

ADMINISTRATION/OPERATIONS COMMITTEE MEETING
MONDAY SEPTEMBER 26, 2016
7:00 P.M.
COUNCIL CHAMBER

INTRODUCTORY ITEMS:

Roll Call /Pledge of Allegiance

ACTION:

1. APPROVAL OF MINUTES:

a. Approval of August 22, 2016 minutes

2. REVIEW OF INVOICES:

a. Lewis, Rice invoice for August 2016 services

Discuss – Send to Council

3. REPORT OF DEPARTMENT HEADS:

a. Communications – Lisa Moffitt

b. Police/Municipal Court/Traffic Committee – Chief Menefee/Jim Armstrong

c. Finance – Mary Sprung

1. GFOA Financial Reporting Achievement Award

d. Economic Development – Darren Lamb

e. Planning – Sal Maniaci

f. Engineering – John Nilges

g. Building Inspections/Codes – John McCreery

h. Streets & Solid Waste – Tony Bonastia

i. Airport/Building & Maintenance – Brian Boehmer

j. Information Technology – Robert Douglas

k. Parks & Recreation/Urban Forestry Council – Darren Dunkle

1. Public Art Policy & Procedure

Discuss – Send to Council

2. Fairground Improvements – presentation by Fair Board Members

Discuss – Send to Council

l. Fire & Emergency Service – Bill Halmich

m. Water & Wastewater – Kevin Quaethem

n. Library – Jackie Hawes

o. H.R. & Loss Control – Mary Trentmann

p. Administration (Tourism/Front Street/Property/Senior Center) – Jim Briggs

6. UNFINISHED BUSINESS:

7. NEW BUSINESS:

8. EXECUTIVE SESSION:

a. Public vote on whether or not to hold a closed meeting to discuss personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000).

ROLL CALL VOTE

9. ADJOURNMENT:

POSTED BY MARY TRENTMANN, CITY CLERK SEPTEMBER 22, 2016

**MINUTES OF THE
CITY OF WASHINGTON, MISSOURI
ADMINISTRATION/OPERATIONS COMMITTEE
AUGUST 22, 2016**

Mayor Lucy opened the meeting with roll call and Pledge of Allegiance at 7:00 p.m.

Present: Sandy Lucy, Steve Sullentrup, Walt Meyer, Jeff Mohesky, Mark Hidritch, Greg Skornia, Joe Holtmeier, Josh Brinker

Also present: Jim Briggs, Brian Boehmer, Mary Trentmann, Lisa Moffitt, Jim Armstrong, Mary Sprung, Darren Lamb, Sal Maniaci, John Nilges, John McCreery, Robert Douglas, Darren Dunkle

Approval of Minutes

* July 25, 2016 Administration/Field Operations Meeting

A motion to approve the minutes as presented was made by Sullentrup, seconded by Brinker, passed without dissent.

Review of Invoices

* Lewis, Rice LLC Invoice – July 2016 Services

A motion to forward to full Council was made by Holtmeier, seconded by Meyer, passed without dissent

Report of Department Heads

Communications:

- * The July monthly report is in the packet regarding activity between police, fire and 911.
- * Contact has been made with ATT about the phone lines that we currently use for radio frequencies. There is going to be an audit done to see if there is a more cost effective option to use, should here back sometime soon.

Police/Municipal Court/Traffic Committee:

- * Two new officers are progressing well.
- * Three new SUV's are out and about.
- * Tomorrow is the fifth installment of Coffee with a Cop 8 a.m. at Rothschild's Restaurant.
- * Chief is doing well; he is anticipating coming back four hours a day in early September.

Finance:

- * The sales tax is maintaining at about 5% which is very good.
- * Property tax performance was certified with Franklin County.
- * The budget is in progress and there will be a budget workshop after this meeting.

Economic Development:

- * Continue to work with four industry expansions. The latest being LMI and work should start in September.

- * The other expansions are in various stages of trying to remodel within their existing building, another is looking to lease and possibly purchase another building.

Planning

- * Working on September agenda for P&Z.
- * Received third milestone approval from the state approving the schedule for the International Shoe Factory District.
- * There should be public hearings in September and October for the Preservation Commission.
- * Workers from Landmarks & Associates will be doing survey work in early fall.

Engineering:

- * Jefferson St. Bridge punch list items complete; one item outstanding, which is signal pole base at Jefferson and 5th which was damaged early in the project and being replaced at their own cost. Final change out order and close out should be next month.
- * Sixth St. - Contractors to Riechers Automotive, replaced some large sections of curbing gutter mainly due to draining issues at the intersection.
- * MoDOT removed the brass plaque from Washington Bridge; it will be in Engineering office until further direction from Historical Preservation.

Building Inspections/Codes:

- * Things have been fairly busy; buildings will be coming out of the ground next to Pet Smart.
- * Fazoli's are going to try and open by end of October
- * Working on plans for LMI.

Streets & Solid Waste:

- * Getting a grip on the mowing and will be meeting with the crew to come up with a plan for this coming snowfall.

Airport/Building & Maintenance:

- * Contract has been signed for roof work for all three of the old buildings. The roofs will be patched, painted and sealed.

Information Technology:

- * Trouble tickets have been worked on as they come up.
- * Software was upgraded for Fire Department's server last Thursday.
- * Working with vendors to extend maintenance for AS400 so everything's covered until the ITI conversion is completed for police department.
- * Everyone in the original camera scope is up and running correctly.

Parks & Recreation:

- * Recovering from the fair.
- * Transitioning from summer sports to fall sports. The football jamboree was supposed to be last weekend, but with all the rain, it was cancelled.
- * Football and Soccer games will begin soon.
- * Mowing a great deal trying to keep up, other than those regular day to day operations.

Fire & Emergency Service:

- * Absent

Water & Wastewater:

- * Flow testing the hydrants.
- * Taking over a process of flow testing the hydrants of color coding hydrants by drawing them down to 20 PSI. It will change the colors of the hydrants. This is to get a better ISO reading for the city. There are over 1,200 hydrants in town, and we will flush each hydrant.
- * The treatment plants been good, the system has been good, just doing a lot of maintenance.
- * Every once in a while we get chorine complaints; as soon as we get them we respond to them. There is one person that is strictly working with the wells now, that way there is a little better control over it.

Library:

- * No Report

H.R. & Loss Control:

- * Our new executive secretary Sherri Klekamp will be starting tomorrow. If you come up and see a new face, say hello to her.

Administration (Tourism/Front Street/Property/Senior Center):

- * Next year, Aug 21 will be solar eclipse passing through us, once every 30 years. Just happens to just be passing by Washington, between Washington and Sullivan. Expect to have some visitors. It's a big event. Bridgette with the Chamber will be scheduling some activities that weekend.
- * Alberici is going to put their trailer next to the Ready Mix plant. Arrangements will need to be made for water and some kind of sewage.
- * There will be a budget workshop later tonight.

Public Discussion

- * Chief Halmich won the International Fire Chief of the Year down in San Antonio. The Fire Department had a very nice reception for him at the firehouse Friday evening.

Unfinished Business

- * None

Executive Session

- * None

Adjournment

With no further business to discuss, a motion to adjourn was made at 7:19 p.m. by Meyer, seconded by Sullentrup, passed without dissent.

LEWIS, RICE & FINGERSH, L.C.

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MEMORANDUM

TO: Mary Trentmann
Administrative Secretary

FROM: Janice Meyer
Secretary for Mark C. Piontek

DATE: September 9, 2016

SUBJECT: Legal Services Rendered through August 31, 2016 for the City of Washington

Total Bill.....\$5,580.00

Breakdown of Matters:

700014.13025	General Counsel	5,490.00
700014.57122	Melton Machine	45.00
700014.66157	Brandy Michelle Stevens	45.00
	TOTAL	\$5,580.00

CITY OF

WASHINGTON

MISSOURI

MONTHLY ACTIVITIES REPORT
AUGUST 2016

POLICE

INCIDENT REPORTS	326
CITATIONS ISSUED	58
NO-REPORT	777
UNFOUNDED	33
WRITTEN/VERBAL WARNING	295
GONE ON ARRIVAL	33
END CALL	1321
TOTAL	2843

FIRE

FIRES, EXPLOSIONS:	2
RESCUE:	15
HAZARDOUS CONDITIONS:	8
SERVICE CALLS:	2
GOOD INTENT CALLS:	4
FALSE CALLS:	7
OTHER:	0
TOTAL # FIRE CALLS	38

911 TRANSFERS	114
OPEN LINE 911 CALLS	117
911 HANG UPS	38
911 CALLS RECEIVED	464
TOTAL 9*1*1 CALLS HANDLED:	733

AMBULANCE DISTRICT

FAIR AMBULANCE	17
TOTAL # OF AMBULANCE CALLS:	17



CITY OF
WASHINGTON
MISSOURI

FROM Assistant Chief Armstrong
TO: Traffic Commission Members
SUBJECT: September 2, 2016 Committee Meeting
DATE: September 7, 2016, 2016

The September 2, 2016 Meeting Minutes were approved as written.

MEMBERS PRESENT: Mike Grissom Police Department
Walt Meyer City Council
Steve Sullentrup City Council
John Nilges Engineering
Joe Holtmeier City Council
Bill Halmich Emergency Management
Tony Bonista Street Department

MEMBERS ABSENT: Jeff Mohesky City Council
Ed Menefee Police Department

VISITORS: Andrea Lueken Engineering
Jim Armstrong Police Department
Joe Barker Washington Missourian

OLD BUSINESS:

None

NEW BUISNESS:

5A 16-09-0029 Request for a stop bar on Southbound Stafford at 14th Street: This request came as a result of drivers not stopping early enough on Stafford prior to entering the intersection with 14th Street. The committee discussed the issue and agreed that a stop bar may be helpful at that location. Street Department will coordinate with engineering to get the stop bar

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painted properly. Street Department will also be moving the existing stop sign a little bit further to the East in order to make it more visible. (CLOSED)

5B 16-09-0030 Request for additional speed signage on Lafayette Street: The resident at 407 Lafayette mentioned that there are no speed signs on this section of Lafayette for Northbound traffic leaving 5th Street. The committee discussed this matter and noted that Lafayette is a 25mph street. The committee agreed that since 25mph is the city's default speed limit, there is no need for signage in that area. (CLOSED)

5C 16-09-0031 Request for stop signs for North and Southbound traffic at the T-intersection on Brookview Drive: Residents in the area have requested a four way stop at this intersection as a potential remedy for speed complaints in the area. The committee discussed, and noted that per the Manual on Uniform Traffic Control Devices, stop signs are not to be used as speed control devices. The committee agreed that the current two way stop that is in place is sufficient. (CLOSED)

5D 16-09-0032 Request for changes to signal timing as well as the signals themselves at E 5th Street and MO 100: This request also came from residents in Brookview Subdivision. They claimed that a lack of signal time for Eastbound 5th Street traffic that is trying to turn left on MO 100 is an issue which causes additional traffic to cut through their subdivision in order to avoid the intersection. The committee discussed the issue and agreed that the claim was unfounded based on the committee members personal experiences at the intersection. The committee agreed that MO-DOT would likely have no interest in stealing signal time from the main line in order to further accommodate 5th Street traffic. (CLOSED)

5E 16-09-0033 Request from Bank of Franklin County for NO PARKING on 8th Street near their entrance/exit: This request came from a representative of the bank, who mentioned that cars parked too close to their entrance/exit are causing a site distance issue for traffic coming and going from their parking lot. The committee agreed to have street department paint the curbs yellow at the corners of the exit to the parking lot. (CLOSED)

5F 16-09-0034 Request for changes to signage at the intersection of Tiemann/Veterans Drive/ S. Lakeshore Drive: This request came from parks department as a result of several near crashes at the intersection caused by traffic not obeying the current yield signs. The committee agreed to try adding signage indicating that cross traffic does not stop to see if that helps alleviate the issues at the intersection. Street department will install the new signage on the same posts that the current yield signs are attached to. (CLOSED)

5G 16-09-0035 Request for changes to signage at the intersection of 5th and MO 47: Two issues were mentioned at this intersection. First, it was mentioned that additional advanced warning is needed for Northbound MO 47 traffic in the number two lane, which is right turn only. Traffic often stays in the right turn only lane until they get much too close to the intersection and then try to merge into the straight lane. The committee recommended additional right turn only pavement markings in the number two lane as a remedy to this issue. The second issue was that Eastbound 5th Street traffic in the right turn only lane often travels straight across the intersection and continued East on 5th Street, causing near crashes with vehicles that are actually in the straight lane. The committee agreed that additional signage may also help

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alleviate this issue. Upon checking the current signage at that intersection, Mike Grissom noted that there was already a large amount of pavement markings as well as roadside signage indicating that the lane is right turn only; however there was no signage on the signal head for that lane of travel. One added sign near the signal head will be the committee's recommended solution. Engineering will be in contact with MO-DOT in reference to these proposed changes. (CLOSED)

The meeting was adjourned at 09:30 am

The next scheduled meeting will be held on October 7, 2016 at 09:00 a.m. in the Police Department Conference Room.

