Trimming and Removals – Begin tree trimming and removals throughout the park system as well as selected street trees (will need assistance from Public Works).
- b. Miller-Post Property – Layout and cut in trails.
- c. Riverfront Trail – Continue to work on cleanup efforts from flood.
- d. Seeding – Overseed Phoenix Prairie.
- e. Paint – Continue painting inside of auditorium and begin painting parks offices.
- f. Vehicles – Continue to conduct preventative maintenance (Inspections/Oil changes)
- g. Buildings - Continue to conduct preventative maintenance (Light Bulbs/Filters)
- h. Equipment - Continue to conduct preventative maintenance.
- i. McLaughlin Field – As weather and conditions allow, work with Public Works to install drainage and reduce infield.
- j. Baseball/Softball Fields – As weather and conditions allow, work with Public Works to haul dirt and Laser level all fields, and reduce infields at McLaughlin, Barklage, and Berger.
- k. Riverfront Trail/Bridge - As weather and conditions allow, remove invasive species and overgrown brush and scrub trees. Remove hazard and bat habitat trees identified by SCI/MoDOT.
- l. Prairie Burn - As weather and conditions allow, work with Fire Department to conduct a burn.



Washington Fire Department

200 East 14th Street
P.O. Box 529
Washington, Missouri 63090

Professional Volunteer Service Since 1852

Member

COMPANY MEETING

November 25, 2018

• Firefighters
Association of
Missouri

• Franklin-
Conrade
Firefighters
Association

The regular monthly meeting of the Washington Volunteer Fire Company was called to order by Deputy Chief Bill Halmich at 7:30 p.m. on this date.

The invocation was led by Captain Toby Dickhut.

The Pledge of Allegiance was led by Gary Beste.

The minutes of the October 28 meeting were approved as distributed with one spelling error changed. Motion made by Lt. Mike Holtmeier to approve and was seconded by Deputy Chief Tim Frankenberg. Motion passed unanimously.

The Treasurer's report (Company) was approved as read. Balance of 24,416.86, (City) approved as distributed. Motion made to approve by Lt. Rich Eaton and seconded by Tim Joerling. Motion passed unanimously.

REPORT OF FIRES

Attached. Deputy Chief Tim Frankenberg complimented those who assisted New Haven with a structure fire off Highway E.

SAFETY

Reported on studies that are showing firefighter's cancer risk from exposures. Use your PPE and SCBA, and use particle masks after the air has been tested, keep your gear clean, and minimize your exposure to the toxins we encounter. Lt. Nick Risch forwarded a NIOSH Bulletin for Roof Warning. Translucent Panels on metal roofs pose a distinct hazard to firefighters. They are barely distinguishable from metal panels, particularly in smoke, as they have the same shape and a similar color. They will NOT support the weight of a firefighter. The bulletin has been posted at HQ and the training center. Captains, feel free to copy and post at your stations. Complete report is attached.

REPORT OF CAPTAINS

Section One: Held section training on brush fires on 11/18.

Section Two: Did engine house cleanup on 11/14, section training on 11/18 on saws. 11/25 new windshield wiper blades were installed on 124.

Section Three: Held Section training on knots. Still experiencing a popping sound in the front end of 133.

Section Four: Held section training on 11/18, did engine house cleanup on 11/19.

Section Five: 156 rear mounted quartz light is back in service. Held section training at Ambulance Garage.

Section Seven: Did section training on confined space and weather station on 11/18.

MINUTES OF CAPTAINS MEETING- No meeting held this month.

ROLL CALL OF MEMBERSHIP: Present- 55 Excused- 1 Absent- 12

PROPOSAL OF NEW MEMBERSHIP: 2nd reading for Haralabos Tsiaklides (Bobby).

A motion to accept Bobby as a trainee was made by Larry Schmitt and seconded by John Borgmann. Motion passed unanimously. Another application was received but was rejected by Assistant Chief Mark Skornia.

CORRESPONDENCE AND BILLS- Motion made to pay the bills this month made by Lt. Mike Holtmeier and seconded by Lt. Rich Eaton. Motion passed unanimously.

REPORTS OF COMMITTEES

FIRE PREVENTION DIVISION- Washington School District schools were inspected with deficiencies noted. Re-inspections will be required in the future. Contacted Accurate Fire Protection about incomplete fire pump test results for MacArthur Park apartments. Received drawings for Mercy Medical Building's fire alarm systems. Washington Crossing sprinkler room keys were provided, checked and updated. Christmas season is upon us. Letters have been sent to merchants about Black Friday in regards to life safety issues and access. Use care w/Christmas decorations, candles and cooking during the holidays. Complete report is attached.

TRAINING DIVISION- Orientation/Awareness- OODA training will be presented by Washington PD on 1/6. Officer I will start January 12 on Tuesdays. December & January training schedules are attached.

PUBLIC RELATIONS- Matt Coleman presented gift he received from Gateway Education and Therapy. It has been placed in the Day Room.

COMMUNICATIONS- Lt. Pat Eckelkamp has proposal for new pagers and the repeater for 119. Full reports attached. It should be clear that the attached proposal from RCC for the repeater is the worst case scenario; chances are it will be cheaper. Two motions were made, one for the pagers the other for the repeater, to purchase as recommended by Lt. Mike Holtmeier and seconded by Lt. Rich Eaton. Motion passed unanimously.

DATA PROCESSING- Power DMS will be rolled out for December Company Training.

EQUIPMENT MAINTENANCE- Up and running.

RURAL ASSOCIATION- Chief Halmich made extensive comments about the upcoming rural district vote. A motion was made to vigorously support the effort by Larry Schmitt and seconded by Lt. Jim Peffermann. Motion passed unanimously.

BUILDING MAINTENANCE- Overhead doors have been repaired at 4's. Oil dry and Ice Melt have been ordered.

COMPRESSOR/CASCADE- Up and running. Kenny Haberberger, chairman thanked those who have been learning and helping with the compressor.

AIR MASK- No report.

COMPLIANCE- No report.

EXPLORER POST 2415- Held adult advisor's meeting on 11/05. Did confined space training with SCBA on 11/9. 11/29 Old Fashioned Christmas, will be watching over the burn.

LADIES AUXILIARY- December 4, 2015 Children's Christmas Party. March 5th Trivia Night.

OFFICERS MEETING- Chief Halmich went over the minutes. Lt. Mike Holtmeier made a motion to move forward with the installation of the lights for 149. It was seconded by Tim Joerling. Motion passed unanimously.

SOCIAL COMMITTEE- Linda provided soup for the company.

HOSE LOADERS- Balance on hand: \$ 2003.11

SPECIAL COMMITTEES:

Quartermaster- Nothing

Historian- No report

Photographer- No report

Chaplain- No report

Auditor- Auditing

UNFINISHED BUSINESS:

John Borgmann and Jim Roman reported on their recent trip to Marbach.

NEW BUSINESS:

Firefighter of the Year ballot box is out.

Ladies Night will be January 30, 2016. \$10.00 per ticket.

Officer 1 class will begin in January.

The company secretary was asked to send a letter to Alan Elsenrath, to thank him for all the items donated by himself and Rawlings to the fire company.

KITTY: \$22.00 to Justin Fuse.

