

WASHINGTON POLICE DEPARTMENT  
301 JEFFERSON STREET  
WASHINGTON, MO 63090  
(636)390-1050

UNOCCUPIED RESIDENCE REPORT

Location of property \_\_\_\_\_ Telephone ( ) \_\_\_\_\_

Name of Occupant (s) \_\_\_\_\_

Reason for vacancy \_\_\_\_\_

Date of departure \_\_\_\_\_ Date of Return \_\_\_\_\_

Destination \_\_\_\_\_

Emergency notification \_\_\_\_\_ Telephone ( ) \_\_\_\_\_

Local person with key \_\_\_\_\_ Telephone ( ) \_\_\_\_\_

Will anyone be allowed on the premises during your absence? If so, who? \_\_\_\_\_

**HAVE YOU:**

- Cancelled all daily deliveries?
- Arranged with the post office or a neighbor to hold all mail?
- Left a lamp or two on and/or connected to an automatic timer so that the lights go on at dusk and off again at bedtime to give that "lived-in" look?
- Arranged to have the lawn cut?
- Rented a safety deposit box for storage of your valuables?
- Closed and locked all windows, doors, and garages or sheds?
- Made arrangements for pets?
- Have you made arrangements for someone in the immediate area to watch the premises and notify the police if anything unusual is detected?
- Left shades or blinds in normal position or not completely closed?
- Discontinued the newspaper or arranged to have it forwarded?

**HELP YOUR POLICE DEPARTMENT COMBAT RESIDENCE BURGLARIES BY FOLLOWING THE GUIDE ABOVE. ALWAYS REPORT SUSPICIOUS ACTIVITY IMMEDIATELY!!**

**YOUR RESIDENCE WILL BE CHECKED AT LEAST ONCE A DAY BY THE POLICE DEPARTMENT.**

List any additional information not asked above. \_\_\_\_\_