Respectfully,

Assistant Chief Armstrong
Washington Police Department

CC:
Each Member
Mary Trentmann

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Administration/Operations Committee Report
FINANCE DEPARTMENT – End of Month Report

August 2016

Monthly operations for the Finance Department include:

COLLECTOR'S OFFICE:

- * In this month; 7,375 collection transactions totaling \$2,187,628.75 were processed through accounting system.
 - * 791 customers paid using Credit Cards (178 utility-in person, 582 utility-online, 20 court- online & 11 court-in person) totaling \$55,716.12.
 - * 879 utility customers paid via Check Free (ACH), totaling \$53,400.34.
 - * 163 utility customers paid via iPay Solutions (ACH), totaling \$10,021.04.
 - * 174 Big Driver receipts totaling \$1,494.85. 26 Pool receipts totaling \$4,263.50.
 - * 61 utility customers have paid deposits for new or transferred accounts totaling \$6,347.12.
 - * 48 business licenses were issued/renewed totaling \$3,380.00. 0 liquor licenses was issued/renewed totaling \$0.00.
 - * Construction escrow deposits collected \$0.00 *Street excavation deposits collected \$3,492.02 *Landlord Security deposits collected \$0.00. *Cigarette tax collected totaled \$4,813.05.
 - * Franklin County tax collections totaled \$4,103.89. *Delinquent Taxes City - RE: \$33,057.91 PP: \$11,599.27
 - *Delinquent Taxes Library - RE: \$3,998.76 PP: \$1,273.03. * Motor fuel tax revenues totaled \$47,781.88.
 - *Federal Grants (5) totaling; \$562,425.58. *State Grants (0) totaling; \$0.00. *FEMA Grants (2) totaling; \$13,762.18.
- Franchise Fees:
- * Ameren \$181,365.41. * AT&T (SWB) franchise fee \$10,204.48. *New Cingular Wireless \$11,933.60 *Laclede Gas \$7,413.85 *Charter Communications (quarterly) \$31,827.01.* 1% City Sales Tax totaled \$276,170.28. *Local Use tax totaled \$38,865.57.* Transportation Sales tax totaled \$138,085.02. *Capital Improvement Sales Tax totaled \$138,085.18.

TREASURER RESPONSIBILITIES:

FINANCIAL OPERATIONS:

* **ACCOUNTS PAYABLE –**

- Invoice items processed: 766.
- Checks issued –331 (this includes (16) check runs) for the amount of \$1,041,495.31.
- Credit Card Fees (ETS) paid totaled \$1,181.08 (\$58.48 for court and \$1,122.60 for Utilities).
- Postage used this month totaled \$890.93.

* **GENERAL DUTIES –**

- Postings of journals to the General Ledger which were created during transaction processing of utility billing, cash receipts/revenue transactions, accounts receivable, accounts payable and payroll.
- Distribution of approved purchase orders.
- Adjusting entries to correct transaction errors and record monthly allocations.

* **PAYROLL-**

- Payrolls (2) totaling \$457,386.66. This includes (0) checks and (367) direct deposits and related benefit costs.
- Taxes Paid: Federal \$46,165.13; State \$15,423.00; FICA \$26,798.23; Medicare \$6,267.33.

* **ACCOUNTS RECEIVABLE -**

Utilities (Water - Sewer -Trash):

- Billing totals: \$415,877.33; Number of invoices (6,393) number of gallons billed: 60,509,762.
- Final billings sent (111) totaling \$3,270.35. (88 on the shutoff list, (this involves amounts over \$50) with (56) actual shutoffs done.)
- Refunds (22) totaling \$1,219.11. (6) Returned checks (NSF), fee collected: \$150.00.
- Bank auto draft collections (811) totaled \$53,225.29. Credit Card draft collections (111) totaled \$5,350.23.
- (0) Returned Bank auto draft, fees collected: \$0.00.

Landfill and Miscellaneous:

- Landfill invoices (92) sent totaling \$110,716.42 including (2) leachate invoices totaling \$2,380.00. Miscellaneous invoices (49) (rent/lease, dispatch services, etc.) totaling \$56,730.10. Public Works invoices (12) totaling \$6,810.84; Return Checks (0) totaling \$0.00, fee collected: \$0.00.

MANAGEMENT:

- Supervise and assist staff in resolution of problems.
- Monitor cash flow and investments.
- Monitor budget appropriations and authorizations for processing expenditures.
- Make appropriate wire transfers for debt service, payroll and Phoenix Center II CID.
- Monitor all financial accounting processes.
- Monitor utility billing process to insure utility bills are accurate and mailed timely.

MISCELLANEOUS:

- Process cash receipts for utilities, landfill, permits, various departments and miscellaneous receipts.
- Calculate interest and mail monthly statements for account receivable.
- Prepare various reports on sales tax, franchise fees, and major revenue sources.
- Prepare P.O.'s, process invoices for payment and timely mail checks to vendors.
- Calculate payroll and prepare payroll checks/direct deposits and applicable benefits and deduction reports.
- Working on compiling 2017 budget documents.

WASHINGTON 1% SALES TAX

Previous Years 1970 -1990 Total:		\$ 15,522,628.91			
1990-1991	1,548,211.84	2000-2001	2,614,947.25	2010-2011	3,613,372.27
1991-1992	1,672,769.14	2001-2002	2,665,810.02	2011-2012	3,698,652.72
1992-1993	1,784,767.71	2002-2003	2,875,714.84	2012-2013	3,760,065.80
1993-1994	1,963,897.71	2003-2004	3,155,590.86	2013-2014	3,912,118.45
1994-1995	2,099,507.07	2004-2005	3,187,693.12	2014-2015	4,204,694.99
1995-1996	2,109,380.53	2005-2006	3,345,292.87	2015-Present	3,940,783.15
1996-1997	2,169,892.95	2006-2007	3,445,234.45		
1997-1998	2,267,995.17	2007-2008	3,773,268.98		
1998-1999	2,412,223.65	2008-2009	3,556,222.39		
1999-2000	2,570,088.01	2009-2010	3,497,829.39		

COLLECTION TO DATE: **\$ 91,368,654.24**

MONTH	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Monthly % Increase/ Decrease
OCTOBER	\$ 292,032.88	\$ 289,981.69	\$ 299,811.29	\$ 258,132.97	\$ 322,215.68	\$ 340,999.80	5.83%
NOVEMBER	178,913.24	221,470.74	245,399.60	267,546.13	285,712.19	294,009.02	2.90%
DECEMBER	355,374.13	397,861.68	351,227.53	330,994.19	362,186.60	393,531.59	8.65%
JANUARY	291,252.48	335,676.69	300,296.02	316,472.49	397,583.68	386,222.81	-2.86%
FEBRUARY	314,343.36	232,947.48	316,239.76	339,049.11	315,611.21	346,227.45	9.70%
MARCH	272,083.55	388,615.40	368,351.05	305,321.16	368,572.00	447,528.01	21.42%
APRIL	336,871.23	342,585.73	297,520.96	304,712.85	350,563.22	357,396.57	1.95%
MAY	228,551.10	192,428.66	205,586.29	357,248.60	277,962.54	261,754.61	-5.83%
JUNE	353,408.74	381,146.39	387,501.72	310,068.05	406,902.66	426,728.90	4.87%
JULY	368,038.19	327,575.87	346,906.10	464,401.53	396,330.13	410,214.11	3.50%
AUGUST	206,758.22	202,883.60	239,933.34	269,841.78	254,968.15	276,170.28	8.32%
SEPTEMBER	415,745.15	385,478.79	401,292.14	388,329.59	466,086.93		
TOTALS	\$ 3,613,372.27	\$ 3,698,652.72	\$ 3,760,065.80	\$ 3,912,118.45	\$ 4,204,694.99	\$ 3,940,783.15	

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO
PRESENT:

5.41%

FISCAL YEAR END PERCENTAGE (POS-
OCTOBER TO SEPTEMBER) Shown Once A Year
on November Report.

1/2 % CAPITAL IMPROVEMENT SALES TAX

EFFECTIVE: 07-01-89

EFFECTIVE: 07-01-89

EXPIRED: 06-30-94	1989-1994	4,111,148.43
EXPIRED: 06-30-02	1994-2002	9,410,782.24
EXPIRED: 06-30-10	2002-2010	13,334,617.88
EXPIRES: 06-30-18	2010-2018	\$ 11,855,273.29

TOTAL COLLECTIONS TO CURRENT DATE \$ 38,711,821.84

MONTH	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Monthly % Increase/ Decrease
OCTOBER	\$ 146,016.47	\$ 144,990.96	\$ 149,905.59	\$ 129,282.62	\$ 161,107.69	\$ 170,499.84	5.83%
NOVEMBER	89,456.54	110,735.31	122,665.68	133,773.33	142,855.95	147,004.44	2.90%
DECEMBER	177,687.13	198,930.58	175,545.43	165,263.46	181,093.25	196,765.87	8.65%
JANUARY	145,626.26	167,838.53	150,186.08	158,247.98	198,791.64	193,111.70	-2.86%
FEBRUARY	157,171.78	116,473.63	158,119.77	169,520.15	157,805.66	173,113.68	9.70%
MARCH	136,041.63	194,307.70	184,175.14	152,653.02	184,286.03	223,763.88	21.42%
APRIL	168,435.36	171,293.05	148,760.62	152,356.74	175,281.51	178,698.24	1.95%
MAY	114,275.46	96,214.34	102,793.25	178,624.09	138,981.32	130,877.37	-5.83%
JUNE	176,704.60	190,573.08	193,750.98	155,034.08	203,451.34	213,364.43	4.87%
JULY	184,019.06	163,787.92	173,453.00	232,200.60	198,165.05	205,107.07	3.50%
AUGUST	103,379.13	101,441.79	119,966.76	134,920.80	127,484.01	138,085.18	8.32%
SEPTEMBER	207,872.40	192,739.31	200,646.15	194,164.66	233,043.27		
TOTALS	\$ 1,806,685.82	\$ 1,849,326.20	\$ 1,879,968.45	\$ 1,956,041.53	\$ 2,102,346.72	\$ 1,970,391.70	

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO PRESENT:

5.41%

FISCAL YEAR END PERCENTAGE
(POS- OCTOBER TO SEPTEMBER)
Shown Once A Year on November
Report.

LOCAL USE TAX

MONTH	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Monthly % Increase/ Decrease
OCTOBER	\$ 30,917.10	\$ 27,488.48	\$ 32,909.43	\$ 33,312.19	\$ 31,939.99	\$ 41,107.57	28.70%
NOVEMBER	37,911.52	35,347.95	33,530.80	57,041.89	39,689.38	38,629.86	-2.67%
DECEMBER	38,115.09	36,708.77	39,878.28	27,444.57	19,842.68	35,667.91	79.75%
JANUARY	31,685.09	25,681.62	35,302.29	39,436.96	18,771.89	73,750.32	292.88%
FEBRUARY	42,783.37	45,250.63	49,145.13	60,108.24	56,934.67	49,544.55	-12.98%
MARCH	29,232.08	37,589.12	34,500.54	31,924.09	52,588.73	43,602.83	-17.09%
APRIL	35,470.32	36,410.33	21,162.71	29,274.06	39,895.13	28,592.66	-28.33%
MAY	35,942.86	33,100.23	40,030.79	39,309.81	51,160.61	42,539.86	-16.85%
JUNE	30,361.97	38,389.90	37,828.09	34,549.14	23,755.92	30,670.13	29.11%
JULY	41,160.59	38,296.32	32,573.48	42,923.16	36,718.28	38,065.71	3.67%
AUGUST	27,057.25	35,508.90	34,466.35	39,379.07	40,034.72	38,865.57	-2.92%
SEPTEMBER	67,630.99	52,859.41	36,514.38	36,183.10	38,837.45		
TOTAL	\$448,268.23	\$442,631.66	\$427,842.27	\$470,886.28	\$450,169.45	\$461,036.97	