CLEAN-UP- Section 5

ADJOURNMENT- The meeting was adjourned at 10:05pm

Respectfully Submitted,

Matt Coleman
Company Secretary

Washington Fire Department

Month end Incident lists

Alarm Date Between {11/1/2015} And {11/30/2015}

| Incident-Exp# | Alm Date | Alm Time | Location | Incident Type |
|----------------|------------|----------|---------------------------|----------------------------------|
| 15-0000471-000 | 11/01/2015 | 18:19:55 | 1500 Hwy 47 /INTERSECTN | 352 Extrication of victim(s) fro |
| 15-0000472-000 | 11/02/2015 | 06:48:32 | Hwy 100 & Hwy A | 322 Motor vehicle accident with |
| 15-0000473-000 | 11/02/2015 | 15:58:56 | 5598 Hwy 100 /INTERSECTN | 324 Motor Vehicle Accident with |
| 15-0000474-000 | 11/03/2015 | 11:11:43 | 323 W Fifth ST | 745 Alarm system activation, no |
| 15-0000475-000 | 11/04/2015 | 19:53:35 | 2081 Eckelkamp CT | 743 Smoke detector activation, n |
| 15-0000476-000 | 11/05/2015 | 20:06:02 | 6 W State ST /Union, MO 6 | 611 Dispatched & cancelled en ro |
| 15-0000477-000 | 11/06/2015 | 07:56:59 | 4758 St. Johns RD /INTERS | 352 Extrication of victim(s) fro |
| 15-0000478-000 | 11/07/2015 | 14:18:04 | 1425 Bieker RD | 142 Brush or brush-and-grass mix |
| 15-0000479-000 | 11/07/2015 | 17:45:49 | 100 E Fifth ST /INTERSECT | 323 Motor vehicle/pedestrian acc |
| 15-0000480-000 | 11/08/2015 | 15:54:26 | 538 Cardinal Meadows DR | 561 Unauthorized burning |
| 15-0000481-000 | 11/08/2015 | 08:05:55 | 545 E Fifth ST | 412 Gas leak (natural gas or LPG |
| 15-0000482-000 | 11/08/2015 | 15:17:15 | 1201 Four Mile RD /INTERS | 322 Motor vehicle accident with |
| 15-0000483-000 | 11/09/2015 | 08:01:18 | 812 W Main ST | 600 Good intent call, Other |
| 15-0000484-000 | 11/11/2015 | 10:58:34 | 109 W Main ST | 100 Fire, Other |
| 15-0000485-000 | 11/11/2015 | 19:48:52 | 851 E Fifth ST | 735 Alarm system sounded due to |
| 15-0000486-000 | 11/11/2015 | 22:45:57 | 3693 Dunne Spring RD | 400 Hazardous condition, Other |
| 15-0000487-000 | 11/12/2015 | 14:43:40 | 1395 W Main ST | 100 Fire, Other |
| 15-0000488-000 | 11/12/2015 | 14:47:11 | 307 Richard DR | 321 EMS call, excluding vehicle |
| 15-0000489-000 | 11/13/2015 | 16:02:35 | 225 Cedar ST | 735 Alarm system sounded due to |
| 15-0000490-000 | 11/14/2015 | 09:41:34 | 3416 Springcrest CT | 733 Smoke detector activation du |
| 15-0000491-000 | 11/14/2015 | 13:26:29 | 888 Kelly LN /Franklin Co | 142 Brush or brush-and-grass mix |
| 15-0000492-000 | 11/14/2015 | 17:33:53 | 4333 St Johns Creek RD | 142 Brush or brush-and-grass mix |
| 15-0000493-000 | 11/15/2015 | 11:35:03 | 2198 Koelkebeck RD /New H | 142 Brush or brush-and-grass mix |
| 15-0000494-000 | 11/15/2015 | 17:10:46 | 3502 Grant School RD /New | 611 Dispatched & cancelled en ro |
| 15-0000495-000 | 11/16/2015 | 20:25:33 | 1925 Bedford Center DR | 744 Detector activation, no fire |
| 15-0000496-000 | 11/17/2015 | 16:05:45 | 6460 Bluff RD | 444 Power line down |
| 15-0000497-000 | 11/17/2015 | 18:20:05 | 539 W Second ST /APT2B | 440 Electrical wiring/equipment |
| 15-0000498-000 | 11/17/2015 | 19:11:18 | 122 E Sixth ST | 441 Heat from short circuit (wir |
| 15-0000499-000 | 11/17/2015 | 19:47:44 | 8005 Hwy 100 /INTERSECTN | 324 Motor Vehicle Accident with |
| 15-0000500-000 | 11/18/2015 | 18:19:33 | 4550 Hwy 47 | 611 Dispatched & cancelled en ro |
| 15-0000501-000 | 11/19/2015 | 17:41:50 | 5981 Hwy 100 /INTERSECTN | 324 Motor Vehicle Accident with |
| 15-0000502-000 | 11/21/2015 | 12:27:16 | 2352 Highway Z /New Haven | 611 Dispatched & cancelled en ro |
| 15-0000503-000 | 11/22/2015 | 04:06:45 | 2369 Hwy E /New Haven, MO | 111 Building fire |
| 15-0000504-000 | 11/22/2015 | 12:25:37 | 323 W Fifth ST | 745 Alarm system activation, no |
| 15-0000505-000 | 11/22/2015 | 20:07:13 | 1600 E Ninth ST /INTERSEC | 671 HazMat release investigation |
| 15-0000506-000 | 11/23/2015 | 09:07:36 | 6470 Michels DR | 741 Sprinkler activation, no fir |
| 15-0000507-000 | 11/23/2015 | 15:59:34 | 3283 Hwy A /INTERSECTN | 324 Motor Vehicle Accident with |
| 15-0000508-000 | 11/23/2015 | 22:31:01 | 507 W Fifth ST | 651 Smoke scare, odor of smoke |
| 15-0000509-000 | 11/24/2015 | 09:21:46 | 10 Jade LN | 131 Passenger vehicle fire |
| 15-0000510-000 | 11/28/2015 | 08:06:26 | 105 Terry LN | 440 Electrical wiring/equipment |
| 15-0000511-000 | 11/28/2015 | 14:37:50 | 714 W Fifth ST | 440 Electrical wiring/equipment |
| 15-0000512-000 | 11/29/2015 | 16:48:32 | 811 Roberts ST | 324 Motor Vehicle Accident with |
| 15-0000513-000 | 11/29/2015 | 18:54:44 | 7357 Hwy 100 /INTERSECTN | 322 Motor vehicle accident with |
| 15-0000514-000 | 11/30/2015 | 07:20:53 | 3100 Highway A /Union, MO | 322 Motor vehicle accident with |

Total Incident Count 44

Washington Fire Department

Month end Incident lists

Alarm Date Between {11/1/2015} And {11/30/2015}

| Incident Type | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|----------------------------------------------------------|-----------|------------------|----------------|---------------|
| 1 Fire | | | | |
| 100 Fire, Other | 2 | 4.54% | \$0 | 0.00% |
| 111 Building fire | 1 | 2.27% | \$0 | 0.00% |
| 131 Passenger vehicle fire | 1 | 2.27% | \$0 | 0.00% |
| 142 Brush or brush-and-grass mixture fire | 4 | 9.09% | \$0 | 0.00% |
| | <u>8</u> | <u>18.18%</u> | <u>\$0</u> | <u>0.00%</u> |
| 3 Rescue & Emergency Medical Service Incident | | | | |
| 321 EMS call, excluding vehicle accident with | 1 | 2.27% | \$0 | 0.00% |
| 322 Motor vehicle accident with injuries | 4 | 9.09% | \$0 | 0.00% |
| 323 Motor vehicle/pedestrian accident (MV Ped) | 1 | 2.27% | \$0 | 0.00% |
| 324 Motor Vehicle Accident with no injuries | 5 | 11.36% | \$0 | 0.00% |
| 352 Extrication of victim(s) from vehicle | 2 | 4.54% | \$0 | 0.00% |
| | <u>13</u> | <u>29.54%</u> | <u>\$0</u> | <u>0.00%</u> |
| 4 Hazardous Condition (No Fire) | | | | |
| 400 Hazardous condition, Other | 1 | 2.27% | \$0 | 0.00% |
| 412 Gas leak (natural gas or LPG) | 1 | 2.27% | \$0 | 0.00% |
| 440 Electrical wiring/equipment problem, Other | 3 | 6.81% | \$0 | 0.00% |
| 441 Heat from short circuit (wiring), | 1 | 2.27% | \$0 | 0.00% |
| 444 Power line down | 1 | 2.27% | \$0 | 0.00% |
| | <u>7</u> | <u>15.90%</u> | <u>\$0</u> | <u>0.00%</u> |
| 5 Service Call | | | | |
| 561 Unauthorized burning | 1 | 2.27% | \$0 | 0.00% |
| | <u>1</u> | <u>2.27%</u> | <u>\$0</u> | <u>0.00%</u> |
| 6 Good Intent Call | | | | |
| 600 Good intent call, Other | 1 | 2.27% | \$0 | 0.00% |
| 611 Dispatched & cancelled en route | 4 | 9.09% | \$0 | 0.00% |
| 651 Smoke scare, odor of smoke | 1 | 2.27% | \$0 | 0.00% |
| 671 HazMat release investigation w/no HazMat | 1 | 2.27% | \$0 | 0.00% |
| | <u>7</u> | <u>15.90%</u> | <u>\$0</u> | <u>0.00%</u> |
| 7 False Alarm & False Call | | | | |
| 733 Smoke detector activation due to | 1 | 2.27% | \$0 | 0.00% |
| 735 Alarm system sounded due to malfunction | 2 | 4.54% | \$0 | 0.00% |
| 741 Sprinkler activation, no fire - | 1 | 2.27% | \$0 | 0.00% |

Washington Fire Department

Month end Incident lists

Alarm Date Between {11/1/2015} And {11/30/2015}

| Incident Type | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|------------------------------------------|----------|------------------|----------------|---------------|
| 7 False Alarm & False Call | | | | |
| 743 Smoke detector activation, no fire - | 1 | 2.27% | \$0 | 0.00% |
| 744 Detector activation, no fire - | 1 | 2.27% | \$0 | 0.00% |
| 745 Alarm system activation, no fire - | 2 | 4.54% | \$0 | 0.00% |
| | <u>8</u> | <u>18.18%</u> | <u>\$0</u> | <u>0.00%</u> |