COLLECTIONS 1998 TO PRESENT: **\$ 6,667,286.12**

OVERALL PERCENTAGE
GROWTH/(REDUCTION) FOR OCTOBER
TO PRESENT: **12.08%**

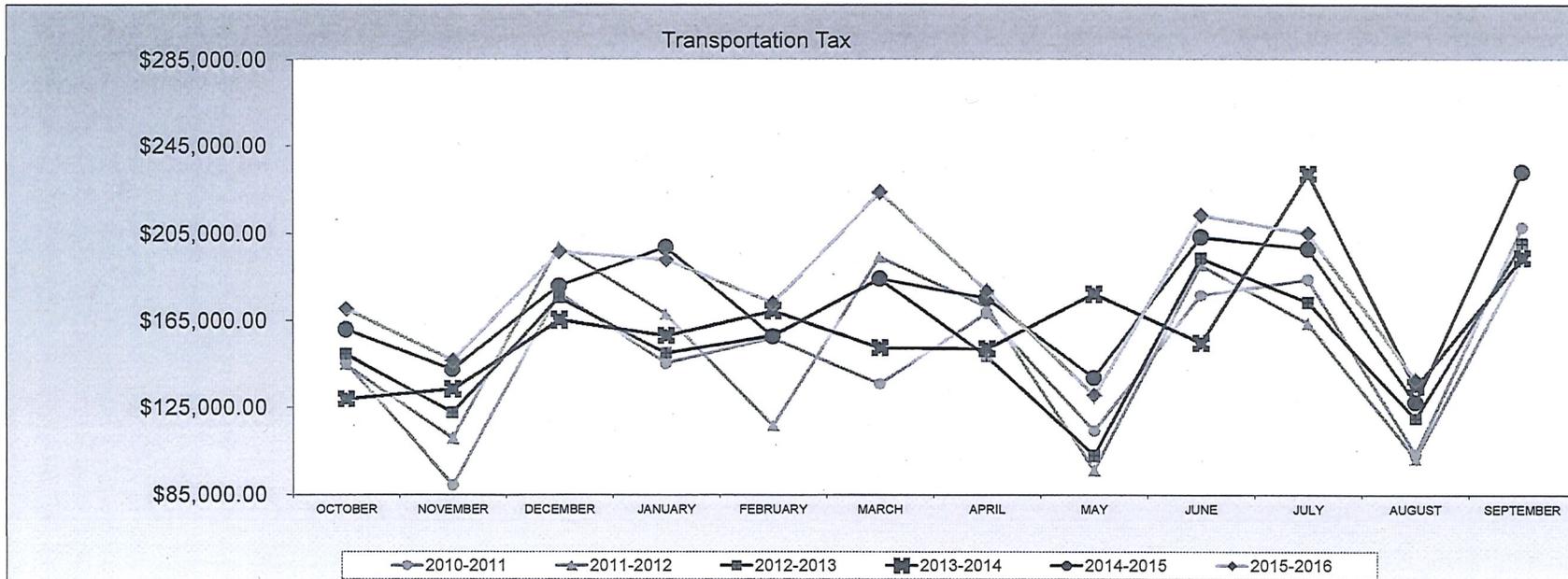
1/2 % TRANSPORTATION SALES TAX

MONTH	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Monthly % Increase/Decrease
OCTOBER	\$ 145,972.89	\$ 145,120.16	\$ 149,905.71	\$ 129,066.45	\$ 161,107.79	\$ 170,499.34	5.83%
NOVEMBER	89,437.31	110,735.46	122,694.65	133,772.74	142,855.97	147,004.51	2.90%
DECEMBER	177,667.55	198,930.26	175,547.03	165,496.84	181,093.25	196,765.76	8.65%
JANUARY	145,626.04	167,838.37	150,186.07	158,236.29	198,791.80	193,113.86	-2.86%
FEBRUARY	157,114.39	116,473.64	158,119.78	169,500.34	157,805.36	173,113.49	9.70%
MARCH	136,023.70	194,287.93	184,174.85	152,660.68	184,286.08	223,763.91	21.42%
APRIL	168,494.40	171,293.01	148,760.60	152,351.79	175,281.35	178,698.08	1.95%
MAY	114,202.21	96,166.41	102,792.97	177,386.86	138,981.19	130,877.30	-5.83%
JUNE	176,701.87	190,573.43	193,751.29	155,033.96	203,451.14	213,364.42	4.87%
JULY	184,019.15	163,768.67	173,452.98	232,200.78	198,165.06	205,105.94	3.50%
AUGUST	103,378.29	101,423.54	119,966.65	134,920.91	127,483.86	138,085.02	8.32%
SEPTEMBER	207,872.41	192,739.16	200,646.25	194,164.70	233,043.30		
TOTALS	\$ 1,806,510.21	\$ 1,849,350.04	\$ 1,879,998.83	\$ 1,954,792.34	\$ 2,102,346.15	\$ 1,970,391.63	

COLLECTIONS 2005 TO PRESENT: \$20,071,571.94

OVERALL PERCENTAGE GROWTH/
(REDUCTION) FOR OCTOBER TO
PRESENT: 5.41%

FISCAL YEAR END PERCENTAGE
(POS- OCTOBER TO SEPTEMBER) Shown
Once A Year on November Report.



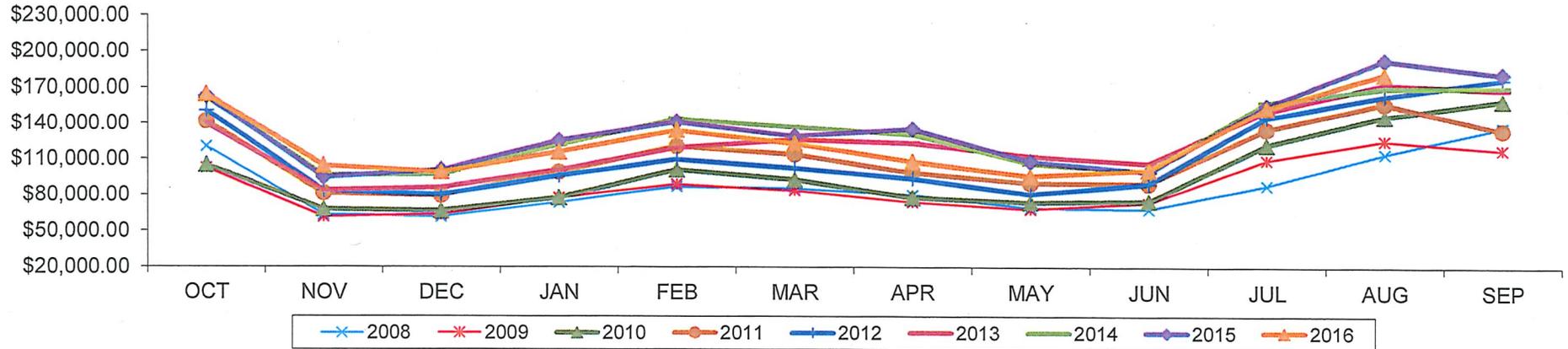
AMEREN U E FRANCHISE FEE REPORT

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	Increase/ Decrease
OCT	\$120,610.00	\$102,485.59	\$105,124.18	\$141,772.88	\$150,832.45	\$139,853.11	\$161,967.65	\$162,777.06	\$164,412.59	1.00%
NOV	63,606.01	61,461.75	68,099.12	81,521.88	83,813.07	83,664.43	96,626.77	94,748.58	104,441.67	10.23%
DEC	61,923.91	63,450.46	66,720.46	79,622.52	80,297.08	86,085.23	97,081.51	100,789.73	99,254.66	-1.52%
JAN	73,807.80	77,513.17	77,697.31	99,051.77	96,116.53	100,829.33	122,046.71	125,423.36	115,792.75	-7.68%
FEB	87,244.33	88,914.17	101,103.43	120,737.15	109,768.12	119,435.62	143,573.59	141,256.13	133,962.63	-5.16%
MAR	85,912.23	83,720.55	93,004.35	114,035.49	102,725.79	126,557.75	137,069.04	129,381.65	123,212.06	-4.77%
APR	80,266.50	74,092.92	77,963.05	98,742.13	93,960.78	123,507.13	130,783.22	135,281.52	108,011.34	-20.16%
MAY	69,419.96	68,136.59	73,810.83	90,234.96	80,909.43	112,412.77	106,620.25	108,246.36	95,798.37	-11.50%
JUN	68,322.83	73,246.19	74,807.15	89,594.24	89,399.83	106,609.87	99,944.03	99,528.70	100,889.44	1.37%
JUL	88,380.71	109,112.06	121,965.39	135,102.51	145,252.08	150,598.14	157,653.27	155,164.70	153,129.61	-1.31%
AUG	114,710.39	125,584.43	146,100.14	157,273.41	163,516.90	173,075.38	170,137.38	193,194.92	181,365.41	-6.12%
SEP	137,110.04	118,050.37	159,661.51	134,516.80	177,192.06	168,964.30	170,627.43	181,662.41	0	
TOTAL	\$1,051,314.71	\$1,045,768.25	\$1,166,056.92	\$1,342,205.74	\$1,373,784.12	\$1,491,593.06	\$1,594,130.85	\$1,627,455.12	\$1,380,270.53	

1995-Present **\$23,005,270.46**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -4.53%

AMEREN FRANCHISE FEE COMPARISON

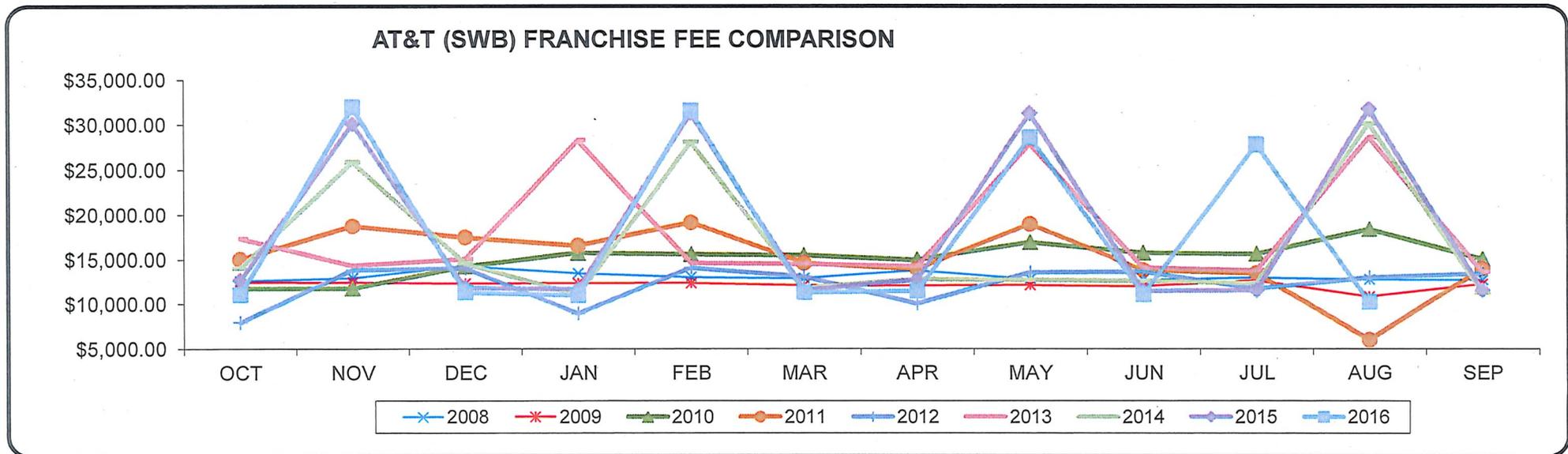


AT +T (SWB) FRANCHISE FEE REPORT

<u>MONTH</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	Increase/ Decrease
OCT	\$12,610.85	\$12,444.10	\$11,755.89	\$14,992.32	\$7,945.64	\$17,317.49	\$14,031.72	\$12,688.30	\$11,065.92	-12.8%
NOV	12,966.03	12,434.07	11,749.30	18,713.04	13,844.27	14,307.02	25,878.27	30,100.56	31,985.29	6.3%
DEC	14,329.74	12,283.48	14,233.63	17,444.68	14,046.08	15,033.53	14,581.17	11,873.92	11,318.83	-4.7%
JAN	13,497.72	12,321.03	15,729.82	16,530.57	8,936.99	28,235.50	11,018.44	11,684.09	10,993.60	-5.9%
FEB	13,048.16	12,328.77	15,561.00	19,120.02	14,092.11	14,627.59	28,038.99	31,292.91	31,538.80	0.8%
MAR	12,889.09	12,089.23	15,450.81	14,585.83	13,093.01	14,522.40	11,795.51	11,522.69	11,282.48	-2.1%
APR	13,786.37	12,048.17	14,935.67	13,935.70	10,030.23	14,228.95	12,779.58	12,690.53	11,452.15	-9.8%
MAY	12,778.74	12,103.48	16,878.98	18,925.37	13,537.38	27,796.37	12,694.67	31,239.15	28,570.11	-8.5%
JUN	12,680.34	11,958.89	15,714.77	13,800.22	13,624.66	14,055.41	12,583.04	11,443.33	11,046.80	-3.5%
JUL	12,963.86	12,634.01	15,585.10	13,441.52	11,693.95	13,764.01	12,308.03	11,499.93	27,778.59	141.6%
AUG	12,764.59	10,795.61	18,325.68	5,992.93	12,955.62	28,529.60	30,099.57	31,710.18	10,204.48	-67.8%
SEP	12,697.16	12,200.64	15,009.66	13,899.07	13,404.09	13,585.78	11,264.73	11,532.25	0	
TOTAL	\$157,012.65	\$145,641.48	\$180,930.31	\$181,381.27	\$147,204.03	\$216,003.65	\$197,073.72	\$219,277.84	\$197,237.05	

1995-Present **\$3,540,602.10**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -5.06%



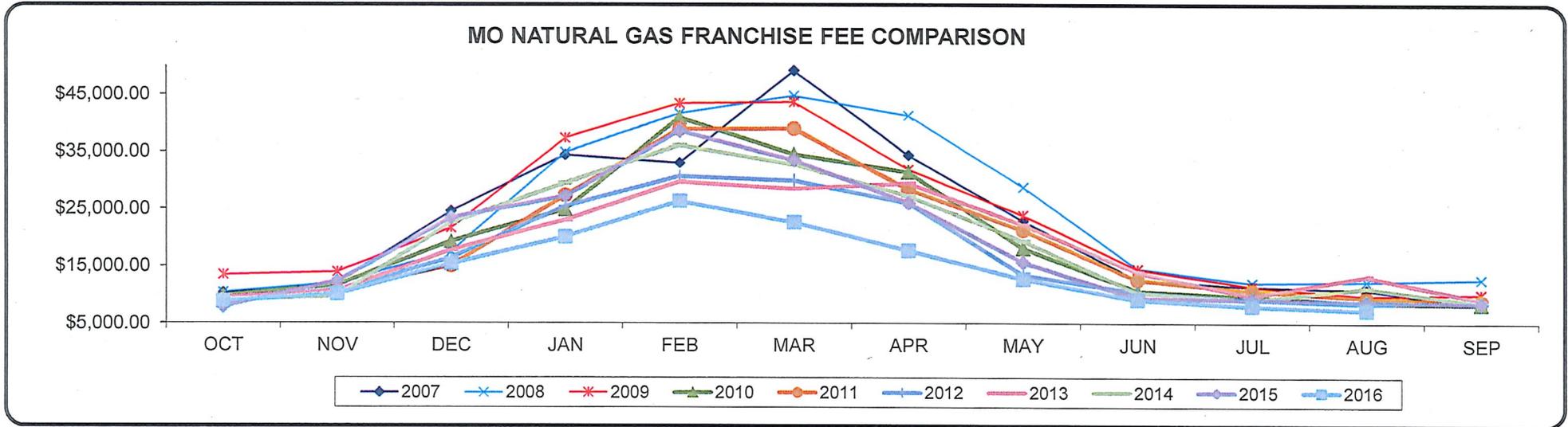
**started keeping track of Southwestern Bell Telephone Company Video Service Franchise Fees for Fiscal Year 2012/2013

LACLEDE GAS FRANCHISE FEE REPORT

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Increase/ Decrease
OCT	\$10,295.08	\$10,425.11	\$13,408.57	\$9,827.42	\$9,012.87	\$9,259.90	\$9,448.88	\$9,062.72	\$7,912.15	\$8,827.09	11.6%
NOV	12,045.39	12,018.04	13,882.53	11,637.29	10,780.86	10,710.02	10,569.18	9,671.87	12,271.78	10,132.09	-17.4%
DEC	24,526.50	17,508.94	21,528.39	19,214.08	15,018.83	16,406.66	17,697.98	22,483.85	23,357.46	15,391.95	-34.1%
JAN	34,439.05	34,889.07	37,321.05	24,863.26	27,290.28	25,436.86	22,953.48	29,473.09	27,155.50	20,054.25	-26.2%
FEB	33,041.41	41,668.83	43,376.64	40,913.41	38,896.44	30,690.36	29,713.54	36,106.37	38,594.62	26,364.24	-31.7%
MAR	49,233.15	44,802.90	43,588.99	34,553.25	38,984.77	29,962.03	28,525.13	32,770.66	33,524.99	22,631.68	-32.5%
APR	34,437.30	41,319.98	31,897.91	31,384.49	28,427.51	26,053.64	29,490.00	27,285.52	26,053.11	17,745.49	-31.9%
MAY	22,919.98	28,861.09	23,844.64	18,109.86	21,261.06	13,515.35	22,237.77	19,399.81	15,707.15	12,789.92	-18.6%
JUN	12,604.58	14,575.82	14,502.36	10,709.45	12,617.26	10,538.59	14,008.46	10,421.45	9,473.56	9,208.08	-2.8%
JUL	11,467.13	12,140.74	11,457.96	9,750.32	10,805.39	9,227.31	9,825.41	9,135.48	9,266.94	8,121.30	-12.4%
AUG	10,969.57	12,359.98	9,852.66	8,735.80	9,553.18	8,590.31	13,243.73	11,236.67	8,831.94	7,413.85	-16.1%
SEP	8,148.81	12,826.07	10,154.87	8,469.55	9,034.32	8,759.74	9,205.41	8,679.59	8,594.33	0	
TOTAL	\$264,127.95	\$283,396.57	\$274,816.57	\$228,168.18	\$231,682.77	\$199,150.77	\$216,918.97	\$225,727.08	\$220,743.53	\$158,679.94	

1995-Present **\$3,726,877.79**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -25.20%

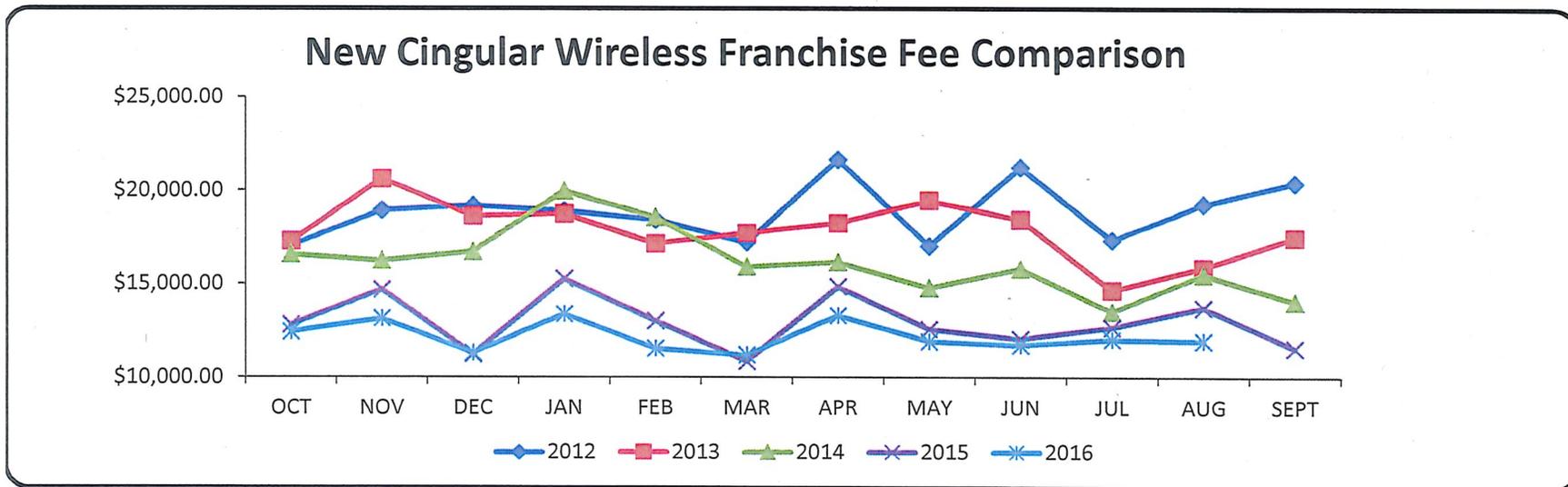


NEW CINGULAR WIRELESS FRANCHISE FEE REPORT

<u>MONTH</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>Increase/ Decrease</u>
OCT	\$17,046.41	\$17,257.00	\$16,581.28	\$12,781.29	\$12,423.99	-2.8%
NOV	18,928.26	20,599.82	16,240.07	14,677.75	13,136.75	-10.5%
DEC	19,181.77	18,625.83	16,717.33	11,217.67	11,300.89	0.7%
JAN	18,912.84	18,740.96	19,970.37	15,254.34	13,376.41	-12.3%
FEB	18,447.14	17,141.00	18,569.60	13,009.82	11,543.01	-11.3%
MAR	17,221.07	17,708.96	15,903.27	10,838.40	11,185.38	3.2%
APR	21,663.67	18,245.17	16,154.02	14,841.57	13,294.77	-10.4%
MAY	17,033.61	19,454.59	14,774.95	12,562.86	11,918.78	-5.1%
JUN	21,252.55	18,445.10	15,804.53	12,039.27	11,714.56	-2.7%
JUL	17,356.37	14,644.81	13,495.54	12,657.00	12,017.34	-5.1%
AUG	19,263.90	15,863.44	15,495.35	13,712.15	11,933.60	-13.0%
SEPT	20,408.73	17,477.95	14,037.11	11,537.42	0	
TOTAL	\$209,669.91	\$214,204.63	\$193,743.42	\$155,129.54	\$133,845.48	

2012-PRESENT \$906,592.98

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -6.79%

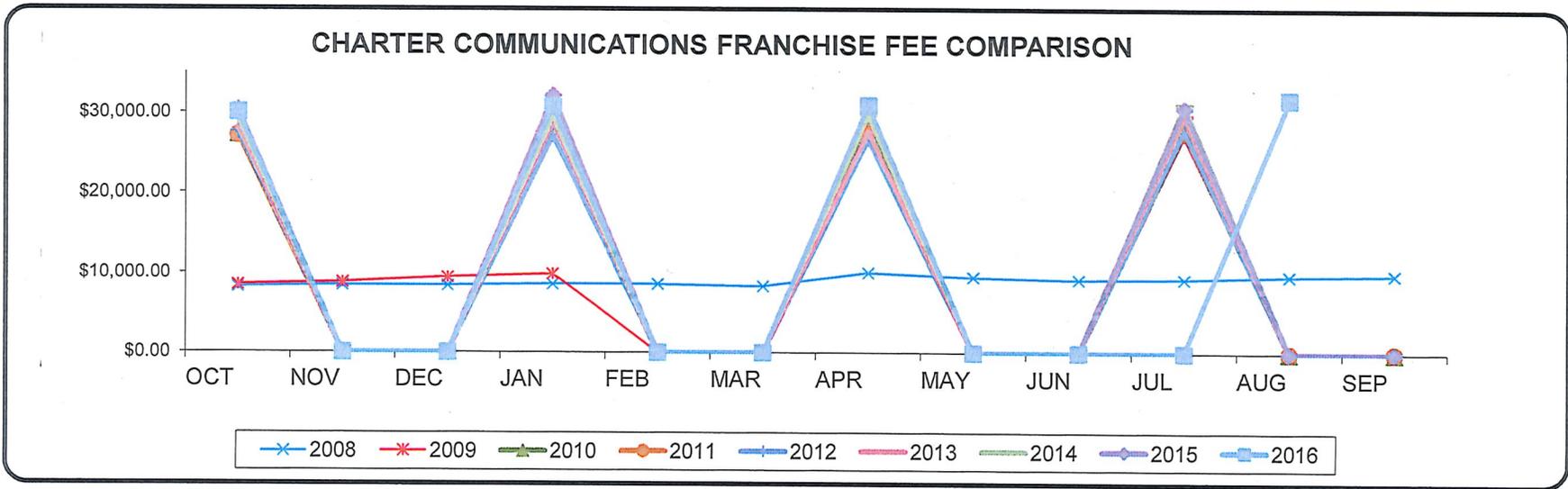


CHARTER COMMUNICATIONS FRANCHISE FEE REPORT

<u>MONTH</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>Increase/ Decrease</u>
OCT	\$8,243.50	\$8,409.73	\$27,250.59	\$27,149.48	\$27,675.15	\$28,078.83	\$29,249.86	\$30,329.27	\$30,087.73	-0.8%
NOV	8,437.70	8,743.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
DEC	8,408.77	9,397.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
JAN	8,587.63	9,838.42	28,544.73	28,748.80	27,278.56	28,994.02	29,572.65	32,117.27	30,734.61	-4.3%
FEB	8,590.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
MAR	8,360.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
APR	10,108.19	26,627.07	28,517.24	27,548.32	26,889.68	27,702.13	29,915.13	30,952.64	30,969.27	0.1%
MAY	9,573.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
JUN	9,240.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
JUL	9,328.20	27,237.64	27,772.21	27,824.33	27,955.33	29,722.85	31,128.65	30,709.42	0.00	0
AUG	9,737.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,827.01	3.6%
SEP	9,924.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL	\$108,539.33	\$90,254.22	\$112,084.77	\$111,270.93	\$109,798.72	\$114,497.83	\$119,866.29	\$124,108.60	\$123,618.62	

1995-Present **\$2,153,871.12**

OVERALL PERCENTAGE GROWTH/(REDUCTION) FOR OCT. TO PRESENT: -0.4%





Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

09/01/2016

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Washington** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Mary J. Sprung, CPA, Finance Manager

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.



The Government Finance Officers Association
of the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Mary J. Sprung, CPA
Finance Manager
City of Washington, Missouri



The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Date September 1, 2016

September 2016 Permit Totals

PROJECTS: All
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 8/07/2016 THRU 9/20/2016
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
ACC - ACCESSORY BUILDING	1	5,000.00	25.00
COM-ADD - COMMERCIAL ADDITION	2	32,960.00	70.00
COM-ALT - COMMERCIAL ALTERATION	8	894,000.00	3,187.50
COM-BLD - COMMERCIAL BUILDING	1	6,000.00	50.00
DECK - DECK	1	20,000.00	60.00
DEMO - DEMOLITION	3	14,500.00	150.00
ELE-P - ELECTRICAL SERVICE	4	3,600.00	150.00
ELE-T - ELECTRIC SVC - TEMP	1	500.00	25.00
FIRE - FIRE SPRINKLER SYSTEM	1	70,000.00	210.00
GARAGE - GARAGE	1	40,000.00	145.00
HIST - HISTORIC DESIGN REVIEW	3	0.00	0.00
OPC-COM - COMMERCIAL OCCUPANCY	8	0.00	400.00
OPR-MF - MULTI FAMILY OCCUPANCY	37	0.00	620.00
OPR-SF - SINGLE FAMILY OCCUPANCY	65	0.00	1,670.00
OPR-TF - TWO FAMILY OCCUPANCY	11	0.00	245.00
PREP - PRELIMINARY PLAT	3	0.00	428.00
RES-ADD - RESIDENTIAL ADDITION	6	203,836.24	948.00
RES-ALT - RESIDENTIAL ALTERATION	6	36,518.00	264.00
RES-SF - SINGLE FAMILY BUILDING	2	489,059.00	3,494.50
REZ - REZONING	2	0.00	300.00
SGN - SIGN	9	26,800.00	575.00
STEX - STREET EXCAVATION	2	7,000.00	60.00
SWP - SWIMMING POOL	2	32,600.00	156.00
SWR - SEWER LATERAL/REPAIR	1	4,000.00	25.00
VAN - VOLUNTARY ANNEXATION	1	0.00	200.00
VAR - VARIANCE	1	0.00	60.00
*** TOTALS ***	182	1,886,373.24	13,518.00