Total Incident Count: 44

Total Est Loss: \$0

Washington Fire Department

Month end Incident lists

Alarm Date Between {12/1/2015} And {12/31/2015}

| Incident Type | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|----------------------------------------------------------|-----------|------------------|----------------|---------------|
| 1 Fire | | | | |
| 100 Fire, Other | 4 | 6.55% | \$0 | 0.00% |
| 111 Building fire | 1 | 1.63% | \$0 | 0.00% |
| 113 Cooking fire, confined to container | 1 | 1.63% | \$0 | 0.00% |
| 142 Brush or brush-and-grass mixture fire | 2 | 3.27% | \$0 | 0.00% |
| | 8 | 13.11% | \$0 | 0.00% |
| 3 Rescue & Emergency Medical Service Incident | | | | |
| 321 EMS call, excluding vehicle accident with | 5 | 8.19% | \$0 | 0.00% |
| 322 Motor vehicle accident with injuries | 6 | 9.83% | \$0 | 0.00% |
| 323 Motor vehicle/pedestrian accident (MV Ped) | 1 | 1.63% | \$0 | 0.00% |
| 324 Motor Vehicle Accident with no injuries | 4 | 6.55% | \$0 | 0.00% |
| 360 Water & ice-related rescue, other | 1 | 1.63% | \$0 | 0.00% |
| | 17 | 27.86% | \$0 | 0.00% |
| 4 Hazardous Condition (No Fire) | | | | |
| 400 Hazardous condition, Other | 3 | 4.91% | \$0 | 0.00% |
| 412 Gas leak (natural gas or LPG) | 3 | 4.91% | \$0 | 0.00% |
| 421 Chemical hazard (no spill or leak) | 1 | 1.63% | \$0 | 0.00% |
| 444 Power line down | 1 | 1.63% | \$0 | 0.00% |
| 445 Arcing, shorted electrical equipment | 1 | 1.63% | \$0 | 0.00% |
| 463 Vehicle accident, general cleanup | 1 | 1.63% | \$0 | 0.00% |
| | 10 | 16.39% | \$0 | 0.00% |
| 5 Service Call | | | | |
| 500 Service Call, other | 2 | 3.27% | \$0 | 0.00% |
| 522 Water or steam leak | 2 | 3.27% | \$0 | 0.00% |
| 531 Smoke or odor removal | 1 | 1.63% | \$0 | 0.00% |
| 550 Public service assistance, Other | 1 | 1.63% | \$0 | 0.00% |
| 561 Unauthorized burning | 2 | 3.27% | \$0 | 0.00% |
| 571 Cover assignment, standby, moveup | 1 | 1.63% | \$0 | 0.00% |
| | 9 | 14.75% | \$0 | 0.00% |
| 6 Good Intent Call | | | | |
| 611 Dispatched & cancelled en route | 3 | 4.91% | \$0 | 0.00% |
| 622 No Incident found on arrival at dispatch | 1 | 1.63% | \$0 | 0.00% |
| 631 Authorized controlled burning | 1 | 1.63% | \$0 | 0.00% |
| 671 HazMat release investigation w/no HazMat | 1 | 1.63% | \$0 | 0.00% |

Washington Fire Department

Month end Incident lists

Alarm Date Between {12/1/2015} And {12/31/2015}

| Incident Type | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|------------------------------------------------|-----------|------------------|----------------|---------------|
| 6 Good Intent Call | 6 | 9.83% | \$0 | 0.00% |
| 7 False Alarm & False Call | | | | |
| 733 Smoke detector activation due to | 2 | 3.27% | \$0 | 0.00% |
| 735 Alarm system sounded due to malfunction | 2 | 3.27% | \$0 | 0.00% |
| 740 Unintentional transmission of alarm, Other | 1 | 1.63% | \$0 | 0.00% |
| 743 Smoke detector activation, no fire - | 1 | 1.63% | \$0 | 0.00% |
| 744 Detector activation, no fire - | 2 | 3.27% | \$0 | 0.00% |
| 745 Alarm system activation, no fire - | 3 | 4.91% | \$0 | 0.00% |
| | 11 | 18.03% | \$0 | 0.00% |

Total Incident Count: 61

Total Est Loss: \$0

Washington Fire Department

Month end Incident lists

Alarm Date Between {12/1/2015} And {12/31/2015}

| Incident-Exp# | Alm Date | Alm Time | Location | Incident Type |
|----------------|------------|----------|----------------------------|-----------------------------------|
| 15-0000515-000 | 12/02/2015 | 06:52:47 | 2207 Hwy A | 531 Smoke or odor removal |
| 15-0000516-000 | 12/02/2015 | 11:07:08 | 3030 Hwy A | 321 EMS call, excluding vehicle |
| 15-0000517-000 | 12/03/2015 | 08:01:53 | 14 W Main ST | 412 Gas leak (natural gas or LPG) |
| 15-0000518-000 | 12/03/2015 | 08:25:11 | Washington ST & Bates ST | 500 Service Call, other |
| 15-0000519-000 | 12/03/2015 | 21:34:31 | 300 Rand ST /INTERSECTN | 445 Arcing, shorted electrical e |
| 15-0000520-000 | 12/04/2015 | 15:55:19 | 537 E Sixth ST | 100 Fire, Other |
| 15-0000521-000 | 12/04/2015 | 17:03:34 | 8066 Hwy 100 | 324 Motor Vehicle Accident with |
| 15-0000522-000 | 12/05/2015 | 01:47:00 | 1320 W Main ST /Union, MO | 571 Cover assignment, standby, m |
| 15-0000523-000 | 12/05/2015 | 15:30:08 | 1700 Sunnysdale DR /BLK | 561 Unauthorized burning |
| 15-0000524-000 | 12/05/2015 | 15:43:03 | 6413 Country Club RD | 142 Brush or brush-and-grass mix |
| 15-0000525-000 | 12/06/2015 | 11:25:12 | 7242 Hwy 100 /INTERSECTN | 322 Motor vehicle accident with |
| 15-0000526-000 | 12/06/2015 | 12:43:37 | 7 Wainwright ST | 421 Chemical hazard (no spill or |
| 15-0000527-000 | 12/07/2015 | 16:29:07 | 3211 Hwy A | 561 Unauthorized burning |
| 15-0000528-000 | 12/07/2015 | 19:36:53 | 2327 Fire Crest CT | 500 Service Call, other |
| 15-0000529-000 | 12/07/2015 | 21:25:38 | 2361 Hwy A | 322 Motor vehicle accident with |
| 15-0000530-000 | 12/08/2015 | 13:26:57 | 901 Patients First DR | 321 EMS call, excluding vehicle |
| 15-0000531-000 | 12/09/2015 | 04:17:50 | 101 Washington Heights DR | 321 EMS call, excluding vehicle |
| 15-0000532-000 | 12/09/2015 | 08:26:03 | 610 Cedar ST | 400 Hazardous condition, Other |
| 15-0000533-000 | 12/09/2015 | 13:53:21 | 5129 Old Hwy 100 /100 | 745 Alarm system activation, no |
| 15-0000534-000 | 12/10/2015 | 10:35:25 | 109 Seiter DR /New Haven, | 611 Dispatched & cancelled en ro |
| 15-0000535-000 | 12/11/2015 | 13:18:30 | 113 Rand ST | 611 Dispatched & cancelled en ro |
| 15-0000536-000 | 12/11/2015 | 19:42:13 | 6576 Hwy 100 | 631 Authorized controlled burnin |
| 15-0000537-000 | 12/12/2015 | 14:50:15 | 8165 Hwy Yy /INTERSECTN | 322 Motor vehicle accident with |
| 15-0000538-000 | 12/13/2015 | 01:32:39 | 2621 E Fifth ST | 743 Smoke detector activation, n |
| 15-0000539-000 | 12/14/2015 | 13:14:38 | 2300 Southbend DR | 744 Detector activation, no fire |
| 15-0000540-000 | 12/14/2015 | 16:31:08 | 550 Bluejay DR | 745 Alarm system activation, no |
| 15-0000541-000 | 12/15/2015 | 09:32:04 | 1978 Image DR | 622 No Incident found on arrival |
| 15-0000542-000 | 12/15/2015 | 12:30:16 | 6779 Hwy 100 /INTERSECTN | 322 Motor vehicle accident with |
| 15-0000543-000 | 12/16/2015 | 07:42:58 | 1851 Vernaci DR | 324 Motor Vehicle Accident with |
| 15-0000544-000 | 12/16/2015 | 14:57:56 | 4630 Hwy 47 /INTERSECTN | 322 Motor vehicle accident with |
| 15-0000545-000 | 12/16/2015 | 17:40:34 | 400 W Fifth ST /INTERSECT | 323 Motor vehicle/pedestrian acc |
| 15-0000546-000 | 12/16/2015 | 23:37:51 | 409 W Fifth ST /APTD | 321 EMS call, excluding vehicle |
| 15-0000547-000 | 12/17/2015 | 02:12:59 | 1200 Stafford ST | 735 Alarm system sounded due to |
| 15-0000548-000 | 12/17/2015 | 14:59:42 | 1088 Washington Square CT | 745 Alarm system activation, no |
| 15-0000549-000 | 12/18/2015 | 08:08:12 | 16064 Blue Bird LN /Marth | 111 Building fire |
| 15-0000550-000 | 12/19/2015 | 00:26:36 | 1200 E Fifth ST /INTERSECT | 324 Motor Vehicle Accident with |
| 15-0000551-000 | 12/19/2015 | 09:49:53 | 1 Franklin AVE | 400 Hazardous condition, Other |
| 15-0000552-000 | 12/19/2015 | 23:39:43 | 610 E Eighth ST | 324 Motor Vehicle Accident with |
| 15-0000553-000 | 12/20/2015 | 18:36:10 | 2207 E Fifth ST | 321 EMS call, excluding vehicle |
| 15-0000554-000 | 12/20/2015 | 18:52:34 | 6859 Whiskey Creek RD | 142 Brush or brush-and-grass mix |
| 15-0000555-000 | 12/21/2015 | 10:00:36 | 800 Locust ST | 412 Gas leak (natural gas or LPG) |
| 15-0000556-000 | 12/21/2015 | 13:08:31 | 950 Madison AVE | 522 Water or steam leak |
| 15-0000557-000 | 12/21/2015 | 16:30:22 | 713 Ridgeview DR | 100 Fire, Other |
| 15-0000558-000 | 12/22/2015 | 05:33:11 | 1976 Charlottes WAY | 740 Unintentional transmission o |
| 15-0000559-000 | 12/22/2015 | 11:44:35 | 880 Washington Corners | 735 Alarm system sounded due to |

Washington Fire Department

Month end Incident lists

Alarm Date Between {12/1/2015} And {12/31/2015}

| Incident-Exp# | Alm Date | Alm Time | Location | Incident Type |
|----------------|------------|----------|---------------------------|----------------------------------|
| 15-0000560-000 | 12/23/2015 | 05:39:14 | 428 Riegel DR /APTA | 100 Fire, Other |
| 15-0000561-000 | 12/23/2015 | 17:34:04 | 3283 Hwy A /INTERSECTN | 463 Vehicle accident, general cl |
| 15-0000562-000 | 12/23/2015 | 20:40:18 | 700 E Fifth ST /APT215 | 113 Cooking fire, confined to co |
| 15-0000563-000 | 12/23/2015 | 22:00:43 | 5 Stacy LN | 100 Fire, Other |
| 15-0000564-000 | 12/25/2015 | 07:12:37 | 2436 Hwy A | 322 Motor vehicle accident with |
| 15-0000565-000 | 12/26/2015 | 12:51:38 | 119 E Fourth ST | 671 HazMat release investigation |
| 15-0000566-000 | 12/26/2015 | 22:08:47 | 116 W Main ST | 733 Smoke detector activation du |
| 15-0000567-000 | 12/26/2015 | 23:06:26 | 116 W Main ST | 733 Smoke detector activation du |
| 15-0000568-000 | 12/27/2015 | 06:43:39 | Hwy KK & Koelkebeck RD /N | 360 Water & ice-related rescue, |
| 15-0000569-000 | 12/27/2015 | 08:10:50 | 400 Recycle DR | 550 Public service assistance, O |
| 15-0000570-000 | 12/27/2015 | 10:27:05 | 111 Pennant DR | 412 Gas leak (natural gas or LPG |
| 15-0000571-000 | 12/27/2015 | 23:43:25 | 698 E Fourteenth ST /INTE | 444 Power line down |
| 15-0000572-000 | 12/28/2015 | 05:44:35 | 605 W Third ST | 522 Water or steam leak |
| 15-0000573-000 | 12/28/2015 | 10:19:42 | 4851 Old Hwy 100 /100 | 400 Hazardous condition, Other |
| 15-0000574-000 | 12/28/2015 | 18:53:01 | 323 W Fifth ST | 744 Detector activation, no fire |
| 15-0000575-000 | 12/29/2015 | 07:34:53 | Hwy. 47 North /Union, MO | 611 Dispatched & cancelled en ro |

Total Incident Count 61

3k

MINUTES OF THE BOARD OF PUBLIC WORKS
Tuesday, November 9, 2015

The Regular Meeting of the Board of Public Works was held on Tuesday, November 10, 2015 at 7:30 p.m. in the City Council Chambers located at 405 Jefferson Street, Washington, Missouri. The following were present/absent:

MEMBERS:

| | | |
|-------------------|----------------|---------|
| Chairman | Kurt Voss | Present |
| Member | Rob Vossbrink | Present |
| Member | John Vietmeier | Present |
| Member | Brad Mitchell | Present |
| Ex-officio Member | Les Crawford | Absent |
| Ex-officio Member | Mike Radetic | Present |

OTHERS:

| | | |
|---------------------------------|------------------|---------|
| Council Representative | Jeff Mohesky | Absent |
| Council Representative | Josh Brinker | Present |
| Council Representative | Steve Sullentrup | Present |
| Council Representative | Greg Skornia | Absent |
| Mayor | Sandy Lucy | Absent |
| City Administrator | James A. Briggs | Present |
| Public Works Director | Brian Boehmer | Absent |
| Water/Wastewater Superintendent | Kevin Quaethem | Present |
| Public Works Secretary | Michelle Hill | Absent |
| Public Works Secretary/Temp | Beverly Hoyt | Present |
| City Engineer | Dan Boyce | Absent |
| Assistant City Engineer | Andrea Lueken | Absent |

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the Public Works Secretary for one year. Video/DVD and audio tapes are kept only until the minutes have been approved for the meeting. DVD copies of this meeting are distributed to Board Members if requested.

Minutes. A motion was made by Mr. Vossbrink and seconded by Mr. Vietmeier to approve the minutes from the regular November 10, 2015 meeting. The motion passed without dissent.

Water

We have a pay request from Electric Unlimited.

Kevin Quaethem – This is for the treatment plant electrical upgrades. We have a representative from Electric Unlimited here today to answer any questions you have for him. They are about 50% or more complete on this project. The pay request is to cover their costs of where they are now.

Chairman Voss – Your recommendation is to approve this?

Mr. Quaethem – Yes, my recommendation is to approve. The funds for this are coming from the half percent sales tax. Electric Unlimited conferred, they are about 50% complete.

Electric Unlimited Representative - To make everything explosion proof is very expensive, materials alone take about a third of the funds. We are working at night to shut half of the plant down and then have it all back up and running by 7:00 a.m. next morning. Fire alarm equipment along was over \$40,000.00.

Mr. Sullentrup – About how much longer do you have to go?

Electric Unlimited Representative – By the end of the month, I do have mechanical subcontractors that have to come through and the crane. We are looking to be done by December 23, 2015.

Mr. Vossbrink – Since this is coming from the half percent sales tax are we postponing any other projects that would have been done with that half percent sales tax.

Mr. Quaethem – No we are going to be doing our slip lining out of the regular line item. We will reduce a little, but not that much that would make a big difference. We will hold off on any manhole improvements instead of lining. We try to do about \$150,000 to \$200,000 of slip lining a year so we will probably knock about \$50,000.00 off of that.

Chairman Voss – Motion to approve the partial Pay Request #1 in the amount of \$145,500.00 to Electric Unlimited for the Waste Water Treatment Plant Explosion Proofing.

Motion was second by Mr. Vietmeier.

Chairman Voss – All in favor aye, all oppose, none. It has been approved.

Sewer Discussion - Leo Tobben Property

Chairman Voss – I would like the record to reflect, I will not be participating in this. Our firm has been doing work for Mr. Tobben.

Mr. Quaethem – Mr. Tobben wants to build two homes at the corner of Southbend and E. 5th Street. Those two lots do not have sewer to them, so he will have to install sewer service. He came to the City with a plan to put a manhole at the street sign and run down the street to where the manhole is. This plan would require the street to be shut down to construct a manhole 9 feet deep. This would be an excessive dig and longer through the street. Staff came in and said give us a different plan behind the curb. There is a right-of-way there but no utility easement. Whether this line goes right through or if it goes at an angle is at minimal grade per DNR which is the requirements allowable. What our concern is we set multiple manholes and it

being so low there will be a possible maintenance issue down the road later. We will be meeting today with the property owner to discuss all options.

Mr. Briggs – Currently there is an existing ranch home on 5th Street, their sewer service comes down across their backyard. This was one owner at one time. It was then broken into three lots, and breaks across the driveway. There is a huge hole in the backyard which is a private lateral trying to follow through with larger size pipe.

Mr. Sullentrup – Are these houses going to be on a slab?

Mr. Briggs – We don't know.

Mr. Sullentrup – You only have nine feet to the manhole.

Mr. Briggs – The manhole is only 9 feet down. There are a few other issues they are facing besides sewer. He has set back issues on the street with the two lots. They are both facing 5th Street. But City codes states that 5th Street is basically a step back line. There's not much to put a house on. He will have to get a variance.

Mr. Mitchell – So you say from the existing house there's an existing lateral in the back through the other guys driveway.

Mr. Quaethem – This is a service lateral and not a city main. City mains are only if it ties into a manhole. Basically this is one long lateral and ties into the line.

Mr. Vossbrink – Does it do anything or is it possible to take that lateral and run it into our new main.

Mr. Quaethem – Actually with the new plan the manhole will run up back of the property and then to this house, then be tied into and the other line will be abandoned. There is still an issue with the sink hole that has to be addressed.

Mr. Vossbrink – Why is this not run out to 5th Street?

Mr. Quaethem – There's no sewer line there. Actually it backs up behind the house. The request was presented to be brought before the Board. We are looking into this to find the best possible way to proceed.

Mr. Briggs – Our preference is not to tear up the street, the street is new. We need to make just a cut across then go under the guys' driveway and negotiate with the buldler to redo that driveway, which would be the lesser to repair than the road.