September 2016 Permit Totals

09/20/2016 7:57 AM

PROJECT VALUATION AND FEE REPORT

PROJECTS: All
 APPLIED DATES: 0/00/0000 THRU 99/99/9999
 ISSUED DATES: 1/01/2016 THRU 9/20/2016
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
ACC - ACCESSORY BUILDING	11	139,951.00	399.80
BLAST - BLASTING	1	9,000.00	0.00
CARN - CARNIVAL	1	12,000.00	50.00
COM-ADD - COMMERCIAL ADDITION	11	2,761,645.00	9,467.00
COM-ALT - COMMERCIAL ALTERATION	22	1,640,550.00	6,667.50
COM-BLD - COMMERCIAL BUILDING	3	954,322.00	5,193.72
DECK - DECK	20	173,490.00	818.00
DEMO - DEMOLITION	13	301,235.00	646.43
ELE-P - ELECTRICAL SERVICE	32	59,655.00	875.00
ELE-T - ELECTRIC SVC - TEMP	3	100,700.00	100.00
FIRE - FIRE SPRINKLER SYSTEM	5	82,540.00	335.00
FIREWORKS - FIREWORKS	3	22,500.00	0.00
FPD - FLOODPLAIN DEVELOPMENT	4	0.00	0.00
GARAGE - GARAGE	4	151,000.00	596.50
GRADING - GRADING	4	607,847.00	16,630.50
HIST - HISTORIC DESIGN REVIEW	10	0.00	0.00
IND-ALT - INDUSTRIAL ALTERATION	7	1,221,650.00	3,845.00
MOBILE - MOBILE HOME SETUP	6	28,000.00	375.00
OPC-COM - COMMERCIAL OCCUPANCY	40	0.00	1,950.00
OPC-IND - INDUSTRIAL OCCUPANCY	1	0.00	50.00
OPR-MF - MULTI FAMILY OCCUPANCY	194	0.00	3,235.00
OPR-SF - SINGLE FAMILY OCCUPANCY	378	0.00	10,490.00
OPR-TF - TWO FAMILY OCCUPANCY	69	0.00	1,565.00
PREP - PRELIMINARY PLAT	11	0.00	1,035.00
RES-ADD - RESIDENTIAL ADDITION	18	472,882.89	2,204.25
RES-ALT - RESIDENTIAL ALTERATION	45	1,610,809.62	7,831.31
RES-SF - SINGLE FAMILY BUILDING	17	3,695,221.00	29,132.59
REZ - REZONING	3	0.00	450.00
SGN - SIGN	31	135,955.00	1,750.00
SPU - SPECIAL USE	5	0.00	750.00
STEX - STREET EXCAVATION	12	24,793.00	330.00
SUBD - SUBDIVISION DEVELOPMENT	1	85,000.00	275.00
SWP - SWIMMING POOL	9	272,600.00	1,299.20
SWR - SEWER LATERAL/REPAIR	9	57,800.00	250.00
VAN - VOLUNTARY ANNEXATION	1	0.00	200.00
VAR - VARIANCE	6	0.00	360.00
*** TOTALS ***	1,010	14,621,146.51	109,156.80

Washington Regional Airport (FYG)
Board Meeting Minutes
Wednesday June 28, 2016 @ 3:00 pm
at Washington Regional Airport
BFA #124

Those in attendance: Joe Holtmeier, Brian Boehmer, Steve Sullentrup, Kevin Hellmann, Ray Frankenberg

1. Approve minutes of 4-12-2016 – approved as submitted
2. Hangar Rent Update (Kevin) – Hangar A12 is empty, it is a twin hangar. We have a waiting list of 9 for small hangars when it comes open
3. Airport Equipment/Hangar A-12 – remove item from next agenda. Washington Aviation and the Airport have all fuel and mowing equipment out of that hangar.
4. General Maintenance (Board)
 - a. Council approved budget items:
 1. Roof Repairs – shooting for going OTB for roof repairs in the next 2 weeks.
 2. Office Doors – Brian will get the specs from Joe
 3. Unicom/Radio – Unicom/Radio is ordered and will be in in the next 2 weeks.
 4. Monument Sign – Complete – Remove from the next agenda. We have gotten 2 compliments on the monument sign from people who drive by.
 5. Monument Sign Lighting – the Water Dept will run the conduit for the lighting. Brian will ask an electrician for a recommendation on the lighting.
 6. Jet Fuel – required monitoring – we are having APEX (our maintenance firm) check into the requirements to make sure that we have to monitor both the truck and the tank before we spend any money on monitoring on the tank.
 - b. Hangars – the post have all been reinforced. – remove from next agenda.
 - c. Grounds:
 1. The trees have been removed, we will now keep this item on the list until the stumps are removed.
 2. We still need to drill the holes to drain the water
 3. Site into Lake Creek at the Katy Trail
 - d. Runway – Kevin will remind the Street Dept. every other week about the crack filling and painting.
 1. Fill cracks
 2. Repaint striping and arrows
 - e. Pavilion Roof – The Parks Dept. will probably not be doing this; we will keep this on the agenda so it gets done this fall.
 - f. Airport Security – all signs have been installed.
 1. Wireless security tied into the City's new network
 - g. Asphalt Parking Lot – Sealing – still on the Street Dept.'s list of things to do.
5. St. Clair Airport Update (Brian) – MoDOT has started the environmental impact study (EIS)
6. Updating the Master Plan/Airport Layout Plan (ALP) (Brian) – the Master Plan is currently at MoDOT for comments
 - a. Minimum Standards – There was a new draft of the Minimum Standards distributed to the Board. We anticipate that a final recommendation will be made to the City Council within 2 months.
 - b. Daily Airport Operations – WAI is continuing to collect and send the business hour counts to CMT.

- c. Runway Counter from CMT – CMT is not responding with information on runway counters, so Annette Hellmann with BFA will get quotes from traffic firms.
 - d. What is the length and width of the runway in the Master Plan? (question from Transportation).
 - 1. We think that the current Master Plan will show widening to 100 feet and lengthening to 5500 feet. We will check into the possibility that it may go all the way to 6500 feet long.
 - 2. One of the major benefits of the Master Plan would be the definition of the need for the additional aerial easements for the expansion.
7. Public Presentations and WAI website update (Ray) – No news
8. Airport Way Finding Signing (Ray II) – No news
9. Avgas Phase-Out (Ray II) – no additional information
10. Monthly Reports – submit to Transportation Board
- a. Ask Bianca to give a summary of the fuel taxes that we paid on the Jet Fuel and Avgas for the past 2 years.
 - b. Also see if there is a breakdown on the taxes that were paid.
 - c. Need to get with Brian to get a total on what we get for operating repairs from the Federal Government.
 - d. All of this information needs to be compiled for the next meeting.
11. Other Business
12. Schedule Next Meeting – September 6th @ 3:00 pm @ the Airport

PARKS AND RECREATION

MONTHLY REPORT

AUGUST 2016

ADMINISTRATION

1. **Fees and Charges** – Staff continued to work on the review and implementation of program fees to become compliant with the Revenue and Pricing Policies.
2. **Ordinances** – Continued to work and finalize recommended changes to both the Urban Forestry and Parks and Recreation Ordinances.
3. **Lions Lake Playground** – Continued to work on costs estimates and design.
4. **Tennis Court Repairs** – Crack sealing and pickle ball lines were completed.
5. **Miller-Post Fencing Bid** – Bid was awarded to American Timber and Steel.
6. **Miller-Post Sign Bid** – Prepared specifications and went out to bid.
7. **Miller-Post Trail Posts** – Prepared specifications and went out to bid.
8. **Banners** – Bid was awarded and banners were hung.
9. **Arts Policy** – Completed policy.
10. **Adopt – A – Park Program** – Continued to work on creating new guidelines for the Adopt-A-Park-Program.
11. **Performance Reviews** – Completed performance reviews.
12. **Seed & Fertilizer** – Prepared specifications and went out to bid.

RECREATION PROGRAMS AND FACILITIES

1. **Programs**
 - a. Continued to adjust program fees and charges to reflect the adopted Revenue and Pricing Policy.
 - b. Continue to work on field reservation and billing

- c. Continue to work on programs (City Wide Garage Sale, Movie at the Market, Christmas programs etc.)

2. Facility Rentals

Category	August	YTD
Pavilions	16	144
Facilities	9	163
Baseball Fields	4	984
Soccer Fields	8	14
Rugby	0	0
Football	10	17
Total	47	1,322

Category	YTD Revenues
Auditorium Use	6,555.00
Sports Field Use	16,952.78
Fair Administration Building Use	150.00
Pavilion Use	16,295.00
Fair Ground Use	2,725.00
Tennis Court Fees	715.00
Park Facilities	2,765.87
Total	46,158.65

3. Special Events

Category	August	YTD
Walks/Runs	3	13
Street Collections Cystic Fibrosis	0	5
Other (Festivals/Concerts) Fair, Foodstock	2	34
Total	5	52

4. Aquatics

Category	August	YTD
Season Passes	0	199
Punch Cards	1	246
Daily Attendance	969	10441
Rentals	0	4
Open/Closed Days	13 open/1 closed	73open/6closed

Category	Revenues	YTD Expenses
Season Passes	20,066.00	
Punch Cards	5,030.00	
Daily Attendance	33,791.50	
Rentals	3,335.00	
Tot Time/Sr. Time	870.00	
Maintenance Fee		18,017.00
Management Fee		26,918.00
General Lifeguards		69,248.23
Program Lifeguards		12,530.42
Misc. Supplies/Operations		36,577.42
Repairs		17,899.00
Total	63,092.50	181,190.07

5. Big Driver

Category	August	YTD
Small Basket	52	245
Medium Basket	58	326
Large Basket	31	161
Total	141	732

Category	Revenues	YTD Expense
Baskets of Balls	7,593.83	
Misc. Supplies/Operations		6,645.98
Total	7,593.83	6,645.98

MAINTENANCE ACTIVITIES

1. August Special Projects/Operations

In addition to normal ongoing maintenance activities as depicted above, maintenance staff conducted the following special projects/operations:

- a. Tree Trimming and Removals – Continued tree trimming and removals throughout the park system as well as selected street trees
- b. Miller-Post Property – Continued to cut in trails and began surfacing.
- c. Landscape beds –Continued Maintenance.
- d. Fair- Made preparations for fair; provided maintenance; cleaned up from fair.
- e. Medians – Continued to Weed.

- f. Drainage - Fixed drainage problem at the top of All Ability's hill.
- g. Turf Restoration - Seeded area in Valley below houses.
- h. Fire Headquarters - Removed old landscaping.
- i. Banners – Installed downtown banners.

2. September Planned Projects/Operations

- a. Tree Trimming and Removals – Continue tree trimming and removals throughout the park system as well as selected street trees.
- b. Miller-Post Property – Continue to cut in trails and began surfacing.
- c. Ball Fields – Over seed and fertilize.
- d. Dog Park - As time and weather conditions allow, complete site grading.
- e. Landscaped beds –Continue Maintenance.
- f. Fire Headquarters – Mulch Beds.
- g. Medians – Continue to Weed.
- h. McLaughlin Field - Replace asphalt areas.
- i. Riverfront trail – Transplant / trim trees for bridge work.

3. Maintenance Hours

Category	August	YTD
Trash Pickup and Removal	128.5	1371.25
Restroom Cleaning	116.5	981.5
Pavilion Cleaning	30.25	450.25
Playground Inspections/Repairs	31	487.5
Sidewalks, Pathways, Trails	71.5	374
Fair	442.75	495.5
Landscape Beds	65	1150.5
Flood	65	361.25
Boat Docks	17	135.25
Athletic Fields	111.75	520.5
Irrigation	28.75	142.75
Mowing	376.5	2270.75
Trimming	18.5	282.5
Building Maintenance	43	1132.75
Tree Maintenance	34.5	634.25
Turf Maintenance	8	90.5
Street Lights	4	87.5
Wetlands, Lakes & Ponds	2.5	18.25
Vehicle & Equipment Work	74.75	1633
Special Events	18	552.75
Snow	0	170.25
Training	2	109.75
Other	34.5	173.25
Total	1724.25	13567.75

City of Washington, MO.

Public Art Policy & Procedures

Executive Summary

The City of Washington Missouri desires to improve its “quality of life” initiatives by enhancing and supporting growth of our cultural environment through the development of a Public Art Program on City property. The following document has been created using “best practices” from a variety of different City and County documents from around our area. Key concerns for the committee included keeping the initial recommendations simplistic; as you can always add policy language as the need arises along with concerns regarding costs, annual operations, and the potential for managing risk and liability for the City. The following document is not meant to be all inclusive but does represent first steps proposed to the City of Washington City Council to help enhance cultural opportunities for citizens, visitors and exposure to the world of human creativity and “Public Art”.

I. Public Art Policy Purpose and Mission Statement

Public Art has the ability to inspire, ignite, awaken and animate. It can enrich and connect a community and add or enhance a sense of place in a symbolic or creative way. The City of Washington values public art, the sense of community identity, and the creativity it can inspire. Public art fulfills these purposes in a myriad of ways: by improving the aesthetics of our public spaces through excellent and harmonious design, by sensitively preserving or highlighting vistas; by introducing surprising and enlivening elements into otherwise ordinary spaces; and by engaging us with insightful interpretations of our community’s activities, aspirations and history. In addition, the public art program is designed as a contribution to the City’s economic draw and to foster educational opportunities for the community. The City of Washington, in recognition of the importance of integrating public art into the daily lives of the residents and visitors to the City, supports a public arts program, and to this end hereby establishes the Washington Public Art Policy.

A. Washington Public Art Goals

1. To develop a formative public art strategic plan that addresses short and long term goals for developing, promoting, and expanding the public art experience in Washington;

2. To provide for oversight of public art policy and processes as an advisory committee;
3. To create exciting, appealing, and harmonious public spaces by integrating art into architecture, landscape, urban design and the planning of infrastructure at the earliest design stage;
4. To promote and celebrate our community's heritage, ethnicity, diversity, commonality, and civic pride by stimulating collaboration and understanding between artists and the community of Washington;
5. To recognize the impact of public art with regard to cultural tourism and economic development of the City;
6. To enhance the City's image locally, regionally, and nationally by ensuring the creation and ongoing pursuit of the highest quality public art program possible, as resources allow;
7. To foster public education by developing a forum and resources for public art programs, exhibits, workshops, events, and other opportunities that will promote the participation, understanding, and enjoyment of art;
8. To recruit artists to live and work in the City, and to participate in public presentations of their art within the City; and,
9. To advocate for local, regional, state, and Federal support, and to foster public and private partnerships for the city's public art program and goals.