Mr. Quaethem – Yes, going this route would be less expensive.

Mr. Briggs – I do think you would get a better grade on it this way.

Mr. Vossbrink – Is he responsible for 100% of this and is this the lesser of destruction.

Mr. Briggs – The only thing we may have to be involved in is negotiating with the property owner and take care of the sinkhole at the same time.

Mr. Sullentrup – Why is there a sinkhole?

Mr. Briggs – I am assuming it's the lateral, probably a hole or collapsed line sucking in dirt.

Mr. Quaethem – It's probably where a joint or spigot end of the pipe busted off. We see this a lot, we tried using our lateral launch camera to see what kind of condition it was in. We only got about 8 feet up in there and we hit mudd.

Mr. Sullentrup – So if he doesn't build houses there are we still going to try and fix that?

Mr. Quaethem – Yes, it will have to be fixed by someone.

Mr. Briggs – I assume that is owned by the guy on 5th Street. Mr. Tobben bought those two lots and not the house. The house is still for sale, it is in an estate.

Mr. Quaethem – Water is no issue, it's just the sewer.

Mr. Sullentrup – Is that in 5th Street or on a curb?

Mr. Quaethem – Its out in 5th Street. We have numerous cuts that they are required to backfill. The concern is that we never had a cut that long and the street will need to be shut down for at least a week.

This is all for discussion only, once we figure it all out we will keep the Board informed.

Chairman Voss – If there's no further discussion, let's move to water.

We have a pay request from Donohue.

Mr. Quaethem – This is for the initial study for the abatement.

Chairman Voss – Agreement was for \$16,700 on a contract not to exceed \$28,500.00.

Mr. Quaethem – Yes. This is the final pay for this project. The next is a response for the letter for the ordinance to abate violations. This was the contract to review all that. It has been concluded with the letter from the department and will be the only pay request for that project. It came in under what was proposed.

Chairman Voss – Discussion.

Mr. Vietmeier – That complete the Engineering Study?

Mr. Quaethem – No. It completes the original study required by the Department of Natural Resources to figure out what caused the problem. We now have a follow-up request that we now have to go through and have a certified Missouri engineering firm design the permanent installation which is next thing on the Agenda. Proposal to design, there are two different steps there we had to take. The first was what caused the problem. Both DNR and Donohue looked for the problem and neither found any issues with the system. So that was what the 1st study was for. Now the 2nd is actually the engineering design of the permanent installation of the system.

Mr. Vietmeier – So we spent \$16,000 to look into something we didn't find and now since we didn't find it we are going to spend more to design a system to fix something we didn't see.

Mr. Mitchell – So they never found anything that could be causing this.

Mr. Quaethem – No. Nothing that stood out to say that we had this problem if we eliminate this problem it will fix everything. Mr. Al Callier came out and met with Council to report.

Mr. Briggs – This is exactly what we suspected would happen.

Mr. Quaethem – Yes. Our hands were tied we had to conduct the study. It was wide spread, but at no time was our source water at no time contaminated which is our nine wells they have stayed uncontaminated through all of this. Our stored water was uncontaminated. It was something that got into our distribution system somehow and now that we are disinfecting, it's gone.

Chairman Voss – Still have a pay request for \$16,700.00 that we authorized them to do and DNR told us we had to have done.

Mr. Quaethem – Yes this is the total.

Mr. Vossbrink – So there will be an \$11,000.00 balance.

Mr. Vietmeier – Motion to approve the final pay request.

Chairman Voss – Motion to approve the final pay request on the water system study for Donohue.

Mr. Vossbrink – Should we get another bill showing final balance of contract.

Mr. Quaethem – At the time the bill came in he couldn't give me a closed out notice because we had not received the letter from the Department of Natural Resources. So that was left open because we weren't sure if they were going to respond back that they needed something

else from us and we would need to get Donohue involved more. Now we have the letter he will then send a letter saying that this project is closed out and there will be no more activity. At the time this invoice came in and being prepared for payment we didn't know if we could do that because we didn't know if it was over. But with the letter it stops this side of the project. Now we move into the permanent design of things.

Mr. Sullentrup – Does this come out of Water's budget?

Mr. Quaethem – Yes, this will probably come out of the reserves. I have already worked with Finance on this.

Mr. Vossbrink – I will second the motion on the floor.

Chairman Voss – It's been moved and seconded and approved the final pay request for Donohue for \$16,700.00. All in favor, Aye, all oppose – it is approved.

Approval to hire Donohue for a not-to-exceed contract lump sum fee of \$6,535.00.

Mr. Quaethem – Yes.

Chairman Voss – Engineering Agreement for the permanent installation of chlorination at the well sites, all nine of the wells will have permanent chlorination.

Mr. Sullentrup – They will do the engineering study?

Mr. Quaethem – Yes, they will do the Engineering Study, they will send in all the requests for permits to the Department of Natural Resources and they will oversee the project. We will install the equipment in house because we have the ability to do that. Then they will send in all the required paperwork at the end when it's all installed.

Mr. Sullentrup – that is the double insulated, right?

Mr. Quaethem – Yes, they are the ones approved last month. I haven't bought all the equipment yet, but it has been approved. I had to wait till we received the letter from the Department of Natural Resources.

Chairman Voss – Is there a motion? It's the November 5th letter in the Board packet.

Mr. Vossbrink – We have to have a design on it so I will make a motion to approve this payment.

Mr. Vletmeier – I second the motion.

Chairman Voss – It has been moved and second to authorize the entry of an agreement with Donohue for \$6,535.00 for Engineering not to exceed on the Installation of the chlorination. Discussion...

All in favor Aye, those oppose same sign – It is approved.

Is there anything else on water?

Mr. Quaethem – Yes, that's it.

Chairman Voss – Any other business that any Board members have.

Old Business

Mr. Quaethem – the Hydraulic Study is 99% complete. We are still waiting Donohue is waiting to receive some information from ISO to tie it together with the Hydraulic Study. As of last week they haven't gotten that correspondence together. I do think the Mayor had to request something. I will look into that.

Mr. Briggs – We had to get authorization.

Mr. Quaethem – Yes, we are just waiting on all that to take place. Plus they have to come in and give us two days of training.

Chairman Voss – Multi-Units.

Mr. Quaethem – Yes. The multi-units are coming together. We have around seven (7) units that are still a problem. Other than that it is all going good. Notices went out and people are working to get two curb stops in or they are putting it in their names and giving us access to the units. It is actually moving along better than what was anticipated. There are about 15 units.

Chairman Voss – We have sent reminder letters out?

Mr. Quaethem – Six months ago we sent a reminder.

Chairman Voss – If we could send another reminder letter out to try and eliminate any issues possibly with a friendly reminder.

Mr. Quaethem – Yes, we can do that. The letter will go out to the ones we still haven't heard from.

Mr. Mitchell – So this will go out to all even the ones that aren't a problem.

Mr. Quaethem – Yes, this is across the board that is notified. We just pull out the ones that have already corrected the problem.

Chairman Voss – Another reminder will be good, if they come to Council. The Council will know they got a letter six months ago and another letter two months in advance.

Anything further on Multi-Units?

Mr. Quaethem – No.

Chairman Voss – Connection to Public Line Section 700.390, are we still waiting on City Attorney?

Mr. Quaethem – Yes, we are still waiting on attorney.

Chairman Voss – Do we have tracer wires. Like what Leo Tobben would do, there's a requirement to put a tracer wire, it's a State Statute. Does our code already call for this?

Mr. Quaethem – No, we are working on that. It hasn't been adjusted but we are working to comply with the statute.

Chairman Voss – That becomes law in January, requiring tracer wire in clean outs any time you put new stuff in the ground.

Mr. Sullentrop – Don't you recommend it when they are putting in a new line?

Mr. Quaethem – On our sewers, we never have them on sewers. On water yes we do, but sewers are generally in a straight line or manhole to manhole. Laterals are always a different story. I'm not sure how we are going to put that on laterals.

It's going to be an issue. It will be a challenge to get the tracer wire to go up the service lateral to the house. Really that's the biggest issue to that code, the new regulation. It's not the city mains' that are the issues it's the service laterals that the underground people were hitting that generated this new regulation.

Chairman Voss – We just need to make sure we are up to state law. It passed over a year ago, but it takes effect in January 2016.

Anything else for the good of the order from any Board member.

Mr. Mitchell – Have we had an update on the efficiency of the water meters put in.

Mr. Quaethem – We are still working Sensus to get their representative out to talk with the Board of Public Works meeting. They sent us a draft and that was on the Agenda several months back.

Chairman Voss – Let's put this on the Agenda.

Mr. Quaethem – We need him to come and explain exactly what that review means to us. He told me this month he would make it then he called back and said something had come up and couldn't make it. I told him until we make another agreement we can't do anything till he comes and explains it to us. His name is Scott White. The gentleman that sold this to us is no longer with Sensus, he has moved on to another company.

Mr. Mitchell – When was completion of this?

Chairman Voss – This was in 2014.

Mr. Quaethem – I will have to look back on this.

Mr. Mitchell – So summer of 2015 was when we had our one year.

Chairman Voss – We have our one year in, and they analyzed our data for one year.

Mr. Quaethem – Yes, we are actually rolling onto our second year.

Mr. Vietmeier – Is it all holding up well?

Mr. Quaethem – We are having some issues on transmitters, some batteries are going out on them. We have some pit meter issues where we found some of the installation was faulty and wires were busted on some of the meters. We found out a couple of months ago we apparently had approximately 200 meters that were not reading and for some reason we didn't know about it until the issue came up out at Public Works through the utility billing, since we found that out two months ago. We took those meters and we have gotten that number down to 38 that aren't reading that have no Repid. The transmitter on the side of your house, the yellow box, if that transmitter goes out we have to replace it and for whatever reason an Sensus can't even tell us. When replaced with a new one it gets a new transmitter so the meter is still seeing the old transmitter. The new transmitter is sending information but it makes its own ID# so that's what is called a Repid. We have two transmitter representing one meter, one is working and one is not working. That's some of the information of the 38 that aren't reading. We are getting that down slowly, but that's kind of an electrical programming issue with Sensus. We have been going out and getting manual reads on these now till the issue gets fixed.

Mr. Mitchell – So there are about 200 meters not reading. Do we know about how long they weren't working?

Mr. Quaethem – Yes, some of them had not read since installation. They were getting billed, they were being estimated, but they just weren't getting an actual read.

Mr. Mitchell – So once they were fixed and you got an actual read...

Mr. Quaethem – There were variations, some were estimated too high and some estimated too low. We are on track getting that fixed. We are down to 38 now.

Mr. Briggs – If overbilled we gave them credit, if under we didn't do anything.

Mr. Mitchell – I am curious as to where we are with the one year plus worth of data to see where we would have been verses where we are now.

Chairman Voss – Any other discussion for the good of the order.

Next Scheduled Meeting Date. The next scheduled meeting date is December 8, 2015.

Adjourn. There being no further business the meeting adjourned on a motion by Mr. Vossbrink and seconded by Mr. Mitchell. All in favor aye, those oppose. We are adjourned.

Prepared by: Beverly Hoyt
Beverly Hoyt
Public Works
Secretary/Temp

Adopted and Approved By the Board of Public Works:

Date: 12/8/15 Signature: Robert Vossbrink
Secretary

Memorandum

TO: James A. Briggs, City Administrator
 Brian N. Boehmer, Public Works Director
 Board of Public Works

FROM: Kevin Quaethem, Water and Wastewater Superintendent

DATE: December 4, 2015

RE: Work Performed by the Water and Wastewater Departments

STATUS OF MAJOR CONTRACTS –NOVEMBER 2015

| PROJECT | VENDOR | CONTRACT AMOUNT | PREVIOUSLY APPROVED | CURRENTLY APPROVED | BALANCE |
|-------------------------------|--------------------|-----------------|---------------------|--------------------|--------------|
| Hydraulic Study | Donohue | \$58,000.00 | \$1,740.00 | | \$14,500.00 |
| Engineering Study | Donohue | \$28,500.00 | | \$16,700.00 | \$11,000.00 |
| WWTP Electrical Modifications | Electric Unlimited | \$274,300.00 | | \$145,500.00 | \$128,800.00 |

NOVEMBER 2015

Water Pumped November 2015..... 57,571,358 1.92 mgd
 Wastewater Effluent Flow November 2015. 86,100,000 2.87 mgd
 Missouri One Call Locate messages received for locates.....174
 Meters Issued as new. 3
 Meters Issued as replacements.....0
 Meters Issued as new for irrigation systems0
 Water breaks repaired.1
 Sewer Routines0
 Delinquent Accounts actually shut off in November 2015.....33

WATER DEPARTMENT FIELD WORK PERFORMED – NOVEMBER 2015

- | | |
|-------------------------------------------------|------------------------------------------------|
| 1. Shop Maintenance | 14. Replaced Hydrant (Highway A) |
| 2. Shut Offs | 15. Repaired Driveway @ Steutermann |
| 3. Meter/Swapping/Repair | 16. Call out to check for break @ Modern Auto |
| 4. Repair/Replace/Number Hydrants | 17. Deliver Chlorine to Wells |
| 5. Check Wells/Lift Stations/Heaters | 18. Worked with Street Dept. Hauling Dirt |
| 6. Locates | 19. Worked with Street Dept/Leaf Pickup |
| 7. Hydrant Flushing/Painting | 20. Assisted with Christmas Lights |
| 8. Dig up/Repair Curb Stops | 21. Hydro Excavate Riverfront Trails |
| 9. Water Samples | 22. Checked for leaks at Trailer Park (Fricks) |
| 10. Leak Detection Report | 23. Repair Antenna wires on Crestview Tower |
| 11. Water Leak @ Apple & Rainbow | |
| 12. Repaired break in main @ Laura Ln. | |
| 13. Repaired Curb Stop @ 5 th Street | |

WASTEWATER DEPARTMENT FIELD WORK PERFORMED -- NOVEMBER 2015

- | | |
|---------------------------------|------------------------------------------|
| 1. Sewer Routines | 14. Elevator Inspection |
| 2. Daily lab work and routines. | 15. Cleaned Clarifier |
| 3. Cleaned belt press. | 16. Sewer call @ 1 st Parkway |
| 4. Clean Process Filters | 17. Hauled Sludge to Landfill |
| 5. Run belt press. | 18. Cleaned Headworks Building |
| 6. Cleaned bar screen. | 19. Inspect Service Laterals |
| 7. Sprayed all Lift Stations | 20. Greased Bearings |
| 8. Checked Drain & temp gauges | 21. Replaced Couplings |
| 9. Cleaned polymer barrels | 22. Checked Alarms @ Lift Stations |
| 10. Install Pump @ Lift Station | |
| 11. Vehicle Maintenance | |
| 12. Cleaned grit tanks | |
| 13. Clean Clarifier & Bleach | |

ROUTINE FIELD WORK

1. Read meters and performed rereads as necessary.
2. Performed read-outs on meters (persons moving in and out)
3. Installed reading device receptacles on houses where new/replacement meters were installed.
4. Issued meters and materials to contractors, owners, etc.
5. Took necessary water samples of the distribution system.
6. Flushed hydrants -- scheduled routine flushing.
7. Wastewater lab work.
8. Root-sawed and/or cleaned sewer lines where necessary.
9. Hauled sludge.
10. Televised sewer lines.
11. Performed river gauge measurement.
12. Performed sewer and water service main inspections.
13. Located water and sewer lines.
14. Monitored construction of water and sewer mains in new developments.
15. Responded to service call requests.
16. Invoiced for meters, materials and other charges as necessary.
17. Performed maintenance and repairs on buildings, vehicles, and equipment.

MINUTES OF THE BOARD OF PUBLIC WORKS
Tuesday, December 8, 2015

The Regular Meeting of the Board of Public Works was held on Tuesday, December 8, 2015 at 7:30 p.m. in the City Council Chambers located at 405 Jefferson Street, Washington, Missouri. The following were present/absent:

MEMBERS:

| | | |
|-------------------|----------------|---------|
| Chairman | Kurt Voss | Present |
| Member | Rob Vossbrink | Present |
| Member | John Vietmeier | Present |
| Member | Brad Mitchell | Present |
| Ex-officio Member | Les Crawford | Absent |
| Ex-officio Member | Mike Radetic | Present |

OTHERS:

| | | |
|---------------------------------|------------------|---------|
| Council Representative | Jeff Mohesky | Absent |
| Council Representative | Josh Brinker | Present |
| Council Representative | Steve Sullentrup | Present |
| Council Representative | Greg Skornia | Present |
| Mayor | Sandy Lucy | Absent |
| City Administrator | James A. Briggs | Present |
| Public Works Director | Brian Boehmer | Present |
| Water/Wastewater Superintendent | Kevin Quaethem | Present |
| Public Works Secretary | Michelle Hill | Absent |
| Public Works Secretary/Temp | Beverly Hoyt | Present |
| City Engineer | Dan Boyce | Absent |
| Assistant City Engineer | Andrea Lueken | Absent |

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the Public Works Secretary for one year. Video/DVD and audio tapes are kept only until the minutes have been approved for the meeting. DVD copies of this meeting are distributed to Board Members if requested.

Minutes. A motion was made by Mr. Mitchell and seconded by Mr. Vietmeier to approve the minutes from the regular December 10, 2015 meeting. The motion passed without dissent.

Wastewater

Chairman Voss - We have a pay request from Electric Unlimited.

Kevin Quaethem – We are about 90% complete. This is the slow phase where we are waiting for small switches and sensors to come in. All the work should be done by the end of this month if all goes the way it has been. There have been no problems they've been able to keep

the plant running by working in the middle of the night to maintain the equipment while under low flow. Everything has been working out quite well.

Chairman Voss – Anything else on Wastewater – Any Board members have anything on Wastewater?