B. Definitions

1. Public Space - Property owned or controlled by the City of Washington, including, but not limited to, parks, road right-of-ways, courtyards, squares, bridges, as well as building exteriors/interiors, foyers, and other places as deemed appropriate by the City of Washington.
2. Public Art - Visual art including the imaginative use and interplay of all artistic disciplines placed in areas within city buildings, or city owned property, for limited or permanent display that is accessible to the public, including art that is acquisitioned, commissioned, donated, purchased, accepted, solicited and/or gifted to the city.
3. Public Art Program - The body of work related to the management, promotional and educational aspects of the Public Art Asset Inventory.
- ? 4. Public Art Committee - A standing committee of the City established to review and advise the City on policy, procedures, and other recommendations relative to art in public spaces and the Public Art Program.
5. Public Art Procedures – Those procedures developed by the Public Art Committee, to effectively manage the acquisition, installation, maintenance and operations of a public art program.
6. Public Art Asset Inventory – Process used to track public art displayed by the city or permitted to be displayed by the city on public property.

← and approved by the City

7. Loaned Art – Public art on loan to the city for a specified time period without ownership transferred to the city.
8. Special Exception Projects – Proposed projects not specifically outlined in this policy.
9. Juried Show/Juried Art -
10. De-accessioning – The decision and process to remove a work of art from a Public Space or the Public Art Asset Inventory.

C. Public Art Authority and Administration

1. City Council – Governing body that has the final authority to designate public property, resources, and approval to support the Public Art Program.
2. City Administration – The City Administrator through delegation by the City Council has the authority to administer and provide direction for the Public Art Program.
3. Public Art Committee – An Ad Hoc Committee appointed through the City Administrator’s office and representative of a variety of different community stakeholders. Serves in an advisory capacity on an as needed basis and oversees the Public Art Program.
- ? 4. The Parks and Recreation Department – Maintains the Public Art Asset Inventory that identifies each piece of public art by the receipt date, artist, piece title, general description, value, construction material and its location.
5. City Planners Department. – Implements City planning documents (Comprehensive and Downtown Strategic Plan, and other appropriate planning documents) works to incorporate public art into planning and development processes where possible and oversees development within the City of Washington.
- ? 6. Street Department – Oversees the city’s infrastructure, including city streets, parking lots and City right of way which may be impacted by the Public Art Program.

*Parks & Rec.
Commission*

II. Public Art Site Designation Policy

Working with the City, the Committee will develop a “Public Art Master Plan,” which will include identifying appropriate and significant sites for the location of public art. The Committee will oversee a comprehensive community planning process to develop this plan. The Committee shall ensure that the process of preparing the Public Art Master Plan and any subsequent modifications provide ample and appropriate opportunities for public input into site identification. The Public Art Master Plan must complement and supplement the City's various other planning documents guiding the growth and development of Washington, such as, but not limited to, the Comprehensive Plan, Parks and Recreation Master Plan, General Land Use Plan, Master Transportation Plan, and Downtown Strategic Plan.

A. Public Art Master Plan Procedures and Projected Deadlines

1. The initial Public Art Master Plan shall be submitted to the City Council by the Public Art Committee for the City Council's review and approval on or before January 1, 2017.
2. The Public Art Master Plan will be reviewed and updated minimally every five years, commencing with date of adoption.

B. Public Art Site Designation Procedures

1. The Public Art Committee, working with City staff, will identify the highest priority projects described in the Public Art Master Plan and recommend those projects for implementation as funding allows. When possible, opportunities for public art should be considered and correspond with construction or renovation projects planned by the City.
2. The process used to select public art sites is dependent upon the type of project to be executed.
3. City Initiated Art Projects will be located on sites identified in the Public Art Master Plan unless determined as a special exception project.

C. Special Exception Projects

1. A site for the inclusion of public art amenities in conjunction with a special exception development project (as permitted by the zoning ordinance) may be identified.
2. The Public Art Master Plan will provide guidelines for the site selection process.
3. The City may negotiate for the inclusion of the art amenity as part of the site planning process.
4. If public art is a component of the site plan, then the City's Public Art Committee shall review the public art proposal as part of the public review process. The Public Art Committee may make recommendations to the City Administration and City Council concerning the appropriateness of the public art proposal, and possible inclusion in the Public Art Asset Inventory.

III. Public Art Acquisition Policy

All public art acquisitions and proposals must be evaluated by the Public Art Committee working in consultation with designated City staff to provide recommendations to the City Council for final approval.

The committee will review proposed artwork and exhibition sites to determine conditions and stipulations regarding risk management as the display of artwork in public spaces could present liability issues related to security, indemnification for damage to the artwork itself (either intentional or accidental), and/or damage to persons caused by or related to the artwork.

A. Public Art Acquisition Criteria

Proposed public art acquisitions are based on the following criteria when in consideration for acquisition

- a. Quality of Work
- b. Aesthetic Merit
- c. Context within the City Collection
- d. Availability of Appropriate Site (Coordination with the appropriate public or private entities concerning site, costs of installation and maintenance of artwork)
- e. Condition of Donation
- f. Condition of Artwork
- g. Durability of Artwork
- h. Installation Requirements
- i. Maintenance Requirements

B. Public Art Acquisition Procedures

1. Donations and Loans of Artwork – please note policy duplication as necessary based on the type of artwork to be displayed.

- a. Proposed donations or loans of artwork to the City of Washington shall be reviewed by the Public Art Committee.
- b. The Public Art Committee will consult appropriate departments and other formal citizen advisory boards as necessary for installation assistance and permit requirements then make a recommendation to the City Council for final action. Criteria for acquisition listed above will determine the committee's recommendation.
- c. For proposed artwork displayed in a City Park, a recommendation from the Parks and Recreation Advisory Board will be requested.
- d. For loans of artwork to the City of Washington, the owner or owner's representative will be required to enter into an Art Display Agreement, setting forth the length of the loan and other terms such as signage, location, maintenance requirements, liability, insurance, value of artwork, installation,

and removal responsibility, and other conditions pertinent to the agreement.
(To be outlined by the City Attorney)

- e. After review and approval from the Public Art Committee and City Council, all donated works become part of the City of Washington art collections, unless otherwise stated and, as such, may be relocated or de-accessioned. (see V. De-accessioning Policy)

2. Temporary Artwork and Special Exhibitions

- a. Proposed use of existing exhibition locations for temporary artwork shall be reviewed by the Public Art Committee.
- b. The Public Art Committee will consult appropriate departments for installation assistance and permit requirements then make a recommendation to the City Council for final action. Criteria for acquisition listed above will determine the committee's recommendation.
- c. For proposed artwork displayed in a City Park, a recommendation from the Parks and Recreation Advisory Board will be requested.
- d. For temporary exhibition of artwork in the City of Washington, the owner or owner's representative will be required to enter into an Art Display Agreement, setting forth the length of the loan and other terms such as signage, location, maintenance requirements, liability, insurance, value of artwork, installation, and removal responsibility, and other conditions pertinent to the agreement.
- e. After review and approval from the Public Art Committee, City Administration and City Council as determined, all artworks become part of the City of Washington art collections, unless otherwise stated and, as such, may be relocated or de-accessioned. (see V. De-accession Policy)

3. Commissioned Artwork

- a. Commissioned public artwork projects shall be administered and reviewed by the Public Art Committee.
- b. The Public Art Committee will consult appropriate departments for installation assistance and permit requirements then make a recommendation to the City Council for final action. Criteria for acquisition listed above will determine the committee's recommendation.
- c. For proposed artwork displayed in a City Park, a recommendation from the Parks and Recreation Advisory Board will be requested.
- d. For commissioned artwork in the City of Washington, the commissioned artist or representative will be required to enter into an Art Commission Agreement, setting forth commission costs, length of project construction, signage, location, maintenance requirements, liability, insurance, installation, and other conditions pertinent to the agreement.

- e. After review and approval from the Public Art Committee, city Administration and City Council and completion and installation of artwork, all artworks become part of the City of Washington art collections, unless otherwise stated and, as such, may be relocated or de-accessioned. (see V. De-accession Policy)

4. Memorial Artwork

- a. Proposed donations or commissions of memorial artwork shall be administered and reviewed by the Public Art Committee.
- b. Proposed commissioned memorials must honor significant historical events or deceased individuals who have made outstanding contributions to the community or region. A waiting period of at least one year should elapse prior to the proposal of memorial artwork to be eligible for consideration.
- c. The Public Art Committee will consult appropriate departments for installation assistance and permit requirements then make a recommendation to the City Council for final action. Criteria for acquisition listed above will determine the committee's recommendation.
- d. For proposed artwork displayed in a City Park, a recommendation from the Parks Commission will be requested.
- e. For exhibition of donated or commissioned memorial artwork in the City of Washington, the commissioned artist, owner, or owner's representative will be required to enter into an Art Display Agreement, setting forth the length of the loan or commission costs, length of project construction, signage, location, maintenance requirements, liability, insurance, value of artwork, installation, and removal responsibility, and other conditions pertinent to the agreement.
- f. After review and approval from the Public Art Committee and City Council and completion and installation of artwork, all artworks become part of the City of Washington art collections, unless otherwise stated and, as such, may be relocated or de-accessioned. (see V. De-accession Policy).

5. Special Exception Projects

- a. Special exception projects shall be administered and reviewed by the Public Art Committee, City Administration and City Council as deemed necessary.
- b. In conjunction with the City of Washington's site plan review process, the committee may negotiate for the inclusion of public art as a component of the site plan approval for a specific development.

C. Juried Review Policy

The Public Art Committee may convene a jury to review individual temporary or permanent public art acquisitions. The Public Art Committee will convene a jury when the public artwork is a commissioned proposal, completed artwork or temporary exhibit.

1. Candidate jurors will be artists, architects, landscape architects, engineers, urban designers, representatives from the community, or art professionals.
2. A jury will be comprised of no less than three and no more than five jurors. The Public Art Committee should maintain a list of candidates to facilitate selection.
3. An appointed jury shall not include any City of Washington staff, City Council member, or their respective partners or families.
4. Any juror with a conflict of interest must recuse themselves from the jury process.

D. Juried Review Procedures

1. The Public Art Committee will draft a prospectus detailing the designated art project concept, procedures, proposal requirements, projected timeline, and proposal or application deadline.
2. Proposals for commissioned or submitted artwork shall include:
 - a. Artist Statement of Concept
 - b. Submission of a three-dimensional work or complete drawing of a two-dimensional work.
 - c. Drawings or photographs that demonstrate the relationship of the artwork to the site.
 - d. Material samples of the artwork and any relevant construction materials.
 - e. Installation details.
 - f. Description of routine maintenance and estimate of maintenance costs.
 - g. Artist's resume with a list of references.
 - h. Portfolio of Past Artwork on CD.
3. The Public Art Committee will meet to review proposals and designate finalists.
4. For commissioned artwork see III. Public Art Acquisition Policy, 3. Commissioned Artwork for procedure.
5. For temporary juried shows, exhibits or events see III. Public Art Acquisition Policy, 2. Temporary Artwork for procedure.
6. The City Administration and City Council will have final review and approval of all proposed art to be placed on City property or in City facilities.

E. Installation and Maintenance Policy

The City shall be responsible for the maintenance of City Initiated projects created through this policy. All permanent public art projects must have a plan that projects both staff time and funding needed to properly maintain the work. Funds for the maintenance of City Initiated Projects will be allocated as a portion of the public art program's operating budget. Maintenance of public art in special exception projects

will be negotiated on a case by case basis. Maintenance of public art donated to the City will be negotiated with the donor.

F. Ownership and Copyright Policy

For works included in the Public Art Asset Inventory the city shall own the physical work and copyrights shall be retained by the artist, with reproduction rights allowed the City or Public Art Committee for appropriate promotional and educational purposes. Legal title and copyrights in any public art work funded in whole or in part by direct City funding, donations, or loans of public art which are accepted by the City, shall be outlined in a mutually agreeable contract between the City, the artist, and the owner. Ownership of art obtained through special exception projects will be negotiated on a case by case basis.

IV. Public Art Funding Policy

The Public Art Committee will be active in applying for public and private funds to support public art projects as appropriate. Individuals, businesses and organizations will also be encouraged to make contributions to the Arts Council of Washington for public art projects.

V. De-accession Policy

De-accessioning is the removal of Public Art from a Public Space, or the Public Art Asset Inventory, and should be cautiously applied only after careful and impartial evaluation including input from the Public Art Committee. The following criteria and procedures describe de-accessioning processes.

A. De-accession Criteria

1. Present location no longer guarantees the condition or security of the artwork.
2. The artwork presents a public safety risk.
3. The artwork is damaged and repair is not feasible.
4. Significant changes in the use, character, or actual design of the site require a re-evaluation of the artwork's relationship to the site.
5. The artwork requires excessive maintenance or has failures of design or workmanship.

B. De-accession Procedures

1. Procedures for possible de-accessioning of artwork shall be initiated by a majority vote of the Public Art Committee with review and approval by the City Administration and City Council action.
2. The Public Art Committee in consultation with City Attorney will review artist agreements to determine if any restrictions exist that may prohibit de-accessioning.
3. The Public Art Committee will consider the storage or disposition of artwork, which may include safe, trade, return to the artist, or gifting to another municipality, entity, or organization.