Water – Pay Request Donohue

Mr. Quaethem – Yes, I made a mistake last month. I had said that the pay request previous to this was the last pay request. However, there was one still in transmission that I had not received. I talked with Al Callier and it was the finishing and finalization of the report. This is for \$4,367.05 and on this one it is documented as final with DNR approval of the project. Sorry for the communications error. It still came in under engineering budget of around \$7,000.00 under. This is the last final pay request, I do apologize for last months' communication error.

Mr. Vietmeier – And we are still under budget?

Mr. Quaethem – Yes, we are still under budget.

Chairman Voss – Any discussion on Donohue's final Pay Request #2. Motion to approve.

Mr. Vietmeier – I make a motion to approve.

Mr. Mitchell – I second the motion to approve \$4,367.05 to Donohue to finish out the Water Study required by Missouri Department of Natural Resources.

Chairman Voss – Any discussion, all in favor, aye, all oppose same sign. It has been approved.

Hydraulic Study:

Mr. Quaethem – We are just waiting on ISO and Donohue to work out some mapping information. Once done it will be installed on City computers and we will be trained and start working with it. They should be completed by either the first or second month of next year. This should be complete and in operation.

Multi-Unit Shut off Issues:

Mr. Quaethem – This coincides with the delinquent accounts. The multi-units as we know are going in affect next month with the new Ordinance in effect. There were approximately 129 multi-units and out of that we have about 25 that are still in limbo. Off those 25 there are a lot that have never been delinquent throughout the history of the units being two-family. This could be a reason we haven't heard from them. Was kind of looking at them, if there's been no problem with them then there would be no reason to fix it, just leave them alone till they become a problem then we will deal with them at that time.

We have four on the shutoff list. We are working with two of them and for whatever reason they are not calling back. We are aggressively addressing those to get them taken care of before January 2016. Once January is here we will have no other choice but to hang door hangers and then the renters will deal with the property owner. We are trying to take care of this without inconveniencing the other tenant that pays on time. As you can see everything went well they have received their 3rd letter. Since then we have received numerous calls, so it is moving forward really well.

Chairman Voss – So what does this chart show us?

Mr. Quaethem – This is the months' shutoff list, this is a report of all delinquent accounts. In July we had over 300 delinquent accounts, that's when we became more aggressive on the shut offs. During that time we went from 300 to 200 and then down to 100. This month we had over 111 delinquent. We were able to get 94 of those shut off. So the ones that are still off and the ones we still have issues with.

There are two on sewers only they are not connected to the water at all. We have four that are multi-units. We have eight that are to be dug up whether we need to find the curb stop, or whether it's bent or top is busted off. We started out in July with about 20 of these addresses with issues and now we are down to about eight that we have been able to correct. They have not shown back up on the list since we corrected the curb stop issue. This is just for information purposes only and to show where we are on the delinquent accounts.

Mr. Mitchell – Are these single family occupied or are they rental properties?

Mr. Quaethem – These are rental units, on Bieker Creek we have contacted the owner numerous times and they have not responded back so this is why we are going to address this one by digging up the service line and curb stop. Dubois is the same way, the owner is the occupied person and he is not responding because he knows we can't shut him off or do anything about him. Those two are our worst ones, we have locates in for all these guys. Dubois we think it's fed by one service line and then splits off into two side by side units. We actually have to find the curb stop that shuts the units off and then put two curb stops in to isolate both units. The rest are ones that the curb stop is bent over or the tops are busted off so we need to dig up and repair.

Mr. Mitchell – And the cost for example for Dubois and Bieker Creek once you find it and locate it, I assume curb stops will be put in, whose cost is that?

Mr. Quaethem – We will be absorbing the cost of that just to get it fixed and get these people turned off. This was discussed with Jim Briggs and he felt that was probably the best way to do this to get the bill paid. There are other avenues we could do but by the time we do the costs would be cheaper to do ourselves.

Mr. Mitchell – Can or will we file liens on their property after we pay for this expense?

Mr. Quaethem – We could but after talking with Jim he felt it might not be the most cost effective way to do it. That way we are guaranteed to shut them off. There are things we can do after we change them out.

Mr. Vietmeier – There's a process for inspections when a rental changes occupancy. That should be on the list of things the City is to inspect so it's taken care of.

Mr. Quaethem – We have one at the top of the list 607 Hickory Street, this is one we turned off and later found there was a new occupancy so the person involved in the address is not there. This is being tracked so if this person ever moves back into town then all the bills will go to his new account. So we will shut them off at their new account till it's paid in full.

Chairman Voss – So you've turned off 111 and these are all that's left on the list.

Mr. Quaethem – There were 111 on the list total and this is what is remaining of those 111, yes.

Chairman Voss – Okay, that's what I thought.

Mr. Sullentrup – So the ones that are off, are these people still living there without water? How long have they lived there that way?

Mr. Quaethem – There's no way to tell if they are living there or not by just looking at their bill. We don't get in them. They've been off since the last of November. So they've been off about two weeks now. We verify each morning by checking Sensus meter usage to make sure they are still off. It's hard to tell if there are still people in there.

Chairman Voss – What is Column 1?

Mr. Quaethem – Column 1 is one month delinquent, Column 2 is two months and so on. It is a staff decision we do not shut off the first month delinquent. We feel everyone has a chance of missing one payment. Our concentration is on the second month and so on. There are a few we get there to shut off and they make payment on line as we are shutting off.

Mr. Sullentrup – So Dubois is at \$410.00?

Mr. Quaethem – Yes, \$410.00 is the total amount due.

Chairman Voss – Sewers, what are we doing about the sewers?

Mr. Quaethem – Jim will be sending letters and if they don't respond to that, we will dig up the sewers and cap them off. At that point they cannot live in the properties.

Chairman Voss – The other thing that concerns me is that you had multiple shut off units that you weren't going to make comply with the ordinance.

Mr. Quaethem – It's not so much we are not going to make them comply with the ordinance. They have called and requested their tenants are paid up and do they have to follow by putting in another curb stop. Most have told me that we can have access to their meters if we need we can just call first. This is up to the Board on this if we need to let them all know that they have to do one or the other. Most that I have talked with have no problem meeting with us to turn off the meter if we have a problem.

Chairman Voss – If we pass an ordinance the ordinance applies to all the people of Washington. I'm all for working with these people who have tenants that are paying but we can't pick and choose who follows the ordinances.

Mr. Quaethem – Okay, I will follow up with all of them.

Mr. Mitchell – I agree you may have an owner now that is cooperative but if the property was to sell and you get someone that is uncooperative then we have a headache to deal with the owner. Whereas, at least now we have someone in there that appears cooperative that might be an easier resolution now than later.

Mr. Quaethem – Okay, that's not a problem.

Mr. Mitchell – Then again I keep picking on Dubois and Bieker Creek just cause those are two of the larger ones but when we have people who are uncooperative for whatever reason we have to go in and put the curb stop in an whatever the expense. I believe we should follow through with collection of that whether it's a lien on the property or some other cost effective avenue. I just don't think it's fair to those who go out and fix their own.

Mr. Vietmeier – I agree.

Chairman Voss – I think it's the consensus of the Board that we work with the people and use the most cost effective method. It's not fair to the ones who play by the rules and then we have to subsidize the people who don't want to play by the rules and don't pay their bills.

Is there anything else on the multi-unit shut offs?

Connection to Public Line 700.390

Chairman Voss – Are we still waiting on Mark?

Mr. Quaethem – Yes, still waiting on City Attorney.

Chairman Voss – Maybe Brian will talk to him with regard to the Ordinance.

Delinquent Water Accounts

That was discussed with the Multi-units earlier.

So do you think by being aggressive on dealing with these were more work in the beginning, but is it making less work now that we are being more aggressive?

Chairman Voss – Anything else on water for the Board?

Other Business

None

Old Business

None

Any discussion for the good of the order?

Mr. Vietmeler says he will not be able to make the January 12th Board Meeting, but as far as the rest, we will carry forward in your absence.

If there is nothing else for the good of the order, is there a motion to adjourn.

Next Scheduled Meeting Date. The next scheduled meeting date is January 12, 2015.

Adjourn. There being no further business the meeting adjourned on a motion by Mr. Vietmeler and seconded by Mr. Mitchell. All in favor aye, those oppose. We are adjourned.

Prepared by: Beverly Hoyt
Beverly Hoyt
Public Works
Secretary/Temp

Adopted and Approved By the Board of Public Works:

Date: 11/17/16 Signature: [Signature]
Secretary

Memorandum

TO: James A. Briggs, City Administrator
 Brian N. Boehmer, Public Works Director
 Board of Public Works

FROM: Kevin Quaethem, Water and Wastewater Superintendent

DATE: January 5, 2016

RE: Work Performed by the Water and Wastewater Departments

STATUS OF MAJOR CONTRACTS -DECEMBER 2015

| PROJECT | VENDOR | CONTRACT AMOUNT | PREVIOUSLY APPROVED | CURRENTLY APPROVED | BALANCE |
|-------------------------------|--------------------|-----------------|---------------------|-----------------------|--------------|
| Hydraulic Study | Donohue | \$58,000.00 | \$1,740.00 | | \$ 14,500.00 |
| Engineering Study | Donohue | \$28,500.00 | \$16,700.00 | \$4,367.05 (Final) | \$ 6,632.95 |
| WWTP Electrical Modifications | Electric Unlimited | \$274,300.00 | \$145,500.00 | | \$128,800.00 |

DECEMBER 2015

Water Pumped December 2015..... 66,610,389 1.95 mgd
 Wastewater Effluent Flow December 2015..... 124,950,000 4.03 mgd
 Missouri One Call Locate messages received for locates.....125
 Meters Issued as new..... 0
 Meters Issued as replacements.....0
 Meters Issued as new for irrigation systems0
 Water breaks repaired.....4
 Sewer Routines105
 Delinquent Accounts actually shut off in December 2015.....0

WATER DEPARTMENT FIELD WORK PERFORMED -- DECEMBER 2015

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> 1. Shop Maintenance 2. Meter/Swapping/Repair 3. Repair/Replace/Number Hydrants 4. Check Wells/Lift Stations/Heaters 5. Locates 6. Hydrant Flushing/Painting 7. Dig up/Repair Curb Stops 8. Water Samples 9. Leak Detection Report 10. Hydrant check @ 1242 Lyon Street 11. Water Break @ 135 Lake Washington 12. Leak @ Frick's Trailer Park | <ol style="list-style-type: none"> 13. Water Break @ E. 5th St. 14. Water Break @ 407 E. 2nd & Burnside 15. Water Leak @ 4th & Oak 16. Water Break @ 400 E. 11th St 17. Hydrant Repair @1408 Madison 18. Hydrant Repair @ 3rd & Rand 19. Raised Manhole @ 39 Wenona 20. Concrete Work @ W. 8th, Olive, W. 9th Cedar 21. Deliver Chlorine to Wells 22. Worked on Antenna wires |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

WASTEWATER DEPARTMENT FIELD WORK PERFORMED - DECEMBER 2015

- | | |
|---------------------------------|---------------------------------------------------------------------------------------|
| 1. Sewer Routines | 14. Elevator Inspection |
| 2. Daily lab work and routines. | 15. Cleaned Clarifier |
| 3. Cleaned belt press. | 16. Sewer call @ 1351 High St |
| 4. Clean Process Filters | 17. Call out @ Anniston & Firecrest |
| 5. Run belt press. | 18. Sewer Call @ 613 Commodore |
| 6. Cleaned bar screen. | 19. Sewer call @ 135 Lake Washington |
| 7. Sprayed all Lift Stations | 20. Inspect sewer lines @ 3 rd & Hancock to Missourian, Hancock to Main |
| 8. Checked Drain & temp gauges | 22. Checked Alarms @ Lift Stations |
| 9. Cleaned polymer barrels | 23. Camera various lines |
| 10. Install Pump @ Lift Station | 24. Pumped water @ Fairfield |
| 11. Vehicle Maintenance | |
| 12. Cleaned grit tanks | |
| 13. Clean Clarifier & Bleach | |

ROUTINE FIELD WORK

1. Read meters and performed rereads as necessary.
2. Performed read-outs on meters (persons moving in and out)
3. Installed reading device receptacles on houses where new/replacement meters were installed.
4. Issued meters and materials to contractors, owners, etc.
5. Took necessary water samples of the distribution system.
6. Flushed hydrants – scheduled routine flushing.
7. Wastewater lab work.
8. Root-sawed and/or cleaned sewer lines where necessary.
9. Hauled sludge.
10. Televised sewer lines.
11. Performed river gauge measurement.
12. Performed sewer and water service main inspections.
13. Located water and sewer lines.
14. Monitored construction of water and sewer mains in new developments.
15. Responded to service call requests.
16. Invoiced for meters, materials and other charges as necessary.
17. Performed maintenance and repairs on buildings, vehicles, and equipment.

MINUTES OF THE MEETING OF THE
WASHINGTON PUBLIC LIBRARY BOARD OF TRUSTEES
NOVEMBER 23, 2015

Members present: Leon Hove, Linda Sellmeyer, Diane Lick, Katie Schonaerts, Jeff Holtmeier, Donna Kohne, Jackie Hawes (Director), Mark Hidritch (Council Liaison), Jeff Patke (Council Liaison).

Members absent: Maria Brady-Smith, Linda Bartle, Norma Brinker.

The meeting was called to order by President Hove at 6:30 p.m. The minutes of the October, 2015 Library Board meeting were reviewed. A motion was made by Katie Schonaerts and seconded by Jeff Holtmeier to approve the minutes. The motion passed.

Friends of the Library Report:

Diane Lick reported that the Friends purchased a new outside book drop receptacle which will be located in the same place. During bad weather the larger capacity will be very advantageous. Question was asked if we could sell the old one to a smaller library.

Librarian's Report:

Financial and Statistical info is included in packet and Upcoming Events are provided in the handout.

Jackie reported that checkouts are down, 36 new patrons were added, and 27 passports were processed. Work on weeding and updating non-fiction books still ongoing. New part time shelver, LuAnn Cooper, has started. Professional Development Day on December 11 for staff.

During a previous board meeting discussion on whether the library wanted to offer a class on babysitting was brought up. One of the possibilities suggested was to partner with the Y since they have someone trained, and Nelson has also offered to go for training for this class. Making a motion to check into this was Jeff Holtmeier and seconded by Katie Schonaerts.

Circulation changes at Scenic Regional:

- Have done away with item limits – will allow 100 items per card,
- All loan periods are standardized at 2 weeks
- No longer going to issue refunds from payments for lost items if later found

Suggested changes at Washington Public:

- Standardize checkouts for 2 weeks,
- AV collection could be increased to 5 items of each category, (i.e. movies, audio books), currently only 5 items total are allowed,

Motion was made by Linda Sellmeyer and seconded by Diane Lick to vote for these changes. Board voted in total agreement to accept these changes.

Website updated info:

Welcome to Washington Library was added to WPL's Welcome page. Other items were discussed to add to our info on the site to make it more informational for our library patrons. Some of the additions could be pictures and a slide show featuring upcoming programs and other items of interest. Also, will check into a drop down menu under the Washington Public Library tab. Jackie will have to check the agreement to see who is responsible for covering costs, if there are any, for changes we might want to make regarding our info area on the site. There are probably some changes that would require an outside contractor.

We started to watch the videos for Short Takes for Trustees as pertains to Board Meetings and What it Means to be a Trustee. Technical difficulties arose and it was decided that Jackie would send us links to these programs. We would view them on our own and have a discussion at the next Board meeting.

A Subject not included in the Board Agenda was what the outcome of the meeting with Mayor Lucy and Jim Briggs and several board members as regards the pay grade for Library Director. The results of the meeting were explained and a motion was made by Jeff Holtmeier and seconded by Katie Schonaerts to send a Thank You Note to Mayor Lucy for meeting with our representatives, listening and approving a salary upgrade for our director. Motion passed unanimously.

There being no further business, Linda Sellmeyer moved that we adjourn the meeting. Katie Schonaerts seconded and the meeting was adjourned.

Next meeting will be January 25, 2016 at 6:30 p.m.

| Washington Public Library Annual Statistics Summary | | | | | | | | | |
|-----------------------------------------------------|--------------|-----------|--------------------------------|----------------|----------------|-------------------|---------------------|------------|-----------------------------------------------|
| | Circulations | SRL Circs | SRL Reciprocal Lending Payment | Computer Users | Wireless Users | Program Attendees | Passports Processed | Door Count | Notes |
| 2015 | 143,495 | 95,452 | 66,816 | 26,947 | 29,023 | 9,485 | 384 | 130,299 | SRL Payment est. |
| | | 67% | | | | | | | |
| 2014 | 154,996 | 106,421 | 74,520 | 31,364 | 2,224 | 7,771 | 296 | 119,051 | Wireless was down for a couple months |
| | | 69% | | | | | | | |
| 2013 | 165,000 | 114,141 | 39,035 | 37,303 | 3,386 | 6,975 | 414 | 111,431 | |
| | | 69% | | | | | | | |
| 2012 | 159,441 | 108,538 | \$36,814 | 27,836 | 2,047 | 6,293 | 307 | 83,736 | New facility Apr.-Dec.; closed 3 wks. in Mar. |
| | | 68% | | | | | | | |
| 2011 | 134,918 | 87,480 | \$30,618 | 20,736 | 713 | 4,276 | 336 | No counter | Temp location |
| | | 67% | | | | | | | |
| 2010 | 171,462 | 109,672 | \$27,418 | 25,556 | 1,182 | 4,394 | 504 | 125,009 | migrated to LISTEN |
| | | 67% | | | | | | | |
| 2009 | 189,412 | 117,750 | \$29,438 | 24,123 | 1,035 | 4,042 | 520 | 121,594 | Coop Service w/SRL |
| | | 61% | | | | | | | |
| 2008 | | 108,624 | \$25,360 | | | | | | |
| | | 57% | | | | | | | |
| 2007 | | 76,763 | \$17,144 | | | | | | |
| 2006 | | 63,845 | \$14,319 | | | | | | |
| 2005 | | 64,601 | \$14,608 | | | | | | |
| 2004 | | 60,532 | \$13,922 | | | | | | |
| 2003 | 102,529 | 52,216 | \$12,357 | | | | | | |

3m