VI. Public Art Education and Outreach

Education and outreach are critical to the success of Washington's Public Art Program. By engaging artists, arts advocates, citizens, and visitors in opportunities where they can experience artwork created for public space, the Public Art Committee provides resources that broaden the appreciation and understanding of Public Art. The Public Art Committee will work to inform and engage the community regarding the Public Art Program.

VII. Public Art Promotion

The Public Art Committee will work with appropriate organizations and entities to promote the Public Art Program.

VIII. Amendments

At least every five years, beginning with year of adoption, the Public Art Committee will review this document for modification and will submit amendments to the City Council for review and approval.

Amendments to this policy will be approved by a majority vote of the Public Art Committee.



Washington Fire Department

200 East 14th Street
P.O. Box 529
Washington, Missouri 63090

Professional Volunteer Service Since 1852

Member

COMPANY MEETING

The regular monthly meeting of the Washington Volunteer Fire Company was called to order by Chief Bill Halmich at 7:30 p.m. on this date.

August 31, 2016

• Firefighters
Association of
Missouri
• Franklin-
Gasconade
Firefighters
Association

The invocation was led by Captain Blake Marquart.

The Pledge of Allegiance was led by Larry Schmitt.

The minutes of the July 27, 2016 meeting were approved pending changes that Lt. Heath Schaefer wants made. He has still not provided those changes. A motion was made and seconded to approve the minutes once they are changed.

The Treasurer's report (Company) was approved as read. Balance of \$19,505.21. (City) approved as distributed. Motion was made and seconded to approve and passed unanimously.

REPORT OF FIRES

Attached. Chief Halmich reported on a recent call with a damaged pecan tree, reminded everyone that they need to stay out of collapse zone.

SAFETY

Dr. Mohart and Chief Skornia recently viewed a Secret List report that 9/11 ground zero cancers have tripled in the past 2.5 years. There are now 5,441 documented patients. They have been certifying these cancers are the rate of 10-16 new cases a week. It has been 15 years from exposure, and NOW the cancers are showing themselves. You never know when an exposure today will equate to cancer down the road. Dr. Mohart is offering a cancer presentation. Look forward to it in the upcoming winter months. Concerns about a recent heroin epidemic were shared. Complete report is attached.

REPORT OF CAPTAINS

Section One: Had fair duty on 8/3. Did food court washdown on 8/6. 8/17 held section training on Foam. Held work session on 113 on 8/20, fixed fuel tank float and perimeter lights. 113 and 117 passed dry vac test. 8/25 they both passed pump test. Fuel gauge on 113 has been repaired.

Section Two: 124 went to Sahms for ladder racks. Did Fair Duty on 8/4. Did egg drop at the fair on 8/7. 124 went to Siedhoff for A/C repair. 8/17 held section training on pump operations. Did pump test on 124 and 193 on 8/25.

Section Three: A halogen bulb is out on 133. A replacement bulb is in the shop at HQ. Will be repaired soon. 133 passed pump test.

Section Four: 8/6 had fair duty. Held section training on 8/17. Engine House Cleanup on 8/19, did pump test on 8/26.

Section Five: Worked the polls on 8/2. Did Fair Duty on 8/7. Held section training on 8/17. Did inventory and dry vac test on 8/18. Did pump test on 8/27. Valve stem on driver's side outside dual is being repaired.

Section Seven: No report.

MINUTES OF CAPTAINS MEETING- Discussion was held regarding a personnel matter.

ROLL CALL OF MEMBERSHIP: Present- 46, Excused- 1, Absent- 19

PROPOSAL OF NEW MEMBERSHIP: None.

CORRESPONDENCE AND BILLS- Chief read a letter from Silver Dollar City regarding Heroes Month. A thank you was read from LMI Aerospace, who donated \$1500 to the Fire Company. Motion made to pay the bills this month made by Captain Mike Holtmeier and seconded by Steve Tobben. Motion passed unanimously.

REPORTS OF COMMITTEES

FIRE PREVENTION DIVISION-

Worked through fire lane issues at the fair. Researched a number of issues for the Fair board in regards to frying and code compliance. Met with Missouri Job Center in regards to their alarm system, emergency plan and a fire drill. Received a call from the engineering company for Pet Smart in Phoenix Center. We are not allowing a keypad reset without a key to allow access or enable the keypad. Attended City Council meeting for subdivision code and it was passed and will go into effect March 1, 2017. Reviewed fire alarm plans for Homestead addition. Talked with alarm company that is updating the system for NOA Medical. Sent letter to Tech Electronics about 1926 to 1979 Charlotte's Way fire alarm changes. Inspected Bristol Manor. Working with homeowner on residential fire sprinkler system. Thanks to Joe Klak for talking to owner and considering residential fire sprinklers. Deputy Chief Frankenberg expressed frustration with local fire protection contractors about their apparent unwillingness to perform residential work. Lt. Matt Coleman explained, as a local contractor, that it isn't unwillingness, it's lack of market and the local unions being unwilling to create a residential wage and provide manpower. Complete report attached.

TRAINING DIVISION- Union Pacific Railroad class has been cancelled. Thanks to all who did fair duty and attended extra training night. Thanks to Lt. Joe Meador for taking down the fair antennas. Chief Skornia is not in attendance tonight due to the moving of his place of employment. Lt. Nick Risch has pointed out that PowerDMS has introduced an APP that will make viewing messages easier. Thanks to Nick for posting Foodstock IAP on Power DMS and for posting a 213 for upcoming events. Deputy Chief Tim Frankenberg commented on the changes to the Driver Operator curriculum. More to follow. Complete report and training schedule is attached.

PUBLIC RELATIONS- Capt. Mike Holtmeier thanked those who have recently helped with public relations events. Terry Sullentrup will be taking over PIO Duties.

COMMUNICATIONS- No report

DATA PROCESSING- No report

EQUIPMENT MAINTENANCE- Everything is up and running.

RURAL ASSOCIATION- Chief read a thank you letter from Don Wildt, WCFPD Chairman, thanking the firefighters for their help with the election campaigns.

BUILDING MAINTENANCE- Meeting room repairs are near complete. Thanks to all those who helped move furniture out and then back in. The City crews are in the process of removing ground cover and overgrown shrubs and replacing with more maintenance free beds. Captain Marquart informed everyone that the garage door for the basement at Station 5 has been repaired.

COMPRESSOR/CASCADE- Up and running. Lt. Rich Eaton asked that those using the compressor cascade use the sign in/out sheet.

AIR MASK- No report.

COMPLIANCE- A brief discussion was held about a former member's failure to return their fire gear. More to follow.

EXPLORER POST 2415- Assisted with Fair duty and worked the Boy Scouts brat stand. Held officer's meeting on 8/10. Did Search and Rescue training with Les Crews at Piontek Farms on 8/21. Explorer's will be doing stair climb in Clayton on 9/11.

LADIES AUXILIARY- Held the BBQ after the fair parade. No meetings are held during the summer months.

OFFICERS MEETING- Welcomed new officers. Discussed the recent WCFPD election. Election results are attached. Discussed CAD- ITI conversion. Alarm Ordinance was passed, copy is attached. Held a fair critique. 148 and 149 will attend the groundbreaking service for the new Missouri River bridge. Complete minutes are attached.

SOCIAL COMMITTEE- Lt. Heath Schaefer made a motion to keep the company meeting meals going with a budget of up to \$150.00. Seconded by Capt. Marquart. Motion passed unanimously.

HOSE LOADERS- Balance on hand: \$2,741.12

SPECIAL COMMITTEES:

Quartermaster- All bills must be paid before VAER checks are distributed.

Historian- No report

Photographer- No report

Chaplain- No report

Auditor- No report

UNFINISHED BUSINESS: Nothing.

NEW BUSINESS:

The following names were voted on to be placed on the memorial stone at HQ. No motion is needed.

- Shorty Moritz 41-1 in favor.
- Ken Strubberg 40-1 in favor.

Chief Halmich commented on potential Mayday training. According to him the fire service should respond to the mayday call the same way the military responds to the call to fix bayonets. Deputy Chief Frankenberg commented on the new ambulance numbers. Section 3 will get a card to Ken Haberberger. Councilman Hidritch thanked everyone for their service.

KITTY: \$13.00 to John Borgmann

CLEAN-UP- Section 1

ADJOURNMENT- The meeting was adjourned at 9:20 pm

Respectfully Submitted,

Lt. Matt Coleman
Company Secretary

Washington Fire Department

Month end Incident lists

Alarm Date Between {8/1/2016} And {8/31/2016}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
16-0000313-000	08/01/2016	09:29:30	2803 Hwy A /INTERSECTN	324 Motor Vehicle Accident with
16-0000314-000	08/02/2016	08:56:48	3832 Hwy 185	400 Hazardous condition, Other
16-0000315-000	08/03/2016	04:36:24	516 E Eighth ST	321 EMS call, excluding vehicle
16-0000316-000	08/03/2016	12:36:30	8005 Hwy 100 /INTERSECTN	324 Motor Vehicle Accident with
16-0000317-000	08/04/2016	14:58:10	3081 Phoenix Center DR	733 Smoke detector activation du
16-0000318-000	08/05/2016	09:14:00	1625 A Roy DR	412 Gas leak (natural gas or LPG
16-0000319-000	08/05/2016	13:15:33	950 Madison AVE	733 Smoke detector activation du
16-0000320-000	08/05/2016	19:53:49	101 Elbert DR	365 Watercraft rescue
16-0000321-000	08/05/2016	21:12:02	61 Whispering Oaks DR	442 Overheated motor
16-0000322-000	08/06/2016	12:08:30	1060 Washington Square CT	652 Steam, vapor, fog or dust th
16-0000323-000	08/06/2016	22:52:24	514 W Front ST	745 Alarm system activation, no
16-0000324-000	08/07/2016	03:37:02	600 W Second ST /INTERSECT	611 Dispatched & cancelled en ro
16-0000325-000	08/07/2016	11:01:17	1106 Caroline DR	321 EMS call, excluding vehicle
16-0000326-000	08/07/2016	12:14:21	4170 St Anns RD	321 EMS call, excluding vehicle
16-0000327-000	08/09/2016	06:06:23	1200 Hwy 47 /INTERSECTN	352 Extrication of victim(s) fro
16-0000328-000	08/09/2016	14:47:43	7 Chamber DR	735 Alarm system sounded due to
16-0000329-000	08/10/2016	05:20:41	301 Jefferson ST	445 Arcing, shorted electrical e
16-0000330-000	08/10/2016	05:30:38	7 Chamber DR	735 Alarm system sounded due to
16-0000331-000	08/10/2016	20:44:27	8 W Eleventh ST	322 Motor vehicle accident with
16-0000332-000	08/12/2016	06:34:21	2 Elbert DR	553 Public service
16-0000333-000	08/11/2016	12:52:09	338 State ST	442 Overheated motor
16-0000334-000	08/12/2016	06:06:48	816 W Main ST /INTERSECTN	444 Power line down
16-0000335-000	08/12/2016	16:44:01	6600 Hwy Kk /INTERSECTN	324 Motor Vehicle Accident with
16-0000336-000	08/15/2016	08:32:23	1900 Hwy 47 /INTERSECTN	324 Motor Vehicle Accident with
16-0000337-000	08/16/2016	11:57:46	2023 Washington Crossing	324 Motor Vehicle Accident with
16-0000338-000	08/18/2016	07:59:58	100 Cedar Berry DR /INTER	322 Motor vehicle accident with
16-0000339-000	08/19/2016	20:55:23	1500 Hwy 47 /INTERSECTN	322 Motor vehicle accident with
16-0000340-000	08/20/2016	01:05:13	6372 Country Club RD	444 Power line down
16-0000341-000	08/21/2016	14:48:09	339 State ST	440 Electrical wiring/equipment
16-0000342-000	08/21/2016	22:10:49	New Haven /New Haven, MO	611 Dispatched & cancelled en ro
16-0000343-000	08/22/2016	07:08:08	5489 Hwy 100 /INTERSECTN	322 Motor vehicle accident with
16-0000344-000	08/22/2016	10:08:18	27 Norwood CT	611 Dispatched & cancelled en ro
16-0000345-000	08/23/2016	10:15:40	900 Hwy 47 /INTERSECTN	324 Motor Vehicle Accident with
16-0000346-000	08/24/2016	19:22:05	5752 Country Club RD	561 Unauthorized burning
16-0000347-000	08/25/2016	01:56:28	1 Abby Ridge DR	746 Carbon monoxide detector act
16-0000348-000	08/26/2016	10:45:34	1607 Heritage Hills DR	111 Building fire
16-0000349-000	08/28/2016	09:09:02	1966 Charlottes WAY	733 Smoke detector activation du
16-0000350-000	08/30/2016	20:08:08	6740 Hwy Kk	140 Natural vegetation fire, Oth

Total Incident Count 38

Washington Fire Department

Month end Incident lists

Alarm Date Between {8/1/2016} And {8/31/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	2.63%	\$0	0.00%
140 Natural vegetation fire, Other	1	2.63%	\$0	0.00%
	<u>2</u>	<u>5.26%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	3	7.89%	\$0	0.00%
322 Motor vehicle accident with injuries	4	10.52%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	15.78%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	2.63%	\$0	0.00%
365 Watercraft rescue	1	2.63%	\$0	0.00%
	<u>15</u>	<u>39.47%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	1	2.63%	\$0	0.00%
412 Gas leak (natural gas or LPG)	1	2.63%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	2.63%	\$0	0.00%
442 Overheated motor	2	5.26%	\$0	0.00%
444 Power line down	2	5.26%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	2.63%	\$0	0.00%
	<u>8</u>	<u>21.05%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
553 Public service	1	2.63%	\$0	0.00%
561 Unauthorized burning	1	2.63%	\$0	0.00%
	<u>2</u>	<u>5.26%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	3	7.89%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	1	2.63%	\$0	0.00%
	<u>4</u>	<u>10.52%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
733 Smoke detector activation due to	3	7.89%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	5.26%	\$0	0.00%
745 Alarm system activation, no fire -	1	2.63%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	2.63%	\$0	0.00%

Washington Fire Department

Month end Incident lists

Alarm Date Between {8/1/2016} And {8/31/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	7	18.42%	\$0	0.00%

Total Incident Count: 38

Total Est Loss: \$0

MINUTES OF THE BOARD OF PUBLIC WORKS
Tuesday, August 9, 2016

The Regular Meeting of the Board of Public Works was held on Tuesday, July 12, 2016 at 7:30 p.m. in the City Council Chambers located at 405 Jefferson Street, Washington, Missouri. The following were present/absent:

MEMBERS:

Chairman	Kurt Voss	Present
Member	John Vietmeler	Present
Member	Brad Mitchell	Present
Member	Mike Radetic	Present
Ex-officio Member		

OTHERS:

Council Representative	Jeff Mohesky	Absent
Council Representative	Josh Brinker	Absent
Council Representative	Steve Sullentrup	Absent
Council Representative	Greg Skornia	Absent
Mayor	Sandy Lucy	Absent
City Administrator	James A. Briggs	Present
Public Works Director	Brian Boehmer	Absent
Water/Wastewater Superintendent	Kevin Quaethem	Present
Water/Wastewater Secretary	Beverly Hoyt	Present
City Engineer	John Nilges	Present
Assistant City Engineer	Andrea Lueken	Absent
Fire Chief/Emergency Management Director	Bill Halmich	Absent

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the Public Works Department for one year. Video/DVD and audio tapes are kept only until the minutes have been approved for the meeting. DVD copies of this meeting are distributed to Board Members if requested.

A motion was made by Mr. Mitchell and seconded by Mr. Radetic to approve the minutes from the regular July 12, 2016 meeting. The motion passed without dissent.

Wastewater

Memo was presented to Board for Slip Lining to be done by Insituform Technologies in the amount of \$150,000.00. We are only doing 8" an above. The life span is 20 plus years for lined pipes. If done too many times you would lose some of the flow from the pipe as space will be

lost the more times lined. A lot of the 6" lines can't be lined – a long term plan to replace these needs to be looked at in the near future. For the time being we have the 6" on routines where they are cleaned once a month and some on quarterly basis. The Board feels we should have a list of projects prepared of the 6" lines to present during budget. A motion was made by Mr. Mitchell to approve and second by Mr. Radetic. Motion passed without dissent.

Approval is needed for a new vehicle and truck equipment for the wastewater foreman. Lou Fusz was the low bidder. This would be to replace the one-ton the wastewater foreman has at this time. This will be adding a crane to the new truck that would help with the lift stations. Other departments would be able to use this equipment if they need, this would benefit other department as well as the wastewater. Local maintenance if need could be done at a local dodge dealership. A motion was made by Mr. Mitchell to approve and second by Mr. Vietmeier. Motion passed without dissent.

Water - Chlorination System

We received approval for our permanent chlorination equipment from the DNR, they approved the design and build. Vents are in, this project is 100% installed and up and running.

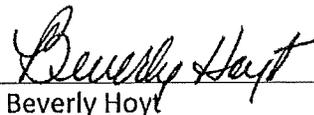
Next Scheduled Meeting Date:

The next scheduled meeting date is September 13, 2016.

Adjourn:

There being no further business the meeting adjourned on a motion by Mr. Vietmeier and second by Mr. Mitchell. All in favor aye, those oppose. We are adjourned.

Prepared by:



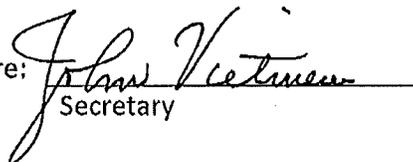
Beverly Hoyt
Water/Wastewater Secretary

Adopted and Approved By the Board of Public Works:

Date:

9-20-2016

Signature:


Secretary

Memorandum

TO: James A. Briggs, City Administrator
 Brian N. Boehmer, Public Works Director
 Board of Public Works

FROM: Kevin Quaethem, Water and Wastewater Superintendent

DATE: September 7, 2016

RE: Work Performed by the Water and Wastewater Departments

STATUS OF MAJOR CONTRACTS –AUGUST 2016

PROJECT	VENDOR	CONTRACT AMOUNT	PREVIOUSLY APPROVED	CURRENTLY APPROVED	BALANCE
Hydraulic Study	Donohue	\$ 58,000.00			\$11,600.00
WWTP Electrical Modifications	Electric Unlimited	\$274,300.00			\$23,100.00
Permanent Chlorination System Design	Donohue	\$ 6,535.00	\$ 392.10		\$ -0-

AUGUST 2016

Water Pumped August 2016..... 69,081,015 2.22 mgd
 Wastewater Effluent Flow August 2016..... 81,620,000 2.63 mgd
 Missouri One Call Locate messages received for locates.....195
 Meters Issued as new.....3
 Meters Issued as replacements.....0
 Meters Issued as new for irrigation systems0
 Water breaks repaired.....2
 Sewer Routines9
 Delinquent Accounts actually shut off in August 2016.....53

WATER DEPARTMENT FIELD WORK PERFORMED – AUGUST 2016

- | | |
|--|--|
| 1. Shop Maintenance | 12. Hydrant Flow Testing |
| 2. Meter/Swapping/Repair | 13. Nitrate Samples Taken |
| 3. Repair/Replace/Number Hydrants | 14. Water Samples |
| 4. Check Wells/Lift Stations/Heaters | 15. Water Break @ 8 th & Stafford |
| 5. Missouri One Call Locates | 16. Water Break @ 300 Locust |
| 6. Hydrant Flushing/Painting | 17. Painted Well #5 |
| 7. Repaired curb stop @ 809 W. 9 th | 18. Restoration of 218 Valley around curb stop |
| 8. Repaired curb stop @ 318 Williams | 19. Recalibrate Scales in Wells |
| 9. Repaired curb stop @ 613 Fremont | 20. Hauled Rock |
| 10. Repaired curb stop @ 1201 Deer Run | |
| 11. Repair service line @ 330 Lakeview | |

WASTEWATER DEPARTMENT FIELD WORK PERFORMED – AUGUST 2016

1. Sewer Routines
2. Daily lab work and routines.
3. Cleaned belt press.
4. Clean Process Filters
5. Run belt press.
6. Cleaned bar screen.
7. Sprayed all Lift Stations
8. Checked Drain & temp gauges
9. Cleaned polymer barrels
10. Sewer Call Out
11. Repaired Backflows @ WWTP
12. Mowed Lots around Pumps
13. Repaired valve box @ 5th & Elm
14. Repaired loose manhole @ 1425 E. 8th
15. Replaced Riser Ring @ 1045 Marilyn
16. TV's lines @ Marthasville
17. Sinkhole @ 4th & South Link

ROUTINE FIELD WORK

1. Read meters and performed rereads as necessary.
2. Performed read-outs on meters (persons moving in and out)
3. Installed reading device receptacles on houses where new/replacement meters were installed.
4. Issued meters and materials to contractors, owners, etc.
5. Took necessary water samples of the distribution system.
6. Flushed hydrants – scheduled routine flushing.
7. Wastewater lab work.
8. Root-saved and/or cleaned sewer lines where necessary.
9. Hauled sludge.
10. Televised sewer lines.
11. Performed river gauge measurement.
12. Performed sewer and water service main inspections.
13. Located water and sewer lines.
14. Monitored construction of water and sewer mains in new developments.
15. Responded to service call requests.
16. Invoiced for meters, materials and other charges as necessary.
17. Performed maintenance and repairs on buildings, vehicles, and equipment.

Minutes

For the August 22, 2016 Meeting
of the
Washington Public Library Board of Trustees
6:30 PM
Library Meeting Room

Present: Norma Brinker, Diane Lick, Leon Hove, Mark Hidritch, Linda Bartle,
Barbara Volmert, Katie Dieckhaus, James Overschmidt, Jackie Hawes, Jeff Patke,
Leon Hove, Katie Schonaerts, Jeff Holtmeier

Guests: Ruth McInnis and Kim Brumgard

President Hove called the meeting to order.

Diane Lick made a motion to approve July minutes. Linda Bartle seconded, and the motion passed.

Friends of the Library Report

Diane Lick

Book sale will be in three weeks. \$40,000 in the accounts, made initial deposit for "Mail Call" exhibit. FOL is supporting this travelling exhibit from the Smithsonian. It will be displayed from mid-February to mid-April. It is a tribute to the troops, featuring war time correspondence from the Revolutionary War to Afghanistan. The exhibit will be located upstairs in the library. Downtown Washington also is partnering with the library on this exhibit.

FOL will need a new President in October – when Diane's term is complete.

Director's report

Jackie Hawes

Jackie reported that checkouts are in line, up from last year. There were 78 new patrons added (42 WPL) 9 passports were processed. The door count is down a little – and the door issue reported last month is fixed. Computer use – especially wireless is going up. 63 meetings held, 33 of which were by the library. 896 program attendees.

Summer reading program had 1100 participants, with a 50% completion rate. There were 575 adult summer reading participants, with a 27% completion rate.

Jackie attended the Library Financial Management Workshop Aug 17-18, 2016.

Jackie reported that meeting room usage is increasing which at times, causes conflicts with the library programming. Some events are booked 1 year in advance. Jackie suggested changing the policy to 3 months advance reservation to allow the library to schedule it's programming. The policy will be amended to reflect for recurring monthly meetings, groups will only be able to book for 3 months to allow easier scheduling for library programs

There were no questions about the financial report.

New Business:

Jackie and two staff members – Ruth McInnis and Kim Brumgard discussed the budget for fiscal year 2017.

The proposed city administration Budget for FY17 the part time clerk position \$10,200 was cut from PT Wages & FICA (the city agreed to defer filling position for 2 years-that 2 years is up December 20, 2016). From January 2017-September 2017 the PT Clerk wages & FICA for 20 hours/week would be approximately \$9,000 (additional years would be \$12,500).

In addition, HR has cut the max hours for PT library staff from 29 to 25 hrs/week. Previously, if a PT clerk needed a day off, they could just switch hours/days with someone; however, with this change in max hours, PT staff will no longer have this flexibility.

If we had this position, it would eliminate the Sunday rotation, FT will have the option of working 4 hours on Saturday and 4 hours on their usual day off, take programming staff out of the Saturday rotation during SRP, and plug in 16 hours throughout the week to fill in scheduling gaps.

Even after filling this PT Clerk position, we will still be short-handed; however, an additional person for 20 hours/week would help alleviate stress and boost staff morale.

Ruth and Kim shared their personal perspective: morale is low right now with the staff members. Both enjoy working at the library and creating highly attended programs but it takes quite a bit of time.

The board reviewed options for the budget:

1. City Council approves to fund this PT Clerk
2. City Council approves to fund this PT Clerk position if Director makes cuts to other line items so total budget amount does not change.
 - Children's programs: \$3,000
 - Adult programs: \$1,000
 - Periodicals: \$1,000
 - Books: \$2,000
 - Visual: \$1,000
 - Audio: \$1,000
 - Other possibilities for smaller amounts: Travel & Processing supplies
3. City Council approves funding 50% of PT Clerk & library pulls from development funds (this would require a vote to change the use of

development funds) or asks FOL to fund (if this is even allowed per their bylaws)

4. Library asks FOL to fund this PT Clerk position (if this is even allowed per their bylaws)
5. Library pulls from development funds (this would require a vote to change the use of development funds) for 100% of PT Clerk position
6. Keep a set balance in development funds and automatically transfer the remainder to operating. (ex: retain \$75,000 balance and transfer the remaining \$12, 474 to operating to fill in the gap)

It was suggested for the board to attend the budget meeting at City Hall once the library board meeting concluded.

Due to length of meeting, additional new business items were tabled till the September meeting –

- WiFi hotspots
- Strategic Plan
- 10 year Budget Outlook
- Missouri Evergreen (Future Outlook)

Motion by James Overschmidt to approve library district's property tax rate for 2016, Diane Lick seconded. Motion passed.

Motion by James Overschmidt to hold a closed meeting to discussed personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000), Norma Brinker seconded. Motion passed.

The Board entered a closed meeting session.

Adjournment of meeting:

Norma Brinker moved that we adjourn. Barbara Volmert seconded, and the motion passed.

Next meeting Monday, Sept. 26, 2016, 6:30 PM in Library Meeting Room

**Washington Public Library
Monthly Report
August 2016**

CIRCULATION

	Juvenile Check-outs	Total Check-outs
August 2015	5,722	12,509
August 20145	5,549	11,754

Reciprocal Lending Agreement

	Circulation	(Previous yr.)
WPL Patrons	3,789 (30%)	3,784 (32%)
Scenic Patrons	8,720 (70%)	7,970 (68%)
Total	12,509	11,754

Patrons added 76 (29 at WPL)

Passports processed 28

Door Count

August 2016	10,385 (28 days open)
August 2015	10,325 (28 days open)

Public Computer Usage

August 2016	1,949 PC users 3,981 wireless sessions
August 2015	2,109 PC users 2,452 wireless sessions

Meeting Room Usage

August 2016 47 meetings/programs; 18 by the library

PROGRAMS

Adult Book Discussion Groups (2)	26
Chess Club (2)	25
Mercy Moms Group at Mercy	28
Old Time Music	40
Sit & Be Fit (4)	26
Pokemon Party	50
Total attendees	195